



City of Ukiah

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June 6, 2014

Mayor Baldwin and Ukiah City Council Members
300 Seminary Avenue
Ukiah, California 95482

Re: Fiscal Year 2014/15 Operating Budget

Mayor Baldwin and City Council Members:

Please find for your review the Fiscal Year 2014/15 Operating Budgets for the General Fund, Water, Wastewater, and Electric Funds.

The City Council has made a series of difficult decisions over the course of the last six years since 2008 in order to maintain the solvency of the Ukiah General Fund, and to provide for operations and labor costs associated with the delivery of water, wastewater, and electrical services during a time of severe economic downturn.

Personnel for the City have been reduced from 181 full time equivalents (FTE) in 2006 to 161 FTE proposed in the FY 2014/15 budgets. City personnel have taken pay reductions first with furloughs and reduced hours then, more recently a 5% reduction in pay, over the course of the last several years in order to reduce operations costs.

Despite continued tight economic times, the choices the City Council has made in belt tightening has been instrumental in shaping the FY 2014/15 draft budget providing for balanced operational budgets for all of the City's Major funds (General, Water, Wastewater, and Electric funds).

Operating Budget: General Fund, Water, Wastewater, and Electric

General Fund

The City Council has approved using one-time funds (\$440,000) for 2014/2015 to fund a new fire agreement with the Ukiah Valley Fire District and the use of Property Tax Administration funds (PTAF) \$173,000 recovered from the County. These funds have been used to increase Police services. The budget reflects the use of these one-time funds.

General fund revenues for Fiscal Year 2014/15 are estimated at \$14.4 million before transfers and use of one-time funds. This is approximately \$.5 million or 3% more than the year-end estimates. Increases are attributed to:

Description	increased Revenue Projection	Reason
Sales Tax	\$160,000	Estimated 3% increase over the current year
Measure S Sales Tax	\$78,000	Measure S is a City Sales tax due to expire in 2015. This is estimated to increase 3% over the current year.
Police Services	\$207,000	Increase is due to a new contract with the School which reimburses the City for an Officer \$90,000 previously \$20,000 and an additional \$137,000 from the County.
Successor Agency Administration	\$125,000	The City is reimbursed administration costs for the dissolution process of Redevelopment. These funds will be reduced over the next few years.

Sales Tax and Measure S remain the two largest revenue generators for the general fund making up approximately 50% of general fund revenues.

Sales Tax is the City's largest general fund revenue. Our sales tax consultant, MuniServices, estimates Sales tax to increase 3% increase over the current year to almost \$4.8 million.

The City's second largest general fund revenue is Measure S which is a ten year ½ cent sales tax and makes up approximately 17% of the City's revenues. Measure S is projected to grow 3% to almost 2.5 million. These funds are **all** used to fund Public Safety. Measure S is scheduled to expire in 2015. If the City is unsuccessful in extending this tax measure, major reorganization and reductions will be needed.

After transfers (highway user’s tax) and one-time monies, general fund revenues are projected to be \$15.3 million. Overall, other general fund revenues are stabilizing; the operating budget continues to focus on expenditure reduction and “doing more with less.” Through significant re-organization and salary reductions in fiscal year 2013-2014, total general fund operating expenses are estimated at \$15.2 million. Capital expenses are projected to be \$277,000 which can be purchased with use of reserves. Unassigned general fund balance is projected to be \$4.5 million or 30% which is above the adopted policy of 25%.

The Budget includes \$277,000 for one-time capital purchases from the general fund which include:

Capital Item	Amount	Department
Police Vehicles	\$100,000	Police
Complete Anton Stadium	\$ 60,000	Parks
Wi max Communication/Equipment	\$ 57,000	Information Technology
Asphalt Hot Box	\$ 30,000	Public Works- Streets
Cover for Material Storage	\$ 30,000	Public Works- Corporation Yard
Total	\$277,000	

Water and Wastewater Funds

The Water and Wastewater Enterprise Funds should generate sufficient revenue to pay for the services they provide. The Council approved a long-range financial plan and multi-year rate effective July 2011. Funds are used to pay for debt service payments, operations and maintenance, and capital projects. In this year’s budget, we reviewed and reduced administrative personnel costs allocations to these enterprises funds, which correspondingly increased General Fund costs.

The City will continue to pursue grants and other resources to provide the capital needed to upgrade and improve the systems, thereby reducing the burden on ratepayers.

OUTLOOK AND OPPORTUNITIES

Ukiah is poised for significant development in the upcoming years. City Staff is working to facilitate that development with a proactive, community-minded approach. If the Costco project is successful, many other businesses will follow. Much of that development will be focused on the dedicated commercial hub at Redwood Business Park, but staff has also noted a significant increase in the interest in properties along the other major gateways as well.

Tourism is also becoming an increasingly important industry for our community. Visit Ukiah's promotional efforts have helped produce a 25% increase in transient occupancy tax over the last five years, outpacing the rest of the County, which has only seen a 3% increase in the same period. The first four months of 2014 show an additional 13% increase, demonstrating that Ukiah's tourism industry and associated job creation are growing at unparalleled rates.

Over the course of the last six years, the economic recession and loss of redevelopment have had significant impacts on the City of Ukiah. Successful new development at the Redwood Business Park and other areas of town will help to increase sales tax and stabilize general fund revenues.

The most significant economic impact looming for the City is Measure S. With 17% of General fund revenues set to expire in 2015, The City of Ukiah will need to reduce public safety and other services to remain solvent, if the measure expires.

CONCLUSION

Our employees represent the largest expense category for the City and a great asset to the City. As a group, employees are enormously dedicated to Ukiah and do not hesitate to provide customer assistance, address a citizen complaint, or find creative and cost effective ways to serve the public. Staff reductions and finding alternative ways to provide services is not easy. We are proud of the positive attitude our staff displayed and their can-do approach to providing the public with the best possible service.

It takes an enormous amount of staff time to produce the annual budget and this year staff had the added pressures of constant changes during the production. Each department is to be commended for the extra effort that went into analyzing revenues, projecting expenses and coming up with creative ways to reduce costs without impacting needed services and programs. Special thanks to Jan Newell, Daphine Harris and Amy Adams who helped with the preparation of the budget document this year.

Jane Chambers
City Manager

Karen Scalabrini
Finance Director

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A. General Financial Goals

The general financial goals of the City of Ukiah are:

1. To maintain a financially viable City that provides an adequate level of municipal services.
2. To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes.
3. To maintain and enhance the sound fiscal condition of the City.

B. Budget Administration

1. The City will strive to adopt a balanced budget by June 30 preceding the budget period. A balanced budget means that operating revenues must fully cover operating expenditures, including debt service, as set forth in B.6. below. A balanced budget allows for total expenditures to exceed revenues; however, beginning fund balance and strategic reserve funds can only be used to fund capital improvement projects or other one-time, non-recurring expenditures, as set forth in B.10. below.
2. The City will prepare a budget calendar no later than January 15 preceding the budget period.
3. The City will use a budget development process that emphasizes long-range planning and effective program management. The process will:
 - a. Reinforce the importance of long-range planning in managing the City's fiscal affairs.
 - b. Focus on developing and budgeting for the accomplishment of significant goals.
 - c. Establish realistic timeframes for achieving goals.
 - d. Create a proactive budget that provides for stable operations and assures the City's long-term fiscal health.
 - e. Promote orderly spending patterns.

4. During the budget development process, the existing budget will be thoroughly examined to assure removal or reduction of any services or programs that could be eliminated or reduced in cost.
5. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
6. The City will strive to support current operating expenditures, including debt service, with current revenues.
7. The City will forecast its revenues and expenditures for each of the succeeding five years and will update this forecast at least annually.
8. The status of major program goals will be formally reported to the City Council on a periodic, ongoing basis.
9. The City Council will review and amend appropriations, if necessary, on a periodic, ongoing basis.
10. The City will strive to preserve the spending of fund balance and strategic reserve funds for capital improvement projects, or other one-time, non-recurring expenditures.
11. Unspent, unencumbered operating and capital improvement program appropriations will lapse at the end of the budget period. Requests for lapsed program appropriations may be resubmitted for inclusion in the subsequent budget period. Unspent but encumbered appropriations at the end of the budget period shall amend the budget of the subsequent period by means of a budget amendment approved by the City Council.

C. General Revenue Management

1. The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.
2. To emphasize and facilitate long-range financial planning, the City will maintain current projections of revenues for the succeeding five years.
3. Because revenues, especially those of the General Fund, are sensitive to both local and regional economic conditions, revenue estimates adopted by the City Council must be conservative.
4. The City will annually review the General Fund operating position (revenues less expenditures) to determine if funds are available to operate and maintain future capital facilities. If funding is not available for operations and maintenance expenses, the City will evaluate all viable options.
5. User fees will be reviewed and updated on a periodic basis to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is within the cost recovery policy adopted by the Council. The City will strive to establish a master fee schedule that will encompass all fees and charges of the City.
6. Any transfers between funds for operating purposes shall be clearly set forth in the Adopted Budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons and are not intended to result in a transfer of financial resources by the end of the fiscal year. From time to time, interfund borrowings may be appropriate but are subject to the following criteria:
 - a. The Finance Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 60 days. The most common use of interfund borrowing under this circumstance is for grant programs where costs are incurred before drawdowns are initiated and received.

- b. Any other interfund borrowings for cash flow or other purposes require approval by the City Council.

D. Utility Rates and Fees

1. The City will set utility rates and user fees at levels that fully recover the total direct and indirect costs of the activity. Indirect costs include the costs of operations, capital outlay, debt service and annual depreciation of capital assets.
2. The City will review and adjust utility rates and user charges as required to ensure that they remain appropriate and equitable.

E. Investments

1. The Finance Director will annually submit an investment policy to the City Council for review and adoption.
2. Under the guidance of the City's Investment Oversight Committee, the Finance Director will invest the City's idle monies with an outside investment advisor in accordance with applicable law and adopted investment policies and direct the investment of bond or note monies on deposit with a trustee or fiscal agent in accordance with the applicable indenture or issuance document.

F. Expenditures

1. The City will maintain a level of expenditures that will provide for the public well-being and safety of the residents of the community.
2. The City will provide a level of expenditures that will maintain the public assets.
3. The City will maintain purchasing methods, in accordance with law and the City's adopted purchasing policies and procedures, to secure the lowest price consistent with the quality desirable for use intended and the needs of the City.

4. The City Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affects the City's appropriations limit. The Council will generally consider this resolution in connection with final approval of the City's budget.

G. Equipment Replacement Funds

1. The City will maintain a General Government Equipment Replacement Fund and a Utilities Equipment Replacement Fund for each utility to provide for the timely replacement of vehicles, information technology, and other short-lived capital equipment.
2. The City will strive to make an annual contribution to these funds based on the annual use allowance, which is determined by the estimated life of the vehicles or equipment to be replaced and their original purchase costs.
3. Interest earnings and sales of surplus equipment as well as any related damage and insurance recoveries will be credited to the Equipment Replacement Funds.

H. Capital Improvement Program

1. The City will develop a five-year capital improvement program (CIP) each budget cycle. The purpose of the CIP is to systematically plan, schedule and finance capital projects to ensure cost-effectiveness as well as conformance with the City's established policies.
2. Questions to consider when prioritizing a capital project include:
 - a. Is it mandated?
 - b. Is there an emergency need?
 - c. Is there a direct or indirect economic benefit?

- d. Is there full or partial funding?
 - e. Does it dovetail with other capital projects that are a priority for other reasons?
 - f. How does it fit in with the City Council's strategic goals?
3. The City will identify the estimated costs, potential funding sources, and project schedule for each capital project proposal in the CIP before it is submitted to the City Council for approval.
 4. The City will coordinate the development of the CIP with the development of the operating budget.
 5. Construction projects that cost \$20,000 or more and equipment purchases that cost \$10,000 or more will be included in the CIP, except for replacements of police squad cars which are included in the operating program budget. Minor capital construction outlays of less than \$20,000 and minor equipment purchases of less than \$10,000 will be included in the operating program budgets.
 6. The City will make all capital improvements in accordance with an adopted and funded CIP.
 7. Cost tracking procedures for current-period components of the CIP will be implemented and updated quarterly to ensure project completion is within budget and established timelines.

I. Debt Management

1. The City will consider the use of debt financing only for high-priority, one-time capital improvement projects and only under the following circumstances:
 - a. When the project's useful life will exceed the term of financing, and;
 - b. When project revenues or specific resources will be sufficient to service the long-term debt.

2. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax or bond anticipation notes is excluded from this limitation.
3. The City will carefully monitor its level of debt because debt capacity is limited. Funds borrowed for a project today are not available to fund other projects tomorrow, and funds committed for debt repayment today are not available to fund operations tomorrow.
4. A feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
5. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
6. The City will maintain good, ongoing communications with bond rating agencies about the City's financial condition.
7. Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancings will be considered under the following conditions:
 - a. There is a net economic benefit.
 - b. It is needed to modernize covenants that are adversely affecting the City's financial position or operations.
 - c. The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

J. Fund Balance and Reserves

1. The City will strive to maintain a fund balance in the General Fund, including the General Fund's Strategic Reserve Fund, of at least 25 percent of General Fund operating expenditures. A 25-percent fund balance is equivalent to approximately three months of operating expenditures. The primary purpose of this minimum fund balance is to meet cash flow requirements, to protect the City's essential service programs and funding requirements during periods of economic uncertainty, local disasters, other financial hardships or downturns in the local economy, and to provide for unforeseen operating or capital needs. Additionally, a fund balance of 25 percent is considered the minimum level necessary to maintain the City's credit worthiness.
2. The City Council may assign specific fund balance levels for future development of capital projects that it has determined to be in the best long-term interests of the City.
3. The City's enterprise funds will strive to maintain a minimum working capital balance of at least 25 percent of operating expenses. The primary purpose of this balance is to set aside funds to maintain cash balances sufficient to pay expenses as needed and to provide for unanticipated or emergency expenses that could not be reasonably foreseen during the preparation of the budget.
4. In addition to the assigned balances noted above, levels of fund balance and retained earnings will be sufficient to meet:
 - a. Debt service reserve requirements.
 - b. Reserves for encumbrances.
 - c. Established rate stabilization reserves.
 - d. Funding requirements for projects approved in prior years that are carried forward.
 - e. Other assignments required by contractual obligations, state law or generally accepted accounting principles.

K. Accounting, Auditing and Financial Reporting

1. The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the Governmental Accounting Standards Board.
2. A fixed assets system will be maintained to identify all City assets, their historical cost, and useful life.
3. At the beginning of the annual budget preparation cycle, a financial review will be submitted to the City Council and will be made available to the public.
4. Full and continuing disclosure will be provided in the general financial statements and bond representations.
5. An annual audit will be performed by an independent public accounting firm with the subsequent issue of, at a minimum, General Purpose Financial Statements that include an audit opinion. The City will strive to issue audited financial statements within 180 days after year-end.

L. Human Resources Management

1. The City Council will authorize all regular positions, including part-time and extra-help regular positions.
2. The budget will fully appropriate the resources needed for authorized regular positions and will limit programs to the regular staffing authorized.
3. The City will strive to provide competitive compensation and benefits for its authorized regular employees.
4. All requests for additional regular positions will include evaluations of:

- a. The necessity, benefits, term and expected results of the proposed activity.
- b. Staffing and materials costs including salary, benefits, equipment, uniforms, support and facilities.
- c. Alternative means of service delivery, with consideration given to quality of service.
- d. Additional revenues or cost savings that may be realized.

CITY OF UKIAH

CITY COUNCIL

Phil Baldwin

Mayor

Mary Anne Landis

Vice Mayor

Benj Thomas

Council Member



Steve Scalmanini

Council Member

Douglas Crane

Council Member

CITY OF UKIAH

Jane Chambers - City Manager

David Rapport - City Attorney

Kristine Lawler - City Clerk

ADMINISTRATIVE TEAM

Sage Sangiacomo - Assistant City Manager

Melody Harris - Human Resources Director

Karen Scalabrini - Finance Director

Charley Stump - Planning Director

Chris Dewey - Public Safety Director

Mel Grandi - Electric Utility Director

Tim Eriksen - Public Works Director

BOARDS/COMMISSIONS/COMMITTEES

Airport Commission

Planning Commission

Design Review Board

Traffic Engineering Committee

Paths, Open Space, and Creeks Commission

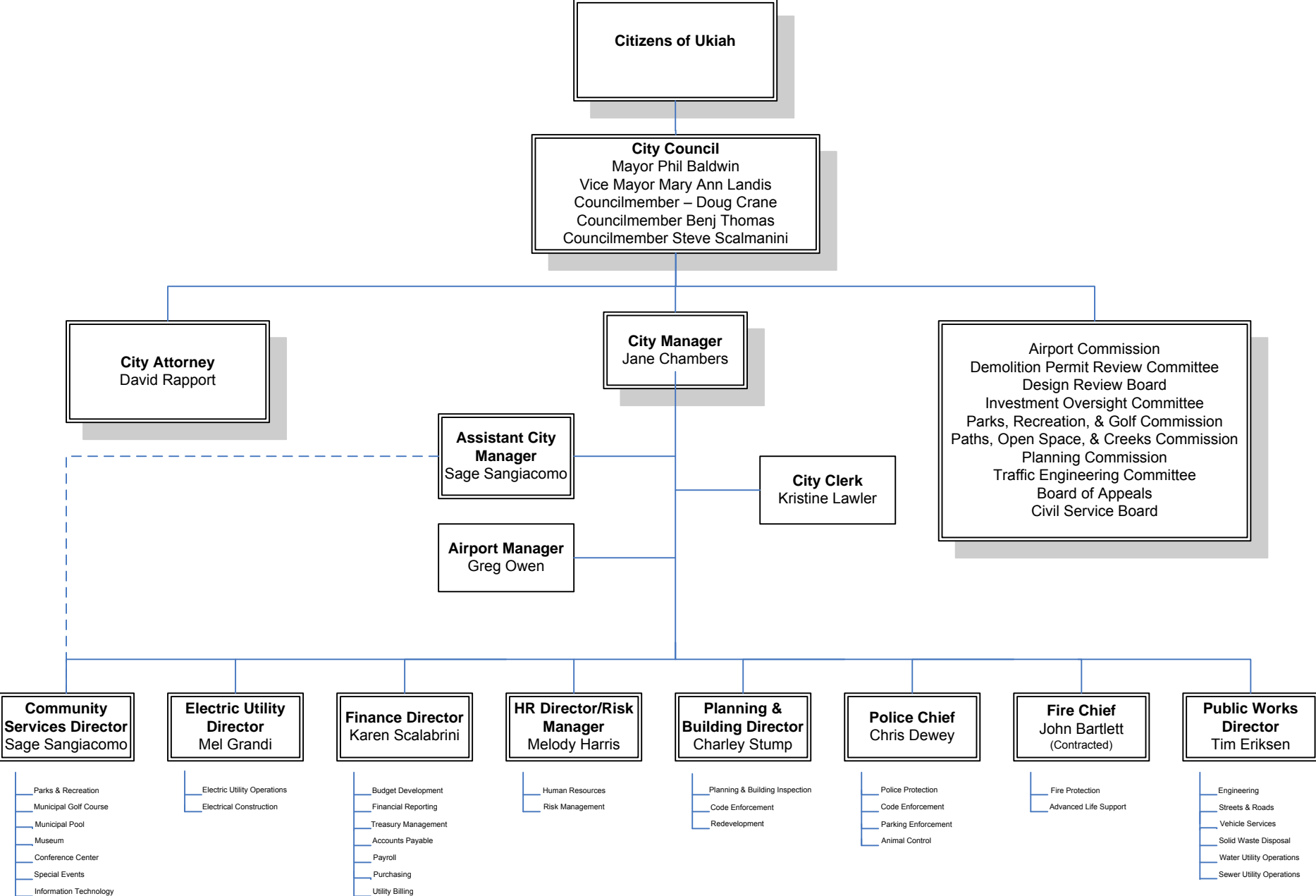
Demolition Permit Review Committee

Parks, Recreations, and Golf Commission

Investment Oversight Committee

City of Ukiah

Organization Chart



RESOLUTION NO. 2014- 30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ADOPTING THE 2014-2015 FISCAL YEAR BUDGET

BE IT RESOLVED by the City Council of the City of Ukiah, State of California, that the Budget for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014, is hereby adopted, for the Funds as follows:

CITY OF UKIAH
Budget Summary by Fund
Fiscal Year 2014-2015

Description:	Estimated Beginning Fund Balance	REVENUES	EXPENDITURES	Increase/(Decrease) in Reserve	Estimated Ending Fund Balance
Unrestricted Funds					
FUND 100, 105 GENERAL FUND		15,307,055			
City Council			37,718		
City Manager			278,778		
Administrative Support			61,270		
City Clerk/Elections			117,949		
Finance - Accounting			371,619		
Misc. General Government			727,794		
City Attorney			99,825		
Treasury			38,374		
Human Resources			314,734		
Visit Ukiah			89,892		
Economic Development			283,851		
Successor Agency			1,619		
Community Outreach			37,000		
Police - Animal Control			110,500		
Parks			1,063,089		
Recreation/Aquatics			830,016		
Information Technology			261,752		
Community Planning			467,002		
Building Inspection			280,914		
Public Works			1,294,325		
Police			6,236,601		
Fire			2,308,012		
Subtotal		15,307,055	15,312,634		
Capital			277,000		
TOTAL GENERAL FUND	\$ 4,760,475	\$15,307,055	\$15,589,634	(\$282,579)	\$ 4,477,896

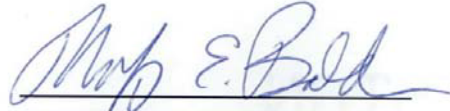
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Description:	Estimated Beginning Fund Balance	REVENUES	EXPENDITURES	Increase/(Decrease) in Reserve	Estimated Ending Fund Balance
Restricted Funds:					
Fund 203, Garage	\$ -	\$ 455,695	\$ 455,695	\$ -	\$ -
Fund 204, Purchasing	30,273	223,635	223,635	-	30,273
Fund 205, Billing and Collection	433,183	563,312	563,312	-	433,183
Fund 206, Public Safety Dispatch	124,995	1,084,016	1,116,153	(32,137)	92,858
Fund 251, General Capital	1,745,302	863,000	863,000	-	1,745,302
Fund 300, Park Development	16,996	91,843	91,843	-	16,996
Fund 311, Alex Rorabaugh Center	-	76,000	71,048	4,952	4,952
Fund 640, Parking Enforcement	123,291	129,648	129,648	-	123,291
Fund 691, Museum	147,176	178,500	325,144	(146,644)	532
Fund 700, Solid Waste	7,861,629	225,474	515,918	(290,444)	7,571,185
Fund 720, Golf	-	102,941	102,755	186	186
Fund 730, Conference Center	10,393	271,124	271,124	-	10,393
Fund 777, Airport	224,896	1,341,667	1,491,348	(149,681)	75,215
Fund 800, Electric	12,207,720	16,494,458	19,720,898	(3,226,440)	8,981,280
Fund 820, Water	1,736,044	6,447,864	2,956,700	3,491,164	5,227,208
Fund 822 Water Capital	-	1,526,538	1,526,538	-	-
Fund 840, Waste Water	11,142,697	9,041,025	8,938,145	102,880	11,245,577
TOTAL BUDGET		\$ 39,116,740	\$ 39,362,904	\$ (528,743)	

This budget being more specifically detailed in the "City of Ukiah Budget, Fiscal Year 2014-2015" and incorporated herein by reference.

PASSED AND ADOPTED this 25th day of June 2014, by the following roll call vote:

AYES: Councilmembers Scalmanini, Crane, Thomas, Landis, and Mayor Baldwin
 NOES: None
 ABSENT: None
 ABSTAIN: None


 Philip E. Baldwin, Mayor

ATTEST:

 Kristine Lawler, City Clerk

**CITY OF UKIAH
READERS GUIDE TO THE BUDGET**

GLOSSARY OF COMMON BUDGET AND FINANCIAL TERMS

ACCOUNT	Financial reporting unit for budget, management, or accounting purposes.
ACCOUNTS PAYABLE	The amounts owed to other for goods and services received.
ACCOUNTS RECEIVABLE	Amounts due from others for goods furnished and services rendered.
ACCURAL BASIS	The basis whereby transactions and events are recognized when they occur, regardless of when cash is received or paid.
ACTUAL PRIOR YEAR	Actual amounts for the fiscal year preceding the current fiscal year which precedes the budget fiscal year.
ALLOCATION	Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.
ALLOTMENT	That portion of an appropriation which may be encumbered or spent during a specified period
AMORTIZATION	Payment of a debt by regular intervals over a specific period of time.

APPOPRIATION	An authorization by a legislative body (e.g. City Council) that provides legal permission to make expenditures and incur obligations for specific purposes. ¹
ASSET	Resources owned or held by a government which have monetary value.
ASSESSED VALUATION	Official government value placed upon real estate or other property as a basis for levying taxes.
BOND	A written promise to pay a specific amount of money at a specific date in the future together with a periodic interest as a special rate. Two types are used: General Obligation and Revenue.
BONDED INDEBTEDNESS	Outstanding debt by issues of bonds which is repaid by ad valorem or other revenue.
BUDGET AMENDMENT	A procedure authorized by some City Councils that allows the City Manager to make adjustments to expenditures within or between departmental budgets by revising budget appropriations. Note: City Council approval is always required for additional appropriations from a fund balance or new revenue sources.
BUDGET DEFICIT	Amount by which the government’s budget outlays exceed its budget receipts for a given period, usually a fiscal year.
CAPITAL IMPROVEMENT PROGRAM	Annual appropriations in a City’s budget for capital improvement projects such as street or park improvements, building construction and various kinds of major facility maintenance. Capital improvement projects are often multi-year projects that require funding beyond the one-year periods of the annual budget.

¹ “Appropriation subject to limitation,” for purposes of each agency’s Gann limit, means “any authorization to expend during a fiscal years the proceeds of taxes levied by or for that agency and the proceeds of state subventions to that agency.” Cal. Const. Art. XIII B, section 8(b).

CAPITALIZATION THRESHOLD

The dollar value at which government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

DEBT SERVICE; DEBT SERVICE FUND

The payment of principal and interest on borrowed funds such as bonds. A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes a debt service fund is referred to as a sinking fund. Debt financing is most commonly used to address temporary short-term cash flow problems and to provide funding for improvements with long lives. Borrowing long-term for operational or short-term capital needs is not advised.²

ENCUMBRANCE

Prior to actual spending, an obligation charged against a budget indication that a commitment has been made or an order placed for goods and services not yet received or paid for. After an encumbrance has been made, the money is not then available for other transactions.

EQUITY FUNDING

Funding is accomplished with available resources, and does not include leveraged resources. Project funding is dictated by the availability of cash.

EXPENDITURE

A decrease in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service and capital outlays.

EXPENSE

A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

² Be aware that Article XVI, section 18 of the California Constitution prohibits a City from borrowing more money than it can repay in a single fiscal year from its general fund without a two-thirds vote of the electorate. Common exceptions to this borrowing restriction are the special fund doctrine; and the lease purchase agreement.

FIDUCIARY FUNDS	Trust and Agency funds.
FISCAL POLICY	A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides and agreed-upon set of principles for the planning and programming of government budgets and their funding.
FISCAL YEAR	The 12-month period used by the City of Ukiah begins with July 1, and ends with June 30 of the designated fiscal year (i.e., FY 2011 – 12 ends on June 30, 2012).
FIXED ASSETS	Assets of long-term character which are intended to be held or used for more than one fiscal year. Examples are land, buildings, machinery and furniture.
FORCE ACCOUNT	Construction of maintenance activities performed by the City's own personnel, rather than by outside labor.
FULL-TIME EQUIVALENT (FTE)	Number of positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.
FUNCTION	Group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.
FUND	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.
FUND BALANCE	A term used to express the excess of assets over liabilities (equity). It also represents the accumulated net resources of a fund available for reservation, designation, or for appropriation.

GENERAL FUND	General operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.
GENERAL OBLIGATION BONDS	Bonds where the City pledges its full faith and credit to the repayment of bonds. These bonds are secured by the General Fund of the City.
GOVERNMENTAL FUNDS	General, Special Revenue, Debt Services, and Capital Project funds.
GRANTS	Contributions of cash or other assets from another governmental agency (usually) to be expended or used for a specified purpose, activity or facility.
LEASE PURCHASE	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
LONG TERM DEBT	Debt with a maturity of more than one year after the date of the issue.
OPERATING DEFICIT	The excess of operating expenditures over operating revenues.
OPERATING SURPLUS	The excess of operating revenues over operating expenditures.
ORDINANCE	A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the City.
RESERVES	Accumulated funds legally restricted or otherwise designated by the City Council for specific purposes.
RESOLUTION	A special or temporary order of the City Council requiring less formality than an ordinance.
REVENUES	Total amount of income received, earned or otherwise available for appropriation.

SURPLUS

An excess of revenues over expenditures.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common good.

TRANSFERS

Payments from one funds to another ideally for work or services provided, or to cover operating expense shortfalls.

USER FEES

Payments of charges for direct receipt of a public service by the party benefiting from the service.

**CITY OF UKIAH
READERS GUIDE TO THE BUDGET**

Acronyms

AV	Audio Visual
BMP	Best Management Practices
CAFR	Comprehensive Annual Finance Report
CCAC	City Clerk Association of California
CCC	California Conservation Crews
CCR	Consumer Confidence Report
CEQA	California Environmental Quality Act
CIP	Capital Improvement Projects
CLETS	California Law Enforcement Technology Systems
COPS	Citizens Option for Public Safety (State Program)
CSO	Community Services Officer
CSMFO	California Society of Municipal Finance Officers

DPW	Department of Public Works
EAP	Employee Assistance Program
EIR	Environmental Impact Review
EMS	Emergency Medical Services
EPA	Environmental Protection Agency
FEMA	Federal Emergency Management Agency
FF	Firefighter
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GO	General Obligation
HVAC	Heating & Air Conditioning
IT	Information Technology
NCPA	Northern California Power Agency

PERS	Public Employees Retirement System
REMIF	Redwood Empire Municipal Insurance Fund
RWQCB	Regional Water Quality Control Board
SWRCB	State Water Resources Control Board
TOT	Transit Occupancy Tax
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant

**CITY OF UKIAH
AUTHORIZED FULL-TIME PERSONNEL (FTE)
FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Yr - Yr Change
CITY MANAGEMENT/ADMINISTRATION														
1000	City Manager	.7	.5	.6	.6	.6	.6	.5	.5	.5	1.	1.	1.	-
740	Economic Development Manager			.4	.4	.4	.							-
2627	Project & Grant Administrator (reclassified to 2 part-time positions)										1.	1.		(1.00)
670	Executive Assistant	.5	.5	.5	.5	.5	.5	.4						-
6337	City Clerk/Deputy City Clerk				1.	1.	.5	.5	.5	1.	1.	1.		-
428	Receptionist/Secretary		1.	1.	1.	1.	1.							-
6130	Administrative Secretary	4.		1.	1.	2.	2.		.4	.4				-
6023	Receptionist/Clerk			1.	1.						.15	.1	.1	-
1568	Human Resources/Risk Management Director		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
1540	Assistant City Manager	.5						.2	.2	.2	1.	1.	1.	-
555	Risk Manager/Budget Officer	.6	.75	.75	.75	.75	.75	.	.					-
2659	Human Resources Analyst/Management Analyst/Senior Management Analyst		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
18	Service Support Clerk		1.	1.	1.	1.	1.	1.	1.	1.				-
428	Administrative Support Clerk					.3	.3							-
748	Administrative Analyst/Assistant to City Manager	1.												-
	TOTAL	7.3	5.75	8.25	8.25	9.55	9.15	4.6	4.6	4.6	6.15	6.1	5.1	-1.
FINANCE														
1567	Director of Finance	.95	.8	.8	.8	.8	.8	.65	.65	.65	1.	1.	1.	-
2581	Assistant Finance Director							.85	.85	.85	1.	1.		(1.00)
2710	Accounting Operations Manager/Accountant	1.	1.				.85	.8	.8	.8	1.	1.	1.	-
6043	Payroll Officer	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6033	Accounts Payable Specialist/Administrative Analyst	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6226	Accounting Assistant							.85	.85	1.	1.	1.		-
2656	Finance Controller	1.				1.	.15	.25			.6	.6	1.	0.40
	TOTAL	4.95	3.8	2.8	2.8	3.8	3.8	3.7	5.15	5.15	6.6	6.6	6.	-6
BILLING AND COLLECTIONS														
2710	Accounting Operations Manager/Accountant	1.	1.	1.	1.			.05	.05	.05				-
2656	Finance Controller						.7	.6	.93	.93	.4	.4		(0.40)
673	Revenue Manager								1.				1.	1.00
134	Customer Service Team Leader		1.	1.	1.	1.	1.	1.						-
6330	Customer Service Representative III	3.	2.	2.	2.	2.	2.	2.	2.	2.	2.	1.	1.	-
6128	Customer Service Representative II	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	2.	3.	1.00
6026	Customer Service Representative I	2.	1.	1.	2.	2.	2.	2.	2.	2.	2.	2.	1.	(1.00)
	TOTAL	7.	6.	6.	7.	7.	6.7	6.65	6.98	5.98	5.4	5.4	6.	6

**CITY OF UKIAH
AUTHORIZED FULL-TIME PERSONNEL (FTE)
FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96											Yr - Yr	
			2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Change
PURCHASING/WAREHOUSE														
2725	Purchasing Supervisor	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-	
6030	Buyer (Formerly Purchasing Assistant)	1.				1.	1.	1.	1.	1.	1.	1.	-	
126	Purchasing Technician			1.	1.	1.	1.						-	
	TOTAL	2.	1.	1.	2.	2.	3.	3.	2.	2.	2.	2.	.	
PLANNING														
1550	Community Development Director	1.	.75	.75	.75	.75	.75	.65	.65	.65	1.	1.	1.	-
2655	Senior Planner/Principal Planner	1.			1.	1.	.84	.6	.6	.6	1.	1.	1.	-
2680	Associate Planner II		2.	2.	1.	1.								-
2735	Associate Planner I	1.					1.	.75	.75	.75	.	1.	1.	-
6238	Development Permit Coordinator		1.	.5	.5	.5	.5	.5	.5	.5	.	.5	.5	-
6130	Administrative Secretary/Planning Aide							1.	.8	.8	1.	1.	1.	-
2636	Building Official	1.		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6332	Assistant Planner/Code Enforcement Officer	1.		1.	1.	1.	1.							-
	TOTAL	5.	3.75	5.25	5.25	5.25	5.09	4.5	4.3	4.3	4.	5.5	5.5	.
PUBLIC WORKS & ENGINEERING														
1526	Public Works/Water & Sewer Utilities Director/City Engineer	1.	1.	1.	1.	1.	.48	.48	.32	.3	.51	.51	.51	-
	Public Works Administrator	1.												-
2587	Deputy Public Works Director - Engineering & Streets		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
2595	Senior Civil Engineer	1.	1.	1.	1.	1.	.8	.8	.51	.5				-
600	Civil Engineer						1.							-
622	Assistant Engineer (formerly Engineering Associate)	1.	1.	1.	1.	1.	1.	1.	.68	.63	.			-
6238	Development Permit Coordinator			.5	.5	.5	.5	.5	.5	.5	.5	.2	.2	-
653	Water and Sewer Engineering Specialist							.33						-
6237	Public Works Project Analyst											.15	.15	-
6130	Administrative Secretary													-
39	Engineering Technician I	1.						1.	1.	1.	.26			-
	TOTAL	5.	4.	4.5	4.5	4.5	4.78	5.11	4.01	3.93	2.27	1.86	1.86	.
STREET MAINTENANCE														
630	Public Works Superintendent	1.												-
2682	Public Works Supervisor		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6335	Public Works Maintenance II	1.	2.	2.	2.	2.	2.	1.	1.	1.	1.	1.	1.	-
6331	Public Works Maintenance I	5.	4.	5.	5.	5.	6.	6.	4.	4.	4.	4.	5.	1.00
6333	Street Sweeper Operator	1.							1.	1.	1.	1.	1.	-
	TOTAL	8.	7.	8.	8.	8.	9.	8.	7.	7.	7.	7.	8.	1
GARAGE														
140	Senior Equipment Mechanic	1.	1.	1.	1.	1.	1.	1.	.					-
6142	Lead Equipment Mechanic										1.	1.	1.	-
6023	Administrative Secretary/Public Works Project Analyst							.1	.1	.1	.15	.05	.05	-
6038	Equipment Mechanic	2.	1.	1.	1.	1.	1.	1.	3.	3.	2.	2.	2.	-
	TOTAL	3.	2.	2.	2.	2.	2.	2.1	3.1	3.1	3.15	3.05	3.05	.

**CITY OF UKIAH
AUTHORIZED FULL-TIME PERSONNEL (FTE)
FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Yr - Yr Change
SOLID WASTE DISPOSAL SITE														
6331	Public Works Maintenance I	6.	1.	1.	1.	1.								-
	TOTAL	6.	1.	1.	1.	1.	0
WASTEWATER TREATMENT PLANT														
2596	Wastewater Treatment Plant Supervisor	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6046	Lead Wastewater Treatment Plant Operator		1.	1.	1.	1.	1.	1.						-
6136	Wastewater Treatment Plant Operator	2.	3.	3.	3.	3.	3.	2.	3.	3.	3.	3.	3.	-
6029	Wastewater Treatment Plant Operator in Training	1.						1.		1.		1.	1.	-
6144	Senior Wastewater Treatment Plant Operator		2.	2.	2.	2.	1.	1.	1.	1.	2.	2.	2.	-
6536	Environmental Lab Technician				1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6139	Wastewater Treatment Plant Operator/Mechanic	1.					1.	1.	1.	1.	1.			-
6045	Senior Wastewater Treatment Plant Operator/Mechanic	2.					1.	1.	2.	1.	1.	1.	1.	-
6338	Wastewater Treatment Plant Operator		1.	1.	1.	1.								-
	TOTAL	7.	8.	8.	9.	9.	9.	9.	9.	9.	9.	9.	9.	0
WATER/SEWER														
1526	Public Works/Water & Sewer Utilities Director (formerly Director of Public Utilities)	.5	.5	.5	.5	.5	.52	.52	.6	.62	.49	.49	.49	-
581	Deputy Public Works Director - Water & Sewer							1.	1.	1.				-
2595	Senior Civil Engineer						.2	.2	.17	.22	1.	1.	1.	-
622	Assistant Engineer								.01	.06				-
610	Water and Sewer Operations Superintendent (Interim)	1.					1.							-
635	Water Utility Project Engineer		1.	1.	1.	1.								-
6245	Water/Sewer Leadworker	1.	1.	1.	1.	1.	1.	1.	1.		1.	1.	1.	-
2598	Water Treatment Plant Supervisor	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6236	Water and Sewer Service Attendant	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6042	Senior Water Treatment Plant Operator/Mechanic		1.	1.	1.	1.	1.	1.		1.	1.	1.	1.	-
6144	Senior Water Treatment Plant Operator									1.				-
6339	Water Treatment Plant Operator/Mechanic	2.	2.	2.	2.	2.	2.	2.	3.	3.	2.	2.	2.	-
6029	Water Treatment Plant Operator/Operator In Training		.	.	1.	1.	1.	1.	1.			1.	1.	-
6135	Water and Sewer Attendant II	1.	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	-
6232	Water and Sewer Attendant I	3.	4.	4.	5.	5.	5.	5.	5.	4.47	4.	4.	4.	-
2597	Water and Sewer Maintenance Supervisor	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6032	Meter Reader	1.	.4	.4	.4	.4	.4	.4	.4	.4	.4	.4	.4	-
6137	Utility Services Team Leader									.4	.4	.4	.4	-
44	Engineering Technician II		1.	1.	1.									-
39	Engineering Technician I	1.												-
23	Receptionist/Clerk Typist			.25	.25			.4	.4	.4				-
6238	Development Permit Coordinator										.5	.3	.3	-
6237	Public Works Project Analyst											.8	.8	-
6130	Administrative Secretary									.74	1.	1.		-
706	GIS Coordinator			.5	.5	.5	.5							-
653	Water and Sewer Engineering Specialist					1.	1.	.67						-
332	Water/Sewer Program Coordinator (formerly Utilities Admin Clerk)			1.	1.	1.	1.	1.	1.	1.	1.			-
	TOTAL	13.5	15.9	16.15	19.65	19.4	19.62	19.69	18.58	18.57	17.53	18.39	18.39	.

**CITY OF UKIAH
AUTHORIZED FULL-TIME PERSONNEL (FTE)
FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Yr - Yr Change
POLICE														
3570	Director of Public Safety (formerly Police Chief)	.5	1.	1.	1.	1.	.5	.5	.5	.5	.5	1.	1.	-
3079	Captain	2.	2.	2.	2.	2.	3.	3.	3.	3.	2.	2.	2.	-
3077	Sergeant	5.	6.	6.	6.	6.	5.	5.	5.	5.	6.	6.	6.	-
3073	Police Officer	11.	11.	12.	12.	12.	12.	12.	10.	10.	9.	12.	16.	4.00
3073	Police Officer (Measure S)			4.	4.	4.	4.	.	.					-
3073	Police Officer/Detective	4.	4.	4.	4.	4.	4.	4.	4.	4.	4.	4.	4.	-
3073	Police Officer/School Resource Officer	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
3073	Major Crimes Task Force Officer (Dept 2080)	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
3073	Police Officer (funded by COPS Grant)							1.	1.	1.	1.	1.	1.	-
	Traffic Safety Officer (Measure S)			1.	1.	1.								-
6130	Administrative Secretary (formerly Fire Secretary)	1.										1.	1.	-
6028	Police Records Clerk	1.	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	-
3056	Community Service Officer							2.	2.	2.	2.	4.	5.	1.00
132	Parking Enforcement Officer	1.	1.	1.	1.	1.								-
73	Asset Seizure Officer	1.												-
140	Senior Equipment Mechanic	.5	.5	.5	.5	.5								-
6038	Equipment Mechanic			.25	.25	.25								-
6038	Equipment Mechanic			.25	.25	.25	1.	.						-
6436	Information Technology Specialist			.75	.75	.75								-
	TOTAL	29.	29.5	34.5	36.75	36.75	36.25	32.5	29.5	29.5	28.5	35.	40.	5
DISPATCH														
3058	Clerk Dispatcher	3.				1.	1.	6.	7.	6.	8.	6.	6.	-
3059	Senior/Clerk Dispatcher	5.	6.	6.	6.	6.	6.	3.	3.	3.	1.	1.	1.	-
3057	Communications Supervisor							1.	.	1.	1.	1.	1.	-
	TOTAL	8.	6.	6.	6.	7.	7.	10.	10.	10.	10.	8.	8.	0

**CITY OF UKIAH
AUTHORIZED FULL-TIME PERSONNEL (FTE)
FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Yr - Yr Change
FIRE														
3570	Director of Public Safety (formerly Fire Chief)	.5	1.	1.	1.	1.	.5	.5	.5	.5	.5			-
4595	Fire Operations Chief	1.								-
4069	Fire Captain	4.	3.	3.	3.	3.	3.	3.	3.	3.	3.	3.	3.	-
	Fire Prevention Captain (Measure S)				1.	1.								-
4066	Fire Engineer	5.	3.	3.	3.	7.	6.	6.	5.	5.	5.	4.	4.	-
4064	Firefighter/EMT	8.	9.	9.	9.	6.	7.	6.	7.	7.	4.	2.	2.	-
4625	Division Chief (formerly Battalion Chief)		2.	2.	2.	2.	3.	3.	2.	2.	2.	2.	2.	-
6130	Administrative Secretary	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.			-
140	Senior Equipment Mechanic	.5	.5	.5	.5	.5								-
6038	Equipment Mechanic				.25	.25		1.	.					-
6038	Equipment Mechanic (Measure S)				.25	.25	.5							-
	TOTAL	20.	19.5	19.5	21.	22.	21.5	20.5	18.5	18.5	15.5	11.	11.	0.0
ELECTRIC														
1520	Electric Utility Director (formerly Director of Public Utilities)	.5	.5	.5	.5	.5	1.	1.	1.	1.	1.	1.	1.	-
2XXX	Assistant Electric Utility Director												1.	1.00
2580	Electrical Distribution Engineer	1.	1.	1.	1.	1.	1.	1.	1.	1.	2.	2.	1.	(1.00)
2594	Electrical Supervisor	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
5086	Electrical Sub-Supervisor	2.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	2.	1.00
5083	Lineman/Linewoman (formerly Line Attendant)	5.	6.	5.	5.	5.	5.	5.	5.	5.	5.	4.	4.	-
5080	Groundman/Groundwoman (formerly Line Attendant Helper)	2.	2.	2.	2.	2.								-
87	Electrical Distribution Associate								-
5087	Electrical Engineering Technician III				1.		1.	1.				1.	1.	-
5085	Electric Engineering Technician II	1.	1.	1.	1.	1.			1.	1.	1.		1.	1.00
6032	Meter Reader	1.	.6	.6	.6	.6	.6	.6	.6	.6	.6	.6	.6	-
5182	Electric Engineering Technician I	1.				1.	1.	1.	.	1.	1.	1.		(1.00)
5XXX	Scada Communications Technician												1.	1.00
5282	Apprentice Lineman/Linewoman (formerly Apprentice Line Attendant)			1.	1.	1.	2.	2.	2.	2.	2.	1.		(1.00)
82	Metering Services Attendant	1.	1.	1.	1.	1.	1.	1.	.					-
283	Metering Services Tech								1.					-
6137	Utility Services Team Leader	1.	1.	1.	1.	1.	1.	1.	1.	.6	.6	.6	.6	-
30	Purchasing Assistant		1.	1.	1.	1.	.							-
428	Administrative Support Clerk			.25	.25	.2	.2							-
706	GIS Coordinator				.25	.25	.25	.25						-
670	Executive Assistant/City Clerk							.2						-
6130	Administrative Secretary/Electric Utility Program Coordinator							1.	1.2	1.2	1.	1.	1.	-
5087	Electrician Technician III					1.	1.	1.						-
5183	Electrical Utility Tech I								1.	2.	2.	1.	1.	-
5186	Electrical Utility Tech II											1.	1.	-
	TOTAL	16.5	16.1	16.35	17.6	17.55	17.05	18.05	17.8	17.4	18.2	16.2	17.2	1

**CITY OF UKIAH
AUTHORIZED FULL-TIME PERSONNEL (FTE)
FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Yr - Yr Change
COMMUNITY SERVICES														
560	Director of Community Services/General Services		.5	.5	.5	.5	.5	.	.					-
2593	Community Services Supervisor/Administrator	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.			-
2770	Recreation Supervisor		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
2686	Golf/Park Superintendent	1.					1.	1.	1.	1.	1.	1.	1.	-
2684	Cultural Arts/Museum Director	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6034	Museum Curator	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
21	Museum Assistant	1.												-
750	Golf Maintenance Supervisor	1.	1.	1.	1.	1.								-
6235	Golf Leadworker						1.	1.	1.	1.	1.	1.		(1.00)
6430	Park Service Worker II		1.	1.	1.									-
6031	Park Service Worker	1.	3.	3.	4.	5.	5.	5.	4.4	4.4	5.	6.	5.	(1.00)
31	Golf Service Worker	2.	3.	3.	3.	3.	2.	2.	2.	2.	2.			-
6532	Buildings/Facilities Leadworker				1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6228	Building Attendant	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
31	Public Services Worker		1.	1.										-
751	Park Supervisor	1.	1.	1.	1.	1.								-
6235	Parks Leadworker		.	1.	1.	1.	1.	1.	1.	1.	1.	1.	2.	1.00
25	Event Coordinator/Assistant		1.	1.	1.	1.	1.	1.	1.					-
2771	Conference Center Administrator/Facilities Administrator	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6023	Receptionist/Clerk			.5	.5	.5	.5	.5	.5	.5	.7	.9	.9	-
432	Animal Control/Safety Compliance Officer				1.	1.	1.							-
6231	Recreation Coordinator											1.	1.	-
6131	Sports Coordinator					1.	1.	1.	1.	1.	1.	1.	1.	-
	TOTAL	12.	17.5	19.	21.	22.	21.	19.5	18.9	17.9	18.7	17.9	16.9	-1
INFORMATION TECHNOLOGY														
2672	Information Technology Supervisor		1.	1.	1.	1.	1.	1.	1.	1.	1.	1.		(1.00)
6436	Information Technology Specialist	1.	1.	1.	1.25	1.25	1.25	2.	2.	2.	2.	2.	1.	(1.00)
6XXX	Information Technology Network Specialist												1.	1.00
6XXX	Information Technology Coordinator												1.	1.00
706	GIS Coordinator				.25	.25	.25	.25						-
	TOTAL	1.	2.	2.	2.5	2.5	2.5	3.25	3.	3.	3.	3.	3.	0
AIRPORT														
2671	Airport Manager	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
6138	Airport Assistant	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	1.	-
	TOTAL	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	2.	0
	TOTAL CITY	157.25	150.8	162.3	176.3	181.3	179.44	172.15	164.42	161.93	159.	158.	163.	5.00

**CITY OF UKIAH
 AUTHORIZED FULL-TIME PERSONNEL (FTE)
 FISCAL YEAR 2014-2015**

Current Code	POSITION TITLE	1995-96	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Yr - Yr Change
Redevelopment Agency														
500	Executive Director/City Manager	.3	.5	.4	.4	.4	.4	.5	.5	.5				
540	Assistant City Manager	.5						.8	.8	.8				-
130	Redevelopment Secretary/Executive Assistant/Admin Secretary	.5	.5	.5	.5	.5	.5	.4	.6	.6				-
	Risk Manager/Budget Officer	.4	.25	.25	.25	.25	.25	.	.					-
337	City Clerk							.5	.5	.5				-
	Community Services Director		.5	.5	.5	.5	.5							-
567	Finance Director	.05	.2	.2	.2	.2	.2	.35	.35	.35				-
581	Assistant Finance Director								.15	.15				-
550	Planning Director		.25	.25	.25	.25	.25	.35	.35	.35				-
	General Services Attendant	1.												-
31	Parks Service Worker							.5	.6	.6				-
655	Senior Planner						.16	.4	.4	.4				-
735	Associate Planner							.25	.25	.25				-
595	Senior Civil Engineer								.32	.28				-
526	Public Works/Water & Sewer Utilities Director/City Engineer								.08	.08				-
622	Assistant Engineer								.31	.31				-
626	Economic Development Manager	1.		.6	.6	.6	1.	1.						-
627	Project & Grant Administrator (32 hour prior to FY 2009/10)							1.	1.	1.				-
226	Accounting Assistant								.15	.15				-
656	Finance Controller						.15	.15	.07	.07				-
710	Accounting Operations Manager/Accountant						.15	.15	.15	.15				-
	TOTAL	3.75	2.2	2.7	2.7	2.7	3.56	6.35	6.58	6.54				
Grand Total City of Ukiah and Ukiah Redevelopment Agency		161.	153.	165.	179.	184.	183.	178.5	171.	168.47	159.	158.	163.	5.00

**CITY OF UKIAH
 AUTHORIZED TEMPORARY, PART-TIME AND SEASONAL PERSONNEL POSITIONS
 FISCAL YEAR 2014-15**

TITLE	2009-10	2009-10 hours	2009-10 Full-time Equivalent	2010-11	2010-11 hours	2010-11 Full-time Equivalent	2011-12	2011-12 hours	2011-12 Full-time Equivalent	2012-13	2012-13 hours	2012-13 Full-time Equivalent	2013-14	2013-14 hours	2013-14 Full-time Equivalent	2014-15	2014-15 hours	2014-15 Full-time Equivalent	Year-Year Changes
ELECTED OFFICIALS																			
City Council members	5	3,900	1.88	5	3,900	1.88	5	3,900	1.88	5	3,900	1.88	5	3,900	1.88	5	3,900	1.88	-
City Treasurer	1	780	0.38	1	780	0.38	1	780	0.38	1	780	0.38	1	780	0.38	1	780	0.38	-
Total Elected Officials	6	4,680	2.25	6	4,680	2.25	6	4,680	2.25	6	4,680	2.25	6	4,680	2.25	6	4,680	2.25	-
ADMINISTRATION																			
Human Resources Clerk/Assistant	1	1,040	0.50	0		0.00	0		0.00	0		0.00	1	1,000	0.48	1	1,000	0.48	-
Project/Program Analyst	0		0.00	0		0.00	0		0.00	1	1,000	0.48	1	1,000	0.48	0		0.00	(0.48)
Project & Grant Administrator	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	2	2,664	1.28	1.28
Total Administration	1	1,040	0.50	0	0	0.00	0	0	0.00	1	1,000	0.48	2	2,000	1	3	3,664	1.76	0.80
AIRPORT																			
Airport Attendant	3	3,000	1.44	3	3,000	1.44	3	3,000	1.44	3	3,000	1.44	3	3,000	1.44	3	3,000	1.44	-
Airport Maintenance	1	1,000	0.48	1	1,000	0.48	1	1,000	0.48	1	1,000	0.48	0		0.00	0		0.00	-
Airport Groundskeeper (seasonal)	1	1,000	0.48	1	1,000	0.48	1	1,000	0.48	1	1,000	0.48	1	1,664	0.80	1	1,664	0.80	-
Total Airport	5	5,000	2.40	5	5,000	2.40	5	5,000	2.40	5	5,000	2.40	4	4,664	2.24	4	4,664	2.24	-
FINANCE/BILLING/COLLECTIONS																			
Utility / Acctg Clerk	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	0		0.00	(0.80)
Total Billing/Collection	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	0	0	0.00	(0.80)
INFORMATION TECHNOLOGY																			
Technology Assistant	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	1	100	0.05	0.05
Website Developer	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	1	500	0.24	0.24
Total IT	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	2	600	0.29	0.29
COMMUNITY SERVICES																			
Day Camp Staff	19	6,610	3.18	19	7,320	3.52	19	7,680	3.69	19	8,000	3.85	19	8,000	3.85	19	8,008	3.85	-
Program Analyst	0		0.00	0		0.00	0		0.00	1	1,000	0.48	1	1,000	0.48	1	1,000	0.48	-
Pool Staff	17	6,000	2.88	17	6,000	2.88	17	4,760	2.29	19	5,080	2.44	19	5,080	2.44	19	5,075	2.44	-
Sports Staff (youth basketball & youth softball)	39	1,826	0.88	39	1,826	0.88	21	2,296	1.10	14	1,618	0.78	14	1,618	0.78	14	2,718	1.31	0.53
Museum Receptionist	2	1,716	0.83	2	1,716	0.83	2	1,716	0.83	2	1,716	0.83	2	1,716	0.83	2	1,716	0.83	-
Park Service Worker	0		0.00	0		0.00	1	1,664	0.80	0		0.00	2	2,000	0.96	2	2,000	0.96	-
Golf Service Worker	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	0		0.00	0		0.00	-
Activities Coordinator	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	-
Activities Staff	1	800	0.38	1	800	0.38	2	1,200	0.58	1	400	0.19	1	400	0.19	1	600	0.29	0.10
Com Svcs Assistant	0		0.00	0		0.00	0		0.00	3	1,550	0.75	3	1,550	0.75	2	2,664	1.28	0.54
Custodian	3	3,928	1.89	3	3,928	1.89	3	3,928	1.89	3	3,928	1.89	3	3,928	1.89	3	3,928	1.89	-
Museum Registrar	1	832	0.40	1	832	0.40	1	832	0.40	1	832	0.40	1	832	0.40	1	832	0.40	-
Receptionist/Clerk	1	1,040	0.50	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	-
Event Coordinator Assistant	0		0.00	0		0.00	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	1	1,664	0.80	-
Event & Facility Attendant	0		0.00	0		0.00	0		0.00	0		0.00	1	1,664	0.80	1	1,664	0.80	-
Facility Attendant - Conference Center	2	2,184	1.05	2	2,184	1.05	2	2,184	1.05	2	2,464	1.18	2	2,464	1.18	2	2,464	1.18	-
Facility Attendant - ARC	0		0.00	0		0.00	2	1,100	0.53	2	1,040	0.50	2	1,040	0.50	2	1,040	0.50	-
Com Svcs Assistant-xtra help	0		0.00	0		0.00	0		0.00	1	520	0.25	1	520	0.25	1	680	0.33	0.08
Total Comm Services	86	26,600	12.79	85	26,270	12.63	72	30,688	14.75	70	31,476	15.13	72	33,476	16.09	71	36,053	17.33	1.24
PLANNING																			
Planning Intern	0		0.00	0		0.00	0		0.00	0		0.00	1	1,000	0.48	1	1,000	0.48	-
Total Planning	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1	1,000	0.48	1	1,000	0.48	-
PUBLIC SAFETY																			
Evidence Clerk	1	960	0.46	1	960	0.46	1	960	0.46	1	960	0.46	0		0.00	0		0.00	-
Clerk/Dispatcher	1	1,664	0.80	2	2,288	1.10	1	728	0.35	1	624	0.30	1	624	0.30	1	624	0.30	-
CSO - Volunteer Program	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	1	1,664	0.80	0.80
Records Clerk - Intern	1	600	0.29	1	600	0.29	1	600	0.29	1	600	0.29	0		0.00	0		0.00	-
Fire Marshall	0		0.00	1	416	0.20	1	416	0.20	1	416	0.20	0		0.00	0		0.00	-
Temporary Assistance (Fire)	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	-
Total Public Safety	3	3,224	1.55	5	4,264	2.05	4	2,704	1.30	4	2,600	1.25	1	624	0.30	2	2,288	1.10	0.80
ELECTRIC UTILITY																			
Hydro Operations & Maintenance Tech	1	500	0.24	1	500	0.24	1	500	0.24	0		0.00	0		0.00	0		0.00	-
Meter Reader (shared with Water Dept)	2	1,598	0.77	2	2,198	1.06	2	2,198	1.06	2	2,198	1.06	1	1,000	0.48	1	1,000	0.48	-
Electric on-call technician	0		0.00	1	506	0.24	1	506	0.24	0		0.00	0		0.00	0		0.00	-
Engineering Design Support	0		0.00	0		0.00	1	400	0.19	1	600	0.29	1	600	0.29	1	600	0.29	-
Total Public Utility	3	2,098	1.01	4	3,204	1.54	5	3,604	1.73	3	2,798	1.35	2	1,600	0.77	2	1,600	0.77	-

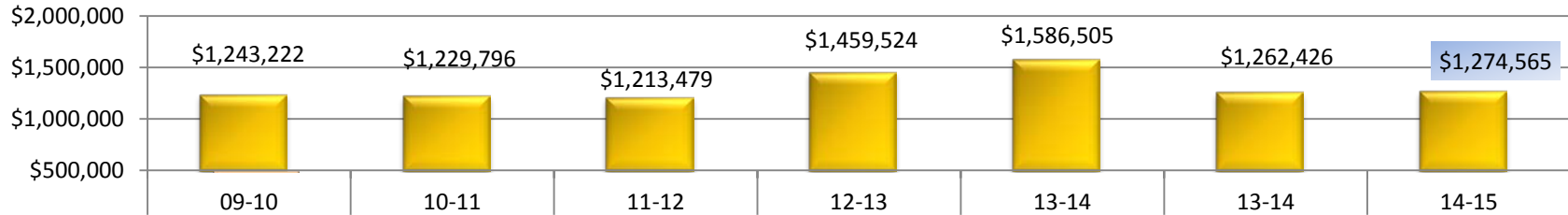
**CITY OF UKIAH
 AUTHORIZED TEMPORARY, PART-TIME AND SEASONAL PERSONNEL POSITIONS
 FISCAL YEAR 2014-15**

TITLE	2009-10	2009-10 hours	2009-10 Full-time Equivalent	2010-11	2010-11 hours	2010-11 Full-time Equivalent	2011-12	2011-12 hours	2011-12 Full-time Equivalent	2012-13	2012-13 hours	2012-13 Full-time Equivalent	2013-14	2013-14 hours	2013-14 Full-time Equivalent	2014-15	2014-15 hours	2014-15 Full-time Equivalent	Year-Year Changes
PUBLIC WORKS/WATER & SEWER UTILITIES																			
WTP Backup Supervisor	0		0.00	1	960	0.46	1	500	0.24	1	250	0.12	1	250	0.12	1	250	0.12	-
Receptionist/Clerk	1	624	0.30	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	-
Streets - Temporary/Seasonal	0		0.00	1	1,000	0.48	1	1,000	0.48	0		0.00	2	2,000	0.96	2	2,000	0.96	-
Engineering Intern	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	1	1,000	0.48	0.48
Water Meter Reader (shared with Electric)	1	1,066	0.51	1	1,466	0.70	1	1,466	0.70	1	1,466	0.70	1	1,000	0.48	1	1,000	0.48	-
Water Intern	1	520	0.25	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	-
W/S On-call attendant	2	1,000	0.48	2	1,000	0.48	2	1,000	0.48	2	1,000	0.48	1	1,000	0.48	1	1,000	0.48	-
WTP Intern	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	1	1,000	0.48	0.48
WWTP Operator In Training	0		0.00	0		0.00	0		0.00	4	2,000	0.96	0		0.00	0		0.00	-
WWTP Intern	1	1,040	0.50	1	1,040	0.50	1	1,040	0.50	0		0.00	0		0.00	0		0.00	-
Total Public Works/Water & Sewer Utility	6	4,250	2.04	6	5,466	2.63	6	5,006	2.41	8	4,716	2.27	5	4,250	2.04	7	6,250	3.00	0.96
REDEVELOPMENT AGENCY																			
Program Analyst	1	1,000	0.48	2	1,000	0.48	2	1,000	0.48	0		0.00	0		0.00	0		0.00	-
Special Event Support	1	1,664	0.80	1	600	0.29	0		0.00	0		0.00	0		0.00	0		0.00	-
Project & Grant Administrator	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	0		0.00	-
Total Redevelopment Agency	2	2,664	1.28	3	1,600	0.77	2	1,000	0.48	0	0	0.00	0	0	0.00	0	0	0.00	-
TOTAL EMPLOYEES	113	51,220	24.63	115	52,148	25.07	101	54,346	26.13	98	53,934	25.93	94	53,958	25.94	98	60,799	29.23	3.29

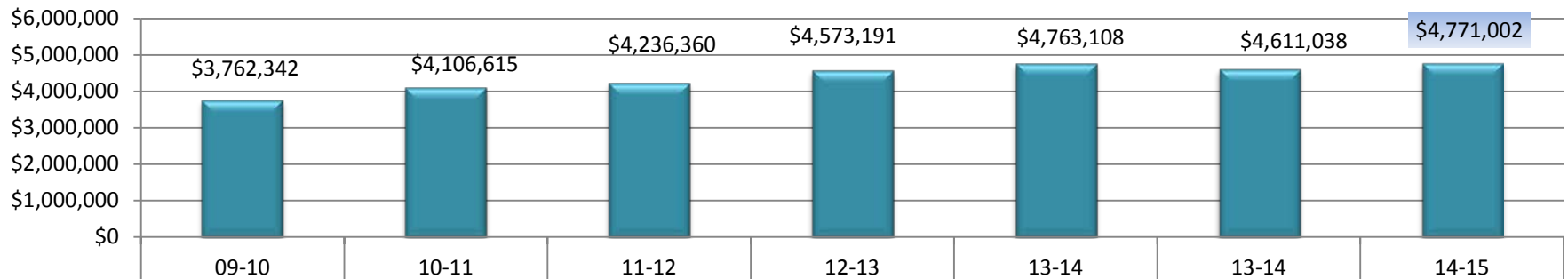
CITY OF UKIAH DESCRIPTION OF REVENUE SOURCES

GENERAL FUND REVENUES

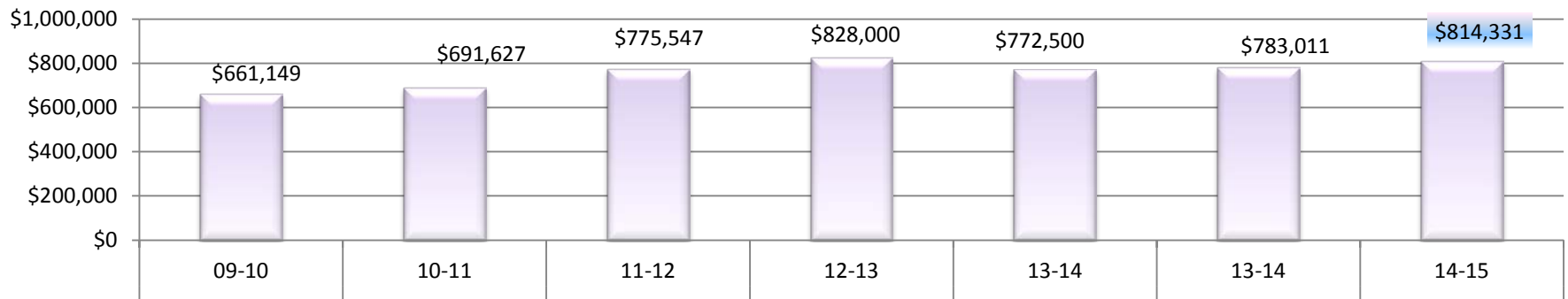
Property Taxes (\$1,274,565) - Real property within the City is taxed at 1% of assessed value as determined by the County Assessor. The City's share of this tax is approximately 16%. For fiscal year 2014-2015 a growth factor of 1% has been applied. Mendocino County is using the Teeter Plan for collections that provides the City with 100% of the taxes assessed with the County in turn keeping all delinquent penalties and interest collected.



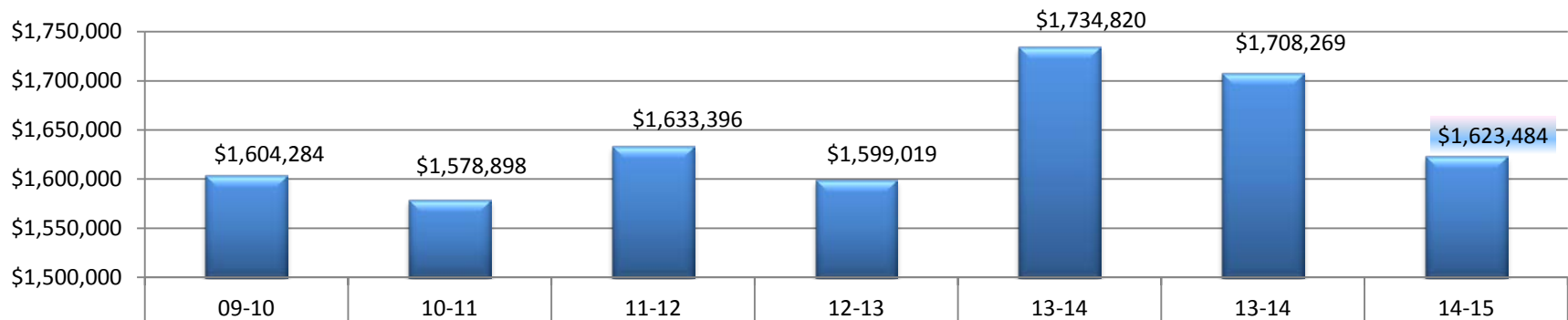
Sales Tax and Sales Tax in Lieu (\$4,771,002) - The City receives 1% of retail sales made within the City limits. The diversity of commercial operations such as retail shops, restaurants, building supply, and car dealers insure a constant level of income from this source. Sales Tax for the City is estimated to grow by about 3% per our sales tax consultant.



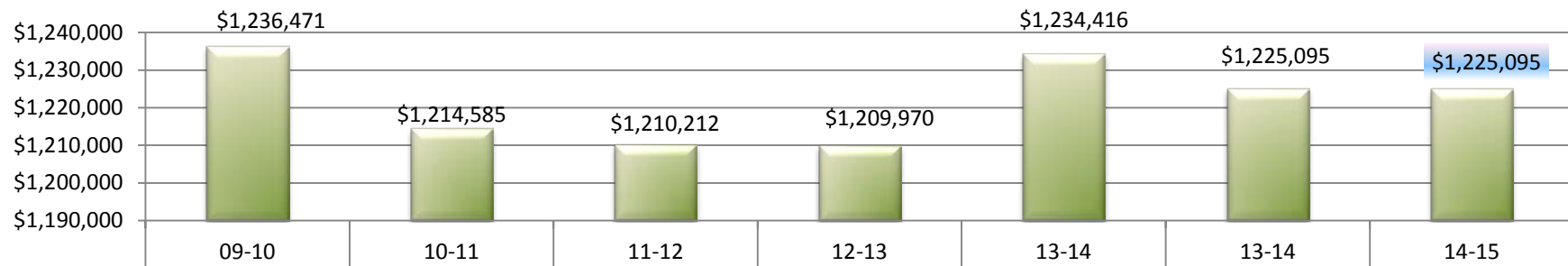
Transient Tax (\$814,331) - The City has a tax rate of 10% on all revenues paid to Hotels and Bed and Breakfast Inns. The tax is paid by the guests staying at these accommodations. This revenue is estimated to increase at a rate of 4% or \$31,320 for the next fiscal year based on estimated year end revenues. 8% of these revenues are designated for beautification of commercial areas within the City of Ukiah, economic development within the City of Ukiah, parks development and maintenance within the City of Ukiah, and scholarships for local children to attend local recreation programs. 1% is designated for Visit Ukiah and 1% is designated to the Grace Hudson Museum and Sun House.



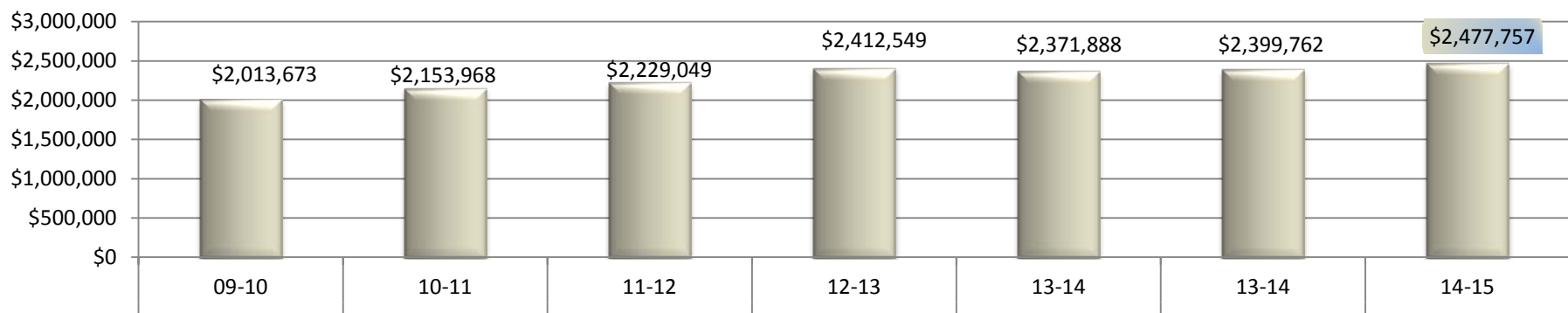
Franchise Fees (\$1,623,484) – Franchise fees are collected from the electric enterprise (which is 7% of Revenue electric revenues), Comcast, PG&E and the Ukiah Waste Solutions. Franchise fees are fees incurred by an individual or an enterprise for the privilege of using public rights-of-way and to compensate for the costs of regulation.



Motor Vehicle License Fees and in Lieu(\$1,225,095) – Established in 1935 as a uniform statewide tax, vehicle license fee tax is a tax on ownership of a registered vehicle in place of taxing vehicle as personal property. Effective July 1, 2011 Vehicle License Fee revenue allocated to cities shifted all city vehicle license fee revenues to fund law enforcement grants. Monthly allocations have been reduced to zero. In 2004 the state “swapped” a portion of the vehicle license fee revenues. The city now receives revenues based on property tax growth instead of the original allocation based on population. The in lieu revenues remaining are paid with Property Taxes. This change occurred when the VLF swap was implemented by the State and remain at risk.



Measure S Sales Tax (\$2,477,757) – Measure S is a ½ cent sales tax approved by voters in June of 2005. The tax was approved for a ten year period and will expire in September of 2015 unless it is extended by the citizens of Ukiah. Measure S is used to fund Public Safety.



SPECIAL REVENUE FUNDS

Gas Taxes Allocation (\$409,907) - State collected revenues from per gallon tax on gasoline sales and distributed based on population to be used for street and road purposes. The City normally receives these revenues from the State on a monthly basis. In the past few years the State has been deferring these payments for up to 6 months. These funds are shown in the “Other funds” section of the Budget and are available for certain Street Capital projects.

ENTERPRISE FUNDS

Water Enterprise Service Charges (\$6,447,864) - Revenues charged to users of the municipal water system. A long-range financial plan and multi-year rate increase was approved by Council in June 2010. The most recent rate increase was effective with the July 2014 billing cycle. The last increase occurred in July 2013. Funds are used to pay for debt service payments, operations and maintenance, and capital projects. Rates increased by about 3% in accordance with the financial plan.

Wastewater Enterprise Service Charges (\$5,800,312) - Revenues charged to users of the municipal sewer system. A long-range financial plan and multi-year rate increase was approved by Council in July 2010. The most recent increase was effective with the July 2014 billing cycle. The last increase occurred in July 2013. Funds are used to pay for debt service payments, operations and maintenance, and capital projects. Rates increased by about 3% in accordance with the financial plan.

Electric Enterprise Service Charges (\$16,494,458) - Revenues charged to users of the municipal electric system. Funds are used to pay for debt service payments, operations and maintenance, and capital projects.

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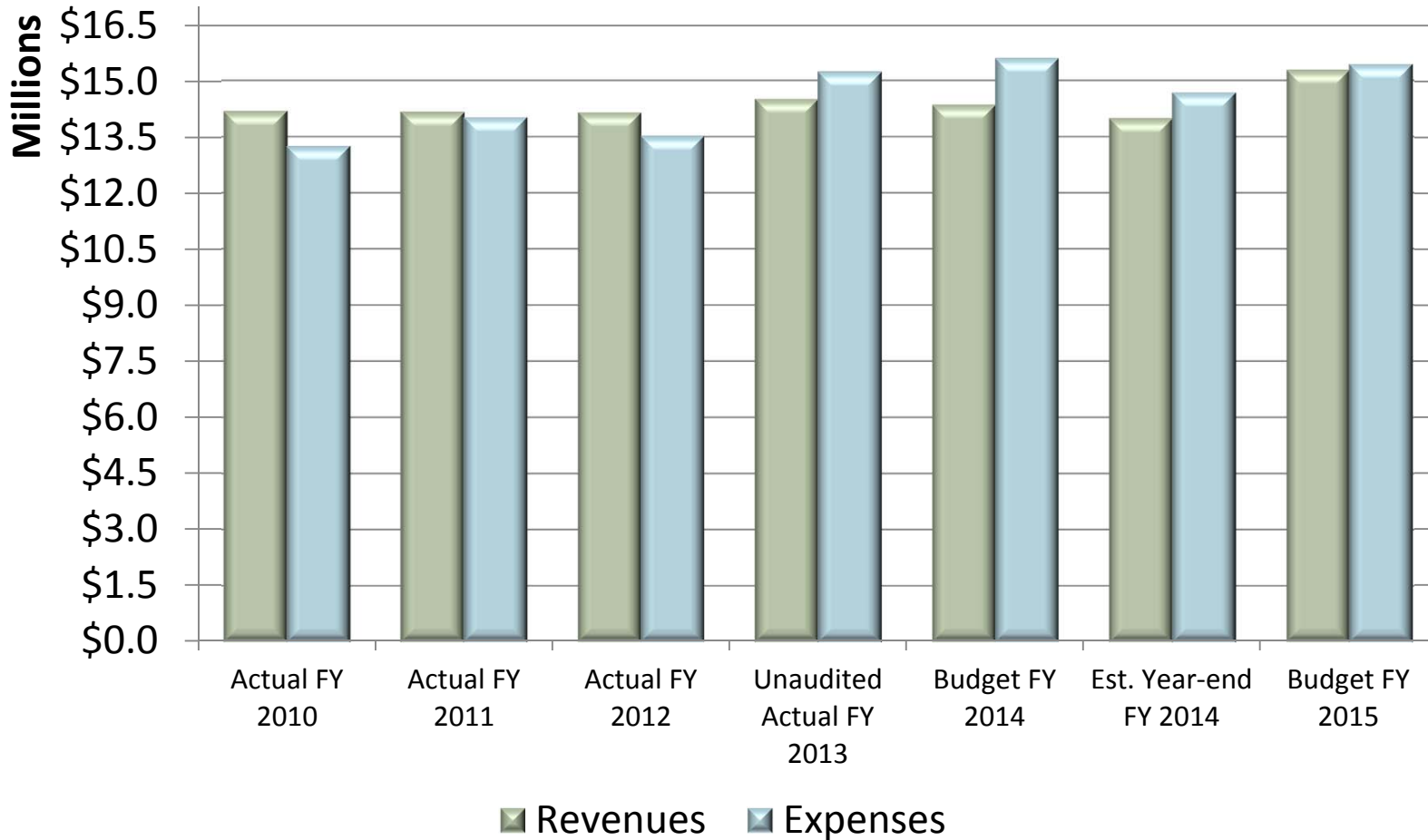
General Fund

The General Fund is used to account for resources traditionally associated with Government, which are not required legally or by sound financial management to be accounted for in another fund.

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GENERAL FUND

City of Ukiah



GENERAL FUND SUMMARY

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
Unassigned Fund Balance	4,325,375	4,686,766	4,851,110	5,575,569	4,760,475	4,760,475	4,483,896		
Percent of Unreserved Fund Balance	33%	34%	36%	37%	31%	33%	29%		
General Government Revenues:									
Taxes:									
Property Taxes	1,243,222	1,229,796	\$ 1,213,479	\$ 1,459,524	\$ 1,586,505	\$ 1,262,426	\$ 1,274,565	\$ 12,139	1%
Sales Tax	3,762,342	4,106,615	4,236,360	4,573,191	4,763,108	4,611,038	4,771,002	159,964	3%
Transient Occupancy Taxes	661,149	691,627	775,547	828,000	772,500	783,011	814,331	31,320	4%
Other Taxes	391,351	342,934	350,444	359,280	345,900	353,648	356,875	3,227	1%
Franchise Taxes	1,604,284	1,578,898	1,633,396	1,599,019	1,734,820	1,708,269	1,623,484	(84,785)	-5%
Successor Agency admin	-	-	-	301,909	250,000	125,000	250,000	125,000	100%
Licenses/Permits/Penalties:									
License & Permits	337,508	344,593	213,064	110,900	88,730	105,298	110,149	4,851	5%
Fines/Penalties	59,860	59,166	45,932	54,643	54,000	53,399	6,000	(47,399)	-89%
Charges for Services:									
Police Services	174,953	182,563	192,013	174,264	147,550	154,176	361,095	206,919	134%
Fire Services	55,139	34,842	12,034	78,867	7,400	23,516	7,000	(16,516)	-70%
Ambulance	456,556	509,783	551,822	307,842	-	51,128	50,000	(1,128)	-2%
Planning Fees	85,902	73,023	301,578	200,066	69,570	205,265	182,046	(23,219)	-11%
Swimming Pool	45,683	46,948	49,376	58,046	72,000	63,000	72,000	9,000	14%
Other	206,090	420,370	231,901	93,476	98,155	97,655	68,599	(29,056)	-30%
Revenues from Other Agencies:									
Motor Vehicle License Fee (VLF)	47,135	85,042	16,227	6,834	-	-	-	-	-
Property Tax in Lieu of Motor License Fees	1,236,471	1,214,585	1,210,212	1,209,970	1,234,416	1,225,095	1,225,095	-	0%
P.O.S.T Reimbursements	21,826	16,391	24,675	16,068	14,000	18,027	20,000	1,973	11%
Home Owners Property Tax Relief	12,365	12,235	12,221	12,352	12,500	12,500	12,500	-	0%
Talmage Road Maintenance	2,267	1,135	-	-	1,200	-	-	-	0%
Other Revenues:									
Rental Income/Program fees	1,047,620	928,792	769,287	639,617	711,313	732,635	746,835	14,200	2%
Other	4,668	7,556	11,475	29,839	40,000	25,621	25,722	101	0%
Sub Total General Government Revenues	11,456,391	11,886,894	11,851,043	12,113,707	12,003,667	11,610,707	11,977,298	366,591	3%
Public Safety Restricted Revenues:									
Sales Tax - Measure S	2,013,673	2,153,968	2,229,049	2,412,549	2,371,888	2,399,762	2,477,757	77,995	3%
COPS funds	79,918	136,320	88,158	-	-	-	-	-	0%
Sub Total Public Safety Revenues	2,093,591	2,290,288	2,317,207	2,412,549	2,371,888	2,399,762	2,477,757	77,995	3%
Total General Fund Revenues	\$ 13,549,982	\$ 14,177,182	\$ 14,168,250	\$ 14,526,256	\$ 14,375,555	\$ 14,010,469	\$ 14,455,055	444,586	3%
Transfers In:									
	649,496	-	-	237,630	-	-	239,000		
Planned Use of Reserves:									
Fire Contract	-	-	-	-	-	-	440,000		
Police PTAF	-	-	-	-	-	-	173,000		
Total General Funds available	14,199,478	14,177,182	14,168,250	14,526,256	14,375,555	14,010,469	15,307,055		

GENERAL FUND SUMMARY

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
General Fund Operating Expenses:									
General Government:									
City Council	\$ 24,286	\$ 15,550	\$ 8,451	\$ 32,003	\$ 38,023	\$ 24,940	\$ 37,718	\$ 12,778	51%
City Clerk/Elections*	60,118	55,429	52,941	88,057	113,491	112,725	117,949	5,224	5%
City Manager	89,580	95,412	89,799	168,813	193,493	198,816	278,778	79,962	40%
Admin Support	62,335	68,778	72,784	33,299	41,824	34,508	61,270	26,762	78%
Non Departmental	304,513	287,369	301,801	308,744	415,609	383,033	727,794	344,761	90%
Finance- Accounting	262,551	268,243	292,276	416,438	509,566	410,828	371,619	(39,209)	-10%
City Attorney	62,608	68,299	88,616	44,652	148,422	99,813	99,825	12	0%
Treasury Management	29,343	22,609	19,490	28,290	35,460	33,093	38,374	5,281	16%
Human Resources/Risk Management	204,795	242,988	241,492	304,435	337,230	322,520	314,734	(7,786)	-2%
Economic Development	-	-	125	229,843	252,032	286,961	283,851	(3,110)	-1%
Visit Ukiah	-	-	16,078	99,799	135,512	99,277	89,892	(9,385)	-9%
Successor Agency Expenses	-	-	4,982	311,700	250,000	250,194	1,619	(248,575)	-99%
Community Outreach	24,083	89,070	46,654	28,586	37,000	37,000	37,000	-	0%
Parks	735,095	807,631	858,780	1,148,376	1,072,010	1,016,857	1,063,089	46,232	5%
Building Maintenance	(1,440)	(49,856)	3,823	(15)	490	(19,070)	-	19,070	-100%
Recreation/Programs	654,676	704,329	707,765	812,363	861,006	886,267	830,016	(56,251)	-6%
Planning	484,119	515,391	561,733	517,710	598,667	505,370	461,002	(44,368)	-9%
Building	193,978	217,752	206,377	270,712	298,369	299,697	280,914	(18,783)	-6%
Information Technology	68,665	93,080	87,364	20,073	188,248	82,315	177,969	95,654	116%
Public Works- Engineering	468,530	268,035	248,078	154,818	160,674	152,750	157,381	4,631	3%
Public Works- Traffic Signals	21,064	15,144	43,374	31,829	80,844	79,844	35,000	(44,844)	-56%
Public Works- Streets	842,942	1,116,157	953,205	920,859	1,081,156	990,839	1,101,944	111,105	11%
Public Works- Corporation Yard	285	-	(48)	(1)	(3,240)	(9,848)	-	9,848	-100%
Animal Control	107,005	94,962	96,749	93,415	110,016	110,016	110,500	484	0%
Sub Total General Government	\$ 4,699,131	\$ 4,996,372	\$ 5,002,689	\$ 6,064,798	\$ 6,955,901	\$ 6,388,745	\$ 6,678,238	\$ 289,493	5%
Public Safety:									
Police- Patrol	4,552,077	4,730,878	4,932,534	5,306,817	5,506,274	5,072,282	5,695,895	623,613	12%
Police-Reserves	6,584	14,468	2,940	3,171	19,300	24,311	19,300	(5,011)	-21%
Police-COPS Grant	517,705	122,508	131,539	160,222	153,362	163,712	-	(163,712)	-100%
Police- CSO	-	-	-	166,533	172,134	172,228	344,080	171,852	100%
Police- Major Crimes	168,786	170,245	175,627	185,166	186,501	188,628	177,326	(11,302)	-6%
Police Sub-Total	\$ 5,245,152	\$ 5,038,099	\$ 5,242,640	\$ 5,821,909	\$ 6,037,571	\$ 5,621,161	\$ 6,236,601	\$ 615,440	11%
Fire	3,216,248	3,162,136	3,198,462	2,396,342	2,517,850	2,629,979	2,308,012	(321,967)	-12%
Public Safety-Information Services	-	-	-	-	-	-	83,783	83,783	100%
Ambulance*	-	747,799	-	876,529	2,345	5,758	-	(5,758)	-100%
Sub Total Public Safety	\$ 8,461,400	\$ 8,948,034	\$ 8,441,102	\$ 9,094,780	\$ 8,557,766	\$ 8,256,898	\$ 8,628,396	\$ 371,498	4%
Total General Fund Operating Expenses	\$ 13,160,531	\$ 13,944,406	\$ 13,443,791	\$ 15,159,578	\$ 15,513,667	\$ 14,645,643	\$ 15,306,634	\$ 660,991	4.5%
Increase (decrease) from Operations							\$ 421		
Capital/Transfers	\$ 149,276	\$ 137,964	\$ -	\$ 181,772	\$ 428,255	\$ 381,537	\$ 277,000		
Total General Fund Expenses	\$ 13,309,807	\$ 14,082,370	\$ 13,443,791	\$ 15,341,350	\$ 15,941,922	\$ 15,027,180	\$ 15,583,634		
Increase (decrease) in reserve*	\$ 889,671	\$ 94,812	\$ 724,459	\$ (815,094)	\$ (1,566,367)	\$ (1,016,711)	\$ (276,579)		

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
GENERAL FUND TRANSFERS									
CITY COUNCIL EXPENSES									
10010000	44299	GENERAL GOVERNMENT CHARGES	(92,892)	(103,463)	(99,224)	(87,652)	(89,495)	(89,495)	-
10010000	51110	REGULAR SALARIES & WAGES	28,007	28,007	26,698	27,607	26,460	21,401	7,940
10010000	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	-
10010000	51220	INSURANCE	20,257	22,933	24,440	28,431	29,128	20,909	9,492
10010000	51230	WORKERS COMP	1,120	1,120	1,101	1,271	1,460	2,048	718
10010000	51240	MEDICARE	407	407	387	427	385	310	97
10010000	51260	FICA	1,736	1,736	1,655	1,824	1,645	1,327	456
10010000	54100	SUPPLIES	4,683	1,870	6,259	2,191	4,900	4,900	-
10010000	54101	POSTAGE	13	14	9	5	50	50	15
10010000	55100	TELEPHONE	422	416	418	414	450	450	120
10010000	55210	UTILITIES	8,119	8,119	7,507	-	-	-	-
10010000	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10010000	57100	CONFERENCE & TRAINING	1,437	1,140	953	-	2,500	2,500	750
10010000	61410	RENT ALLOCATION	11,665	11,665	-	11,731	11,731	11,731	3,519
10010000	61420	BUILDING MAINTENANCE ALLOCATIO	38,971	41,245	37,886	37,787	39,527	39,527	11,936
10010000	61425	ALLOCATED UTILITIES	-	-	-	7,601	8,915	8,915	2,675
10010000	61500	INSURANCE ALLOCATION	341	341	363	367	367	367	-
10010000 Total	City Council Expenses		24,286	15,550	8,451	32,003	38,023	24,940	37,718
CITY CLERK EXPENSES									
10011100	44299	GENERAL GOVERNMENT CHARGES	(23,047)	(37,239)	(34,085)	(40,439)	(40,439)	(40,439)	-
10011100	51110	REGULAR SALARIES & WAGES	24,072	25,657	28,074	59,041	48,454	50,419	35,804
10011100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,807
10011100	51130	OVERTIME SALARIES & WAGES	333	-	108	866	-	-	-
10011100	51150	ACCRUED SALARIES & BENEFITS	(352)	(139)	(2,608)	2,308	-	-	10,008
10011100	51210	RETIREMENT (PERS)	3,610	4,486	5,729	13,837	12,713	13,228	10,785
10011100	51220	INSURANCE	4,479	4,908	4,787	10,478	9,982	12,587	1,956
10011100	51230	WORKERS COMP	1,023	1,084	1,206	2,473	3,193	3,381	488
10011100	51240	MEDICARE	374	393	425	882	817	729	462
10011100	51250	UNEMPLOYMENT	39	273	293	604	566	615	-
10011100	51260	FICA	-	-	-	-	372	372	10,780
10011100	52100	CONTRACTED SERVICES	16,897	13,073	6,722	5,751	20,000	14,000	6,650
10011100	52150	LEGAL SERVICES/EXPENSES	7,796	9,179	10,840	10,033	12,500	12,500	1,750
10011100	54100	SUPPLIES	3,241	2,318	579	1,016	1,000	1,000	70
10011100	54101	POSTAGE	138	74	71	58	150	150	245
10011100	55100	TELEPHONE	329	367	359	414	400	400	175
10011100	55210	UTILITIES	-	-	-	-	-	-	-
10011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	2,050	250	1,610
10011100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10011100	57100	CONFERENCE & TRAINING	2,401	743	2,288	642	500	2,300	189
10011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	245	255	255	120	270	270	2,756
10011100	61410	RENT ALLOCATION	3,579	3,579	-	3,928	3,938	3,938	9,325
10011100	61420	BUILDING MAINTENANCE ALLOCATIO	11,953	12,650	11,711	12,653	13,492	13,492	2,089
10011100	61425	ALLOCATED UTILITIES	2,490	2,490	2,321	2,545	2,985	2,985	-
10011100	61500	INSURANCE ALLOCATION	384	384	409	413	413	413	-
10011100 Total	City Clerk Expenses		59,985	44,534	39,483	87,623	93,356	92,590	97,949

City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
ELECTIONS EXPENSES									
10011300	52100	CONTRACTED SERVICES	-	10,877	13,370	300	20,000	20,000	20,000
10011300	54100	SUPPLIES	133	17	89	136	100	100	-
10011300	54101	POSTAGE	-	-	-	-	35	35	-
10011300 Total	Elections Expenses		133	10,895	13,459	436	20,135	20,135	20,000
CITY MANAGER EXPENSES									
10012100	44299	GENERAL GOVERNMENT CHARGES	(111,843)	(95,918)	(93,975)	(177,113)	(179,001)	(179,001)	-
10012100	51110	REGULAR SALARIES & WAGES	124,246	117,641	113,464	203,255	209,308	208,861	163,506
10012100	51120	NON-REGULAR SALARIES & WAGES	14,014	-	-	-	-	-	-
10012100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10012100	51150	ACCRUED SALARIES & BENEFITS	466	640	(224)	24,894	-	-	-
10012100	51210	RETIREMENT (PERS)	20,298	21,111	26,374	50,689	56,699	55,788	45,611
10012100	51220	INSURANCE	18,116	17,867	17,925	19,073	19,090	25,929	20,507
10012100	51230	WORKERS COMP	6,004	5,020	5,068	9,489	11,544	12,953	755
10012100	51240	MEDICARE	2,154	1,771	1,705	2,934	2,874	3,048	2,298
10012100	51250	UNEMPLOYMENT	230	1,280	1,230	2,195	2,096	2,355	1,844
10012100	51260	FICA	869	-	-	-	-	-	-
10012100	51290	CELL PHONE STIPEND	-	-	-	102	706	706	441
10012100	52100	CONTRACTED SERVICES	7,456	13,800	11,648	3,546	39,850	37,850	19,600
10012100	54100	SUPPLIES	2,249	1,201	2,260	5,465	3,250	3,250	3,500
10012100	54101	POSTAGE	43	138	106	40	300	300	84
10012100	55100	TELEPHONE	1,557	1,658	1,619	1,897	1,600	1,600	1,540
10012100	55210	UTILITIES	-	-	-	-	-	-	-
10012100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	840
10012100	57100	CONFERENCE & TRAINING	3,139	4,628	4,266	5,466	7,100	7,100	7,100
10012100	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,420	2,031	1,430	2,360	2,500	2,500	2,112
10012100	61410	RENT ALLOCATION	1,278	2,072	-	3,368	3,368	3,368	-
10012100	61420	BUILDING MAINTENANCE ALLOCATIO	4,269	7,323	3,425	10,851	11,570	11,570	6,938
10012100	61425	ALLOCATED UTILITIES	889	1,442	679	2,182	2,559	2,559	2,102
10012100	61500	INSURANCE ALLOCATION	1,493	1,492	1,590	1,654	1,654	1,654	-
10012200	44299	GENERAL GOVERNMENT CHARGES	(8,767)	(9,785)	(8,790)	(3,535)	(3,574)	(3,574)	-
10012100 Total	City Manager Expenses		89,580	95,412	89,799	168,813	193,493	198,816	278,778
Administrative Support									
10012200	51110	REGULAR SALARIES & WAGES	33,513	34,689	33,171	8,816	9,460	3,272	16,783
10012200	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	2,237	3,900
10012200	51130	OVERTIME SALARIES & WAGES	1	-	-	-	-	-	-
10012200	51150	ACCRUED SALARIES & BENEFITS	638	284	(1,143)	(2,605)	1,000	-	-
10012200	51210	RETIREMENT (PERS)	5,123	6,065	7,159	2,051	1,497	845	2,615
10012200	51220	INSURANCE	8,721	9,700	9,306	1,528	1,617	292	4,622
10012200	51230	WORKERS COMP	1,445	1,493	1,460	391	537	307	500
10012200	51240	MEDICARE	516	526	499	133	141	81	364
10012200	51250	UNEMPLOYMENT	56	372	354	92	94	56	250
10012200	51260	FICA	-	-	-	(170)	233	142	458
10012200	51290	CELL PHONE STIPEND	-	-	-	-	-	-	282
10012200	54100	SUPPLIES	3,900	4,848	3,700	3,221	4,000	4,000	8,000
10012200	54101	POSTAGE	-	-	-	-	-	-	950

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10012200	55100	TELEPHONE	867	968	1,053	970	950	975	3,000
10012200	55210	UTILITIES	-	-	-	-	-	-	-
10012200	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	578	1,500	1,506	-
10012200	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10012200	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	-
10012200	61410	RENT ALLOCATION	1,263	1,263	-	1,271	1,271	1,271	1,271
10012200	61420	BUILDING MAINTENANCE ALLOCATIO	4,220	4,466	4,104	4,094	4,365	4,365	4,310
10012200	61425	ALLOCATED UTILITIES	879	879	813	823	965	965	965
10012200	61500	INSURANCE ALLOCATION	1,194	1,109	1,181	1,194	1,194	1,194	-
10012200	94500	LEASE PAYMENTS	-	2,115	11,127	10,913	13,000	13,000	13,000
10012200 Total	Administrative Support		62,335	68,778	72,784	33,299	41,824	34,508	61,270
Non Departmental									
10012400	52100	CONTRACTED SERVICES	1,000	9,136	44,576	49,186	109,556	75,000	45,500
10012400	52301	PROPERTY TAX ADMIN FEE	46,243	47,640	50,803	18,348	50,000	50,000	50,000
10012400	55210	UTILITIES	-	-	-	5,150	-	1,980	3,960
10012400	57300	MEMBERSHIPS & SUBSCRIPTIONS	48,893	43,833	35,890	38,828	55,000	55,000	29,250
10012400	61200	PURCHASING ALLOCATION	99,748	77,807	74,778	90,581	82,060	82,060	82,969
10012400	61300	BILLING & COLLECTION ALLOCATIO	104,492	94,771	82,565	93,078	103,993	103,993	84,787
10012400	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	421,578
10012400	61930	EQUIPMENT RENTAL CHARGES	-	-	-	-	-	15,000	9,750
10012400	61930	RENTAL OF CITY PROPERTY	4,137	14,182	13,189	13,573	15,000	-	-
10012400	61930	EQUIPMENT RENTAL CHARGES	-	-	-	-	-	-	-
10012400 Total	Non Departmental		304,513	287,369	301,801	308,744	415,609	383,033	727,794
ACCOUNTING EXPENSES									
10013400	44299	GENERAL GOVERNMENT CHARGES	(178,743)	(293,345)	(289,756)	(290,009)	(313,182)	(313,181)	-
10013400	51110	REGULAR SALARIES & WAGES	269,007	338,591	331,924	371,983	467,178	397,617	225,745
10013400	51120	NON-REGULAR SALARIES & WAGES	1,489	1,781	-	8,039	-	39,554	-
10013400	51130	OVERTIME SALARIES & WAGES	-	-	218	9,331	2,500	2,619	-
10013400	51150	ACCRUED SALARIES & BENEFITS	2,954	4,965	7,877	14,667	-	-	-
10013400	51210	RETIREMENT (PERS)	43,088	53,666	77,715	93,349	119,536	86,121	62,149
10013400	51220	INSURANCE	45,066	51,653	66,563	60,693	44,824	40,374	23,352
10013400	51230	WORKERS COMP	11,300	14,528	14,761	17,589	25,544	25,016	5,197
10013400	51240	MEDICARE	4,188	5,165	5,137	5,798	6,724	6,077	3,172
10013400	51250	UNEMPLOYMENT	434	3,964	3,583	4,055	4,601	4,548	2,410
10013400	51260	FICA	-	2,670	125	-	-	2,392	-
10013400	51290	CELL PHONE STIPEND	-	-	-	-	-	-	528
10013400	52100	CONTRACTED SERVICES	38,328	48,280	45,932	83,048	78,972	78,109	33,120
10013400	54100	SUPPLIES	5,824	18,139	6,996	7,947	14,500	8,500	3,400
10013400	54101	POSTAGE	2,367	2,276	2,317	2,574	3,200	2,600	1,040
10013400	55100	TELEPHONE	966	1,120	1,194	1,203	1,200	1,200	480
10013400	55210	UTILITIES	1,705	1,705	2,168	-	-	-	-
10013400	56120	EQUIPMENT MAINTENANCE & REPAIR	637	-	282	605	2,000	2,000	800
10013400	56300	BUILDING MAINT. & REPAIR	8,181	8,658	10,942	-	-	-	-
10013400	57100	CONFERENCE & TRAINING	1,559	227	2,343	4,431	7,500	5,000	2,000
10013400	57300	MEMBERSHIPS & SUBSCRIPTIONS	300	300	410	410	425	410	170
10013400	61410	RENT ALLOCATION	2,450	2,450	-	3,909	3,909	3,909	1,564
10013400	61420	BUILDING MAINTENANCE ALLOCATIO	-	-	-	12,593	13,429	13,429	5,304

City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10013400	61425	ALLOCATED UTILITIES	-	-	-	2,533	2,971	2,971	1,188
10013400	94700	FINES & PENALTIES	-	-	-	129	-	-	-
10013400	61500	INSURANCE ALLOCATION	1,450	1,450	1,544	1,562	1,562	1,562	-
10013400 Total	Accounting Expenses		262,551	268,243	292,276	416,438	487,393	410,828	371,619
CITY ATTORNEY EXPENSES									
10014000	44299	GENERAL GOVERNMENT CHARGES	(77,007)	(77,007)	(77,007)	(77,007)	(81,687)	(81,687)	-
10014000	52100	CONTRACTED SERVICES	139,363	145,058	163,749	121,394	225,914	180,000	99,000
10014000	52100	CONTRACTED SERVICES	-	-	-	-	2,110	-	-
10014000	52100	CONTRACTED SERVICES	-	-	-	-	584	-	-
10014000	55100	TELEPHONE	252	249	259	265	300	300	165
10014000	57100	CONFERENCE & TRAINING	-	-	1,615	-	1,200	1,200	660
10014000 Total	City Attorney Expenses		62,608	68,299	88,616	44,652	148,421	99,813	99,825
TREASURY MANAGEMENT EXPENSES									
10015100	44299	GENERAL GOVERNMENT CHARGES	(62,298)	(68,233)	(63,099)	(52,114)	(48,736)	(48,736)	-
10015100	51110	REGULAR SALARIES & WAGES	-	-	-	1,731	-	-	1,620
10015100	51220	INSURANCE	5,064	5,854	3,862	29	-	1,116	553
10015100	51230	WORKERS COMP	144	145	135	156	198	243	86
10015100	51240	MEDICARE	52	52	48	52	53	51	18
10015100	51260	FICA	224	224	203	224	224	218	97
10015100	52100	CONTRACTED SERVICES	85,958	84,524	78,141	78,011	83,500	80,000	36,000
10015100	57300	MEMBERSHIPS & SUBSCRIPTIONS	155	-	155	155	175	155	-
10015100	61500	INSURANCE ALLOCATION	43	43	45	46	46	46	-
10015100 Total	Treasury Management Expenses		29,343	22,609	19,490	28,290	35,460	33,093	38,374
HUMAN RESOURCES EXPENSES									
10016100	44299	GENERAL GOVERNMENT CHARGES	(90,955)	(82,809)	(87,139)	(91,573)	(100,742)	(100,742)	-
10016100	51120	REGULAR SALARIES & WAGES	178,802	189,819	188,326	212,244	237,445	215,781	174,602
10016100	51120	NON-REGULAR SALARIES & WAGES	6,091	-	-	-	-	-	-
10016100	51130	OVERTIME SALARIES & WAGES	1,729	1,346	(293)	10,654	-	-	-
10016100	51150	ACCRUED SALARIES & BENEFITS	-	-	-	-	-	-	-
10016100	51210	RETIREMENT (PERS)	27,719	33,830	45,017	54,112	57,599	55,351	46,992
10016100	51220	INSURANCE	28,863	28,917	28,977	21,164	12,255	18,939	15,345
10016100	51230	WORKERS COMP	7,774	8,212	8,694	10,109	13,201	13,385	7,870
10016100	51240	MEDICARE	2,829	2,866	2,881	3,140	3,175	3,135	2,459
10016100	51250	UNEMPLOYMENT	298	2,091	2,110	2,332	2,401	2,357	1,864
10016100	51260	FICA	378	-	-	-	1,111	132	-
10016100	51290	CELL PHONE STIPEND	-	-	-	123	1,044	1,044	805
10016100	52100	CONTRACTED SERVICES	8,101	5,594	21,785	35,029	38,860	45,000	19,250
10016100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	2,074	4,000	5,997	4,618
10016100	54100	SUPPLIES	13,375	31,758	11,811	4,877	-	-	-
10016100	54101	POSTAGE	898	1,220	753	814	800	1,300	693
10016100	54160	HR - SPECIAL SUPPLIES	-	-	-	1,256	2,500	3,000	1,540
10016100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	3,606	10,000	10,000	7,700
10016100	54162	HR - ADVERTISING	-	-	-	6,250	15,000	15,000	9,240
10016100	54163	HR - INTERVIEW SUPPLIES	-	-	-	645	1,300	1,300	693
10016100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	381	11,500	11,500	2,310

City of Ukiah Operating Budget
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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10016100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	1,256	1,400	1,400	924
10016100	54166	HR - DOT TESTING PROGRAM	-	-	-	1,528	1,800	1,800	1,386
10016100	55100	TELEPHONE	789	1,297	1,342	1,284	1,080	1,080	770
10016100	55210	UTILITIES	-	-	-	-	-	-	-
10016100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10016100	57100	CONFERENCE & TRAINING	5,529	2,613	3,086	6,948	4,500	4,500	3,465
10016100	57300	MEMBERSHIPS & SUBSCRIPTIONS	2,347	5,647	6,400	6,689	6,940	1,200	5,298
10016100	59999	HR ONLY - DO NOT USE	-	-	-	-	-	-	-
10016100	61410	RENT ALLOCATION	1,844	1,844	-	1,742	1,742	1,742	1,341
10016100	61420	BUILDING MAINTENANCE ALLOCATIO	6,161	6,521	5,627	5,613	5,984	5,984	4,550
10016100	61425	ALLOCATED UTILITIES	1,283	1,283	1,115	1,129	1,324	1,324	1,019
10016100	61500	INSURANCE ALLOCATION	938	938	999	1,011	1,011	1,011	-
10016100 Total	Human Resources Expenses		204,795	242,988	241,491	304,435	337,230	322,520	314,734
ECON. DEVELOPMENT EXPENSES									
10017100	51110	REGULAR SALARIES & WAGES	-	-	-	127,791	157,968	186,079	185,998
10017100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	797	-	-	-
10017100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10017100	51150	ACCRUED SALARIES & BENEFITS	-	-	-	22,154	-	-	-
10017100	51210	RETIREMENT (PERS)	-	-	-	32,551	41,445	43,410	49,501
10017100	51220	INSURANCE	-	-	-	11,984	8,347	9,773	9,985
10017100	51230	WORKERS COMP	-	-	-	6,069	8,809	10,841	2,000
10017100	51240	MEDICARE	-	-	-	1,766	1,928	2,426	1,963
10017100	51250	UNEMPLOYMENT	-	-	-	1,388	1,602	1,971	1,753
10017100	51260	FICA	-	-	-	-	-	-	-
10017100	51290	CELL PHONE STIPEND	-	-	-	154	593	1,508	786
10017100	52100	CONTRACTED SERVICES	-	-	-	15,600	18,500	18,500	18,500
10017100	52510	ADVERTISING & PROMOTION	-	-	-	-	1,000	1,000	1,000
10017100	54100	SUPPLIES	-	-	125	4,928	6,590	6,590	6,590
10017100	54101	POSTAGE	-	-	-	-	750	250	750
10017100	55100	TELEPHONE	-	-	-	531	-	113	125
10017100	55210	UTILITIES	-	-	-	2,156	2,000	2,000	2,400
10017100	57100	CONFERENCE & TRAINING	-	-	-	1,509	1,500	1,500	1,500
10017100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	465	1,000	1,000	1,000
10017100 Total	Econ. Development Expenses		-	-	125	229,843	252,032	286,961	283,851
VISIT UKIAH EXPENSES									
10017110	44830	REIMBURSABLE JOBS	-	-	-	3,600	-	-	-
10017110	51110	REGULAR SALARIES & WAGES	-	-	-	6,526	5,899	5,507	8,000
10017110	51120	NON-REGULAR SALARIES & WAGES	-	-	(4,000)	3,737	5,200	11,309	5,200
10017110	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10017110	51210	RETIREMENT (PERS)	-	-	-	1,989	1,548	14	-
10017110	51220	INSURANCE	-	-	-	201	150	150	-
10017110	51230	WORKERS COMP	-	-	-	530	617	625	219
10017110	51240	MEDICARE	-	-	-	165	157	165	76
10017110	51250	UNEMPLOYMENT	-	-	-	122	112	114	52
10017110	51260	FICA	-	-	-	257	323	701	323
10017110	51290	CELL PHONE STIPEND	-	-	-	15	46	46	-
10017110	52100	CONTRACTED SERVICES	-	-	1,831	68,934	12,000	20,000	20,000

**City of Ukiah Operating Budget
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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10017110	52515	ADVERTISING & PUBLICATION	-	-	9,531	4,193	96,430	50,000	46,822
10017110	54100	SUPPLIES	-	-	1,784	1,165	1,200	1,200	1,200
10017110	54101	POSTAGE	-	-	690	863	2,500	2,500	2,500
10017110	55100	TELEPHONE	-	-	-	52	-	46	-
10017110	57100	CONFERENCE & TRAINING	-	-	4,941	3,399	3,930	3,000	4,000
10017110	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	1,500	-	1,500
10017110	61410	RENT ALLOCATION	-	-	1,300	4,050	3,900	3,900	-
10017110 Total	Visit Ukiah Expenses		-	-	16,078	99,799	135,512	99,277	89,892
SUCCESSOR AGENCY EXPENSES									
10017200	51110	REGULAR SALARIES & WAGES	-	-	2,429	216,408	-	-	-
10017200	51110	REGULAR SALARIES & WAGES	-	-	-	-	163,530	163,530	-
10017200	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	183	-
10017200	51130	OVERTIME SALARIES & WAGES	-	-	-	1,272	-	-	1,619
10017200	51130	OVERTIME SALARIES & WAGES	-	-	-	-	1,500	1,500	-
10017200	51210	RETIREMENT (PERS)	-	-	614	54,424	-	-	-
10017200	51210	RETIREMENT (PERS)	-	-	-	-	42,749	42,749	-
10017200	51220	INSURANCE	-	-	93	20,265	-	-	-
10017200	51220	INSURANCE	-	-	-	-	12,917	12,917	-
10017200	51230	WORKERS COMP	-	-	100	9,762	-	-	-
10017200	51230	WORKERS COMP	-	-	-	-	9,165	9,165	-
10017200	51240	MEDICARE	-	-	32	3,092	-	-	-
10017200	51240	MEDICARE	-	-	-	-	2,109	2,109	-
10017200	51250	UNEMPLOYMENT	-	-	24	2,293	-	-	-
10017200	51250	UNEMPLOYMENT	-	-	-	-	1,656	1,656	-
10017200	51260	FICA	-	-	-	2	-	-	-
10017200	51260	FICA	-	-	-	-	-	11	-
10017200	51290	CELL PHONE STIPEND	-	-	-	47	-	-	-
10017200	51290	CELL PHONE STIPEND	-	-	-	-	333	333	-
10017200	52100	CONTRACTED SERVICES	-	-	1,691	3,600	-	-	-
10017200	52100	CONTRACTED SERVICES	-	-	-	-	12,541	12,541	-
10017200	54100	SUPPLIES	-	-	-	354	-	-	-
10017200	54100	SUPPLIES	-	-	-	-	300	300	-
10017200	55100	TELEPHONE	-	-	-	180	-	-	-
10017200	61410	RENT ALLOCATION	-	-	-	-	-	-	-
10017200	61410	RENT ALLOCATION	-	-	-	-	3,200	3,200	-
10017200 Total	Successor Agency Expenses		-	-	4,982	311,700	250,000	250,194	1,619
COMMUNITY OUTREACH/PUBLIC INFORMATION EXPENSES									
10018000	52100	CONTRACTED SERVICES	8,259	66,144	27,209	926	10,000	10,000	10,000
10018000	52510	ADVERTISING & PROMOTION	1,324	8,426	4,768	11,700	11,500	11,500	11,500
10018000	54100	SUPPLIES	14,500	14,500	14,677	15,960	15,500	15,500	15,500
10018000 Total	Community Outreach/Public Information Expenses		24,083	89,070	46,654	28,586	37,000	37,000	37,000
POLICE ANIMAL CONTROL EXPENSES									
10020217	51150	ACCRUED SALARIES & BENEFITS	(20)	-	-	-	-	-	-
10020217	52100	CONTRACTED SERVICES	106,513	94,450	96,204	92,864	109,465	109,465	110,500
10020217	61500	INSURANCE ALLOCATION	512	512	545	551	551	551	-
10020217 Total	Police Animal Control Expenses		107,005	94,962	96,749	93,415	110,016	110,016	110,500

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
PARKS EXPENSES									
10022100	51110	REGULAR SALARIES & WAGES	349,501	340,636	330,292	450,896	415,961	353,660	403,876
10022100	51120	NON-REGULAR SALARIES & WAGES	8,089	25,916	13,001	6,547	30,000	43,581	56,000
10022100	51130	OVERTIME SALARIES & WAGES	1,909	2,590	2,115	1,626	2,500	7,626	8,204
10022100	51150	ACCRUED SALARIES & BENEFITS	(1,061)	4,240	9,999	12,084	-	-	-
10022100	51210	RETIREMENT (PERS)	54,155	65,022	80,179	112,373	108,823	89,796	112,567
10022100	51220	INSURANCE	68,385	66,732	74,351	101,204	100,432	90,325	96,231
10022100	51230	WORKERS COMP	14,962	15,421	14,955	20,509	25,354	26,452	8,901
10022100	51240	MEDICARE	5,191	5,304	5,060	6,575	6,193	5,768	5,736
10022100	51250	UNEMPLOYMENT	575	3,921	3,630	4,746	4,572	4,809	5,298
10022100	51260	FICA	505	62	206	390	1,860	2,925	1,860
10022100	51290	CELL PHONE STIPEND	-	-	-	531	3,176	3,176	2,778
10022100	52100	CONTRACTED SERVICES	23,859	20,703	21,911	42,370	24,000	24,000	24,000
10022100	52180	SECURITY SERVICES	390	407	398	3,090	4,080	4,080	4,944
10022100	52600	RENT	-	-	-	15,600	-	15,600	16,200
10022100	54100	SUPPLIES	43,192	51,021	44,761	49,144	42,000	42,000	42,000
10022100	54101	POSTAGE	122	49	2	158	50	5	50
10022100	54102	SMALL TOOLS	2,261	2,811	2,495	2,464	5,736	5,736	2,500
10022100	55100	TELEPHONE	3,050	4,885	4,775	3,404	815	310	815
10022100	55210	UTILITIES	-	-	-	207,129	185,000	185,000	200,000
10022100	56110	CITY GARAGE - PARTS	967	437	650	1,369	1,135	1,135	1,135
10022100	56111	CITY GARAGE - LABOR	10,752	11,647	17,359	36,146	30,311	30,311	30,311
10022100	56120	EQUIPMENT MAINTENANCE & REPAIR	12,983	16,195	7,218	9,998	10,000	10,000	8,998
10022100	56130	EXTERNAL SERVICES	3,558	7,620	17,563	10,938	9,000	9,000	9,000
10022100	56210	FUEL & FLUIDS	11,684	13,662	16,274	18,197	15,000	15,000	15,000
10022100	56300	BUILDING MAINT. & REPAIR	939	993	2,115	-	-	-	-
10022100	57100	CONFERENCE & TRAINING	4,038	2,335	745	3,702	2,500	2,500	3,000
10022100	57300	MEMBERSHIPS & SUBSCRIPTIONS	310	220	420	480	480	720	1,000
10022100	59100	PROPERTY TAXES PAID	-	-	-	-	-	310	310
10022100	59300	REFUNDS	-	-	-	500	-	-	-
10022100	59400	OTHER EXPENSES	12,085	1,601	2,141	3,333	4,500	4,500	-
10022100	61410	RENT ALLOCATION	282	15,882	15,600	655	16,255	16,255	655
10022100	61420	BUILDING MAINTENANCE ALLOCATIO	-	-	-	2,110	3,800	3,800	2,221
10022100	61425	ALLOCATED UTILITIES	92,175	117,085	159,664	2,154	424	424	497
10022100	61500	INSURANCE ALLOCATION	10,237	10,233	10,900	18,053	18,053	18,053	-
10022100 Total	Parks Expenses		735,095	807,631	858,780	1,148,376	1,072,010	1,016,857	1,063,089
BUILDING MAINTENANCE EXPENSES									
10022500	44294	ALLOCATED UTILITY COSTS	-	-	-	-	(92,845)	(92,845)	(92,844)
10022500	44295	ALLOCATED GROUNDS MAINTENANCE	(406,995)	(433,531)	(394,567)	(393,546)	(419,646)	(419,646)	(410,911)
10022500	44299	GENERAL GOVERNMENT CHARGES	(85,339)	(85,339)	(78,186)	(79,161)	-	-	-
10022500	51110	REGULAR SALARIES & WAGES	174,629	178,006	167,315	176,546	178,407	166,823	174,766
10022500	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	459	4,622
10022500	51130	OVERTIME SALARIES & WAGES	4,001	5,185	2,973	3,614	4,500	4,691	5,074
10022500	51150	ACCRUED SALARIES & BENEFITS	361	158	3,823	(2,437)	-	-	-
10022500	51210	RETIREMENT (PERS)	26,562	31,567	39,388	44,072	46,810	43,419	48,612
10022500	51220	INSURANCE	32,034	33,599	40,376	43,262	45,026	37,242	40,276
10022500	51230	WORKERS COMP	7,307	7,541	7,273	7,958	10,308	11,140	5,209

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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10022500	51240	MEDICARE	2,484	2,500	2,474	2,582	2,368	2,335	2,263
10022500	51250	UNEMPLOYMENT	281	1,896	1,765	1,843	1,813	2,025	2,197
10022500	51260	FICA	8	7	10	17	-	67	47
10022500	51290	CELL PHONE STIPEND	-	-	-	180	1,322	1,322	1,208
10022500	52100	CONTRACTED SERVICES	30,901	29,687	21,358	18,039	20,000	18,000	28,000
10022500	52180	SECURITY SERVICES	758	684	748	683	1,200	1,200	1,200
10022500	54100	SUPPLIES	17,187	18,665	21,267	19,331	21,000	35,000	26,000
10022500	54102	SMALL TOOLS	3,053	1,699	2,117	3,533	9,500	6,000	4,000
10022500	55100	TELEPHONE	2,481	1,976	1,694	1,451	400	400	400
10022500	55210	UTILITIES	-	-	-	-	95,000	95,000	95,000
10022500	56110	CITY GARAGE - PARTS	411	197	130	282	299	200	301
10022500	56111	CITY GARAGE - LABOR	4,701	4,837	3,472	7,519	7,993	7,993	12,592
10022500	56120	EQUIPMENT MAINTENANCE & REPAIR	354	985	1,414	1,449	11,500	10,000	11,500
10022500	56130	EXTERNAL SERVICES	1,162	762	3,203	6,060	3,000	3,000	3,000
10022500	56210	FUEL & FLUIDS	2,615	4,805	6,770	5,987	7,500	3,000	5,000
10022500	56300	BUILDING MAINT. & REPAIR	32,335	39,365	31,701	20,930	28,000	28,000	28,000
10022500	57100	CONFERENCE & TRAINING	825	462	-	1,138	600	600	1,500
10022500	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	150	150
10022500	61410	RENT ALLOCATION	2,390	2,390	-	2,838	2,838	2,838	2,838
10022500	61425	ALLOCATED UTILITIES	73,179	76,995	67,985	92,220	-	-	-
10022500	94500	LEASE PAYMENTS	12,552	12,552	5,230	-	-	-	-
10022500	95220	TRANSFER TO FIXED ASSET FUND	45,824	-	30,784	-	-	-	-
10022500	61500	INSURANCE ALLOCATION	12,498	12,493	13,307	13,597	13,597	13,597	-
10022500 Total	Building Maintenance Expenses		(1,440)	(49,856)	3,823	(15)	490	(17,990)	-

AQUATICS REVENUE									
10022300	44910	SWIMMING POOL	(45,683)	(40,429)	(49,376)	(58,046)	(72,000)	(63,000)	(72,000)
10022300 Total	Aquatics Revenue		(45,683)	(40,429)	(49,376)	(58,046)	(72,000)	(63,000)	(72,000)

RECREATION/PROGRAMS EXPENSES:

AQUATICS EXPENSES

10022300	51110	REGULAR SALARIES & WAGES	16,734	17,821	16,574	22,615	20,330	18,964	21,447
10022300	51120	NON-REGULAR SALARIES & WAGES	59,855	50,079	62,513	69,402	63,840	63,840	68,200
10022300	51130	OVERTIME SALARIES & WAGES	-	-	-	100	-	-	-
10022300	51150	ACCRUED SALARIES & BENEFITS	38	(482)	571	662	-	-	-
10022300	51210	RETIREMENT (PERS)	3,187	3,286	4,090	5,855	5,330	5,265	5,965
10022300	51220	INSURANCE	2,690	2,932	2,836	2,635	1,858	1,858	500
10022300	51230	WORKERS COMP	3,129	2,815	3,371	4,289	4,671	4,671	3,737
10022300	51240	MEDICARE	1,148	1,024	1,185	1,368	1,217	1,217	1,278
10022300	51250	UNEMPLOYMENT	130	598	818	947	841	841	884
10022300	51260	FICA	3,488	3,105	3,876	4,304	3,959	3,959	4,229
10022300	51290	CELL PHONE STIPEND	-	-	-	9	101	101	-
10022300	52100	CONTRACTED SERVICES	-	-	-	60	500	500	500
10022300	54100	SUPPLIES	30,116	28,396	22,697	28,567	25,000	25,000	25,000
10022300	55100	TELEPHONE	936	900	893	878	900	900	900
10022300	55210	UTILITIES	17,112	18,148	18,064	33,561	34,000	34,000	34,000
10022300	56120	EQUIPMENT MAINTENANCE & REPAIR	3,386	5,706	9,593	6,469	6,000	6,000	6,000
10022300	57100	CONFERENCE & TRAINING	894	3,669	3,149	3,953	3,900	3,900	3,900
10022300	61500	INSURANCE ALLOCATION	2,261	2,260	2,407	2,435	2,435	2,435	-

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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10022300 Sub-Total	Aquatics Expenses		145,106	140,255	152,636	188,109	174,882	173,451	176,540
RECREATION REVENUE									
10022800	44915	RECREATION PROGRAM INCOME	(114,067)	(159,731)	(134,869)	(739)	-	-	-
10022800	44916	SALE OF BROCHURE ADS	(23,786)	(27,423)	(24,395)	(29,228)	-	(40,000)	(40,000)
10022800	46410	RECREATION DEPT. RENTALS	(12,007)	(11,235)	1,500	(1,040)	-	(1,000)	(1,000)
10022800 Total	Recreation Revenue		(149,860)	(198,388)	(157,764)	(31,007)	-	(41,000)	(41,000)
RECREATION ADMINISTRATION EXPENSES									
10022810	51110	REGULAR SALARIES & WAGES	52,273	53,912	51,188	73,863	119,719	93,228	108,433
10022810	51120	NON-REGULAR SALARIES & WAGES	7,645	9,877	18,365	26,452	4,000	17,823	11,222
10022810	51130	OVERTIME SALARIES & WAGES	312	(10)	111	257	500	163	216
10022810	51150	ACCRUED SALARIES & BENEFITS	1,026	(573)	(90)	(1,184)	-	-	-
10022810	51210	RETIREMENT (PERS)	8,052	9,561	12,855	22,142	29,491	29,491	28,113
10022810	51220	INSURANCE	10,275	11,085	12,302	16,760	25,352	9,600	17,006
10022810	51230	WORKERS COMP	2,577	2,742	3,060	5,143	6,545	6,592	1,750
10022810	51240	MEDICARE	956	973	1,074	1,711	1,995	1,995	1,709
10022810	51250	UNEMPLOYMENT	99	702	743	1,202	1,182	1,198	1,367
10022810	51260	FICA	498	634	927	905	248	1,232	687
10022810	51290	CELL PHONE STIPEND	-	-	-	76	545	545	848
10022810	52100	CONTRACTED SERVICES	1,659	2,315	2,227	2,133	2,500	2,500	2,500
10022810	52600	RENT	-	-	-	4,500	-	-	-
10022810	54100	SUPPLIES	3,107	5,341	11,981	3,291	6,500	6,500	6,500
10022800	54100	SUPPLIES	-	-	-	80	-	-	-
10022810	54101	POSTAGE	3,084	4,544	3,601	3,987	3,800	3,800	3,800
10022810	55100	TELEPHONE	1,547	1,589	1,597	1,850	1,800	1,800	1,800
10022810	55210	UTILITIES	-	-	-	3,304	3,600	3,600	3,600
10022810	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10022810	57100	CONFERENCE & TRAINING	625	712	180	1,925	1,200	1,200	2,400
10022810	57300	MEMBERSHIPS & SUBSCRIPTIONS	699	264	470	775	750	750	750
10022810	61410	RENT ALLOCATION	2,921	2,921	-	3,222	13,222	13,222	3,222
10022810	61420	BUILDING MAINTENANCE ALLOCATIO	9,758	10,327	9,486	10,378	11,066	11,066	10,927
10022810	61425	ALLOCATED UTILITIES	6,401	10,586	8,742	2,088	2,088	2,088	2,449
10022810	61500	INSURANCE ALLOCATION	1,664	1,663	1,771	1,837	1,837	1,837	-
10022810 Sub-Total	Recreation Administration Expenses		115,178	129,166	140,589	186,697	237,940	210,230	209,299
ADULT BASKETBALL REVENUE									
10022821	44915	RECREATION PROGRAM INCOME	(8,849)	(12,100)	(17,486)	(17,365)	(19,000)	(19,000)	(19,000)
10022821 Total	Adult Basketball Revenue		(8,849)	(12,100)	(17,486)	(17,365)	(19,000)	(19,000)	(19,000)
ADULT BASKETBALL EXPENSES									
10022821	51110	REGULAR SALARIES & WAGES	1,383	1,522	1,710	2,372	2,322	2,191	2,207
10022821	51120	NON-REGULAR SALARIES & WAGES	-	-	-	1,421	1,800	1,800	2,160
10022821	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10022821	51150	ACCRUED SALARIES & BENEFITS	(5)	-	-	256	-	-	-
10022821	51210	RETIREMENT (PERS)	-	-	-	585	610	575	617
10022821	51220	INSURANCE	-	-	-	761	771	701	771
10022821	51230	WORKERS COMP	55	61	70	163	228	228	218
10022821	51240	MEDICARE	20	22	25	53	56	56	58

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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10022821	51250	UNEMPLOYMENT	2	18	17	38	43	43	54
10022821	51260	FICA	86	94	106	88	112	112	134
10022821	51290	CELL PHONE STIPEND	-	-	-	2	17	17	17
10022821	52100	CONTRACTED SERVICES	4,840	6,930	9,532	9,671	11,800	11,800	11,800
10022821	54100	SUPPLIES	657	727	1,191	990	800	800	800
10022821	55100	TELEPHONE	-	-	-	11	-	-	-
10022821	61410	RENT ALLOCATION	560	-	-	-	-	-	-
10022821 Sub-Total	Adult Basketball Expenses		7,598	9,374	12,652	16,412	18,559	18,323	18,836
ADULT SOFTBALL REVENUE									
10022822	44915	RECREATION PROGRAM INCOME	(100,276)	(94,574)	(94,305)	(109,675)	(110,000)	(110,000)	(153,000)
10022822 Total	Adult Softball Revenue		(100,276)	(94,574)	(94,305)	(109,675)	(110,000)	(110,000)	(153,000)
ADULT SOFTBALL EXPENSES									
10022822	51110	REGULAR SALARIES & WAGES	21,121	21,517	20,573	21,709	22,455	21,066	29,279
10022822	51120	NON-REGULAR SALARIES & WAGES	1,963	4,292	3,645	3,665	4,000	4,000	5,000
10022822	51130	OVERTIME SALARIES & WAGES	-	-	-	165	-	173	-
10022822	51150	ACCRUED SALARIES & BENEFITS	764	(235)	(159)	355	-	-	-
10022822	51210	RETIREMENT (PERS)	3,228	3,812	4,691	5,453	5,892	5,676	8,167
10022822	51220	INSURANCE	3,994	4,422	5,385	5,599	5,401	4,549	5,716
10022822	51230	WORKERS COMP	985	1,089	1,050	1,169	1,484	1,541	1,660
10022822	51240	MEDICARE	366	378	368	372	354	354	440
10022822	51250	UNEMPLOYMENT	39	252	255	267	271	280	400
10022822	51260	FICA	122	266	241	237	248	248	310
10022822	51290	CELL PHONE	-	-	-	87	141	141	115
10022822	52100	CONTRACTED SERVICES	40,274	39,860	39,763	42,092	38,493	38,493	49,000
10022822	52180	SECURITY SERVICES	315	275	275	275	400	400	400
10022822	54100	SUPPLIES	13,826	9,225	10,845	12,880	10,000	10,000	13,000
10022822	55100	TELEPHONE	159	140	134	35	-	-	-
10022822 Sub-Total	Adult Softball Expenses		87,157	85,293	87,068	94,360	89,139	86,921	113,487
*Beginning FY 14/15 Adult Softball and Co-ed Softball have been combined									
CO-ED SOFTBALL REVENUE									
10022823	44915	RECREATION PROGRAM INCOME	(39,262)	(44,695)	(42,576)	(29,493)	(43,000)	(43,000)	-
10022823 Total	Co-ed Softball Revenue		(39,262)	(44,695)	(42,576)	(29,493)	(43,000)	(43,000)	-
CO-ED SOFTBALL EXPENSES									
10022823	51110	REGULAR SALARIES & WAGES	6,232	6,394	5,977	6,408	6,913	6,468	-
10022823	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10022823	51150	ACCRUED SALARIES & BENEFITS	193	(120)	2	142	-	-	-
10022823	51210	RETIREMENT (PERS)	968	1,145	1,409	1,634	1,815	1,751	-
10022823	51220	INSURANCE	1,154	1,228	1,370	1,320	1,191	887	-
10022823	51230	WORKERS COMP	272	284	273	303	395	398	-
10022823	51240	MEDICARE	102	100	95	98	98	90	-
10022823	51250	UNEMPLOYMENT	11	71	66	70	75	72	-
10022823	51290	CELL PHONE	-	-	-	24	40	40	-
10022823	52100	CONTRACTED SERVICES	11,181	11,000	10,347	9,891	10,909	10,400	-
10022823	54100	SUPPLIES	880	1,399	1,909	3,607	2,000	2,000	-
10022823	55100	TELEPHONE	44	39	37	10	-	-	-
10022823 Sub-Total	Co-ed Softball Expenses		21,036	21,540	21,487	23,506	23,436	22,106	-

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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
CO-ED VOLLEYBALL REVENUE									
10022824	44915	RECREATION PROGRAM INCOME	(1,840)	(2,100)	(1,800)	(2,400)	(2,500)	(2,500)	(2,500)
10022824 Total	Co-ed Volleyball Revenue		(1,840)	(2,100)	(1,800)	(2,400)	(2,500)	(2,500)	(2,500)
CO-ED VOLLEYBALL EXPENSES									
10022824	51110	REGULAR SALARIES & WAGES	1,122	1,162	1,072	1,140	658	612	694
10022824	51120	NON-REGULAR SALARIES & WAGES	-	-	-	668	-	120	-
10022824	51150	ACCRUED SALARIES & BENEFITS	26	(34)	12	(56)	-	-	-
10022824	51210	RETIREMENT (PERS)	178	211	259	296	173	168	193
10022824	51220	INSURANCE	202	203	196	159	60	60	17
10022824	51230	WORKERS COMP	50	54	52	91	40	40	29
10022824	51240	MEDICARE	19	20	18	28	11	11	11
10022824	51250	UNEMPLOYMENT	2	14	13	20	9	8	8
10022824	51260	FICA	-	-	-	41	-	7	-
10022824	51290	CELL PHONE	-	-	-	4	4	4	-
10022824	52100	CONTRACTED SERVICES	612	680	1,117	-	700	700	700
10022824	54100	SUPPLIES	285	402	205	206	180	180	180
10022824	55100	TELEPHONE	7	7	6	2	-	-	-
10022824 Sub-Total	Co-ed Volleyball Expenses		2,504	2,718	2,949	2,599	1,835	1,910	1,832
YOUTH BASKETBALL REVENUE									
10022831	44915	RECREATION PROGRAM INCOME	(67,449)	(74,436)	(71,708)	(79,067)	(79,000)	(79,000)	(80,000)
10022831 Total	Youth Basketball Revenue		(67,449)	(74,436)	(71,708)	(79,067)	(79,000)	(79,000)	(80,000)
YOUTH BASKETBALL EXPENSES									
10022831	51110	REGULAR SALARIES & WAGES	17,133	17,447	16,489	17,935	18,165	17,045	17,948
10022831	51120	NON-REGULAR SALARIES & WAGES	12,182	14,393	12,715	15,635	15,000	15,000	15,500
10022831	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10022831	51150	ACCRUED SALARIES & BENEFITS	616	(182)	(137)	282	-	-	-
10022831	51210	RETIREMENT (PERS)	2,616	3,089	3,801	4,450	4,767	4,549	5,008
10022831	51220	INSURANCE	3,244	3,601	4,406	4,599	4,452	4,452	4,014
10022831	51230	WORKERS COMP	1,222	1,318	1,244	1,458	1,847	1,847	1,564
10022831	51240	MEDICARE	450	464	436	487	458	458	445
10022831	51250	UNEMPLOYMENT	47	403	302	344	338	338	374
10022831	51260	FICA	755	892	788	982	931	931	961
10022831	51290	CELL PHONE	129	114	109	71	114	114	81
10022831	52100	CONTRACTED SERVICES	-	-	250	-	250	250	250
10022831	52600	RENT	-	-	-	4,225	-	-	-
10022831	54100	SUPPLIES	6,456	7,919	9,788	8,541	8,000	8,000	8,000
10022831	55100	TELEPHONE	-	-	-	28	-	-	-
10022831	61410	RENT ALLOCATION	4,256	3,360	3,571	-	4,500	4,500	-
10022831 Sub-Total	Youth Basketball Expenses		49,107	52,818	53,763	59,038	58,822	57,484	54,145
YOUTH SOFTBALL REVENUE									
10022832	44915	RECREATION PROGRAM INCOME	(13,888)	(14,205)	(15,643)	(18,865)	(19,000)	(19,000)	(19,000)
10022832 Total	Youth Softball Revenue		(13,888)	(14,205)	(15,643)	(18,865)	(19,000)	(19,000)	(19,000)
YOUTH SOFTBALL EXPENSES									

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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10022832	51110	REGULAR SALARIES & WAGES	3,367	3,485	3,215	3,463	3,936	3,671	4,153
10022832	51120	NON-REGULAR SALARIES & WAGES	1,543	1,616	2,200	1,831	1,720	1,720	2,400
10022832	51150	ACCRUED SALARIES & BENEFITS	79	(101)	36	103	-	-	-
10022832	51210	RETIREMENT (PERS)	533	632	779	900	1,033	1,010	1,155
10022832	51220	INSURANCE	606	610	587	480	360	360	97
10022832	51230	WORKERS COMP	211	226	246	268	323	323	272
10022832	51240	MEDICARE	79	82	86	83	85	85	93
10022832	51250	UNEMPLOYMENT	8	65	60	58	61	61	65
10022832	51260	FICA	96	100	136	114	107	107	149
10022832	51290	CELL PHONE	-	-	-	12	20	20	-
10022832	52100	CONTRACTED SERVICES	1,976	2,954	2,841	-	200	200	200
10022832	54100	SUPPLIES	-	-	-	2,688	2,800	2,800	2,800
10022832	55100	TELEPHONE	22	20	19	5	-	-	-
10022832 Sub-Total	Youth Softball Expenses		8,519	9,691	10,204	10,004	10,645	10,357	11,384
DAY CAMP REVENUE									
10022840	44915	RECREATION PROGRAM INCOME	(99,146)	(101,503)	(113,362)	(103,380)	(110,000)	(110,000)	(112,000)
10022840 Total	Day Camp Revenue		(99,146)	(101,503)	(113,362)	(103,380)	(110,000)	(110,000)	(112,000)
DAY CAMP EXPENSES									
10022840	51110	REGULAR SALARIES & WAGES	5,611	5,809	5,358	5,771	6,559	6,118	6,921
10022840	51120	NON-REGULAR SALARIES & WAGES	70,139	71,135	70,267	68,561	71,760	71,760	75,840
10022840	51150	ACCRUED SALARIES & BENEFITS	131	(168)	60	171	-	-	-
10022840	51210	RETIREMENT (PERS)	889	1,054	1,298	1,500	1,721	1,683	1,925
10022840	51220	INSURANCE	1,010	1,017	979	801	600	266	162
10022840	51230	WORKERS COMP	3,056	3,121	3,153	3,392	4,325	4,325	1,069
10022840	51240	MEDICARE	1,112	1,129	1,109	1,088	1,140	1,140	1,196
10022840	51250	UNEMPLOYMENT	128	686	765	751	788	788	827
10022840	51260	FICA	4,349	4,410	4,357	4,251	4,450	4,450	4,703
10022840	51290	CELL PHONE STIPEND	-	-	-	4	33	33	-
10022840	54100	SUPPLIES	10,390	14,717	12,175	12,356	11,500	11,500	11,500
10022840	55100	TELEPHONE	130	123	123	111	100	100	100
10022840 Sub-Total	Day Camp Expenses		96,944	103,033	99,644	98,756	102,976	102,163	104,243
CLASSES & CLINICS REVENUE									
10022850	44915	RECREATION PROGRAM INCOME	-	-	-	(120,817)	(160,000)	(160,000)	(125,000)
10022850	44916	SALE OF BROCHURE ADS	-	-	-	-	(40,000)	-	(30,000)
10022850	46410	RECREATION DEPT. RENTALS	-	-	-	-	-	-	-
10022850 Total	Classes & Clinics Revenue		-	-	-	(120,817)	(200,000)	(160,000)	(155,000)
CLASSES & CLINICS EXPENSES									
10022850	52100	CONTRACTED SERVICES	89,514	118,986	97,754	85,110	95,000	82,500	93,750
10022850	54100	SUPPLIES	32,013	31,455	29,020	28,444	30,500	30,500	30,500
10022850	54101	POSTAGE	-	-	-	-	-	-	-
10022850 Sub-Total	Classes & Clinics Expenses		121,527	150,442	126,774	113,554	125,500	113,000	124,250
SPECIAL ACTIVITIES REVENUE									
10022860	46440	SPECIAL EVENT REIMB.	(12,000)	(6,000)	(16,000)	(20,000)	(30,000)	(30,000)	(30,000)
10022860 Total	Special Activities Revenue		-	(12,000)	(6,000)	(16,000)	(30,000)	-	(30,000)

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SPECIAL ACTIVITIES EXPENSES									
10022860	51110	REGULAR SALARIES & WAGES	-	-	-	209	-	14,853	-
10022860	51120	NON-REGULAR SALARIES & WAGES	-	-	-	1,176	-	19,024	-
10022860	51130	OVERTIME SALARIES & WAGES	-	-	-	17,422	16,000	44,110	16,000
10022860	51210	RETIREMENT (PERS)	-	-	-	132	-	5,104	-
10022860	51230	WORKERS COMP	-	-	-	218	1,272	4,289	-
10022860	51240	MEDICARE	-	-	-	50	-	965	-
10022860	51250	UNEMPLOYMENT	-	-	-	41	-	780	-
10022860	51260	FICA	-	-	-	83	-	1,197	-
10022860 Sub-Total	Special Activities Expenses		-	-	-	19,329	17,272	90,322	16,000
Total Recreation/Revenues			(526,252)	(594,430)	(570,020)	(586,115)	(684,500)	(646,500)	(683,500)
Total Recreation/Programs			654,676	704,329	707,765	812,444	861,006	886,267	830,016
			128,424	109,900	137,745	226,329	176,506	239,767	146,516
INFORMATION TECHNOLOGY EXPENSES									
10022900	44299	GENERAL GOVERNMENT CHARGES	(356,306)	(362,373)	(392,799)	(566,448)	(566,448)	(566,488)	-
10022900	51110	REGULAR SALARIES & WAGES	184,862	184,457	167,993	185,212	183,711	131,089	44,321
10022900	51120	NON-REGULAR SALARIES & WAGES	156	-	-	20,385	-	58,253	1,349
10022900	51130	OVERTIME SALARIES & WAGES	1,318	1,890	2,191	4,025	2,500	5,146	6,800
10022900	51140	STAND-BY SALARIES & WAGES	22,163	23,425	24,430	24,361	25,000	25,179	6,800
10022900	51150	ACCRUED SALARIES & BENEFITS	814	499	2,039	(672)	-	-	-
10022900	51210	RETIREMENT (PERS)	28,796	31,962	39,425	46,321	48,201	31,449	12,390
10022900	51220	INSURANCE	31,780	31,818	34,971	34,267	32,177	26,204	7,887
10022900	51230	WORKERS COMP	8,509	8,875	8,416	10,561	12,627	13,347	2,840
10022900	51240	MEDICARE	3,031	2,999	2,938	3,463	2,610	3,167	598
10022900	51250	UNEMPLOYMENT	327	2,220	2,043	2,441	1,899	2,427	516
10022900	51260	FICA	10	-	-	1,264	-	3,612	1,488
10022900	51290	CELL PHONE	-	-	-	265	1,692	1,400	423
10022900	52100	CONTRACTED SERVICES	91,190	107,181	133,504	42,795	154,624	130,000	32,500
10022900	54100	SUPPLIES	18,152	17,875	16,725	32,101	50,000	43,000	12,500
10022900	54101	POSTAGE	78	129	3	-	250	25	62
10022900	54320	SOFTWARE	-	-	-	125,026	165,000	115,000	31,250
10022900	55100	TELEPHONE	5,532	5,591	5,369	4,524	5,000	4,500	1,250
10022900	56120	EQUIPMENT MAINTENANCE & REPAIR	2,959	15,121	18,767	17,753	36,900	30,000	9,000
10022900	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10022900	57100	CONFERENCE & TRAINING	7,792	3,988	10,366	18,392	17,500	10,000	2,375
10022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	714	-	302	699	800	800	200
10022900	61410	RENT ALLOCATION	3,257	3,257	-	2,655	2,655	2,655	664
10022900	61420	BUILDING MAINTENANCE ALLOCATIO	10,880	11,515	8,574	8,552	9,119	9,119	2,251
10022900	61425	ALLOCATED UTILITIES	2,267	2,267	1,699	1,720	2,018	2,018	505
10022900	61500	INSURANCE ALLOCATION	384	384	409	413	413	413	-
10022900 Total	Information Technology Expenses		68,665	93,080	87,364	20,073	188,248	82,315	177,969
COMMUNITY PLANNING EXPENSES									
10023100	51110	REGULAR SALARIES & WAGES	203,654	208,244	186,628	270,359	323,557	282,035	285,614
10023100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	2,543	2,990	2,377	2,990
10023100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10023100	51150	ACCRUED SALARIES & BENEFITS	1,246	(1,369)	5,109	5,766	-	-	-
10023100	51210	RETIREMENT (PERS)	32,646	38,006	45,679	69,729	72,341	73,669	78,301

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual	Actual	Actual	Unaudited	Budget	Estimated	FY 2015
			FY 2010	FY 2011	FY 2012	Actual FY 2013	FY 2014	Year-End FY 2014	BUDGET
10023100	51220	INSURANCE	34,277	35,238	35,309	35,247	44,360	29,681	30,618
10023100	51230	WORKERS COMP	8,667	8,827	8,463	12,466	15,528	17,138	8,111
10023100	51240	MEDICARE	3,115	3,138	2,778	3,797	4,504	3,886	3,753
10023100	51250	UNEMPLOYMENT	333	2,240	2,054	2,887	2,823	3,116	3,117
10023100	51260	FICA	-	-	-	158	185	147	185
10023100	51290	CELL PHONE STIPEND	-	-	-	-	198	198	198
10023100	52100	CONTRACTED SERVICES	179,647	201,928	259,863	29	2,000	65,000	25,000
10023100	52100	CONTRACTED SERVICES	-	-	-	94,601	103,058	-	-
10023100	54100	SUPPLIES	2,755	2,374	1,079	378	4,500	4,500	3,000
10023100	54101	POSTAGE	1,660	1,175	1,834	1,518	1,500	1,500	1,500
10023100	55100	TELEPHONE	1,007	1,133	1,105	1,158	-	1,000	1,000
10023100	55210	UTILITIES	1,533	1,533	1,226	-	-	-	-
10023100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	500	500	500
10023100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10023100	57100	CONFERENCE & TRAINING	40	(275)	66	360	1,500	1,500	1,500
10023100	57300	MEMBERSHIPS & SUBSCRIPTIONS	817	50	991	1,014	2,600	2,600	2,600
10023100	61410	RENT ALLOCATION	2,203	2,203	-	2,526	2,526	2,526	2,526
10023100	61420	BUILDING MAINTENANCE ALLOCATIO	7,361	7,791	6,187	8,138	8,678	8,678	8,569
10023100	61425	ALLOCATED UTILITIES	-	-	-	1,637	1,920	1,920	1,920
10023100	61500	INSURANCE ALLOCATION	3,157	3,155	3,361	3,399	3,399	3,399	-
10023100 Total	Community Planning Expenses		484,119	515,391	561,733	517,710	598,667	505,370	461,002
BUILDING INSPECTION EXPENSES									
10023320	51110	REGULAR SALARIES & WAGES	121,078	121,986	116,752	163,013	170,580	151,143	168,846
10023320	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10023320	51150	ACCRUED SALARIES & BENEFITS	2,642	(3,750)	6,036	2,718	-	-	-
10023320	51210	RETIREMENT (PERS)	19,609	22,541	29,023	41,616	44,757	40,438	46,688
10023320	51220	INSURANCE	18,668	18,820	20,467	22,112	17,756	14,301	14,015
10023320	51230	WORKERS COMP	5,013	5,039	5,191	7,496	9,519	9,029	1,473
10023320	51240	MEDICARE	1,659	1,623	1,549	2,102	2,034	1,919	2,013
10023320	51250	UNEMPLOYMENT	193	1,273	1,260	1,737	1,732	1,641	1,783
10023320	51290	CELL PHONE STIPEND	-	-	-	49	330	330	330
10023320	52100	CONTRACTED SERVICES	13,013	37,375	16,571	19,889	30,260	60,000	30,000
10023320	54100	SUPPLIES	1,819	1,963	1,091	785	8,500	8,500	6,000
10023320	54101	POSTAGE	337	809	1,203	730	1,000	1,000	1,000
10023320	55100	TELEPHONE	665	689	669	648	600	365	600
10023320	56130	EXTERNAL SERVICES	1,351	1,164	1,399	1,359	1,400	1,400	1,400
10023320	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10023320	57100	CONFERENCE & TRAINING	3,342	3,086	758	1,267	4,000	4,000	2,000
10023320	57300	MEMBERSHIPS & SUBSCRIPTIONS	160	575	340	340	800	800	800
10023320	61410	RENT ALLOCATION	677	677	-	770	770	770	770
10023320	61420	BUILDING MAINTENANCE ALLOCATIO	2,257	2,389	2,486	2,480	2,644	2,644	2,611
10023320	61425	ALLOCATED UTILITIES	471	471	493	499	585	585	585
10023320	61500	INSURANCE ALLOCATION	1,024	1,023	1,090	1,102	1,102	1,102	-
10023320 Total	Building Inspection Expenses		193,978	217,752	206,377	270,712	298,369	299,967	280,914

City of Ukiah Operating Budget
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ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
ENGINEERING EXPENSES									
10024210	51110	REGULAR SALARIES & WAGES	309,061	165,322	145,862	86,837	73,595	67,759	68,596
10024210	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	15,000
10024210	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	20	-
10024210	51150	ACCRUED SALARIES & BENEFITS	(2,681)	(14,679)	1,323	(11,742)	-	-	-
10024210	51210	RETIREMENT (PERS)	49,007	30,158	34,850	20,945	18,830	17,498	18,832
10024210	51220	INSURANCE	46,868	23,898	22,769	10,714	4,347	6,171	6,255
10024210	51230	WORKERS COMP	13,103	7,088	6,558	3,949	3,946	4,062	3,691
10024210	51240	MEDICARE	4,851	2,486	2,197	1,181	881	904	1,066
10024210	51250	UNEMPLOYMENT	504	1,797	1,592	917	701	739	869
10024210	51260	FICA	-	-	-	-	-	-	930
10024210	51290	CELL PHONE STIPEND	-	-	-	23	230	230	227
10024210	52100	CONTRACTED SERVICES	7,807	12,003	143	4,900	15,000	15,000	6,000
10024210	52302	AMBULANCE FEES	-	-	-	-	-	-	-
10024210	54100	SUPPLIES	3,654	3,864	1,576	3,004	4,000	4,000	4,000
10024210	54101	POSTAGE	1,058	737	484	249	400	400	400
10024210	55100	TELEPHONE	1,340	1,510	1,511	1,267	1,700	1,140	1,200
10024210	55210	UTILITIES	-	-	-	-	-	200	-
10024210	56110	CITY GARAGE - PARTS	312	53	26	-	23	-	23
10024210	56111	CITY GARAGE - LABOR	1,226	1,408	694	-	603	-	603
10024210	56120	EQUIPMENT MAINTENANCE & REPAIR	451	14	-	-	500	-	500
10024210	56130	EXTERNAL SERVICES	101	659	519	333	700	400	700
10024210	56210	FUEL & FLUIDS	293	331	312	349	500	300	500
10024210	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10024210	57100	CONFERENCE & TRAINING	1,443	613	2,687	4,665	4,000	4,000	4,100
10024210	57300	MEMBERSHIPS & SUBSCRIPTIONS	927	893	1,533	945	3,100	3,100	3,200
10024210	59101	FEES	5,400	5,400	7,279	7,536	8,070	7,279	8,000
10024210	61410	RENT ALLOCATION	3,490	3,490	-	2,463	2,463	2,463	2,463
10024210	61420	BUILDING MAINTENANCE ALLOCATIO	11,658	12,338	7,955	7,934	8,460	8,460	8,354
10024210	61425	ALLOCATED UTILITIES	2,429	2,429	1,576	1,596	1,872	1,872	1,872
10024210	61500	INSURANCE ALLOCATION	6,228	6,225	6,631	6,753	6,753	6,753	-
10024210 Total	Engineering Expenses		468,530	268,035	248,078	154,818	160,674	152,750	157,381
TRAFFIC SIGNAL OPERATIONS EXPENSES									
10024214	52100	CONTRACTED SERVICES	13,607	7,531	35,345	23,878	15,000	15,000	34,000
10024214	54100	SUPPLIES	71	399	857	469	500	500	-
10024214	55210	UTILITIES	7,387	7,214	7,172	6,966	8,000	7,000	1,000
10026630	52100	CONTRACTED SERVICES	-	-	-	-	57,344	57,344	-
10026630	54100	SUPPLIES	-	-	-	(84)	-	-	-
10026630	55210	UTILITIES	-	-	-	601	-	-	-
10024214 Total	Traffic Signal Operations Expenses		21,064	15,144	43,374	31,830	80,844	79,844	35,000
STREETS EXPENSES									
10024220	51110	REGULAR SALARIES & WAGES	394,844	462,723	418,488	349,776	383,476	343,952	402,171
10024220	51120	NON-REGULAR SALARIES & WAGES	-	30,291	16,509	17,280	30,000	29,466	30,000
10024220	51130	OVERTIME SALARIES & WAGES	4,811	8,763	4,633	8,365	8,000	13,328	14,357
10024220	51140	STAND-BY SALARIES & WAGES	-	-	-	20,598	15,000	20,178	21,806
10024220	51150	ACCRUED SALARIES & BENEFITS	229	5,494	(582)	(7,630)	-	-	-
10024220	51210	RETIREMENT (PERS)	60,672	79,452	96,687	87,741	100,221	87,390	110,733

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual	Actual	Actual	Unaudited	Budget	Estimated	FY 2015
			FY 2010	FY 2011	FY 2012	Actual FY 2013	FY 2014	Year-End FY 2014	BUDGET
10024220	51220	INSURANCE	77,048	86,053	93,585	88,373	87,949	78,463	103,272
10024220	51230	WORKERS COMP	16,499	20,980	19,129	17,624	24,880	25,968	22,371
10024220	51240	MEDICARE	5,768	7,160	6,515	5,775	5,764	5,596	5,801
10024220	51250	UNEMPLOYMENT	634	5,286	4,643	4,075	4,195	4,721	5,328
10024220	51260	FICA	-	1,878	1,027	1,067	1,860	1,827	1,860
10024220	51290	CELL PHONE STIPEND	-	-	-	117	912	912	885
10024220	52100	CONTRACTED SERVICES	39,740	149,281	17,241	48,804	53,060	49,000	34,000
10024220	52180	SECURITY SERVICES	375	327	327	327	-	-	-
10024220	54100	SUPPLIES	-	-	-	-	-	-	1,000
10024220	54100	SUPPLIES	-	-	-	9,131	-	-	-
10024220	54101	POSTAGE	154	49	31	22	70	70	70
10024220	54102	SMALL TOOLS	2,823	2,851	3,237	4,431	6,101	4,500	4,500
10024220	54120	PW - SPECIAL SUPPLIES	21,795	21,744	18,434	16,282	25,134	18,000	18,000
10024220	54121	PW - ASPHALT CONCRETE	13,578	12,406	20,906	19,939	65,000	40,000	70,000
10024220	54122	PW - AGGREGATE BASE	837	5,744	3,645	1,015	7,000	5,000	7,000
10024220	54123	PW - CRACK SEALANT	-	-	-	-	-	-	-
10024220	54124	PW - CONCRETE/SUPPLIES	5,039	7,146	5,246	3,605	7,000	7,000	7,000
10024220	54125	PW - TRAFFIC PAINT	7,150	10,205	5,534	6,557	8,000	8,000	8,000
10024220	54126	PW - TRAFFIC MARKING POWDER	4,878	8,189	4,457	5,356	5,360	5,360	5,360
10024220	54127	PW - SIGN POSTS/SHEETING	4,948	10,995	4,159	6,188	7,400	7,400	9,000
10024220	54128	PW - COLD PATCH MATERIAL	1,284	1,612	771	-	2,000	2,000	2,000
10024220	54129	PW - TACK OIL	2,365	1,008	960	2,884	3,000	3,000	3,000
10024220	54130	PW - SAFETY	3,261	3,594	2,659	1,845	2,700	2,700	3,500
10024220	54131	PW - BARRICADES & CONES	-	-	-	1,992	2,000	2,000	2,000
10024220	55100	TELEPHONE	1,504	1,747	1,543	1,670	980	980	1,000
10024220	55210	UTILITIES	-	-	-	5,418	6,000	4,500	4,500
10024220	56110	CITY GARAGE - PARTS	23,214	2,371	3,478	2,297	3,626	3,626	3,626
10024220	56111	CITY GARAGE - LABOR	74,815	63,257	92,873	60,155	96,815	96,815	96,815
10024220	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	584	633	700	-	700
10024220	56130	EXTERNAL SERVICES	9,880	27,518	30,729	44,269	35,000	35,000	35,000
10024220	56210	FUEL & FLUIDS	26,933	37,359	32,993	32,099	31,000	31,000	31,000
10024220	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10024220	56410	EQUIPMENT RENTAL - PRIVATE	-	152	626	-	4,566	6,700	6,700
10024220	57100	CONFERENCE & TRAINING	1,535	1,378	656	1,348	1,700	1,700	2,500
10024220	61410	RENT ALLOCATION	417	417	-	756	756	756	756
10024220	61420	BUILDING MAINTENANCE ALLOCATIO	1,393	1,474	2,443	2,437	2,598	2,598	2,565
10024220	61425	ALLOCATED UTILITIES	5,225	5,440	5,563	490	490	490	574
10024220	61430	CORP YARD ALLOCATION	5,407	7,937	8,039	21,793	14,889	14,889	23,194
10024220	61500	INSURANCE ALLOCATION	23,887	23,877	25,434	-	25,954	25,954	-
10024220	61700	DISPATCH	-	-	-	25,954	-	-	-
10024220 Total	Streets Expenses		842,942	1,116,157	953,205	920,859	1,081,156	990,839	1,101,944
CORPORATION YARD EXPENSES									
10024300	44293	ALLOCATED CORP YARD COSTS	-	-	-	-	(59,556)	(59,556)	(62,776)
10024300	44299	GENERAL GOVERNMENT CHARGES	(21,628)	(31,748)	(32,156)	(87,173)	-	-	-
10024300	51110	REGULAR SALARIES & WAGES	-	4,508	4,532	9,022	11,308	10,282	10,841
10024300	51150	ACCRUED SALARIES & BENEFITS	-	528	(48)	494	-	-	-
10024300	51210	RETIREMENT (PERS)	-	852	1,063	2,454	2,889	2,709	3,008
10024300	51220	INSURANCE	-	622	606	950	372	363	247

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General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Estimated	FY 2015 BUDGET
						Actual FY 2013		Year-End FY 2014	
10024300	51230	WORKERS COMP	-	193	203	423	617	592	452
10024300	51240	MEDICARE	-	64	65	126	143	135	131
10024300	51250	UNEMPLOYMENT	-	48	49	98	116	108	111
10024300	51290	CELL PHONE STIPEND	-	-	-	4	48	48	46
10024300	52100	CONTRACTED SERVICES	-	5,182	5,708	4,073	24,462	23,700	23,700
10024300	52180	SECURITY SERVICES	-	-	-	4,401	-	-	9,000
10024300	54100	SUPPLIES	3,629	2,441	7,142	2,164	7,200	5,500	8,500
10024300	55100	TELEPHONE	2,137	1,966	2,142	1,687	2,050	2,050	2,050
10024300	55210	UTILITIES	1,142	1,310	2,003	75	2,000	1,600	1,700
10024300	56110	CITY GARAGE - PARTS	76	24	59	1,055	79	-	79
10024300	56111	CITY GARAGE - LABOR	1,390	656	1,562	742	2,111	-	2,111
10024300	56130	EXTERNAL SERVICES	158	888	344	202	500	300	300
10024300	56210	FUEL & FLUIDS	-	-	-	2,021	400	300	500
10024300	61500	INSURANCE ALLOCATION	1,877	1,876	1,998	57,181	2,021	2,021	-
10024300 Total	Corporation Yard Expenses		(11,219)	(10,589)	(4,728)	(1)	(3,240)	(9,848)	-
CORPORATION YARD TRANSFERS									
10024300	94301	TRANSFERS TO RESERVES	11,504	10,589	4,680	-	-	-	-
10024300	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	-	-	-	-
10024300 Total	Corporation Yard Transfers		11,504	10,589	4,680	-	-	-	-
PATROL EXPENSES									
10520210	51110	REGULAR SALARIES & WAGES	1,942,602	1,965,870	1,993,664	2,042,059	2,114,411	1,947,583	2,469,913
10520210	51130	OVERTIME SALARIES & WAGES	270,405	317,655	345,821	416,204	400,000	390,938	350,000
10520210	51140	STAND-BY SALARIES & WAGES	734	1,016	16	527	-	873	972
10520210	51150	ACCRUED SALARIES & BENEFITS	16,977	(19,816)	(2,855)	(13,911)	-	-	-
10520210	51210	RETIREMENT (PERS)	671,485	716,522	830,473	873,864	929,034	803,178	1,062,557
10520210	51220	INSURANCE	344,763	396,374	417,980	411,278	482,115	360,511	518,433
10520210	51230	WORKERS COMP	89,830	92,701	98,694	109,254	152,759	145,855	125,360
10520210	51240	MEDICARE	27,256	30,459	30,949	32,207	28,436	30,989	31,720
10520210	51250	UNEMPLOYMENT	3,325	21,752	22,359	24,778	22,005	26,519	29,859
10520210	51260	FICA	-	-	898	-	-	-	-
10520210	51270	UNIFORM ALLOWANCE	22,047	24,951	25,853	26,597	23,900	23,900	30,000
10520210	51290	CELL PHONE STIPEND	-	-	-	1,218	9,498	9,498	12,018
10520210	52100	CONTRACTED SERVICES	72,335	50,905	47,296	63,609	80,200	80,200	80,200
10520210	52180	SECURITY SERVICES	240	240	475	394	350	350	350
10520210	54100	SUPPLIES	54,360	55,585	53,971	96,068	77,178	65,500	65,500
10520210	54101	POSTAGE	5,060	4,115	3,710	4,295	4,000	4,000	4,000
10520210	54201	PRISONER EXPENSE	3,496	4,492	8,465	10,458	12,000	12,000	12,000
10520210	54202	MAJOR CRIME INVESTIGATIONS	3,216	1,713	1,867	4,158	7,500	7,500	7,500
10520210	55100	TELEPHONE	52,373	48,755	49,221	49,620	39,980	39,980	39,980
10520210	55210	UTILITIES	-	-	-	-	-	-	-
10520210	56110	CITY GARAGE - PARTS	15,082	2,613	3,075	3,923	3,423	3,423	3,423
10520210	56111	CITY GARAGE - LABOR	-	69,738	82,110	104,480	91,386	91,386	82,004
10520210	56120	EQUIPMENT MAINTENANCE & REPAIR	620	1,335	4,770	1,037	3,500	3,500	3,500
10520210	56130	EXTERNAL SERVICES	43,413	40,758	48,282	34,948	45,000	45,000	45,000
10520210	56210	FUEL & FLUIDS	52,006	57,348	65,778	68,193	65,000	65,000	65,000

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10520210	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10520210	57100	CONFERENCE & TRAINING	39,838	27,361	24,214	28,387	28,000	28,000	28,000
10520210	57300	MEMBERSHIPS & SUBSCRIPTIONS	3,661	2,936	2,724	2,630	4,000	4,000	4,000
10520210	61100	GENERAL GOVERNMENT ALLOCATION	138,706	120,512	130,052	185,405	185,405	185,405	-
10520210	61410	RENT ALLOCATION	27,723	27,723	-	27,878	27,878	27,878	27,878
10520210	61420	BUILDING MAINTENANCE ALLOCATIO	92,614	98,018	90,038	89,805	95,760	95,760	94,557
10520210	61425	ALLOCATED UTILITIES	19,295	19,295	17,842	18,065	21,187	21,187	21,187
10520210	61500	INSURANCE ALLOCATION	65,690	65,661	69,942	71,385	71,385	71,385	-
10520210	61700	DISPATCH	468,797	479,057	460,340	513,374	476,084	476,084	476,084
10520210	94500	LEASE PAYMENTS	4,128	5,236	4,507	4,632	4,900	4,900	4,900
10520210 Total	Patrol Expenses		4,552,077	4,730,878	4,932,534	5,306,817	5,506,274	5,072,282	5,695,895
POLICE RESERVES EXPENSES									
10520214	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	-
10520214	51120	NON-REGULAR SALARIES & WAGES	4,196	12,751	2,401	-	-	4,390	-
10520214	51150	ACCRUED SALARIES & BENEFITS	-	-	-	-	-	-	-
10520214	51210	RETIREMENT (PERS)	-	-	-	-	-	-	-
10520214	51230	WORKERS COMP	-	-	-	-	-	241	-
10520214	51240	MEDICARE	-	-	-	-	-	64	-
10520214	51250	UNEMPLOYMENT	-	-	-	-	-	44	-
10520214	51260	FICA	-	-	-	-	-	272	-
10520214	54100	SUPPLIES	2,388	1,717	540	3,171	4,300	4,300	4,300
10520214	57100	CONFERENCE & TRAINING	-	-	-	-	15,000	15,000	15,000
10520214 Total	Police Reserves Expenses		6,584	14,468	2,940	3,171	19,300	24,311	19,300
COPS GRANT EXPENSES									
10520216	51110	REGULAR SALARIES & WAGES	276,044	55,972	60,770	72,163	70,327	66,957	-
10520216	51130	OVERTIME SALARIES & WAGES	42,193	18,013	18,417	22,098	25,000	38,856	-
10520216	51140	STAND-BY SALARIES & WAGES	-	185	-	-	-	-	-
10520216	51150	ACCRUED SALARIES & BENEFITS	-	-	-	8,553	-	-	-
10520216	51210	RETIREMENT (PERS)	107,182	25,176	29,484	29,946	32,696	32,692	-
10520216	51220	INSURANCE	69,500	16,675	16,355	16,315	15,919	14,401	-
10520216	51230	WORKERS COMP	12,930	2,976	3,296	3,874	5,880	6,472	-
10520216	51240	MEDICARE	4,543	1,035	945	902	912	1,237	-
10520216	51250	UNEMPLOYMENT	400	755	800	899	708	1,177	-
10520216	51270	UNIFORM ALLOWANCE	3,650	1,029	1,066	-	1,000	1,000	-
10520216	51290	CELL PHONE STIPEND	-	-	-	63	420	420	-
10520216	52100	CONTRACTED SERVICES	-	-	-	-	-	-	-
10520216	54100	SUPPLIES	-	-	-	1,276	-	-	-
10520216	55100	TELEPHONE	1,264	691	405	140	-	-	-
10520216	57100	CONFERENCE & TRAINING	-	-	-	3,993	500	500	-
10520216 Total	COPS Grant Expenses		517,705	122,508	131,539	160,222	153,362	163,712	-
POLICE CSO EXPENSES									
10520218	51110	REGULAR SALARIES & WAGES	-	-	-	91,676	94,123	91,065	176,326
10520218	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	20,326
10520218	51130	OVERTIME SALARIES & WAGES	-	-	-	1,853	-	9,463	13,494
10520218	51140	STAND-BY SALARIES & WAGES	-	-	-	-	-	-	-
10520218	51150	ACCRUED SALARIES & BENEFITS	-	-	-	4,891	-	-	-

City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Estimated	FY 2015 BUDGET
						Actual FY 2013		Year-End FY 2014	
10520218	51210	RETIREMENT (PERS)	-	-	-	29,326	32,910	32,578	56,217
10520218	51220	INSURANCE	-	-	-	31,549	34,460	26,890	56,410
10520218	51230	WORKERS COMP	-	-	-	4,088	5,504	6,806	10,768
10520218	51240	MEDICARE	-	-	-	1,254	1,295	1,349	2,713
10520218	51250	UNEMPLOYMENT	-	-	-	941	1,002	1,237	2,566
10520218	51260	FICA	-	-	-	-	-	-	-
10520218	51270	UNIFORM ALLOWANCE	-	-	-	550	2,000	2,000	4,000
10520218	51290	CELL PHONE STIPEND	-	-	-	125	840	840	1,260
10520218	52100	CONTRACTED SERVICES	-	-	-	280	-	-	-
10520218	55100	TELEPHONE	-	-	-	-	-	-	-
10520218 Total	Police CSO Expenses		-	-	-	166,533	172,134	172,228	344,080
MAJOR CRIMES TASK FORCE EXPENSES									
10520224	51110	REGULAR SALARIES & WAGES	82,494	81,347	80,303	84,186	80,166	91,267	78,964
10520224	51130	OVERTIME SALARIES & WAGES	27,738	26,711	26,458	26,867	30,527	25,924	28,067
10520224	51140	STAND-BY SALARIES & WAGES	-	-	-	-	-	-	-
10520224	51150	ACCRUED SALARIES & BENEFITS	(1,094)	(383)	(201)	2,586	-	-	-
10520224	51210	RETIREMENT (PERS)	30,657	30,449	34,811	37,001	38,840	36,856	39,816
10520224	51220	INSURANCE	9,773	10,590	10,184	11,038	11,685	8,481	9,242
10520224	51230	WORKERS COMP	4,523	4,440	4,510	4,936	7,002	6,881	3,705
10520224	51240	MEDICARE	1,606	1,582	1,546	1,615	1,159	1,678	1,099
10520224	51250	UNEMPLOYMENT	174	1,107	1,095	1,145	832	1,251	883
10520224	51270	UNIFORM ALLOWANCE	1,000	2,000	434	566	1,000	1,000	1,000
10520224	52100	CONTRACTED SERVICES	3,813	3,819	3,659	4,500	3,500	3,500	3,500
10520224	56130	EXTERNAL SERVICES	1,526	1,272	1,475	586	2,550	2,550	2,550
10520224	56210	FUEL & FLUIDS	5,289	6,023	9,713	8,902	6,500	6,500	7,000
10520224	57100	CONFERENCE & TRAINING	180	180	459	-	1,500	1,500	1,500
10520224	61500	INSURANCE ALLOCATION	1,109	1,109	1,181	1,240	1,240	1,240	-
10520224 Total	Major Crimes Task Force Expenses		168,786	170,245	175,627	185,166	186,501	188,628	177,326
Total Police Expenses			5,245,151	5,038,098	5,242,640	5,821,909	6,037,571	5,621,161	6,236,601
FIRE ADMINISTRATION EXPENSES									
10521210	51110	REGULAR SALARIES & WAGES	1,510,213	1,367,447	1,335,814	899,267	897,907	894,979	858,058
10521210	51120	NON-REGULAR SALARIES & WAGES	12,343	41,163	93,121	85,295	31,200	36,765	31,200
10521210	51130	OVERTIME SALARIES & WAGES	146,118	162,769	208,405	189,797	100,000	134,464	146,272
10521210	51150	ACCRUED SALARIES & BENEFITS	(7,726)	(5,071)	5,108	(50,367)	-	-	-
10521210	51210	RETIREMENT (PERS)	364,689	346,077	387,232	268,142	294,839	287,237	290,178
10521210	51220	INSURANCE	185,427	168,184	168,077	93,365	83,273	81,435	83,273
10521210	51230	WORKERS COMP	68,925	66,364	69,842	51,723	60,621	62,726	40,404
10521210	51240	MEDICARE	23,630	23,332	23,103	16,382	13,743	14,966	12,936
10521210	51250	UNEMPLOYMENT	2,652	16,623	16,952	12,081	9,579	11,405	9,625
10521210	51260	FICA	780	2,610	5,623	2,591	1,935	2,842	1,935
10521210	51270	UNIFORM ALLOWANCE	17,530	16,163	13,622	7,073	11,000	11,000	11,000
10521210	51290	CELL PHONE STIPEND	-	-	-	110	564	564	564
10521210	52100	CONTRACTED SERVICES	45,967	46,445	46,410	140,469	147,900	326,639	477,590
10521210	52110	AMBULANCE BILLING	-	-	-	-	-	-	-
10521210	52111	MAINT. CONTRCTS - DEFIBRILATOR	-	-	-	-	3,438	3,438	-
10521210	52112	M. S. OVERSIGHT	-	-	-	-	2,000	2,000	-

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10521210	52302	AMBULANCE FEES	6,469	6,712	5,306	-	-	-	-
10521210	52303	REHIT SUPPORT	5,000	5,000	5,000	5,000	5,000	5,000	5,000
10521210	54100	SUPPLIES	58,702	77,261	53,053	22,092	33,000	33,000	-
10521210	54101	POSTAGE	824	463	501	413	900	900	-
10521210	54105	PHOTOGRAPHIC EXPENSE	173	-	-	-	220	220	-
10521210	54320	SOFTWARE	-	-	-	532	5,200	5,200	-
10521210	55100	TELEPHONE	5,611	5,867	5,777	5,509	4,800	4,800	4,800
10521210	55210	UTILITIES	29,930	29,930	27,676	-	-	-	-
10521210	56100	VEHICLE & EQUIPMENT MAINT. & R	1,402	2,613	3,075	147	-	-	-
10521210	56110	CITY GARAGE - PARTS	2,395	5,452	8,887	2,199	2,406	2,406	2,406
10521210	56111	CITY GARAGE - LABOR	13,724	69,737	82,110	58,704	64,242	64,242	64,242
10521210	56120	EQUIPMENT MAINTENANCE & REPAIR	7,330	9,952	8,894	5,117	4,950	4,950	4,950
10521210	56130	EXTERNAL SERVICES	18,427	15,049	18,844	34,789	207,239	25,000	25,000
10521210	56210	FUEL & FLUIDS	17,717	19,187	20,920	27,841	15,000	22,000	-
10521210	56300	BUILDING MAINT. & REPAIR	143,669	152,052	139,673	-	-	-	-
10521210	57100	CONFERENCE & TRAINING	18,380	19,908	14,178	9,826	12,000	12,000	11,000
10521210	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,787	1,814	1,238	1,096	1,785	1,785	1,785
10521210	61100	GENERAL GOVERNMENT ALLOCATION	30,720	31,462	33,763	39,824	46,852	46,852	-
10521210	61410	RENT ALLOCATION	43,005	43,005	-	36,759	43,246	43,246	-
10521210	61420	BUILDING MAINTENANCE ALLOCATIO	-	-	-	117,451	148,550	148,550	146,683
10521210	61425	ALLOCATED UTILITIES	-	-	-	23,819	32,866	32,866	32,865
10521210	61500	INSURANCE ALLOCATION	44,319	44,300	47,188	40,959	47,188	47,188	-
10521210	61700	DISPATCH	313,836	320,704	308,174	159,799	317,389	317,389	-
10521210	94500	LEASE PAYMENTS	2,627	3,332	2,868	2,701	3,000	3,000	3,000
10521210 Total	Fire Administration Expenses		3,136,596	3,115,906	3,160,436	2,310,506	2,653,832	2,691,054	2,264,766
FIRE ADMINISTRATION FIXED ASSETS									
10521210	80100	MACHINERY & EQUIPMENT	21,462	-	-	-	-	-	-
10521210 Total	Fire Administration Fixed Assets		21,462	-	-	-	-	-	-
FIRE VOLUNTEER STATION EXPENSES									
10521312	52100	CONTRACTED SERVICES	8,498	8,498	8,497	8,498	8,500	8,500	43,246
10521312	54100	SUPPLIES	31,848	23,331	22,796	18,154	31,925	31,925	-
10521312	57100	CONFERENCE & TRAINING	5,799	12,397	4,651	3,740	4,500	4,500	-
10521312	61500	INSURANCE ALLOCATION	2,005	2,005	2,083	1,332	1,332	1,332	-
10521312 Total	Fire Volunteer Station Expenses		48,149	46,230	38,026	31,724	46,257	46,257	43,246
AMBULANCE/EMS OPERATIONS EXPENSES									
10521330	51110	REGULAR SALARIES & WAGES	-	-	-	339,850	-	658	-
10521330	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	-
10521330	51130	OVERTIME SALARIES & WAGES	-	-	-	70,209	-	-	-
10521330	51210	RETIREMENT (PERS)	-	-	-	96,304	-	-	-
10521330	51220	INSURANCE	-	-	-	39,194	-	-	-
10521330	51230	WORKERS COMP	-	-	-	17,930	-	36	-
10521330	51240	MEDICARE	-	-	-	5,702	-	10	-
10521330	51250	UNEMPLOYMENT	-	-	-	4,209	-	7	-
10521330	51270	UNIFORM ALLOWANCE	-	-	-	2,702	-	-	-
10521330	51290	CELL PHONE STIPEND	-	-	-	19	-	-	-

City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10521330	52100	CONTRACTED SERVICES	-	-	-	900	-	-	-
10521330	52110	AMBULANCE BILLING	-	-	-	25,296	1,000	3,000	-
10521330	52302	AMBULANCE FEES	-	-	-	3,696	-	-	-
10521330	54100	SUPPLIES	-	-	-	24,274	-	703	-
10521330	54101	POSTAGE	-	-	-	21	-	-	-
10521330	54105	PHOTOGRAPHIC EXPENSE	-	-	-	-	-	-	-
10521330	54320	SOFTWARE	-	-	-	4,751	-	-	-
10521330	55100	TELEPHONE	-	-	-	105	145	145	-
10521330	55210	UTILITIES	-	-	-	-	-	-	-
10521330	56100	VEHICLE & EQUIPMENT MAINT. & R	-	-	-	972	1,000	1,000	-
10521330	56110	CITY GARAGE - PARTS	-	-	-	-	-	-	-
10521330	56111	CITY GARAGE - LABOR	-	-	-	-	-	-	-
10521330	56121	R & M RADIO EQUIPMENT	-	-	-	983	-	-	-
10521330	56122	R & M NON-AUTO EMS EQUIPMENT	-	-	-	799	200	200	-
10521330	56123	R & M COMPUTERS	-	-	-	-	-	-	-
10521330	56124	MAINT CONTRACT DEFIBULATORS	-	-	-	3,438	-	-	-
10521330	56210	FUEL & FLUIDS	-	-	-	2,983	-	-	-
10521330	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10521330	57100	CONFERENCE & TRAINING	-	-	-	1,509	-	-	-
10521330	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	-
10521330	61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	7,028	-	-	-
10521330	61410	RENT ALLOCATION	-	-	-	6,487	-	-	-
10521330	61420	BUILDING MAINTENANCE ALLOCATIO	-	-	-	21,859	-	-	-
10521330	61425	ALLOCATED UTILITIES	-	-	-	4,203	-	-	-
10521330	61500	INSURANCE ALLOCATION	-	-	-	7,228	-	-	-
10521330	61700	DISPATCH	-	-	-	183,879	-	-	-
10521330 Total	Ambulance/EMS Operations Expenses		-	-	-	876,529	2,345	5,759	-
AMBULANCE/EMS OPERATIONS TRANSFERS									
10521330	94500	LEASE PAYMENTS	-	-	-	-	-	-	-
10521330	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	-	-	-	-
10521330 Total	Ambulance/EMS Operations Transfers		-	-	-	-	-	-	-
FIRE REIMBURSABLE OPERATIONS EXPENSES									
10521340	51110	REGULAR SALARIES & WAGES	-	-	-	14,699	-	-	-
10521340	51130	OVERTIME SALARIES & WAGES	4,306	-	-	31,892	-	12,706	-
10521340	51210	RETIREMENT (PERS)	2,370	-	-	2,681	-	-	-
10521340	51220	INSURANCE	793	-	-	166	-	-	-
10521340	51230	WORKERS COMP	1,823	-	-	1,962	-	699	-
10521340	51240	MEDICARE	653	-	-	674	-	180	-
10521340	51250	UNEMPLOYMENT	68	-	-	463	-	127	-
10521340	51260	FICA	27	-	-	1,576	-	-	-
10521340 Total	Fire Reimbursable Operations Expenses		10,041	-	-	54,112	-	13,712	-
INFORMATION TECHNOLOGY EXPENSES									
10522900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	21,468
10522900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	195
10522900	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10522900	51140	STAND-BY SALARIES & WAGES	-	-	-	-	-	-	-

**City of Ukiah Operating Budget
General Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	FY 2015 BUDGET
10522900	51150	ACCRUED SALARIES & BENEFITS	-	-	-	-	-	-	-
10522900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	5,912
10522900	51220	INSURANCE	-	-	-	-	-	-	5,163
10522900	51230	WORKERS COMP	-	-	-	-	-	-	1,138
10522900	51240	MEDICARE	-	-	-	-	-	-	301
10522900	51250	UNEMPLOYMENT	-	-	-	-	-	-	275
10522900	51260	FICA	-	-	-	-	-	-	13
10522900	51290	CELL PHONE	-	-	-	-	-	-	148
10522900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	16,900
10522900	54100	SUPPLIES	-	-	-	-	-	-	6,500
10522900	54101	POSTAGE	-	-	-	-	-	-	33
10522900	54320	SOFTWARE	-	-	-	-	-	-	16,250
10522900	55100	TELEPHONE	-	-	-	-	-	-	650
10522900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	4,680
10522900	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-
10522900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	2,275
10522900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	104
10522900	61410	RENT ALLOCATION	-	-	-	-	-	-	345
10522900	61420	BUILDING MAINTENANCE ALLOCATIO	-	-	-	-	-	-	1,171
10522900	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	262
10522900	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	-
10522900 Total	Information Technology Expenses		-	-	-	-	-	-	83,783
FIXED ASSETS									
10022100	80100	MACHINERY & EQUIPMENT - PARKS	-	24,580	-	-	109,062	109,055	60,000
10022900	80100	MACHINERY & EQUIPMENT- Information Technology	18,083	8,471	-	150,602	163,482	172,900	37,500
10522900	80100	MACHINERY & EQUIPMENT- Information Technology Public S	-	-	-	-	-	-	19,500
10024210	80100	MACHINERY & EQUIPMENT- Engineering	-	-	-	-	-	-	-
10024210	80230	INFRASTRUCTURE- Engineering	-	4,012	-	-	-	-	-
10024220	80100	MACHINERY & EQUIPMENT- Streets	6,250	18,750	-	31,041	-	-	30,000
10024300	80100	MACHINERY & EQUIPMENT- Corporation Yard	-	-	-	-	7,000	10,000	30,000
10520210	80100	MACHINERY & EQUIPMENT- Police Patrol	124,943	82,151	-	129	148,711	89,579	100,000
Total	Capital		149,276	137,964	-	181,772	428,255	381,534	277,000

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Purchasing Internal Service Fund

Internal service funds are used by management to charge the costs of garage (vehicle maintenance), stores (purchasing), utility billing, public safety dispatch, workers' compensation and liability insurance services provided to other departments or agencies of the City, or to other governments, on a cost reimbursement bases. The fund includes:

1) Purchasing Fund (204)- Accounts for centralized purchasing for all departments and is part of the Finance Department.



FINANCE DEPARTMENT PURCHASING FUND Fiscal Year 2014-15

20413500

PURCHASING DIVISION:

The Purchasing Division coordinates and executes the purchase of equipment, supplies, construction contracts, and contractual services for all City departments, which includes maintaining the warehouse inventory for the electric, water, and wastewater utilities. Purchasing also facilitates the sale and/or disposal of surplus supplies and equipment.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Worked with staff to create a more efficient coding system for utility warehouse items in preparation for Munis inventory system conversion.
- Increased the utilization of cooperative agreements to take advantage of cost savings.
- Worked with the City Clerk to establish a uniform contract numbering system that integrates with Munis, to provide for consistency and efficiency.
- Processed \$3.2 million in purchase orders, and \$5 million in contracts.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Inventory conversion to Munis and implementation of barcode system.
- Fixed Asset conversion to Munis.
- Utilization of the Munis Requisition module throughout all departments.
- Implement the Munis Vendor Self-Service module to provide more comprehensive services.
- Utilize the Munis Bid Module.

SIGNIFICANT CHANGES:

- No significant changes to report.

20413500 Purchasing

51110 Salaries, Regular

1 Purchasing Supervisor	100%
1 Buyer	100%
1 Director of Finance (90% Finance, 5% Public Benefit)	5%
1 Accounting Assistant (80% Finance, 10% Utility Billing)	10%

Finance - Purchasing Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
<u>Purchasing Fund Revenues:</u>									
<i>Charges for Services:</i>									
General Fund	\$ 99,748	\$ 77,807	\$ 74,778	\$ 90,581	\$ 89,854	\$ 89,854	\$ 82,969	\$ (6,885)	-8%
Parking District	637	497	477	570	565	565	-	(565)	-100%
Conference Center	1,486	1,159	1,114	1,330	1,319	1,319	-	(1,319)	-100%
Garage Fund	637	497	477	570	565	565	-	(565)	-100%
Airport Fund	2,335	1,821	1,750	2,089	2,072	2,072	1,565	(507)	-24%
Sewer Fund	25,632	20,957	20,176	23,964	23,772	23,772	19,456	(4,316)	-18%
Dispatch Fund	1,273	993	955	1,139	1,130	1,130	-	(1,130)	-100%
Gof Fund	1,486	1,159	1,114	-	-	-	-	-	0%
Billing & Dispatch	22,178	17,300	16,626	19,844	19,685	19,685	-	(19,685)	-100%
Electric Fund	74,575	74,266	72,053	84,122	83,447	83,447	88,783	5,336	6%
Public Benefits Fund	424	331	318	380	377	377	-	(377)	-100%
Water Fund	43,035	34,532	33,222	39,536	39,219	39,219	30,862	(8,357)	-21%
Redevelopment Fund	1,486	1,159	1,114	-	-	-	-	-	0%
Interest on Investments	2,980	3,883	77	482	588	588	-	(588)	-100%
Miscellaneous	3,067	621	650	209	-	-	-	-	0%
Total Purchasing Revenues	\$ 280,979	\$ 236,982	\$ 224,901	\$ 264,814	\$ 262,593	\$ 262,593	\$ 223,635	\$ (38,958)	-15%
<u>Purchasing Operating Expenses:</u>									
Finance - Purchasing Expenses	\$ 239,800	\$ 238,875	\$ 231,211	\$ 268,433	\$ 278,720	\$ 265,563	\$ 223,635	\$ (41,928)	-16%
Total Purchasing Operating Expenses	239,800	238,875	231,211	268,433	278,720	265,563	223,635	(41,928)	-16%
Total General Fund Operating Expenses	\$ 239,800	\$ 238,875	\$ 231,211	\$ 268,433	\$ 278,720	\$ 265,563	\$ 223,635	(41,928)	-16%
Increase (decrease) in reserve*	41,179	(1,893)	(6,310)	(3,619)	(16,127)	(2,970)	-		

**City of Ukiah Operating Budget
Purchasing Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual	Actual	Actual	Unaudited	Budget	Projected	Budget
				FY 2010	FY 2011	FY 2012	Actual FY 2013	FY 2014	FY 2014	FY 2015
PURCHASING FUND REVENUE										
20400000	44261		CHARGES TO GENERAL FUND	(99,748)	(77,807)	(74,778)	(90,581)	(89,854)	(89,854)	(82,969)
20400000	44262		CHARGES TO PARKING DISTRICT	(637)	(497)	(477)	(570)	(565)	(565)	-
20400000	44263		CHARGES TO CONFERENCE CENTER	(1,486)	(1,159)	(1,114)	(1,330)	(1,319)	(1,319)	-
20400000	44264		CHARGES TO GARAGE FUND	(637)	(497)	(477)	(570)	(565)	(565)	-
20400000	44265		CHARGES TO AIRPORT FUND	(2,335)	(1,821)	(1,750)	(2,089)	(2,072)	(2,072)	(1,565)
20400000	44266		CHARGES TO SEWER FUND	(25,632)	(20,957)	(20,176)	(23,964)	(23,772)	(23,772)	(19,456)
20400000	44267		CHARGES TO DISPATCH FUND	(1,273)	(993)	(955)	(1,139)	(1,130)	(1,130)	-
20400000	44268		CHARGES TO GOLF FUND	(1,486)	(1,159)	(1,114)	-	-	-	-
20400000	44269		CHARGES TO BILLING & DISPATCH	(22,178)	(17,300)	(16,626)	(19,844)	(19,685)	(19,685)	-
20400000	44270		CHARGES TO ELECTRIC FUND	(74,575)	(74,266)	(72,053)	(84,122)	(83,447)	(83,447)	(88,783)
20400000	44271		CHARGES TO PUBLIC BENEFITS FUN	(424)	(331)	(318)	(380)	(377)	(377)	-
20400000	44272		CHARGES TO WATER FUND	(43,035)	(34,532)	(33,222)	(39,536)	(39,219)	(39,219)	(30,862)
20400000	44273		CHARGES TO REDEVELOPMENT	(1,486)	(1,159)	(1,114)	-	-	-	-
20400000	46110		INTEREST ON INVESTMENTS	(2,980)	(3,883)	(77)	(482)	(588)	(588)	-
20400000	48110		MISCELLANEOUS RECEIPTS	(3,067)	(621)	(650)	(209)	-	-	-
20400000 Total		Purchasing Fund Revenue		(280,979)	(236,982)	(224,901)	(264,816)	(262,593)	(262,593)	(223,635)
PURCHASING EXPENSES										
20413500	51110		REGULAR SALARIES & WAGES	125,102	117,266	112,952	124,565	130,463	118,735	126,236
20413500	51120		NON-REGULAR SALARIES & WAGES	391	461	-	-	-	2,843	-
20413500	51130		OVERTIME SALARIES & WAGES	-	-	11	612	500	250	270
20413500	51150		ACCRUED SALARIES & BENEFITS	2,019	2,901	3,831	1,179	-	-	-
20413500	51210		RETIREMENT (PERS)	19,879	21,502	27,006	31,890	33,827	30,927	35,123
20413500	51220		INSURANCE	23,977	22,138	22,474	20,874	17,442	17,776	18,692
20413500	51230		WORKERS COMP	5,186	4,916	4,995	5,793	7,393	7,572	5,984
20413500	51240		MEDICARE	1,753	1,636	1,575	1,701	1,654	1,516	1,452
20413500	51250		UNEMPLOYMENT	199	1,244	1,213	1,340	1,339	1,377	1,428
20413500	51260		FICA	-	-	-	-	-	258	-
20413500	51290		CELL PHONE STIPEND	-	-	-	-	-	-	1,157
20413500	52100		CONTRACTED SERVICES	2,276	6,816	2,604	11,267	9,692	8,000	9,900
20413500	54100		SUPPLIES	3,688	3,906	1,748	640	2,500	2,500	5,000
20413500	54101		POSTAGE	980	1,124	294	417	600	300	300
20413500	55100		TELEPHONE	406	450	439	879	700	900	900
20413500	55210		UTILITIES	2,060	1,771	1,669	-	-	-	-
20413500	56110		CITY GARAGE - PARTS	201	24	-	-	-	-	-
20413500	56111		CITY GARAGE - LABOR	572	656	-	-	-	-	-
20413500	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	500	500	500
20413500	56210		FUEL & FLUIDS	78	95	-	57	-	-	-
20413500	56300		BUILDING MAINT. & REPAIR	9,885	9,000	8,424	-	-	-	-
20413500	57100		CONFERENCE & TRAINING	-	1,217	1,827	1,367	5,700	5,700	2,500
20413500	57300		MEMBERSHIPS & SUBSCRIPTIONS	130	130	260	755	755	755	755
20413500	61100		GENERAL GOVERNMENT ALLOCATION	36,012	37,030	37,709	50,145	50,145	50,145	-
20413500	61410		RENT ALLOCATION	2,960	2,545	-	2,609	2,609	2,609	2,609
20413500	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	8,402	8,960	8,960	8,847
20413500	61425		ALLOCATED UTILITIES	-	-	-	1,690	1,690	1,690	1,982
20413500	61500		INSURANCE ALLOCATION	2,047	2,047	2,180	2,251	2,251	2,251	-
20413500 Total		Purchasing Expenses		239,800	238,875	231,211	268,433	278,720	265,563	223,635

**City of Ukiah Operating Budget
Purchasing Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
PURCHASING FUND REVENUE										
20400000	44261		CHARGES TO GENERAL FUND	(99,748)	(77,807)	(74,778)	(90,581)	(89,854)	(89,854)	(82,969)
20400000	44262		CHARGES TO PARKING DISTRICT	(637)	(497)	(477)	(570)	(565)	(565)	-
20400000	44263		CHARGES TO CONFERENCE CENTER	(1,486)	(1,159)	(1,114)	(1,330)	(1,319)	(1,319)	-
20400000	44264		CHARGES TO GARAGE FUND	(637)	(497)	(477)	(570)	(565)	(565)	-
20400000	44265		CHARGES TO AIRPORT FUND	(2,335)	(1,821)	(1,750)	(2,089)	(2,072)	(2,072)	(1,565)
20400000	44266		CHARGES TO SEWER FUND	(25,632)	(20,957)	(20,176)	(23,964)	(23,772)	(23,772)	(19,456)
20400000	44267		CHARGES TO DISPATCH FUND	(1,273)	(993)	(955)	(1,139)	(1,130)	(1,130)	-
20400000	44268		CHARGES TO GOLF FUND	(1,486)	(1,159)	(1,114)	-	-	-	-
20400000	44269		CHARGES TO BILLING & DISPATCH	(22,178)	(17,300)	(16,626)	(19,844)	(19,685)	(19,685)	-
20400000	44270		CHARGES TO ELECTRIC FUND	(74,575)	(74,266)	(72,053)	(84,122)	(83,447)	(83,447)	(88,783)
20400000	44271		CHARGES TO PUBLIC BENEFITS FUN	(424)	(331)	(318)	(380)	(377)	(377)	-
20400000	44272		CHARGES TO WATER FUND	(43,035)	(34,532)	(33,222)	(39,536)	(39,219)	(39,219)	(30,862)
20400000	44273		CHARGES TO REDEVELOPMENT	(1,486)	(1,159)	(1,114)	-	-	-	-
20400000	46110		INTEREST ON INVESTMENTS	(2,980)	(3,883)	(77)	(482)	(588)	(588)	-
20400000	48110		MISCELLANEOUS RECEIPTS	(3,067)	(621)	(650)	(209)	-	-	-
20400000 Total		Purchasing Fund Revenue		(280,979)	(236,982)	(224,901)	(264,816)	(262,593)	(262,593)	(223,635)
PURCHASING EXPENSES										
20413500	51110		REGULAR SALARIES & WAGES	125,102	117,266	112,952	124,565	130,463	118,735	126,236
20413500	51120		NON-REGULAR SALARIES & WAGES	391	461	-	-	-	2,843	-
20413500	51130		OVERTIME SALARIES & WAGES	-	-	11	612	500	250	270
20413500	51150		ACCRUED SALARIES & BENEFITS	2,019	2,901	3,831	1,179	-	-	-
20413500	51210		RETIREMENT (PERS)	19,879	21,502	27,006	31,890	33,827	30,927	35,123
20413500	51220		INSURANCE	23,977	22,138	22,474	20,874	17,442	17,776	18,692
20413500	51230		WORKERS COMP	5,186	4,916	4,995	5,793	7,393	7,572	5,984
20413500	94400		DEPRECIATION	596	596	596	-	-	-	-
20413500 Total		Purchasing Transfers		596	596	596	-	-	-	-

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Billing and Collections Internal Service Fund

Internal service funds are used by management to charge the costs of garage (vehicle maintenance), stores (purchasing), utility billing, public safety dispatch, workers' compensation and liability insurance services provided to other departments or agencies of the City, or to other governments, on a cost reimbursement bases. The fund includes:

- 1) Billing and Collections (205)- accounts for the billing and collections of water, wastewater, electric, and garbage.*



FINANCE DEPARTMENT BILLING & COLLECTIONS FUND Fiscal Year 2014-15

20513300

BILLING & COLLECTIONS FUND:

The Utility Billing Division produces bills for over 10,000 customer accounts routinely each month, consisting of 4 utility cycles and one Ukiah Valley Sanitation District (UVSD) cycle totaling 60 cycles per year. Utilities billed include electric, water, garbage and sewer for both the City and the UVSD. In addition to utility billing, the City's miscellaneous general billing is processed on a monthly basis consisting of 150-200 statements issued each month. Miscellaneous billing includes airport hangar rentals, parking permits, insurance claims, employee retiree benefits, booking fees, DUI fees and miscellaneous job cost recovery. The Utility Billing Division issues Business Licenses to over 1,400 businesses per year. This process involves close inter-departmental coordination between Planning, Building Inspection, and Fire Inspection divisions of the City.

The City currently offers several methods of bill paying including credit card payments online or by telephone, drop box inside and outside of City Hall, over the counter payments, Easy Pay automatic deductions from the customer's bank account, and budget billing which allows customers to pay a fixed amount each month. This division records and accounts for all receipts received by all City departments.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Fully implemented the new Tyler MUNIS new software for General Billing.
- Maintained low levels of past due accounts by working successfully with City customers.
- Updated desk manuals in preparation for the new software implementation.
- Successfully opened over 1,300 new utility accounts utilizing the ONLINE Credit reporting system.
- Completed the conversion of the business licenses to MuniServices.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue implementation and training of Tyler MUNIS software in Utility Billing scheduled for completion in January 2015.
- Update employee desktop handbooks to coincide with the new software for both Utility Billing and General Billing.
- Re-evaluate the Division's operational needs upon full implementation of the new software.

SIGNIFICANT CHANGES:

- During the software implementation, the main focus will be to continue to provide excellent customer service and support to the City's customers while conducting employee training on the new software system.



**FINANCE DEPARTMENT
BILLING & COLLECTIONS FUND
Fiscal Year 2014-15**

20513300 Billing & Collections

51110 Salaries Regular

1 Customer Service Representative III	100%
3 Customer Service Representative II	100%
1 Customer Service Representative I	100%
1 Accounting Assistant (80% Finance, 10% Purchasing)	10%
1 Utility Billing Clerk/Part-time 24 hour (through August 2014)	100%

Finance - Billing Collections Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
Billing Revenues:									
<i>Charges for Services:</i>									
Final Notice Charges	\$ 29,092	\$ 26,775	\$ 30,240	\$ 32,105	\$ 30,000	\$ 25,000	\$ 25,000	\$ -	0%
Disconnect Charges	14,470	21,480	12,685	10,890	11,000	12,000	12,000	-	0%
Delinquent Notice Charges	55,715	56,030	68,215	69,015	63,250	55,000	55,000	-	0%
Disconnect Notice Charge	44,550	35,880	36,400	35,350	33,500	29,000	29,000	-	0%
Bad Check Charges	5,114	4,309	3,461	2,780	2,900	2,600	2,600	-	0%
General Fund	104,492	94,771	82,565	93,078	95,419	95,419	84,787	(10,632)	-11%
Parking District	23,876	21,655	18,866	20,615	21,133	21,133	-	(21,133)	-100%
Conference Center	705	639	557	529	624	624	-	(624)	-100%
Airport Fund	12,945	11,740	10,228	11,442	11,457	11,457	8,029	(3,428)	-30%
Sewer Fund	151,020	136,972	119,331	133,390	133,671	133,671	88,945	(44,726)	-33%
Golf Fund	3,312	3,004	2,617	-	-	-	-	-	0%
Electric Fund	262,488	238,070	207,408	229,053	232,332	232,332	165,485	(66,847)	-29%
Public Benefits Fund	4,315	3,913	3,409	-	3,819	3,813	-	(3,813)	-100%
Water Fund	149,079	135,211	117,796	131,859	131,952	131,952	92,466	(39,486)	-30%
Redevelopment	2,517	2,283	1,989	-	-	-	-	-	0%
Downtown Bid	4,387	3,979	3,466	646	3,883	3,883	-	(3,883)	-100%
Garage	34,249	34,700	35,577	36,273	30,575	32,000	-	(32,000)	-100%
Reimbursable Jobs	-	1,500	2,736	4	-	2,033	-	(2,033)	-100%
Interest on Investments	10,901	3,272	3,426	4,665	5,511	5,511	-	(5,511)	-100%
Miscellaneous	659	527	85	102	-	-	-	-	0%
Collection of Bad Debts	(12,253)	3,682	26,895	37,581	32,000	18,000	-	-	0%
Total Billing Revenues	\$ 901,633	\$ 840,392	\$ 787,952	\$ 849,374	\$ 843,026	\$ 815,428	\$ 563,312	\$ (252,116)	-31%
Billing Operating Expenses:									
Finance - Billing & Collection	\$ 691,426	\$ 719,933	\$ 701,613	\$ 762,549	\$ 868,899	\$ 801,507	\$ 563,312	\$ (238,195)	-30%
Legal Services	\$ -	\$ -	\$ -	\$ 14,331	\$ 13,000	\$ 7,000	\$ -	\$ (7,000)	-100%
Total General Fund Operating Expenses	691,426	719,933	701,613	776,880	881,899	808,507	563,312	(245,195)	-30%
Capital	10,402	-	-	-	-	-	-	-	0%
Increase (decrease) in reserve*	199,805	120,459	86,339	72,494	(38,873)	6,921	-	-	-

City of Ukiah Operating Budget
Billing & Collections Fund Detail for Fiscal Year
2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
BILLING AND COLLECTION FUND REVENUE										
20500000	44255		FINAL NOTICE CHARGES	(29,092)	(26,775)	(30,240)	(32,105)	(30,000)	(25,000)	(25,000)
20500000	44256		DISCONNECT CHARGES	(14,470)	(21,480)	(12,685)	(10,890)	(11,000)	(12,000)	(12,000)
20500000	44257		DELINQUENT NOTICE CHARGES	(55,715)	(56,030)	(68,215)	(69,015)	(63,250)	(55,000)	(55,000)
20500000	44258		48 HOUR NOTICE CHARGES	(44,550)	(35,880)	(36,400)	(35,350)	(33,500)	(29,000)	(29,000)
20500000	44259		BAD CHECK CHARGE	(5,114)	(4,309)	(3,461)	(2,780)	(2,900)	(2,600)	(2,600)
20500000	44261		CHARGES TO GENERAL FUND	(104,492)	(94,771)	(82,565)	(93,078)	(95,419)	(95,419)	(84,787)
20500000	44262		CHARGES TO PARKING DISTRICT	(23,876)	(21,655)	(18,866)	(20,614)	(21,133)	(21,133)	-
20500000	44263		CHARGES TO CONFERENCE CENTER	(705)	(639)	(557)	(529)	(624)	(624)	-
20500000	44265		CHARGES TO AIRPORT FUND	(12,945)	(11,740)	(10,228)	(11,442)	(11,457)	(11,457)	(8,029)
20500000	44266		CHARGES TO SEWER FUND	(151,020)	(136,972)	(119,331)	(133,390)	(133,671)	(133,671)	(88,945)
20500000	44268		CHARGES TO GOLF FUND	(3,312)	(3,004)	(2,617)	-	-	-	-
20500000	44270		CHARGES TO ELECTRIC FUND	(262,488)	(238,070)	(207,408)	(229,053)	(232,332)	(232,332)	(165,485)
20500000	44271		CHARGES TO PUBLIC BENEFITS FUN	(4,315)	(3,913)	(3,409)	1,881	(3,819)	(3,813)	-
20500000	44272		CHARGES TO WATER FUND	(149,079)	(135,211)	(117,796)	(131,858)	(131,952)	(131,952)	(92,466)
20500000	44273		CHARGES TO REDEVELOPMENT	(2,517)	(2,283)	(1,989)	-	-	-	-
20500000	44274		CHARGES TO DOWNTOWN BID	(4,387)	(3,979)	(3,466)	(646)	(3,883)	(3,883)	-
20500000	44275		CHARGES TO GARBAGE	(34,249)	(34,700)	(35,577)	(36,273)	(30,575)	(32,000)	-
20500000	44830		REIMBURSABLE JOBS	-	(1,500)	(2,736)	(1,885)	-	(2,033)	-
20500000	46110		INTEREST ON INVESTMENTS	(10,901)	(3,272)	(3,426)	(4,665)	(5,511)	(5,511)	-
20500000	48110		MISCELLANEOUS RECEIPTS	(660)	(527)	(85)	(102)	-	-	-
20500000	48130		COLLECTION OF BAD DEBTS	12,253	(3,682)	(26,895)	(37,580)	(32,000)	(18,000)	-
20500000 Total	Billing and Collection Fund Revenue			(901,633)	(840,392)	(787,952)	(849,374)	(843,026)	(815,428)	(563,312)
BILLING AND COLLECTION FUND EXPENSES										
20500000	52150		LEGAL SERVICES/EXPENSES	-	-	-	14,331	13,000	7,000	-
20500000 Total	Billing and Collection Fund Expenses			-	-	-	14,331	13,000	7,000	-
UTILITY BILLING EXPENSES										
20513300	51110		REGULAR SALARIES & WAGES	292,199	283,934	263,580	251,642	295,383	270,909	209,597
20513300	51120		NON-REGULAR SALARIES & WAGES	2,940	7,071	90	-	-	-	-
20513300	51130		OVERTIME SALARIES & WAGES	1,323	51	78	3,948	10,000	3,000	10,765
20513300	51150		ACCRUED SALARIES & BENEFITS	(7,414)	2,089	5,752	(3,657)	-	-	-
20513300	51210		RETIREMENT (PERS)	43,506	50,348	62,316	63,341	77,097	62,610	57,887
20513300	51220		INSURANCE	55,781	55,548	60,078	61,599	71,183	58,352	62,652
20513300	51230		WORKERS COMP	11,795	12,467	11,567	11,413	17,207	17,771	11,437
20513300	51240		MEDICARE	4,271	4,326	3,943	3,715	4,154	3,707	2,760
20513300	51250		UNEMPLOYMENT	454	3,165	2,808	2,639	2,989	3,231	2,726
20513300	51260		FICA	-	420	6	-	-	32	-
20513300	52100		CONTRACTED SERVICES	33,802	32,723	32,339	56,829	57,727	58,000	115,327
20513300	54100		SUPPLIES	19,990	24,454	23,967	22,516	29,263	26,000	6,000
20513300	54101		POSTAGE	51,181	57,584	54,697	56,765	63,000	58,000	51,958
20513300	55100		TELEPHONE	2,307	2,621	2,565	2,629	2,700	2,700	2,700
20513300	56120		EQUIPMENT MAINTENANCE & REPAIR	6,280	7,398	7,369	4,429	9,700	8,700	5,500
20513300	57100		CONFERENCE & TRAINING	-	1,934	242	-	4,500	4,500	250
20513300	61100		GENERAL GOVERNMENT ALLOCATION	121,372	126,182	128,074	174,637	174,637	174,637	-
20513300	61200		PURCHASING ALLOCATION	22,178	17,300	16,626	19,844	18,114	18,114	-
20513300	61410		RENT ALLOCATION	4,418	4,418	-	4,611	4,611	4,611	4,611

**City of Ukiah Operating Budget
Billing & Collections Fund Detail for Fiscal Year
2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
20513300	61420		BUILDING MAINTENANCE ALLOCATION	14,759	15,620	14,891	14,852	15,837	15,837	15,638
20513300	61425		ALLOCATED UTILITIES	3,075	3,075	2,951	2,988	2,988	2,988	3,504
20513300	61500		INSURANCE ALLOCATION	7,209	7,206	7,676	7,809	7,809	7,809	-
20513300 Total	Utility Billing Expenses			691,426	719,933	701,613	762,549	868,899	801,507	563,312
UTILITY BILLING FIXED ASSETS										
20513300	80100		MACHINERY & EQUIPMENT	10,402	-	-	-	-	-	-
20513300 Total	Utility Billing Fixed Assets			10,402	-	-	-	-	-	-

Public Safety—Dispatch Internal Service Fund

Internal service funds are used by management to charge the costs of garage (vehicle maintenance), stores (purchasing), utility billing, public safety dispatch, workers' compensation and liability insurance services provided to other departments or agencies of the City, or to other governments, on a cost reimbursement bases. The fund includes:

1) Public Safety—Dispatch (206)- accounts for communication strategies that are used to route emergency services to relevant departments or organizations.



PUBLIC SAFETY - DISPATCH CENTER FUND Fiscal Year 2014-15

20620231
20620232

DISPATCH CENTER:

Provide dispatching services for Police, Fire, Emergency (911), Electric, Water, Sewer and other City of Ukiah functions.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued Police Priority Dispatch System.
- Coordinated and maintained City of Fort Bragg dispatching contract.
- Coordinated Cal-Fire dispatching contract.
- Worked with State of California 911 office for continuation of regional multi-agency 911 Center dispatching solutions.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continuation of City of Fort Bragg dispatching contract.
- Continue coordination of Cal-Fire dispatch contract.
- Continue development of multi-agency 911 Center dispatching solutions.

SIGNIFICANT CHANGES:

- None

20620231 Ukiah Dispatch

51110 Salaries, Regular

1 Police Captain (90% Police Operations)	10%
5 Senior/Clerk Dispatchers	100%

20620232 Fort Bragg Dispatch

51110 Salaries, Regular

2 Clerk Dispatchers	100%
1 Communications Supervisor	100%

Public Safety - Dispatch Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
Public Safety Dispatch Revenues:									
<i>Charges for Services:</i>									
State	\$ 14,798	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Fort Bragg	293,518	276,482	296,415	318,079	341,637	341,637	309,500	(32,137)	-9%
Sewer Fund	10,000	10,000	10,000	10,280	10,000	10,000	10,000	-	0%
Electric Fund	20,000	20,000	20,000	20,560	20,000	20,000	20,000	-	0%
Water Fund	10,000	10,000	10,000	10,280	10,000	10,000	10,000	-	0%
Public Safety	782,633	799,761	768,514	857,051	793,473	793,473	733,929	(59,544)	-8%
Interest on Investments	2,331	1,668	1,605	323	587	587	587	-	0%
Total Dispatch Revenues	\$ 1,133,279	\$ 1,117,911	\$ 1,106,534	\$ 1,216,573	\$ 1,175,697	\$ 1,175,697	\$ 1,084,016	\$ (91,681)	-8%
Public Safety Dispatch Operating Expenses:									
<i>Dispatch:</i>									
<i>Ukiah Dispatch</i>	\$ 796,089	\$ 834,392	\$ 790,762	\$ 899,182	\$ 874,412	\$ 874,412	\$ 807,485	\$ (66,927)	-8%
<i>Fort Bragg Dispatch</i>	215,223	281,899	318,177	283,047	293,865	293,865	301,248	7,383	3%
Total Disptach Operating Expenses	\$ 1,011,312	\$ 1,116,291	\$ 1,108,939	\$ 1,182,229	\$ 1,168,277	\$ 1,168,277	\$ 1,108,733	\$ (59,544)	-5%
<i>Increase (decrease) before Capital/Transfers</i>	121,967	1,620	(2,405)	34,344	7,420	7,420	(24,717)	(32,137)	-433%
Capital	25,999	-	-	-	-	-	-	-	0%
Transfers	7,355	7,476	7,410	7,407	7,420	7,420	7,420	-	0%
Sub Total	33,354	7,476	7,410	7,407	7,420	7,420	7,420		
Total Dispatch Expenses	\$ 1,044,666	\$ 1,123,767	\$ 1,116,349	\$ 1,189,636	\$ 1,175,697	\$ 1,175,697	\$ 1,116,153	\$ (59,544)	-5%
Increase (decrease) in reserve*	\$ 88,613	\$ (5,856)	\$ (9,815)	\$ 26,937	\$ -	\$ -	\$ (32,137)		

**City of Ukiah Operating Budget
Public Safety - Dispatch Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
PUBLIC SAFETY DISPATCH FUND REVENUE										
20600000	43190		STATE OTHER	14,798	-	-	-	-	-	-
20600000	44221		CHARGES TO FORT BRAGG	293,518	276,482	296,415	318,079	341,637	341,637	309,500
20600000	44266		CHARGES TO SEWER FUND	10,000	10,000	10,000	10,280	10,000	10,000	10,000
20600000	44270		CHARGES TO ELECTRIC FUND	20,000	20,000	20,000	20,560	20,000	20,000	20,000
20600000	44272		CHARGES TO WATER FUND	10,000	10,000	10,000	10,280	10,000	10,000	10,000
20600000	44279		CHARGES TO PUBLIC SAFETY	782,633	799,761	768,514	857,051	793,473	793,473	733,929
20600000	46110		INTEREST ON INVESTMENTS	2,331	1,668	1,605	323	587	587	587
20600000 Total		Public Safety Dispatch Fund Revenue		1,133,280	1,117,911	1,106,534	1,216,573	1,175,697	1,175,697	1,084,016
DISPATCH TRANSFERS										
20620230	95220		TRANSFER TO FIXED ASSET FUND	-	-	-	7,000	-	-	-
20620230 Total		Dispatch Transfers		-	-	-	7,000	-	-	-
POLICE UKIAH DISPATCH EXPENSES										
20620231	51110		REGULAR SALARIES & WAGES	437,259	452,612	414,639	424,068	297,870	297,870	287,570
20620231	51130		OVERTIME SALARIES & WAGES	50,792	41,674	63,469	51,639	50,000	50,000	75,565
20620231	51150		ACCRUED SALARIES & BENEFITS	12,950	12,930	(23,867)	9,096	-	-	-
20620231	51210		RETIREMENT (PERS)	99,594	115,824	126,148	144,496	101,468	101,468	103,878
20620231	51220		INSURANCE	87,053	91,985	84,353	93,299	71,704	71,704	54,926
20620231	51230		WORKERS COMP	20,040	20,363	20,197	21,256	21,060	21,060	14,361
20620231	51240		MEDICARE	6,635	6,645	6,026	5,944	4,059	4,059	3,728
20620231	51250		UNEMPLOYMENT	773	5,044	4,902	4,960	3,111	3,111	3,423
20620231	51260		FICA	254	-	-	-	-	-	-
20620231	51270		UNIFORM ALLOWANCE	252	247	222	858	100	100	-
20620231	51290		CELL PHONE STIPEND	-	-	-	31	42	42	42
20620231	52100		CONTRACTED SERVICES	24,493	27,684	34,745	63,144	243,542	243,542	243,542
20620231	54100		SUPPLIES	7,879	3,174	4,134	4,691	4,000	4,000	4,000
20620231	54320		SOFTWARE	-	-	-	5,000	5,000	5,000	5,000
20620231	55100		TELEPHONE	4,753	6,955	5,851	4,989	5,000	5,000	5,000
20620231	55210		UTILITIES	554	555	559	606	1,200	1,200	1,200
20620231	56120		EQUIPMENT MAINTENANCE & REPAIR	-	975	-	-	1,000	1,000	1,000
20620231	57100		CONFERENCE & TRAINING	1,699	3,184	2,272	3,827	4,000	4,000	4,000
20620231	57300		MEMBERSHIPS & SUBSCRIPTIONS	219	229	228	231	250	250	250
20620231	61100		GENERAL GOVERNMENT ALLOCATION	34,645	37,350	39,570	53,431	53,431	53,431	-
20620231	61200		PURCHASING ALLOCATION	1,273	993	955	1,139	1,098	1,098	-
20620231	61500		INSURANCE ALLOCATION	4,972	5,969	6,358	6,477	6,477	6,477	-
20620231 Total		Police Ukiah Dispatch Expenses		796,089	834,392	790,762	899,182	874,412	874,412	807,485
POLICE UKIAH DISPATCH FIXED ASSETS										
20620231	80100		MACHINERY & EQUIPMENT	25,999	-	-	-	-	-	-
20620231 Total		Police Ukiah Dispatch Fixed Assets		25,999	-	-	-	-	-	-
DISPATCH TRANSFERS										
20620231	94500		LEASE PAYMENTS	355	476	410	407	420	420	420
20620231	95220		TRANSFER TO FIXED ASSET FUND	-	-	-	-	-	-	-
20620232	94301		TRANSFERS TO RESERVES	7,000	7,000	7,000	7,000	7,000	7,000	7,000
20620231 Total		Police Ukiah Dispatch Transfers		7,355	7,476	7,410	7,407	7,420	7,420	7,420

City of Ukiah Operating Budget
Public Safety - Dispatch Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
POLICE FT BRAGG DISPATCH EXPENSES										
20620232	51110		REGULAR SALARIES & WAGES	127,443	166,197	177,762	157,556	166,328	166,328	169,604
20620232	51130		OVERTIME SALARIES & WAGES	13,739	19,592	23,995	15,497	13,000	13,000	22,670
20620232	51150		ACCRUED SALARIES & BENEFITS	-	-	-	10,685	-	-	-
20620232	51210		RETIREMENT (PERS)	31,336	43,847	57,023	52,101	56,948	56,948	60,983
20620232	51220		INSURANCE	29,640	40,013	41,239	30,680	37,383	37,383	31,301
20620232	51230		WORKERS COMP	5,866	7,738	8,630	7,814	10,659	10,659	8,474
20620232	51240		MEDICARE	2,094	2,339	2,950	2,566	2,456	2,456	2,357
20620232	51250		UNEMPLOYMENT	227	1,928	2,095	1,806	1,751	1,751	2,019
20620232	51270		UNIFORM ALLOWANCE	-	165	-	-	-	-	-
20620232	51290		CELL PHONE STIPEND	-	-	-	195	840	840	840
20620232	55100		TELEPHONE	-	82	1,535	1,568	1,500	1,500	-
20620232	57100		CONFERENCE & TRAINING	1,878	-	2,949	2,579	3,000	3,000	3,000
20620232	61100		GENERAL GOVERNMENT ALLOCATION	2,000	-	-	-	-	-	-
20620232	61500		INSURANCE ALLOCATION	1,000	-	-	-	-	-	-
20620232 Total		Police Ft Bragg Dispatch Expenses		215,223	281,899	318,177	283,047	293,865	293,865	301,248

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Public Works—Landfill/Solid Waste Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

1) Public Works-Landfill/Solid Waste (700)- accounts for the activities of the City's solid waste landfill operations.



PUBLIC WORKS DEPARTMENT LANDFILL/SOLID WASTE FUND Fiscal Year 2014-15

70024500

LANDFILL/SOLID WASTE:

The Landfill property, 283 acres, is maintained on a regular basis by the Street Maintenance Crew. Maintenance items include slopes, leachate collection system, gas extraction system, storm drain system, and sediment ponds.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Completed bid documents for the landfill closure project and are awaiting comments from the state agency. An extension has been requested and construction is scheduled for 2015.
- Continued to provide regular monitoring and maintenance of the landfill site.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Award contract for construction of the landfill closure project.

SIGNIFICANT CHANGES:

- None

70024500 Solid Waste Disposal Site/Landfill

51110 Salaries, Regular

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 5% Garage, 32% Wastewater Admin, 30% Water Admin, 3% Corp Yard)	15%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 9% Garage, 5% Corp Yard, 23% Wastewater Admin, 38% Water Admin.)	15%
1 Administrative Secretary (5% Engineering, 2% Streets, 15% Garage, 40% Wastewater Admin., 20% Water Admin., 10% Corp Yard)	8%
1 Public Works Supervisor (70% Streets, 10% Corp Yard, 10% Garage)	10%

Public Works - Landfill/Solid Waste Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
<u>Solid Waste Revenues:</u>									
<i>Charges for Services:</i>									
Transfer Station Surcharge	\$ -	\$ 41,400	\$ 59,786	\$ 62,037	\$ 58,000	\$ 58,000	\$ 58,000	\$ -	100%
Reimbursable Jobs	83	0	301	-	-	-	-	-	100%
Interest on Investments	232,174	151,375	88,841	102,748	100,025	100,025	100,044	19	0%
Land Rental	6,864	7,001	7,141	7,284	7,430	7,430	7,430	-	0%
POST Closure Funding	60,000	60,000	60,000	60,000	60,000	60,000	60,000	-	0%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Landfill/Solid Waste Operating Revenues	\$ 299,121	\$ 259,776	\$ 216,069	\$ 232,069	\$ 225,455	\$ 225,455	\$ 225,474	\$ 19	0%
<u>Landfill/Solid Waste Operating Expenses:</u>									
<i>Landfill/Solid Waste:</i>									
Landfill/Solid Waste Expenses	\$ 182,705	\$ 182,412	\$ 147,077	\$ 197,825	\$ 690,574	\$ 451,810	\$ 515,918	\$ 64,108	14%
Total Landfill/Solid Waste Operating Expenses	182,705	182,412	147,077	197,825	690,574	451,810	515,918	64,108	14%
Capital	930	0	-	52,528	-	-	-	-	-
Increase (decrease) in reserve*	\$ 116,416	\$ 77,364	\$ 68,992	\$ 37,244	\$ (465,119)	\$ (226,355)	\$ (290,444)		

City of Ukiah Operating Budget
Landfill/Solid Waste Enterprise Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
SANITARY DISPOSAL SITE FUND REVENUE										
70000000	44791		TRANSFER STATION \$2 SURCHARGE	-	41,400	59,786	62,037	58,000	58,000	58,000
70000000	44830		REIMBURSABLE JOBS	83	-	301	-	-	-	-
70000000	46110		INTEREST ON INVESTMENTS	232,174	151,375	88,841	102,748	100,025	100,025	100,044
70000000	46210		LAND RENTAL	6,864	7,001	7,141	7,284	7,430	7,430	7,430
70000000	44792		POST CLOSURE FUNDING	60,000	60,000	60,000	60,000	60,000	60,000	60,000
70000000 Total		Sanitary Disposal Site Fund Revenue		299,121	259,776	216,069	232,069	225,455	225,455	225,474
LANDFILL 700 EXPENSES										
70024500	51110		REGULAR SALARIES & WAGES	15,148	4,733	5,020	28,404	60,640	53,509	57,340
70024500	51130		OVERTIME SALARIES & WAGES	-	-	-	-	-	20	-
70024500	51150		ACCRUED SALARIES & BENEFITS	2	(1,893)	(689)	5,634	-	-	-
70024500	51210		RETIREMENT (PERS)	2,408	941	1,175	7,747	15,675	14,217	15,737
70024500	51220		INSURANCE	2,036	734	686	2,692	2,619	3,264	3,005
70024500	51230		WORKERS COMP	621	187	226	1,319	3,335	3,148	2,471
70024500	51240		MEDICARE	220	69	72	387	763	718	723
70024500	51250		UNEMPLOYMENT	24	49	55	305	610	572	593
70024500	51290		CELL PHONE STIPEND	-	-	-	16	217	217	203
70024500	52100		CONTRACTED SERVICES	96,706	111,424	111,553	120,093	181,133	161,300	175,000
70024500	52100		CONTRACTED SERVICES	-	-	-	4,402	343,898	160,000	183,000
70024500	54100		SUPPLIES	2,566	3,637	10,622	8,408	11,000	5,500	17,000
70024500	54101		POSTAGE	-	-	-	-	-	5	7
70024500	55100		TELEPHONE	310	334	320	393	400	400	400
70024500	55210		UTILITIES	15,692	15,033	9,284	13,108	17,500	6,000	17,500
70024500	56110		CITY GARAGE - PARTS	-	-	-	13	34	34	34
70024500	56111		CITY GARAGE - LABOR	-	-	-	-	905	905	905
70024500	59100		PROPERTY TAXES PAID	-	-	-	-	2,000	2,000	2,000
70024500	59101		FEES	46,973	47,162	8,754	1,903	49,845	40,000	40,000
70024500 Total		Landfill 700 Expenses		182,705	182,412	147,077	194,825	690,574	451,810	515,918
LANDFILL 700 FIXED ASSETS										
70024500	80100		MACHINERY & EQUIPMENT	930	-	-	52,528	-	-	-
70024500 Total		Landfill 700 Fixed Assets		930	-	-	52,528	-	-	-

Garage Internal Service Fund

Internal service funds are used by management to charge the costs of garage (vehicle maintenance), stores (purchasing), utility billing, public safety dispatch, workers' compensation and liability insurance services provided to other departments or agencies of the City, or to other governments, on a cost reimbursement bases. The fund includes:

1) Garage fund (203) - accounts for an efficient, productive repair and preventative maintenance facility to all city-owned-and-operated vehicles.



PUBLIC WORKS DEPARTMENT GARAGE FUND Fiscal Year 2014-15

20324100

GARAGE FUND:

The City Garage provides maintenance to over 382 vehicles and equipment. Vehicles are serviced at regular intervals, depending on use. The City Garage mechanics ensure compliance with requirements of the California Highway Patrol, Bi-annual Terminal inspections (CHP BIT), California Air Resources Board (CARB), Mendocino County Air Quality Management District (MCAQMD), and Mendocino County Division of Environmental Health (MC DEH).

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Continued to maintain the City fleet and all regulation requirements.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Building maintenance – replacement of failing garage doors.
- Maintain vehicle compliance with CHP BIT inspections, CARB requirements, MCAQMD requirements and MCDEH requirements.
- Continue to provide excellent service to all City departments, Ukiah Valley Fire Department and Fort Bragg Police.
- Start evaluation of manpower to vehicle ration and consider staff load recommendation.

SIGNIFICANT CHANGES:

- None

20324100 Garage

51110 Salaries, Regular

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 15% Landfill, 32% Wastewater Admin, 30% Water Admin, 3% Corp Yard)	5%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 15% Landfill, 5% Corp Yard, 23% Wastewater Admin, 38% Water Admin.)	9%
1 Administrative Secretary (5% Engineering, 2% Streets, 8% Landfill, 40% Wastewater Admin., 20% Water Admin., 10% Corp Yard)	15%
1 Public Works Supervisor (10% Garage, 70% Streets, 10% Landfill)	10%
2 Equipment Mechanics	100%
1 Lead Equipment Mechanic	100%

Public Works - Garage Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
<u>Garage Revenues:</u>									
<i>Charges for Services:</i>									
Labor	\$ 184,271	\$ 338,491	\$ 393,535	392,327	-	-	\$ 422,898	\$ 422,898	100%
Parts & Supplies	9,720	12,682	14,740	14,694	-	-	15,797	15,797	100%
Support	27,448	0	-	-	-	-	-	-	0%
Reimbursable Jobs	34	9,254	544	6,063	-	12,863	17,000	4,137	32%
Interest income (Expense)	(1,606)	(634)	85	239	3,892	3,892	-	(3,892)	-100%
Miscellaneous	0	0	-	-	238	238	-	(238)	-100%
Total Garage Operating Revenues	\$ 219,867	\$ 359,793	\$ 408,904	\$ 413,323	\$ 4,130	\$ 16,993	\$ 455,695	\$ 438,702	2582%
<u>Garage Operating Expenses:</u>									
<i>Garage:</i>									
Garage Expenses	\$ 210,156	\$ 340,180	\$ 343,630	\$ 410,969	\$ 433,727	\$ 395,301	\$ 425,695	\$ 30,394	8%
Total Garage Operating Expenses	210,156	340,180	343,630	410,969	433,727	395,301	425,695	30,394	8%
Capital	326	0	43,713	-	24,755	28,750	10,000	(18,750)	-65%
Transfers	0	0	-	-	10,000	10,000	20,000	10,000	100%
Sub Total	326	0	43,713	0	34,755	38,750	30,000	(8,750)	-23%
Total Expenses	210,482	340,180	387,343	410,969	468,482	434,051	455,695	-	0%
Increase (decrease) in reserve*	\$ 9,385	\$ 19,613	\$ 21,561	\$ 2,354	\$ (464,353)	\$ (417,058)	\$ -		

City of Ukiah Operating Budget
Garage Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
GARAGE FUND REVENUE										
20300000	44296		GARAGE LABOR	(184,271)	(338,491)	(393,535)	(392,327)	-	-	(422,898)
20300000	44297		GARAGE PARTS & SUPPLIES	(9,720)	(12,682)	(14,740)	(14,694)	-	-	(15,797)
20300000	44298		GARAGE SUPPORT	(27,448)	-	-	-	-	-	-
20300000	44830		REIMBURSABLE JOBS	(34)	(9,254)	(544)	(6,063)	-	(12,863)	(17,000)
20300000	46110		INTEREST ON INVESTMENTS	1,606	634	(85)	(239)	3,892	(3,892)	-
20300000	48110		MISCELLANEOUS RECEIPTS	-	-	-	-	-	(250)	-
20300000 Total		Garage Fund Revenue		(219,867)	(359,793)	(408,905)	(413,323)	3,892	(17,005)	(455,695)
GARAGE EXPENSES										
20324100	51110		REGULAR SALARIES & WAGES	125,561	181,064	175,958	200,462	201,915	185,553	186,002
20324100	51130		OVERTIME SALARIES & WAGES	494	2,325	4,110	4,734	-	6,000	5,905
20324100	51150		ACCRUED SALARIES & BENEFITS	(13,386)	15,529	3,548	192	-	-	-
20324100	51210		RETIREMENT (PERS)	17,136	31,659	40,609	50,497	52,822	48,624	51,974
20324100	51220		INSURANCE	19,298	32,719	36,510	37,614	39,995	35,881	39,272
20324100	51230		WORKERS COMP	4,617	7,619	7,682	9,190	11,404	12,083	9,455
20324100	51240		MEDICARE	1,044	2,696	2,679	3,030	2,937	2,763	2,673
20324100	51250		UNEMPLOYMENT	176	1,927	1,864	2,125	2,080	2,197	2,256
20324100	51260		FICA	8	7	10	8	-	3	-
20324100	51290		CELL PHONE STIPEND	-	-	-	54	375	375	632
20324100	52100		CONTRACTED SERVICES	2,182	3,224	4,611	4,767	3,700	3,700	7,800
20324100	52180		SECURITY SERVICES	300	336	336	562	600	336	607
20324100	54100		SUPPLIES	5,676	13,286	8,202	21,024	16,500	16,500	13,000
20324100	54101		POSTAGE	-	-	-	-	-	5	-
20324100	54102		SMALL TOOLS	1,426	1,995	2,704	3,536	4,100	4,100	4,100
20324100	55100		TELEPHONE	757	939	962	909	982	640	640
20324100	55210		UTILITIES	10,401	10,610	11,105	11,252	10,000	10,000	10,000
20324100	56110		CITY GARAGE - PARTS	145	-	-	385	243	243	243
20324100	56111		CITY GARAGE - LABOR	1,625	-	-	10,290	6,485	6,485	6,485
20324100	56112		EQUIPMENT PARTS FOR RESALE	3,315	5,053	4,334	6,186	5,000	3,000	5,000
20324100	56120		EQUIPMENT MAINTENANCE & REPAIR	689	917	856	1,187	4,500	4,500	5,000
20324100	56130		EXTERNAL SERVICES	-	559	1,446	2,323	2,500	2,500	1,000
20324100	56210		FUEL & FLUIDS	11,385	8,833	11,118	10,851	11,500	11,500	9,500
20324100	56300		BUILDING MAINT. & REPAIR	-	-	-	-	5,925	500	47,000
20324100	57100		CONFERENCE & TRAINING	2,074	3,359	4,281	4,089	5,000	5,000	5,000
20324100	58410		GARAGE LUBRICANTS & PARTS	-	-	-	1,357	1,320	3,000	3,000
20324100	58510		REIMBRABLE JOBS	-	-	-	-	20,000	5,000	7,000
20324100	59100		PROPERTY TAXES PAID	-	-	-	1,117	1,200	1,200	-
20324100	59101		FEES	1,052	1,309	909	-	-	970	1,400
20324100	61100		GENERAL GOVERNMENT ALLOCATION	8,542	8,691	8,466	11,468	11,468	11,468	-
20324100	61200		PURCHASING ALLOCATION	637	497	477	570	549	549	-
20324100	61410		RENT ALLOCATION	150	150	5,750	5,896	5,896	5,896	146
20324100	61420		BUILDING MAINTENANCE ALLOCATION	500	529	470	468	-	-	494
20324100	61425		ALLOCATED UTILITIES	-	-	-	94	-	-	111
20324100	61500		INSURANCE ALLOCATION	4,351	4,349	4,633	4,731	4,731	4,731	-
20324100 Total		Garage Expenses		210,156	340,180	343,630	410,969	433,727	395,301	425,695

**City of Ukiah Operating Budget
Garage Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
GARAGE FIXED ASSETS										
20324100	80100		MACHINERY & EQUIPMENT	326	-	43,713	-	24,755	28,750	10,000
20324100 Total		Garage Fixed Assets		326	-	43,713	-	24,755	28,750	10,000
GARAGE TRANSFERS										
20324100	94301		TRANSFERS TO RESERVES	-	-	-	-	10,000	10,000	20,000
20324100	94400		DEPRECIATION	6,542	6,542	6,542	8,800	-	-	-
20324100	95220		TRANSFER TO FIXED ASSET FUND	-	-	-	6,900	-	-	-
20324100 Total		Garage Transfers		6,542	6,542	6,542	15,700	10,000	10,000	20,000

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Water Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

- 1) Water Enterprise Utility Fund (820)- accounts for activities relating to the operation of the City's water system including water distribution and treatment.*
- 2) Water Capital Projects Fund (821)- used to account for costs associated with large capital projects of the water fund.*
- 3) Water Impact Fees (822)- accounts for connection charges paid by new users of the water system. Fees collected are to be used for future impacted Water System Capital Improvements.*



PUBLIC WORKS DEPARTMENT WATER FUND Fiscal Year 2014-15

82024410

WATER ADMINISTRATION, PRODUCTION AND DISTRIBUTION:

82024411

82024412

82024414

The Water Division's budget is made up of three separate budgets including Administration, Production and Distribution. The Waste Water Collection budget is closely coordinated with the Water distribution budget as the amount of water distributed directly correlates to the amount of waste water that needs to be collected. The same crew maintains both the collection and distribution systems. The cost of these operations is proportioned to the individual funds as calculated on the year prior and applied to the current year.

The water system is run by approximately 19 full and part time employees. Many of the part time employees are full time and funded by other budgets for other duties they perform.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Wells #7 and #8 have been switched from chlorine gas to liquid chlorine.
- Well #9 design is in progress, bid documents will be prepared and ready for construction.
- Water Rate Study is in process.
- Updated connection fees were adopted.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Calvert Court and Willow Ave water main replacement project.
- Rehabilitate well #4.
- Construction of well #9.

SIGNIFICANT CHANGES:

- None

82024410 Water Administration**51110 Salaries, Regular**

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 15% Landfill, 3 % Corp Yard, 32% Wastewater Admin, 5% Garage)	30%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 15% Landfill, 9% Garage, 5% Corp Yard, 23% Wastewater Admin.)	38%
1 Senior Civil Engineer (20% Engineering, 40% Wastewater Admin.)	40%
1 Public Works Program Analyst (50% Wastewater Admin)	50%
1 Development Permit Coordinator (33% Engineering, 45% Building Inspection, 8% Planning, 4% Wastewater Admin.)	10%
1 Administrative Secretary 1 Administrative Secretary (5% Engineering, 2% Streets, 8% Landfill, 10% Corp Yard, 40% Wastewater Admin., 15% Garage)	20%

82024411 Water O & M**51110 Salaries, Regular**

1 Water Treatment Plant Supervisor	100%
1 Senior Water Treatment Plant Operator/Mechanic (1% Sewer)	99%
3 Water Treatment Plant Operator/Mechanic (1% Sewer)	99%
1 Water Treatment Plant Operator-in-Training (1% Sewer)	99%
1 Environmental Lab Tech III (97% Wastewater)	3%

51120 Salaries, Non-Regular

1 On-Call Operator (250 hours)	100%
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82024412 Water Utility Meter Reading**51110 Salaries, Regular**

1 Utility Service Team Leader (60% Electric)	40%
1 Meter Reader (60% Electric)	40%
1 Meter Reader/Part-time 32 hour (60% Electric)	40%

51120 Salaries, Non-Regular

2 On-Call Meter Reader (1,000 hours each) (60% Electric)	40%
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8204414 Water System Maintenance**51110 Salaries, Regular**

1 Water & Sewer Supervisor (52% Water)	48%
1 Water & Sewer Lead Worker (52% Water)	48%
2 Water & Sewer Attendant II (52% Water)	48%
4 Water & Sewer Attendant I (52% Water)	48%
1 Water & Sewer Service Attendant (52% Water)	48%

51120 Salaries, Non-Regular

1 Seasonal Water & Sewer Attendant (1,000 hour) (52% Water)	48%
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Public Works - Water Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
Water Revenues:									
<i>Charges for Services:</i>									
Water Service Charges - Inside	\$ 2,528,477	\$ 3,710,097	\$ 4,434,478	\$ 4,994,921	\$ 5,294,165	\$ 5,592,691	\$ 5,698,532	\$ 105,841	2%
Water Service Charges - Outside	9,050	7,594	8,906	8,395	11,526	8,336	36,873	28,537	342%
Water Service Charges - Fire	134,893	131,828	201,121	260,784	293,424	293,424	302,227	8,803	3%
Municipal Water	154,954	144,020	216,997	292,293	335,595	206,197	345,663	139,466	68%
Water Connection Revenues	21,122	5,796	45,244	12,251	(5,663)	6,338	-	(6,338)	-100%
Other	104,151	42,781	36,763	77,505	45,116	71,575	64,569	(7,006)	-10%
Total Water Revenues	2,952,647	4,042,116	4,943,509	5,646,149	5,974,163	6,178,561	6,447,864	269,303	4%
<i>Transfers In:</i>	0	0	-	-	-	-	-	-	0%
Total Water Revenues	\$ 2,952,647	\$ 4,042,116	\$ 4,943,509	\$ 5,646,149	\$ 5,974,163	\$ 6,178,561	\$ 6,447,864	\$ 269,303	4%
Water Operating Expenses:									
<i>Water:</i>									
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,795	\$ 20,795	100%
City Clerk	-	-	-	-	-	-	10,880	10,880	100%
City Manager	-	-	-	-	-	-	27,775	27,775	100%
Non Departmental	-	-	-	-	-	-	64,858	64,858	100%
Finance/Accounting	-	-	-	-	-	-	259,384	259,384	100%
City Attorney	-	-	-	-	-	-	18,150	18,150	100%
Treasury Management	-	-	-	-	-	-	6,830	6,830	100%
Human Resources	-	-	-	-	-	-	26,341	26,341	100%
Information Technology	-	-	-	-	-	-	100,480	100,480	100%
Meter Reading	62,133	63,020	84,724	92,471	97,631	88,805	92,410	3,605	4%
Public Works - Water	761,301	667,512	608,797	689,760	1,174,932	714,601	396,287	(318,314)	-45%
Public Works - Production Operations	1,748,252	1,046,385	1,100,661	1,225,436	1,352,827	1,316,815	1,175,563	(141,252)	-11%
Public Works - Water Distribution	489,276	426,949	507,014	599,912	707,319	599,199	628,947	29,748	5%
Sub Total Water Operation Expenses	3,060,962	2,203,866	2,301,196	2,607,579	3,332,709	2,719,420	2,828,700	109,280	4%
Capital	206,115	54,982	111,696	53,266	197,166	184,216	128,000	(56,216)	0%
Sub Total Other Water Expenses	\$ 206,115	\$ 54,982	\$ 111,696	\$ 53,266	\$ 197,166	\$ 184,216	\$ 128,000		
Total General Fund Operating Expenses	\$ 3,267,077	\$ 2,258,848	\$ 2,412,892	\$ 2,660,845	\$ 3,529,875	\$ 2,903,636	\$ 2,956,700	\$ 53,064	-2%
Increase (Decrease) in Reserve	\$ (314,430)	\$ 1,783,268	\$ 2,530,617	\$ 3,222,934	\$ 2,444,288	\$ 3,274,925	\$ 3,491,164		

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
WATER FUND REVENUE										
82000000	44170		PLAN CHECK FEES	(60)	-	(559)	(2,817)	-	-	-
82000000	44745		WATER INSIDE-3/4" METER	(2,122,977)	(1,457,447)	(2,179,297)	(2,602,857)	(3,229,924)	(3,229,924)	(3,326,822)
82000000	44746		WATER INSIDE-1" METER	(279,787)	(191,203)	(276,592)	(330,539)	(409,791)	(409,791)	(422,085)
82000000	44747		WATER INSIDE-1 1/2" METER	(31,480)	(193,862)	(295,128)	(358,233)	(438,060)	(438,060)	(451,202)
82000000	44748		WATER INSIDE-2" METER	(43,111)	(256,414)	(389,755)	(483,290)	(574,576)	(574,576)	(591,813)
82000000	44749		WATER INSIDE-3" METER	(21,468)	(135,116)	(206,535)	(247,609)	(307,226)	(307,226)	(316,443)
82000000	44750		WATER INSIDE-4" METER	(18,114)	(93,366)	(143,936)	(161,080)	(216,629)	(455,019)	(468,670)
82000000	44751		WATER INSIDE-6" METER	(11,540)	(46,512)	(81,290)	(107,725)	(117,959)	(178,095)	(121,498)
82000000	44752		WATER OUTSIDE-3/4" METER	(8,112)	(1,817)	(2,039)	(2,127)	(2,718)	(2,882)	(27,800)
82000000	44753		OUTSIDE WATER-1" METER	(616)	(1,899)	(3,049)	(3,887)	(3,718)	(3,829)	(3,830)
82000000	44754		OUTSIDE WATER-2" METER	(323)	(3,879)	(3,818)	(2,185)	(5,090)	(1,625)	(5,243)
82000000	44755		FIRE SERVICE-2" METER	(226)	(3,056)	(3,545)	(4,257)	(5,389)	(5,389)	(5,551)
82000000	44756		FIRE SERVICE-4" METER	(6,502)	(47,650)	(76,496)	(90,006)	(115,583)	(115,583)	(119,050)
82000000	44757		FIRE SERVICE-6" METER	(128,165)	(81,122)	(121,080)	(136,988)	(172,452)	(172,452)	(177,626)
82000000	44758		MUNICIPAL METERED	-	(235)	(56)	(24)	(94)	-	(97)
82000000	44759		MUNICIPAL WATER-3/4" METER	(715)	(7,033)	(9,653)	(12,079)	(15,413)	(18,856)	(15,875)
82000000	44760		MUNICIPAL WATER-1" METER	(256)	(3,168)	(4,282)	(6,781)	(6,834)	(6,492)	(7,039)
82000000	44761		MUNICIPAL WATER-1 1/2" METER	(707)	(6,637)	(10,035)	(10,463)	(16,241)	(15,428)	(16,728)
82000000	44762		MUNICIPAL WATER-2" METER	(11,548)	(550)	(21,020)	(34,452)	(36,766)	(51,885)	(37,869)
82000000	44763		MUNICIPAL WATER-3" METER	(2,326)	(17,502)	(29,321)	(33,783)	(40,355)	(50,237)	(41,566)
82000000	44764		MUNICIPAL WATER-4" METER	(138,771)	(101,050)	(131,974)	(179,903)	(201,726)	(50,261)	(207,778)
82000000	44765		MUNICIPAL WATER-6" METER	(630)	(7,845)	(10,657)	(12,490)	(18,166)	(13,038)	(18,711)
82000000	44766		SERVICE CHARGES	(7,519)	(12,246)	(11,604)	(12,745)	-	(8,000)	(8,000)
82000000	44768		BACKFLOW PREVENTION	(4,635)	(4,395)	(4,815)	(4,531)	-	-	-
82000000	44830		REIMBURSABLE JOBS	(12,588)	(16,849)	(6,577)	(54,360)	-	(18,429)	(46,469)
82000000	46110		INTEREST ON INVESTMENTS	(69,114)	(3,607)	(9,983)	(3,052)	(45,116)	(45,116)	(10,000)
82000000	48110		MISCELLANEOUS RECEIPTS	(10,235)	(100)	(3,226)	-	-	(30)	(100)
82000000 Total		Water Fund Revenue		(2,931,525)	(2,694,558)	(4,036,319)	(4,898,263)	(5,979,826)	(6,172,223)	(6,447,864)
CITY COUNCIL EXPENSES										
82010000	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	4,235
82010000	51220		INSURANCE	-	-	-	-	-	-	5,064
82010000	51230		WORKERS COMP	-	-	-	-	-	-	396
82010000	51240		MEDICARE	-	-	-	-	-	-	62
82010000	51260		FICA	-	-	-	-	-	-	257
82010000	54100		SUPPLIES	-	-	-	-	-	-	640
82010000	54101		POSTAGE	-	-	-	-	-	-	8
82010000	55100		TELEPHONE	-	-	-	-	-	-	64
82010000	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	400
82010000	61410		RENT ALLOCATION	-	-	-	-	-	-	1,877
82010000	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	6,366
82010000	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	1,426
82010000 Total		City Council Expenses		-	-	-	-	-	-	20,795
CITY CLERK EXPENSES										
82011100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	4,093
82011100	51210		RETIREMENT (PERS)	-	-	-	-	-	-	1,144
82011100	51220		INSURANCE	-	-	-	-	-	-	1,233
82011100	51230		WORKERS COMP	-	-	-	-	-	-	224

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
82011100	51240		MEDICARE	-	-	-	-	-	-	57
82011100	51250		UNEMPLOYMENT	-	-	-	-	-	-	54
82011100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	1,232
82011100	52150		LEGAL SERVICES/EXPENSES	-	-	-	-	-	-	760
82011100	54100		SUPPLIES	-	-	-	-	-	-	200
82011100	54101		POSTAGE	-	-	-	-	-	-	8
82011100	55100		TELEPHONE	-	-	-	-	-	-	28
82011100	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	20
82011100	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	184
82011100	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	22
82011100	61410		RENT ALLOCATION	-	-	-	-	-	-	315
82011100	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,067
82011100	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	239
82011100 Total		City Clerk Expenses		-	-	-	-	-	-	10,880
CITY MANAGER EXPENSES										
82012100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	18,900
82012100	51210		RETIREMENT (PERS)	-	-	-	-	-	-	5,510
82012100	51220		INSURANCE	-	-	-	-	-	-	2,003
82012100	51230		WORKERS COMP	-	-	-	-	-	-	879
82012100	51240		MEDICARE	-	-	-	-	-	-	273
82012100	51250		UNEMPLOYMENT	-	-	-	-	-	-	210
82012100 Total		City Manager Expenses		-	-	-	-	-	-	27,775
MISCELLANEOUS GENERAL GOV EXPENSES										
82012400	61500		INSURANCE ALLOCATION	-	-	-	-	-	-	64,858
82012400 Total		Miscellaneous General Gov Expenses		-	-	-	-	-	-	64,858
ACCOUNTING EXPENSES										
82013400	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	57,038
82013400	51120		NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	27,000
82013400	51210		RETIREMENT (PERS)	-	-	-	-	-	-	15,521
82013400	51220		INSURANCE	-	-	-	-	-	-	10,511
82013400	51230		WORKERS COMP	-	-	-	-	-	-	2,824
82013400	51240		MEDICARE	-	-	-	-	-	-	849
82013400	51250		UNEMPLOYMENT	-	-	-	-	-	-	675
82013400	51290		CELL PHONE STIPEND	-	-	-	-	-	-	92
82013400	52100		CONTRACTED SERVICES	-	-	-	-	-	-	14,904
82013400	54100		SUPPLIES	-	-	-	-	-	-	1,530
82013400	54101		POSTAGE	-	-	-	-	-	-	468
82013400	55100		TELEPHONE	-	-	-	-	-	-	216
82013400	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	360
82013400	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	900
82013400	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	77
82013400	61200		PURCHASING ALLOCATION	-	-	-	-	-	-	30,862
82013400	61300		BILLING & COLLECTION ALLOCATION	-	-	-	-	-	-	92,466
82013400	61410		RENT ALLOCATION	-	-	-	-	-	-	704
82013400	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	2,387
82013400 Total		Accounting Expenses		-	-	-	-	-	-	259,384

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
CITY ATTORNEY EXPENSES										
82014000	52100		CONTRACTED SERVICES	-	-	-	-	-	-	18,000
82014000	55100		TELEPHONE	-	-	-	-	-	-	30
82014000	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	120
82014000 Total		City Attorney Expenses		-	-	-	-	-	-	18,150
TREASURY MANAGEMENT EXPENSES										
82015100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	288
82015100	51220		INSURANCE	-	-	-	-	-	-	99
82015100	51230		WORKERS COMP	-	-	-	-	-	-	18
82015100	51240		MEDICARE	-	-	-	-	-	-	6
82015100	51260		FICA	-	-	-	-	-	-	19
82015100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	6,400
82015100 Total		Treasury Management Expenses		-	-	-	-	-	-	6,830
HUMAN RESOURCES EXPENSES										
82016100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	11,339
82016100	51210		RETIREMENT (PERS)	-	-	-	-	-	-	3,053
82016100	51220		INSURANCE	-	-	-	-	-	-	997
82016100	51230		WORKERS COMP	-	-	-	-	-	-	514
82016100	51240		MEDICARE	-	-	-	-	-	-	161
82016100	51250		UNEMPLOYMENT	-	-	-	-	-	-	125
82016100	51290		CELL PHONE STIPEND	-	-	-	-	-	-	53
82016100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	3,000
82016100	52151		AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	-	720
82016100	54101		POSTAGE	-	-	-	-	-	-	108
82016100	54160		HR - SPECIAL SUPPLIES	-	-	-	-	-	-	240
82016100	54161		HR - BACKGROUND & PHYSICALS	-	-	-	-	-	-	1,200
82016100	54162		HR - ADVERTISING	-	-	-	-	-	-	1,440
82016100	54163		HR - INTERVIEW SUPPLIES	-	-	-	-	-	-	108
82016100	54164		HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	-	360
82016100	54165		HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	-	144
82016100	54166		HR - DOT TESTING PROGRAM	-	-	-	-	-	-	216
82016100	55100		TELEPHONE	-	-	-	-	-	-	120
82016100	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	540
82016100	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	826
82016100	61410		RENT ALLOCATION	-	-	-	-	-	-	209
82016100	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	709
82016100	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	159
82016100 Total		Human Resources Expenses		-	-	-	-	-	-	26,341
INFORMATION TECHNOLOGY EXPENSES										
82022900	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	24,770
82022900	51120		NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,600
82022900	51210		RETIREMENT (PERS)	-	-	-	-	-	-	6,822
82022900	51220		INSURANCE	-	-	-	-	-	-	5,957
82022900	51230		WORKERS COMP	-	-	-	-	-	-	1,454
82022900	51240		MEDICARE	-	-	-	-	-	-	398
82022900	51250		UNEMPLOYMENT	-	-	-	-	-	-	351
82022900	51260		FICA	-	-	-	-	-	-	224

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
82022900	51290		CELL PHONE	-	-	-	-	-	-	170
82022900	52100		CONTRACTED SERVICES	-	-	-	-	-	-	19,500
82022900	54100		SUPPLIES	-	-	-	-	-	-	7,500
82022900	54101		POSTAGE	-	-	-	-	-	-	38
82022900	54320		SOFTWARE	-	-	-	-	-	-	18,750
82022900	55100		TELEPHONE	-	-	-	-	-	-	750
82022900	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	5,400
82022900	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	2,625
82022900	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	120
82022900	61410		RENT ALLOCATION	-	-	-	-	-	-	398
82022900	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,350
82022900	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	303
82022900 Total		Information Technology Expenses		-	-	-	-	-	-	100,480
WATER EXPENSES										
82024410	51110		REGULAR SALARIES & WAGES	191,214	90,166	72,612	135,740	133,861	123,120	127,948
82024410	51130		OVERTIME SALARIES & WAGES	-	-	11	-	-	78	108
82024410	51140		STAND-BY SALARIES & WAGES	-	-	-	234	-	-	-
82024410	51210		RETIREMENT (PERS)	27,622	16,361	16,953	35,374	35,043	31,677	35,203
82024410	51220		INSURANCE	28,690	15,604	12,062	14,568	15,561	12,234	13,652
82024410	51230		WORKERS COMP	7,860	3,846	3,240	6,327	7,422	7,453	5,865
82024410	51240		MEDICARE	2,909	1,357	1,074	1,971	1,954	1,781	1,791
82024410	51250		UNEMPLOYMENT	299	1,075	787	1,466	1,352	1,355	1,398
82024410	51260		FICA	820	14	20	-	-	-	-
82024410	51290		CELL PHONE STIPEND	-	-	-	93	457	457	604
82024410	52100		CONTRACTED SERVICES	60,850	118,565	81,447	88,080	526,382	89,386	120,000
82024410	52180		SECURITY SERVICES	393	344	344	343	-	-	-
82024410	54100		SUPPLIES	5,970	1,750	2,810	1,614	6,000	5,000	6,000
82024410	54101		POSTAGE	1,579	232	300	897	400	250	500
82024410	55100		TELEPHONE	6,338	4,133	3,904	4,072	4,500	4,500	4,000
82024410	55210		UTILITIES	5,494	6,009	5,060	5,133	5,500	5,500	-
82024410	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	250	-	250
82024410	56130		EXTERNAL SERVICES	14	5	14	-	-	-	200
82024410	56210		FUEL & FLUIDS	60	(128)	(55)	(17)	200	-	200
82024410	56300		BUILDING MAINT. & REPAIR	4,800	4,960	2,174	-	2,313	2,313	-
82024410	57100		CONFERENCE & TRAINING	870	668	308	1,525	4,100	2,100	3,500
82024410	57300		MEMBERSHIPS & SUBSCRIPTIONS	3,839	1,465	1,896	1,588	4,100	1,500	2,000
82024410	58201		WATER PURCHASES	37,600	37,600	37,600	37,600	35,600	37,600	37,600
82024410	59100		PROPERTY TAXES PAID	3,461	4,170	6,438	6,262	10,000	6,566	10,000
82024410	59400		OTHER EXPENSES	15,751	21,150	33,891	10,257	9,000	10,794	12,000
82024410	61100		GENERAL GOVERNMENT ALLOCATION	113,015	116,166	117,581	158,577	158,577	158,577	-
82024410	61200		PURCHASING ALLOCATION	43,035	34,532	33,222	-	22,093	22,093	-
82024410	61300		BILLING & COLLECTION ALLOCATION	149,079	135,211	117,796	128,715	143,810	143,810	-
82024410	61410		RENT ALLOCATION	1,403	1,403	4,312	673	673	673	673
82024410	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	2,169	-	-	2,284
82024410	61425		ALLOCATED UTILITIES	-	-	-	436	-	-	511
82024410	61430		CORP YARD ALLOCATION	5,407	7,937	7,937	-	-	-	-
82024410	61500		INSURANCE ALLOCATION	32,930	32,916	35,062	35,784	35,784	35,784	-
82024410	61700		DISPATCH	10,000	10,000	10,000	10,280	10,000	10,000	10,000
82024410 Total		Water Expenses		761,301	667,512	608,797	689,760	1,174,932	714,601	396,287

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
PROD OPERATIONS & MANAGEMENT EXPENSES										
82024411	51110		REGULAR SALARIES & WAGES	289,276	252,489	229,259	256,399	315,470	258,200	314,660
82024411	51120		NON-REGULAR SALARIES & WAGES	106	11,868	9,809	5,026	8,080	16,673	23,080
82024411	51130		OVERTIME SALARIES & WAGES	17,497	10,679	6,997	15,908	13,000	12,443	13,494
82024411	51140		STAND-BY SALARIES & WAGES	22,793	22,690	22,983	18,887	14,300	25,089	26,987
82024411	51210		RETIREMENT (PERS)	41,791	45,456	53,319	63,663	82,769	67,980	87,131
82024411	51220		INSURANCE	47,574	42,476	47,493	46,493	67,463	32,063	62,878
82024411	51230		WORKERS COMP	12,709	12,280	11,366	13,104	20,104	18,566	16,676
82024411	51240		MEDICARE	2,242	2,882	3,175	4,156	4,578	4,041	4,268
82024411	51250		UNEMPLOYMENT	488	3,100	2,759	3,037	3,258	3,376	3,968
82024411	51260		FICA	7	736	608	312	501	134	1,431
82024411	51290		CELL PHONE STIPEND	-	-	-	144	966	966	1,314
82024411	52100		CONTRACTED SERVICES	744,654	43,042	84,208	59,218	53,448	61,250	80,000
82024411	52180		SECURITY SERVICES	617	539	626	539	700	700	700
82024411	54100		SUPPLIES	(1,276)	15,766	9,781	40,714	35,706	28,706	14,000
82024411	54101		POSTAGE	-	-	4	176	500	300	300
82024411	54102		SMALL TOOLS	594	869	804	1,418	2,000	1,500	2,000
82024411	55100		TELEPHONE	2,232	1,732	1,669	2,266	1,500	2,300	2,300
82024411	55210		UTILITIES	263,197	298,313	305,351	330,526	350,000	350,000	320,000
82024411	56110		CITY GARAGE - PARTS	6,640	4,006	228	64	655	655	655
82024411	56111		CITY GARAGE - LABOR	9,894	10,615	6,075	1,715	17,493	17,493	23,493
82024411	56120		EQUIPMENT MAINTENANCE & REPAIR	47,893	24,099	48,426	88,701	69,000	70,000	65,000
82024411	56130		EXTERNAL SERVICES	-	-	2,641	3,536	6,000	6,000	6,000
82024411	56210		FUEL & FLUIDS	15,175	9,744	11,975	12,952	13,000	11,000	10,000
82024411	56300		BUILDING MAINT. & REPAIR	4,547	1,522	2,273	5,527	6,000	4,600	6,000
82024411	57100		CONFERENCE & TRAINING	5,377	3,143	2,560	5,659	9,000	8,000	10,000
82024411	57300		MEMBERSHIPS & SUBSCRIPTIONS	850	1,846	1,853	2,859	3,000	3,000	3,200
82024411	58202		WATER TREATMENT PLANT CHEMICAL	17,061	35,529	33,042	49,859	35,000	35,000	35,000
82024411	59100		PROPERTY TAXES PAID	15,321	13,005	20,457	10,546	37,300	-	37,300
82024411	59101		FEES	-	-	-	-	-	3,728	3,728
82024411	70101		LOAN PAYMENTS MADE	180,996	180,958	180,920	182,036	182,036	182,036	-
82024411	70102		BOND INTEREST PAYMENTS	-	-	-	-	-	25,080	-
82024411	70202		BOND PRINCIPAL PAYMENTS	-	-	-	-	-	65,937	-
82024411 Total		Prod Operations & Management Expenses		1,748,252	1,049,385	1,100,661	1,225,436	1,352,827	1,316,815	1,175,563
PROD OPERATIONS & MANAGEMENT FIXED ASSETS										
82024411	80100		MACHINERY & EQUIPMENT	13,659	203	24,090	297	43,516	30,566	30,000
82024412	80100		MACHINERY & EQUIPMENT-Meter Reading	-	-	7,871	-	-	-	-
82024414	80100		MACHINERY & EQUIPMENT-Water Distribution	-	51,290	7,609	48,968	68,000	68,000	58,000
82224413	52100		CONTRACTED SERVICES	2,123	3,488	2,000	4,000	85,650	85,650	40,000
82024411	80210		LAND ACQUISITION	-	-	70,126	-	-	-	-
82024411 Total		Prod Operations & Management Fixed Assets		15,782	54,981	111,696	53,266	197,166	184,216	128,000
METER READING EXPENSES										
82024412	51110		REGULAR SALARIES & WAGES	29,381	31,113	48,469	52,768	53,503	49,016	52,514
82024412	51120		NON-REGULAR SALARIES & WAGES	14,080	11,653	5,902	6,804	7,528	8,872	7,528
82024412	51130		OVERTIME SALARIES & WAGES	-	-	70	16	100	18	-

**City of Ukiah Operating Budget
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ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
82024412	51210		RETIREMENT (PERS)	4,608	5,093	11,366	13,272	14,038	9,268	14,680
82024412	51220		INSURANCE	6,825	7,687	9,641	10,898	11,653	10,753	12,333
82024412	51230		WORKERS COMP	1,783	1,757	2,326	2,661	3,485	3,688	3,053
82024412	51240		MEDICARE	533	513	813	881	908	657	892
82024412	51250		UNEMPLOYMENT	69	438	565	617	637	671	731
82024412	51260		FICA	389	344	366	419	467	550	467
82024412	51290		CELL PHONE STIPEND	-	-	-	31	212	212	212
82024412	54100		SUPPLIES	2,173	1,725	1,293	868	2,000	2,000	-
82024412	55100		TELEPHONE	-	32	201	154	-	-	-
82024412	56110		CITY GARAGE - PARTS	70	265	39	20	-	-	-
82024412	56111		CITY GARAGE - LABOR	123	138	1,042	528	-	-	-
82024412	56120		EQUIPMENT MAINTENANCE & REPAIR	1,794	1,895	1,751	1,689	2,000	2,000	-
82024412	56130		EXTERNAL SERVICES	-	-	296	332	500	500	-
82024412	56210		FUEL & FLUIDS	306	366	584	512	600	600	-
82024412 Total		Meter Reading Expenses		62,133	63,020	84,724	92,471	97,631	88,805	92,410

DISTRIB OPERATIONS & MAINT EXPENSES

82024414	51110		REGULAR SALARIES & WAGES	252,434	191,607	226,916	224,844	279,261	251,559	222,567
82024414	51110	12028	REGULAR SALARIES & WAGES	-	-	-	23	-	-	-
82024414	51110	13005	REGULAR SALARIES & WAGES	-	-	-	137	-	-	-
82024414	51110	13007	REGULAR SALARIES & WAGES	-	-	-	46	-	-	-
82024414	51110	13008	REGULAR SALARIES & WAGES	-	-	-	360	-	-	-
82024414	51110	13010	REGULAR SALARIES & WAGES	-	-	-	114	-	-	-
82024414	51110	13018	REGULAR SALARIES & WAGES	-	-	-	145	-	-	-
82024414	51110	13019	REGULAR SALARIES & WAGES	-	-	-	366	-	-	-
82024414	51110	13020	REGULAR SALARIES & WAGES	-	-	-	489	-	-	-
82024414	51110	13034	REGULAR SALARIES & WAGES	-	-	-	326	-	-	-
82024414	51110	13035	REGULAR SALARIES & WAGES	-	-	-	88	-	-	-
82024414	51110	13051	REGULAR SALARIES & WAGES	16,074	8,100	6,524	3,914	-	-	-
82024414	51120		NON-REGULAR SALARIES & WAGES	-	-	-	-	-	3,709	-
82024414	51130		OVERTIME SALARIES & WAGES	7,460	3,791	7,150	5,500	7,200	8,929	9,716
82024414	51140		STAND-BY SALARIES & WAGES	12,575	10,489	11,351	10,658	14,800	13,093	14,141
82024414	51150		ACCRUED SALARIES & BENEFITS	(16,211)	3,617	709	6,411	-	-	-
82024414	51210		RETIREMENT (PERS)	39,037	34,271	53,693	57,072	73,267	66,086	66,859
82024414	51210	12028	RETIREMENT (PERS)	-	-	-	6	-	-	-
82024414	51210	13005	RETIREMENT (PERS)	-	-	-	34	-	-	-
82024414	51210	13007	RETIREMENT (PERS)	-	-	-	11	-	-	-
82024414	51210	13008	RETIREMENT (PERS)	-	-	-	90	-	-	-
82024414	51210	13010	RETIREMENT (PERS)	-	-	-	29	-	-	-
82024414	51210	13018	RETIREMENT (PERS)	-	-	-	36	-	-	-
82024414	51210	13019	RETIREMENT (PERS)	-	-	-	92	-	-	-
82024414	51210	13020	RETIREMENT (PERS)	-	-	-	123	-	-	-
82024414	51210	13034	RETIREMENT (PERS)	-	-	-	85	-	-	-
82024414	51210	13035	RETIREMENT (PERS)	-	-	-	23	-	-	-
82024414	51220		INSURANCE	45,894	36,226	55,234	56,008	66,432	55,357	60,527
82024414	51230		WORKERS COMP	11,994	8,489	9,897	10,608	17,293	17,915	12,948
82024414	51230	12028	WORKERS COMP	-	-	-	1	-	-	-
82024414	51230	13005	WORKERS COMP	-	-	-	6	-	-	-
82024414	51230	13007	WORKERS COMP	-	-	-	2	-	-	-
82024414	51230	13008	WORKERS COMP	-	-	-	16	-	-	-

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
82024414	51230	13010	WORKERS COMP	-	-	-	5	-	-	-
82024414	51230	13018	WORKERS COMP	-	-	-	8	-	-	-
82024414	51230	13019	WORKERS COMP	-	-	-	19	-	-	-
82024414	51230	13020	WORKERS COMP	-	-	-	26	-	-	-
82024414	51230	13034	WORKERS COMP	-	-	-	18	-	-	-
82024414	51230	13042	WORKERS COMP	-	-	-	5	-	-	-
82024414	51240		MEDICARE	4,171	3,087	3,692	3,520	3,842	3,809	3,315
82024414	51240	13005	MEDICARE	-	-	-	1	-	-	-
82024414	51240	13008	MEDICARE	-	-	-	4	-	-	-
82024414	51240	13010	MEDICARE	-	-	-	1	-	-	-
82024414	51240	13018	MEDICARE	-	-	-	2	-	-	-
82024414	51240	13019	MEDICARE	-	-	-	5	-	-	-
82024414	51240	13020	MEDICARE	-	-	-	7	-	-	-
82024414	51240	13034	MEDICARE	-	-	-	4	-	-	-
82024414	51240	13042	MEDICARE	-	-	-	1	-	-	-
82024414	51250		UNEMPLOYMENT	462	2,256	2,598	2,509	2,823	3,243	3,076
82024414	51250	13007	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51250	13010	UNEMPLOYMENT	-	-	-	4	-	-	-
82024414	51250	13011	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51250	13018	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51250	13019	UNEMPLOYMENT	-	-	-	4	-	-	-
82024414	51250	13020	UNEMPLOYMENT	-	-	-	5	-	-	-
82024414	51250	13034	UNEMPLOYMENT	-	-	-	3	-	-	-
82024414	51250	13042	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51260		FICA	515	368	405	243	-	230	446
82024414	51290		CELL PHONE STIPEND	-	-	-	52	444	714	27,933
82024414	52100		CONTRACTED SERVICES	-	-	-	95	15,000	15,000	20,000
82024414	54100		SUPPLIES	67,759	75,771	79,675	89,508	79,800	59,800	75,000
82024414	54100	12009	SUPPLIES	-	-	-	174	-	-	-
82024414	54100	12012	SUPPLIES	-	-	-	576	-	-	-
82024414	54100	12028	SUPPLIES	-	-	-	433	-	-	-
82024414	54100	13005	SUPPLIES	-	-	-	316	-	-	-
82024414	54100	13007	SUPPLIES	-	-	-	672	-	-	-
82024414	54100	13010	SUPPLIES	-	-	-	404	-	-	-
82024414	54100	13011	SUPPLIES	-	-	-	345	-	-	-
82024414	54100	13018	SUPPLIES	-	-	-	227	-	-	-
82024414	54100	13020	SUPPLIES	-	-	-	325	-	-	-
82024414	54102		SMALL TOOLS	4,231	2,179	4,789	5,233	5,200	5,200	5,300
82024414	55100		TELEPHONE	267	193	238	259	-	-	2,000
82024414	55210		UTILITIES	-	-	-	-	5,080	5,080	5,080
82024414	56110		CITY GARAGE - PARTS	3,437	648	566	479	587	587	587
82024414	56111		CITY GARAGE - LABOR	17,293	17,280	15,102	12,796	15,683	15,683	15,683
82024414	56120		EQUIPMENT MAINTENANCE & REPAIR	180	177	1,000	1,119	1,200	1,200	-
82024414	56130		EXTERNAL SERVICES	2,886	9,232	4,377	11,175	11,000	7,000	7,000
82024414	56210		FUEL & FLUIDS	14,423	17,008	17,466	22,494	16,000	19,948	16,000
82024414	57100		CONFERENCE & TRAINING	3,824	1,816	5,033	3,008	6,650	6,650	6,650
82024414	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	225	-	-	125	125
82024414	58510		REIMBRSABLE JOBS	-	-	-	-	50,000	3,000	30,000
82024414	59101		FEES	571	343	377	522	775	300	800
82024414	61200		PURCHASING ALLOCATION	-	-	-	39,536	15,781	15,781	-

**City of Ukiah Operating Budget
Water Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
82024414	61410		RENT ALLOCATION	-	-	-	4,312	4,312	4,312	-
82024414	61430		CORP YARD ALLOCATION	-	-	-	21,793	14,889	14,889	23,194
82024414 Total			Distrib Operations & Maint Expenses	489,276	426,949	507,014	599,912	707,319	599,199	628,947

Wastewater Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

- 1) Wastewater Enterprise Utility Fund (840)- accounts for activities relating to the operation of the City's water system including wastewater distribution and treatment.*
- 2) Wastewater Capital Projects Fund (844)- used to account for costs associated with large capital projects of the wastewater fund.*
- 3) Wastewater Impact Fees (843)- accounts for connection charges paid by new users of the water system. Fees collected are to be used for future impacted Wastewater System Capital Improvements.*
- 4) Wastewater Debt fund- used to account for costs associated with debt.*



PUBLIC WORKS DEPARTMENT WASTE WATER FUND Fiscal Year 2014-15

84024420

84024421

84024425

WASTE WATER ADMINISTRATION, COLLECTION AND TREATMENT:

The Waste Water Division's budget is made up of three separate budgets including Administration, Collection and Treatment. The Waste Water Collection budget is closely coordinated with the Water Distribution budget as the amount of water distributed directly correlates to the amount of waste water that needs to be collected. The same crew maintains both the collection and distribution systems. The cost of these operations is proportioned to the individual funds as calculated on the prior year and applied to the current year.

The waste water system is run by approximately 23 full and part time employees. Many of the part time employees are full time and funded by other budgets for other duties they perform.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Reclaimed water system is being used to irrigate the 43 acres to the south of the plant with all applicable permits submitted to the Regional Board. The Report of Waste Discharge was refined and submitted to include the entire reclamation program as requested by the Regional Board and should be approved by June 2014.
- Rate and Fee Study RFP is being prepared and will be brought to council for review.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Replacement of Sewer Main on North State Street.
- Approval of Rate and Fee Study.
- Approve a master plan for addressing the ground water and storm water introduction (I and I) into the sewer system.
- Nitrogen issue at plant fully understood by Council and a course of action agreed on.

SIGNIFICANT CHANGES:

- None

84024420 Wastewater Administration

51110 Salaries, Regular

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 15% Landfill, 3 % Corp Yard 30% Water Admin, 5% Garage)	32%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 15% Landfill, 9% Garage, 5% Corp Yard, 38% Water Admin.)	38%
1 Senior Civil Engineer (20 % Engineering, 40% Water Admin.)	40%
1 Public Works Program Analyst (50% Water Admin)	50%
1 Development Permit Coordinator (33% Engineering, 45% Building Inspection, 8% Planning, 15% Water Admin.)	4%
1 Administrative Secretary (5% Engineering, 2% Streets, 8% Landfill, 10% Corp Yard, 20% Water Admin., 15% Garage)	40%

84024421 Water & Sewer O&M

51110 Salaries, Regular

1 Water & Sewer Supervisor (48% Water)	52%
1 Water & Sewer Lead Worker (48% Water)	52%
2 Water & Sewer Attendant II (48% Water)	52%
4 Water & Sewer Attendant I (48% Water)	52%
1 Water & Sewer Service Attendant (48% Water)	52%
1 Senior Water Treatment Plant Operator Mechanic (99% Water)	1%
2 Water Treatment Plant Operator Mechanic (99% Water)	1%
1 Water Treatment Plant Operator-in-Training (99% Water)	1%

51120 Salaries, Non-Regular

1 Seasonal Water & Sewer Attendant (1,000 hour) (48% Water)	52%
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84024425 Wastewater Treatment

51110 Salaries, Regular

1 Wastewater Treatment Plant Supervisor	100%
1 Senior Wastewater Treatment Plant Operator/Mechanic	100%
2 Senior Wastewater Treatment Plant Operator	100%
3 Wastewater Treatment Plant Operator	100%
1 Wastewater Treatment Plant Operator-in-Training	100%
1 Environmental Lab Tech III (3% Water)	97%

Public Works - Waste Water Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
Essu % for City	52.5%	52.5%	52.5%	52.5%	52.5%	52.5%	52.6%		
Essu % for UVSD	47.5%	47.5%	47.5%	47.5%	47.5%	47.5%	47.4%		
Waste Water Revenues:									
Charges for Services:									
Residential - City	\$ 2,279,973	\$ 2,306,395	\$ 2,412,663	\$ 2,787,019	\$ 2,629,118	\$ 2,717,221	\$ 2,707,993	\$ (9,228)	0%
Commercial - City	1,195,310	1,270,789	1,213,955	1,330,146	2,102,396	1,727,743	2,165,469	437,726	25%
Multi Family - City	531,571	486,650	492,357	561,191	828,615	695,798	853,473	157,675	23%
Connection Fees	1,790	1,069	1,490	1,020	-	1,310	-	(1,310)	-100%
Other Revenues:									
Investment Income	305,677	244,402	163,141	72,783	71,240	73,000	73,377	377	1%
Other	118,768	306,510	424,643	117,628	-	4,450	-	(4,450)	-100%
Sub Total Ciyt Wastewater Revenues	4,433,089	4,615,815	4,708,249	4,869,787	5,631,369	5,219,522	5,800,312	580,790	11%
Charges for Service UVSD:									
UVSD Charges*	3,292,323	2,051,863	4,638,775	2,965,096	3,195,805	3,195,805	3,240,713	\$ 44,908	1%
Total Wastewater Operating Revenues	\$ 7,725,412	\$ 6,667,678	\$ 9,347,024	\$ 7,834,883	\$ 8,827,174	\$ 8,415,327	\$ 9,041,025	\$ 625,698	7%
Wastewater Expenses by Department									
Wastewater Operations									
City Council	\$ 20,098	\$ 19,931	\$ 19,723	\$ 22,760	\$ 23,126	\$ 23,126	\$ 23,389	\$ 263	1%
City Clerk	10,049	9,966	9,861	11,380	11,563	11,563	11,671	108	1%
City Manager	24,736	24,531	24,274	28,012	28,463	28,463	30,089	1,626	6%
Non Departmental	54,110	53,661	53,100	61,277	62,263	62,263	69,498	7,235	12%
Finance/Accounting	142,232	141,051	139,577	161,071	163,664	163,664	223,992	60,328	37%
City Attorney	11,595	11,499	11,379	13,131	13,342	13,342	36,300	22,958	172%
Treasury Management	5,797	5,749	5,689	6,565	6,671	6,671	6,830	159	2%
Human Resources/Risk Management	17,392	17,248	17,067	19,696	20,013	20,013	20,449	436	2%
Information Technology	100,490	99,655	98,614	113,800	115,632	115,632	122,979	7,347	6%
Subtotal Admin/Accounting Costs	386,499	383,289	379,285	437,692	444,737	444,739	545,197	100,458	23%
Pubic Works - Wastewater Treatment	2,553,777	6,062,786	5,949,942	6,284,340	4,548,854	3,432,062	6,432,307	3,000,245	87%
Depreciation	360,924	1,883,396	1,914,112	1,892,642	2,109,997	2,109,997	1,892,641	(217,356)	-10%
Transfers	-	-	-	1,492,237	68,000	68,000	68,000	-	0%
Total Wastewater Operating Expenses	3,301,200	8,329,471	8,243,339	10,106,911	7,171,588	6,054,798	8,938,145	2,883,347	0%
Wastewater Capital	\$ 6,962,851	\$ 4,934,789	\$ 4,887,405	\$ 7,049,469	\$ 42,298	\$ 42,298	\$ -	\$ (42,298)	-100%
Transfers									
Increase (decrease) in reserve*	\$ 4,424,212	\$ (1,661,793)	\$ 1,103,685	\$ (2,272,028)	\$ 1,655,586	\$ 2,360,529	\$ 102,880		

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number		DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	UVSD	City
ORG	OBJ									47.4%	52.6%
Distribution											
CITY COUNCIL EXPENSES											
84010000	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	4,765	2,259	2,506
84010000	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84010000	51220	INSURANCE	-	-	-	-	-	-	5,696	2,700	2,996
84010000	51230	WORKERS COMP	-	-	-	-	-	-	440	209	231
84010000	51240	MEDICARE	-	-	-	-	-	-	71	34	37
84010000	51260	FICA	-	-	-	-	-	-	287	136	151
84010000	54100	SUPPLIES	-	-	-	-	-	-	720	341	379
84010000	54101	POSTAGE	-	-	-	-	-	-	9	4	5
84010000	55100	TELEPHONE	-	-	-	-	-	-	72	34	38
84010000	55210	UTILITIES	-	-	-	-	-	-	-	-	-
84010000	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-	-	-
84010000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	450	213	237
84010000	61410	RENT ALLOCATION	-	-	-	-	-	-	2,112	1,001	1,111
84010000	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	7,162	3,395	3,767
84010000	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	1,605	761	844
84010000 Total	City Council Expenses		-	-	-	-	-	-	23,389	11,086	12,303
CITY CLERK EXPENSES											
84011100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	4,093	1,940	2,153
84011100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84011100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84011100	51150	ACCRUED SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84011100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	1,144	542	602
84011100	51220	INSURANCE	-	-	-	-	-	-	1,233	584	649
84011100	51230	WORKERS COMP	-	-	-	-	-	-	224	106	118
84011100	51240	MEDICARE	-	-	-	-	-	-	57	27	30
84011100	51250	UNEMPLOYMENT	-	-	-	-	-	-	54	26	28
84011100	51260	FICA	-	-	-	-	-	-	-	-	-
84011100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	1,232	584	648
84011100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	760	360	400
84011100	54100	SUPPLIES	-	-	-	-	-	-	200	95	105
84011100	54101	POSTAGE	-	-	-	-	-	-	800	379	421
84011100	55100	TELEPHONE	-	-	-	-	-	-	28	13	15
84011100	55210	UTILITIES	-	-	-	-	-	-	-	-	-
84011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	20	9	11
84011100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-	-	-
84011100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	184	87	97
84011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	22	10	12
84011100	61410	RENT ALLOCATION	-	-	-	-	-	-	315	149	166
84011100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,066	505	561
84011100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	239	113	126
84011100 Total	City Clerk Expenses		-	-	-	-	-	-	11,671	5,532	6,139
CITY MANAGER EXPENSES											
84012100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	20,475	9,705	10,770
84012100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84012100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84012100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84012100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84011100	51150	ACCRUED SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84012100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	5,969	2,829	3,140

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number		Actual	Actual	Actual	Actual	Budget	Projected	Budget	UVSD	City
ORG	OBJ	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	47.4%	52.6%
DESCRIPTION		Distribution								
84012100	51210	-	-	-	-	-	-	-	-	-
84012100	51220	-	-	-	-	-	-	2,170	1,029	1,141
84012100	51120	-	-	-	-	-	-	-	-	-
84012100	51230	-	-	-	-	-	-	952	451	501
84012100	51230	-	-	-	-	-	-	-	-	-
84012100	51240	-	-	-	-	-	-	296	140	156
84012100	51240	-	-	-	-	-	-	-	-	-
84012100	51250	-	-	-	-	-	-	227	108	119
84012100	51250	-	-	-	-	-	-	-	-	-
84012100	51260	-	-	-	-	-	-	-	-	-
84012100	51290	-	-	-	-	-	-	-	-	-
84012100	52100	-	-	-	-	-	-	-	-	-
84012100	54100	-	-	-	-	-	-	-	-	-
84012100	54101	-	-	-	-	-	-	-	-	-
84012100	55100	-	-	-	-	-	-	-	-	-
84012100	55210	-	-	-	-	-	-	-	-	-
84012100	56300	-	-	-	-	-	-	-	-	-
84012100	57100	-	-	-	-	-	-	-	-	-
84012100	57300	-	-	-	-	-	-	-	-	-
84012100	61410	-	-	-	-	-	-	-	-	-
84012100	61420	-	-	-	-	-	-	-	-	-
84012100	61425	-	-	-	-	-	-	-	-	-
84012100	61500	-	-	-	-	-	-	-	-	-
84012100 Total	City Manager Expenses	-	-	-	-	-	-	30,089	14,262	15,827
MISC. GENERAL GOVERNMENT EXPENSES										
84012400	52100	-	-	-	-	-	-	-	-	-
84012400	52100	-	-	-	-	-	-	-	-	-
84012400	52301	-	-	-	-	-	-	-	-	-
84012400	55210	-	-	-	-	-	-	-	-	-
84012400	57300	-	-	-	-	-	-	-	-	-
84012400	61200	-	-	-	-	-	-	-	-	-
84012400	61300	-	-	-	-	-	-	-	-	-
84012400	61500	-	-	-	-	-	-	64,858	30,743	34,115
84012400	61100	139,660	141,963	151,265	203,684	210,372	210,372	-	-	-
84012400	61200	25,632	20,957	20,176	23,964	23,877	23,877	-	-	-
84012400	61300	151,020	136,972	119,331	130,392	138,333	138,333	-	-	-
84012400	61410	1,056	1,056	4,312	901	901	901	901	427	474
84012400	61420	3,527	3,733	2,908	2,900	3,093	3,093	3,054	1,448	1,606
84012400	61425	735	735	745	584	685	685	685	325	360
84012400	61430	5,407	7,937	8,039	-	-	-	-	-	-
84012400	61500	52,760	52,737	56,020	54,848	57,418	57,418	-	-	-
84012400	61100	-	-	-	-	-	-	-	-	-
84012400	61200	-	-	-	-	-	-	-	-	-
84012400	61300	-	-	-	-	-	-	-	-	-
84012400	61410	-	-	-	4,312	4,312	4,312	-	-	-
84012400	61420	-	-	-	-	-	-	-	-	-
84012400	61100	-	3,445	3,019	-	-	-	-	-	-
84012400	61100	-	-	-	5,163	5,163	5,163	-	-	-
84012400	61100	-	1,148	974	584	584	584	-	-	-
84012400	61100	804	861	1,363	2,046	-	-	-	-	-
84012400	61410	4,200	7,344	7,726	2,372	-	-	-	-	-

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number		Actual	Actual	Actual	Actual	Budget	Projected	Budget	UVSD	City
ORG	OBJ	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	47.4%	52.6%
		Distribution								
84012400	61100	-	3,924	3,311	-	-	-	-	-	-
84012400	61100	-	-	-	5,260	-	-	-	-	-
84012400	61100	1,698	478	97	682	-	-	-	-	-
84012400 Total	Misc. General Government Expenses	386,499	383,290	379,286	437,692	444,738	444,738	69,498	32,942	36,556
FINANCE/ACCOUNTING EXPENSES										
84013400	51110	-	-	-	-	-	-	57,038	27,036	30,002
84013400	51120	-	-	-	-	-	-	6,000	2,844	3,156
84013400	51130	-	-	-	-	-	-	-	-	-
84013400	51150	-	-	-	-	-	-	-	-	-
84013400	51210	-	-	-	-	-	-	15,521	7,357	8,164
84013400	51220	-	-	-	-	-	-	10,511	4,982	5,529
84013400	51230	-	-	-	-	-	-	2,824	1,339	1,485
84013400	51240	-	-	-	-	-	-	849	402	447
84013400	51250	-	-	-	-	-	-	675	320	355
84013400	51260	-	-	-	-	-	-	-	-	-
84013400	51290	-	-	-	-	-	-	92	44	48
84013400	52100	-	-	-	-	-	-	14,904	7,064	7,840
84013400	54100	-	-	-	-	-	-	1,530	725	805
84013400	54101	-	-	-	-	-	-	468	222	246
84013400	54101	-	-	-	-	-	-	-	-	-
84013400	55100	-	-	-	-	-	-	216	102	114
84013400	55210	-	-	-	-	-	-	-	-	-
84013400	56120	-	-	-	-	-	-	360	171	189
84013400	56300	-	-	-	-	-	-	-	-	-
84013400	57100	-	-	-	-	-	-	900	427	473
84013400	57300	-	-	-	-	-	-	77	36	41
84013400	61200	-	-	-	-	-	-	19,456	9,222	10,234
84013400	61300	-	-	-	-	-	-	88,945	42,160	46,785
84013400	61410	-	-	-	-	-	-	704	334	370
84013400	61420	-	-	-	-	-	-	2,387	1,131	1,256
84013400	61425	-	-	-	-	-	-	535	254	281
84013400 Total	Finance/Accounting Expenses	-	-	-	-	-	-	223,992	106,172	117,820
CITY ATTORNEY EXPENSES										
84014000	52100	-	-	-	-	-	-	36,000	17,064	18,936
84014000	55100	-	-	-	-	-	-	60	28	32
84014000	57100	-	-	-	-	-	-	240	114	126
84014000 Total	City Attorney Expenses	-	-	-	-	-	-	36,300	17,206	19,094
TREASURY MANAGEMENT EXPENSES										
84015100	51110	-	-	-	-	-	-	288	137	151
84015100	51120	-	-	-	-	-	-	-	-	-
84015100	51220	-	-	-	-	-	-	99	47	52
84015100	51230	-	-	-	-	-	-	18	9	9
84015100	51240	-	-	-	-	-	-	6	3	3
84015100	51260	-	-	-	-	-	-	19	9	10
84015100	52100	-	-	-	-	-	-	6,400	3034	3,366
84015100	57300	-	-	-	-	-	-	-	-	-
84015100 Total	Treasury Management Expenses	-	-	-	-	-	-	6,830	3,237	3,593
HUMAN RESOURCES EXPENSES										

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number		Actual	Actual	Actual	Actual	Budget	Projected	Budget	UVSD	City
ORG	OBJ	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	47.4%	52.6%
DESCRIPTION		Distribution								
84016100	51110	-	-	-	-	-	-	11,339	5,375	5,964
84016100	51120	-	-	-	-	-	-	-	-	-
84016100	51130	-	-	-	-	-	-	-	-	-
84016100	51150	-	-	-	-	-	-	-	-	-
84016100	51210	-	-	-	-	-	-	3,053	1,447	1,606
84016100	51220	-	-	-	-	-	-	997	473	524
84016100	51230	-	-	-	-	-	-	514	244	270
84016100	51240	-	-	-	-	-	-	161	76	85
84016100	51250	-	-	-	-	-	-	125	59	66
84016100	51260	-	-	-	-	-	-	-	-	-
84016100	51290	-	-	-	-	-	-	53	25	28
84016100	52100	-	-	-	-	-	-	1,250	593	658
84016100	52151	-	-	-	-	-	-	300	142	158
84016100	54100	-	-	-	-	-	-	-	-	-
84016100	54101	-	-	-	-	-	-	45	21	24
84016100	54160	-	-	-	-	-	-	100	47	53
84016100	54161	-	-	-	-	-	-	500	237	263
84016100	54162	-	-	-	-	-	-	600	284	316
84016100	54163	-	-	-	-	-	-	45	21	24
84016100	54164	-	-	-	-	-	-	150	71	79
84016100	54165	-	-	-	-	-	-	60	28	32
84016100	54166	-	-	-	-	-	-	90	43	47
84016100	55100	-	-	-	-	-	-	50	24	26
84016100	55210	-	-	-	-	-	-	-	-	-
84016100	56300	-	-	-	-	-	-	-	-	-
84016100	57100	-	-	-	-	-	-	225	107	118
84016100	57300	-	-	-	-	-	-	344	163	181
84016100	59999	-	-	-	-	-	-	-	-	-
84016100	61410	-	-	-	-	-	-	87	41	46
84016100	61420	-	-	-	-	-	-	295	140	155
84016100	61425	-	-	-	-	-	-	66	31	35
84016100 Total	Human Resources Expenses	-	-	-	-	-	-	20,449	9,693	10,756
INFORMATION TECHNOLOGY EXPENSES										
84022900	51110	-	-	-	-	-	-	24,770	11,741	13,029
84022900	51120	-	-	-	-	-	-	3,600	1,706	1,894
84022900	51130	-	-	-	-	-	-	-	-	-
84022900	51140	-	-	-	-	-	-	-	-	-
84022900	51150	-	-	-	-	-	-	-	-	-
84022900	51210	-	-	-	-	-	-	6,822	3,234	3,588
84022900	51220	-	-	-	-	-	-	5,957	2,824	3,133
84022900	51230	-	-	-	-	-	-	1,454	689	765
84022900	51240	-	-	-	-	-	-	398	189	209
84022900	51250	-	-	-	-	-	-	351	166	185
84022900	51260	-	-	-	-	-	-	224	106	118
84022900	51290	-	-	-	-	-	-	170	81	89
84022900	52100	-	-	-	-	-	-	19,500	9,243	10,257
84022900	54100	-	-	-	-	-	-	7,500	3,555	3,945
84022900	54101	-	-	-	-	-	-	37	18	19
84022900	54320	-	-	-	-	-	-	18,750	8,888	9,863
84022900	55100	-	-	-	-	-	-	750	356	395
84022900	56120	-	-	-	-	-	-	5,400	2,560	2,840

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number		Actual	Actual	Actual	Actual	Budget	Projected	Budget	UVSD	City	
ORG	OBJ	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	47.4%	52.6%	
DESCRIPTION		Distribution									
84022900	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	-	-	
84022900	57100	CONFERENCE & TRAINING	-	-	-	-	-	2,625	1,244	1,381	
84022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	120	57	63	
84022900	61410	RENT ALLOCATION	-	-	-	-	-	398	189	209	
84022900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	1,350	640	710	
84022900	61425	ALLOCATED UTILITIES	-	-	-	-	-	303	144	159	
84022900	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	-	-	
84022900	80100	MACHINERY & EQUIPMENT	-	-	-	-	-	22,500	10,665	11,835	
84022900 Total		Information Technology Expenses	-	-	-	-	-	122,979	58,292	64,687	
PUBLIC WORKS - WASTEWATER EXPENSES											
84024420	51110	REGULAR SALARIES & WAGES	162,284	127,108	129,180	175,981	170,126	152,530	160,438	76,048	84,390
84024420	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84024420	51130	OVERTIME SALARIES & WAGES	-	(47)	11	-	-	235	270	128	142
84024420	51140	STAND-BY-SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84024420	51150	ACCRUED SALARIES & BENEFITS	4,833	20,497	10,277	1,401	-	-	-	-	-
84024420	51210	RETIREMENT (PERS)	24,681	23,240	30,396	45,287	44,479	39,535	44,174	20,938	23,236
84024420	51220	INSURANCE	23,663	20,904	21,744	23,143	17,439	14,510	16,107	7,635	8,472
84024420	51230	WORKERS COMP	6,647	5,442	5,805	8,165	9,466	9,212	7,330	3,474	3,856
84024420	51240	MEDICARE	2,468	1,914	1,945	2,596	2,459	2,205	2,248	1,066	1,182
84024420	51250	UNEMPLOYMENT	252	1,493	1,409	1,897	1,725	1,675	1,749	829	920
84024420	51260	FICA	217	14	20	0	-	-	-	-	-
84024420	51290	CELL PHONE STIPEND	-	-	-	154	659	659	776	368	408
84024420	52100	CONTRACTED SERVICES	158,712	40,054	106,914	71,469	233,790	65,000	215,000	101,910	113,090
84024420	52120	LABOR CHARGES FROM OTHER DEPTS	-	-	-	-	-	-	-	-	-
84024420	52180	SECURITY SERVICES	393	344	344	286	-	-	-	-	-
84024420	54100	SUPPLIES	9,876	4,323	3,082	2,201	7,000	5,000	7,000	3,318	3,682
84024420	54101	POSTAGE	2,890	474	334	511	1,000	400	800	379	421
84024420	55100	TELEPHONE	1,904	1,692	1,974	867	2,270	1,000	-	-	-
84024420	55210	UTILITIES	-	-	-	-	584	-	-	-	-
84024420	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	400	-	280	133	147
84024420	56210	FUEL & FLUIDS	-	-	-	-	300	300	300	142	158
84024420	56300	BUILDING MAINT. & REPAIR	-	-	-	466	-	-	-	-	-
84024420	57100	CONFERENCE & TRAINING	-	167	1,097	1,504	3,100	3,266	4,000	1,896	2,104
84024420	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,142	1,230	432	1,036	2,760	2,200	1,900	901	999
84024420	59100	PROPERTY TAXES PAID	-	-	-	-	-	-	-	-	-
84024420	59101	FEES	36	-	-	-	-	140	300	142	158
84024420	59400	OTHER EXPENSES	21,815	22,964	29,478	6,145	16,000	16,000	16,000	7,584	8,416
84024420	80100	MACHINERY & EQUIPMENT	-	-	-	18,000	-	-	-	-	-
84024420	94301	TRANSFERS TO RESERVES	-	-	-	-	-	-	-	-	-
84024420	94700	FINES & PENALTIES	-	-	-	-	-	-	-	-	-
84024420	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	-	-	-	-	-	-
84024420	95251	TRANSFER TO SPECIAL PROJECTS	-	-	-	-	-	-	-	-	-
84024420 Total		Public Works - Wasterwater Expenses	421,812	271,812	344,440	361,110	513,557	313,867	478,672	226,891	251,781
PUBLIC WORKS - OPERATIONS & MAINTENANCE EXPENSES											
84024421	51110	REGULAR SALARIES & WAGES	225,217	275,172	224,268	266,885	239,641	211,416	244,940	116,102	128,838
84024421	51120	NON-REGULAR SALARIES & WAGES	13,690	9,049	10,229	5,655	18,820	7,983	21,150	10,025	11,125
84024421	51130	OVERTIME SALARIES & WAGES	7,451	6,618	8,200	7,708	6,000	8,865	9,716	4,605	5,111
84024421	51140	STAND-BY SALARIES & WAGES	10,881	13,357	11,651	12,606	20,000	11,846	12,954	6,140	6,814
84024421	51150	ACCRUED SALARIES & WAGES	-	-	-	-	-	-	-	-	-
84024421	51210	RETIREMENT (PERS)	34,485	48,927	53,080	67,810	62,879	55,325	73,559	34,867	38,692

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number			Actual	Actual	Actual	Actual	Budget	Projected	Budget	UVSD	City
ORG	OBJ	DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	47.4%	52.6%
Distribution											
84024421	51220	INSURANCE	42,582	51,577	53,214	64,068	55,687	45,633	55,938	26,515	29,423
84024421	51230	WORKERS COMP	10,724	12,020	9,930	12,697	15,444	15,498	13,817	6,549	7,268
84024421	51240	MEDICARE	3,720	4,421	3,730	4,194	3,575	3,301	3,546	1,681	1,865
84024421	51250	UNEMPLOYMENT	413	3,265	2,632	3,014	2,630	2,789	3,305	1,567	1,738
84024421	51260	FICA	452	502	635	372	1,167	505	484	229	255
84024421	51290	CELL PHONE STIPEND	-	-	-	21	1,035	1,035	1,500	711	789
84024421	52100	CONTRACTED SERVICES	17,856	-	12,158	19,276	50,190	23,000	23,000	10,902	12,098
84024421	52180	SECURITY SERVICES	-	-	-	57	-	258	-	-	-
84024421	54100	SUPPLIES	42,362	57,614	55,662	58,027	51,500	51,500	51,500	24,411	27,089
84024421	54101	POSTAGE	-	-	-	75	-	-	100	47	53
84024421	54102	SMALL TOOLS	4,377	7,233	4,984	4,740	4,700	4,700	4,700	2,228	2,472
84024421	55100	TELEPHONE	333	415	1,132	2,461	3,000	2,400	2,400	1,138	1,262
84024421	55210	UTILITIES	1,801	1,708	2,027	2,022	1,900	1,900	1,900	901	999
84024421	56110	CITY GARAGE - PARTS	11,313	1,122	1,164	1,146	1,186	1,186	1,186	562	624
84024421	56111	CITY GARAGE - LABOR	30,253	29,960	31,073	29,418	31,669	31,669	31,669	15,011	16,658
84024421	56120	EQUIPMENT MAINTENANCE & REPAIR	4,131	8,512	7,636	3,982	9,900	9,900	9,900	4,693	5,207
84024421	56130	EXTERNAL SERVICES	9,817	15,970	29,041	29,705	14,400	10,000	10,000	4,740	5,260
84024421	56210	FUEL & FLUIDS	14,410	17,983	23,173	20,036	21,850	21,880	21,880	10,371	11,509
84024421	57100	CONFERENCE & TRAINING	1,300	1,059	1,427	1,206	3,700	3,700	3,700	1,754	1,946
84024421	57300	MEMBERSHIPS & SUBSCRIPTIONS	200	157	-	-	800	800	800	379	421
84024421	58510	REIMBRASABLE JOBS	-	-	-	-	20,000	10,000	10,000	4,740	5,260
84024421	59100	PROPERTY TAXES PAID	-	-	-	3,042	3,442	3,442	3,442	1,632	1,810
84024421	59101	FEES	1,305	1,241	3,293	-	750	4,895	4,895	2,320	2,575
84024421	59400	OTHER EXPENSES	-	-	-	3,043	-	-	-	-	-
84024421	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	-	-	-
84024421	61430	CORP YARD ALLOCATION	-	-	-	21,793	14,889	14,889	23,194	10,994	12,200
84024421	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	-	-	-
84024421	61700	DISPATCH	-	-	-	-	-	-	-	-	-
84024421	80100	MACHINERY & EQUIPMENT	-	-	24,640	36,539	47,000	47,000	58,000	27,492	30,508.0
84024421	80230	INFRASTRUCTURE	88	-	-	-	55,000	55,000	55,000	26,070	28,930.0
84024421	91842	TRANSFER FROM RATE STABILIZATION	-	-	-	-	-	-	-	-	-
84024421	94700	FINES & PENALTIES	-	-	-	-	50,000	-	50,000	23,700	26,300.0
84024421	95844	TRANSFER TO CITY SEWER CAPITAL	-	-	-	-	-	-	-	-	-
84024421	95944	TRANSFER TO UVSD SEWER CAPITAL	-	-	-	-	-	-	-	-	-
84024421 Total	Public Works - Operations & Maintenance Expenses		489,159	567,883	574,979	681,600	812,754	662,316	808,175	383,075	425,100
DEPRECIATION/TRANSFERS											
84012422	94301	TRANSFERS TO RESERVES	-	-	-	-	68,000	68,000	68,000	-	68,000
84012422	95841	TRANSFER TO SEWER BOND DEBT	-	-	-	1,492,237	-	-	-	-	-
84024422	94400	DEPRECIATION	360,924	1,883,396	1,914,112	1,892,642	2,109,997	2,109,997	1,892,641	897,112	995,529
84024422 Total	Depreciation/Transfers		360,924	1,883,396	1,914,112	3,384,879	2,177,997	2,177,997	1,960,641	897,112	1,063,529
WASTEWATER TREATMENT EXPENSES											
84024425	51110	REGULAR SALARIES & WAGES	409,682	488,209	466,014	520,744	562,434	502,422	536,205	254,161	282,044
84024425	51120	NON-REGULAR SALARIES & WAGES	-	-	-	618	-	-	-	-	-
84024425	51130	OVERTIME SALARIES & WAGES	36,285	27,041	24,439	29,509	39,996	21,373	23,209	11,001	12,208
84024425	51140	STAND-BY SALARIES & WAGES	24,868	21,968	20,963	21,385	23,332	20,909	22,670	10,746	11,924
84024425	51210	RETIREMENT (PERS)	62,438	85,223	107,776	130,116	147,569	128,029	149,897	71,051	78,846
84024425	51220	INSURANCE	71,496	83,098	100,162	105,260	119,524	91,208	110,235	52,251	57,984
84024425	51230	WORKERS COMP	19,172	22,134	21,530	25,239	36,303	34,006	26,954	12,776	14,178
84024425	51240	MEDICARE	6,687	7,581	7,299	8,108	7,963	7,589	7,110	3,370	3,740
84024425	51250	UNEMPLOYMENT	738	5,593	5,226	5,830	5,688	6,183	6,422	3,044	3,378

**City of Ukiah Operating Budget
Wastewater Enterprise Fund Detail for Fiscal Year 2014/2015**

Account Number		Actual	Actual	Actual	Actual	Budget	Projected	Budget	UVSD	City	
ORG	OBJ	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	47.4%	52.6%	
DESCRIPTION		Distribution									
84024425	55100	TELEPHONE	4,521	3,984	3,772	3,853	4,070	4,070	4,000	1,896	2,104
84024425	55200	PG&E	7,404	10,318	8,341	6,439	9,000	7,500	9,000	4,266	4,734
84024425	55210	UTILITIES	286,875	325,366	314,541	320,107	339,500	250,000	300,000	142,200	157,800
84024425	56110	CITY GARAGE - PARTS	962	129	98	351	85	85	85	40	45
84024425	56111	CITY GARAGE - LABOR	3,148	3,429	2,603	9,366	2,262	2,262	2,262	1,072	1,190
84024425	56120	EQUIPMENT MAINTENANCE & REPAIR	100,275	65,319	196,920	135,946	246,504	195,000	200,000	94,800	105,200
84024425	56130	EXTERNAL SERVICES	2,270	2,207	6,101	3,421	3,500	3,500	3,500	1,659	1,841
84024425	56210	FUEL & FLUIDS	3,791	13,953	4,087	14,983	17,600	3,000	5,000	2,370	2,630
84024425	56300	BUILDING MAINT. & REPAIR	-	733	1,795	861	3,900	1,500	3,000	1,422	1,578
84024425	56504	FACILITY MAINTENANCE & REPAIR	1,309	1,130	86	760	1,000	500	500	237	263
84024425	57100	CONFERENCE & TRAINING	10,183	3,299	5,141	6,149	11,450	8,950	9,000	4,266	4,734
84024425	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,918	1,920	3,131	2,563	3,500	3,500	3,500	1,659	1,841
84024425	58201	WATER PURCHASES	-	-	-	398	1,150	1,150	1,000	474	526
84024425	58202	WATER TREATMENT PLANT CHEMICAL	190,924	238,932	164,429	145,836	192,500	75,000	190,000	90,060	99,940
84024425	59100	PROPERTY TAXES PAID	-	-	-	30,517	5,000	4,931	10,000	4,740	5,260
84024425	59101	FEES	18,828	21,883	25,907	-	25,000	20,000	20,000	9,480	10,520
84024425	61700	DISPATCH	10,000	10,000	10,000	10,280	10,000	10,000	10,000	4,740	5,260
84024425	70202	BOND PAYMENTS	138,418	3,396,576	2,818,706	3,189,995	425,933	425,933	425,933	201,892	224,041
84024425	80100	MACHINERY & EQUIPMENT	-	17,440	322,347	59,146	200,000	90,000	460,000	218,040	241,960
84024425	94700	FINES & PENALTIES	-	50,000	42,000	-	50,000	20,000	50,000	23,700	26,300
84024425	95841	TRANSFER TO SEWER BOND DEBT SE	-	-	-	-	-	-	2,033,198	-	2,033,198
84024425 Total		Wastewater Treatment Expenses	1,642,806	5,223,091	5,030,523	5,241,630	3,222,543	2,455,879	5,145,460	1,475,212	3,670,248
Grand Total			3,301,200	8,329,471	8,243,339	10,106,911	7,171,588	6,054,798	8,938,145	3,240,713	5,697,432

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Airport Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

1) Airport (777)- accounts for the operation, management, safety, and convenience of all members of the aviation community as well as maintaining cooperation and coordination with various organizations.

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AIRPORT FUND Fiscal Year 2014-15

77725200

AIRPORT:

The Ukiah Municipal Airport provides an alternative form of transportation and emergency access in and out of Ukiah. To support this, the major activities of the Airport support the fueling of all forms of aircraft. The operations and maintenance activities include the management, supervision and training of staff as well as the upkeep of facilities and equipment. The Airport maintains over 2 miles of runway and taxi-way pavement; maintains 260 runway and taxi-way lights; maintains two fuel trucks: Jet A truck holding 5,000 gallons and 100LL truck holding 750 gallons of fuel; maintains a 20,000 gallon bulk fuel storage tank that is split to hold 12,000 gallons 100LL and 8,000 gallons of 100LL; maintains 160 acres of airport property; and maintains over 60 hangars and other buildings.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Purchased 5,000 gallon Jet A fuel truck.
- Slurry Sealed Hangar area
- Started FAA Grant for Airport Layout Plan Update.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- To upgrade the Jet A fuel storage capabilities by adding 12,000 gallon self-serve 100LL tank.
- To slurry seal airport ramps.
- To begin FAA grant for Runway Rehabilitation Design.
- To remove and trim trees in airspace around airport as identified by Caltrans Aero.

SIGNIFICANT CHANGES:

Over the past year the airport has seen record numbers of fuel sales due to fires in the area. At times, Airport staff were unable to keep up with the fueling needs of the customers. This upcoming year the Airport plans to install a 12,000 gallon 100LL self-serve tank and the ability to store 25,000 gallons of Jet A fuel. This will enable the Airport to meet the high demands of fuel sales during the fire season. The installation of the 12,000 gallon 100LL self-serve tank will also make fuel available 24 hours a day 7 days a week and will require less staff time to fuel aircraft throughout the day. Staff feels that increasing fuel capacities will provide better service and increased revenue for the Airport in its future.

777252200 Airport

51110 Salaries, Regular

1 Airport Manager 100%	100%
1 Airport Assistant 100%	100%
3 Part-time Airport Attendants/Part-Time 20 Hour	100%
1 Airport Groundskeeper/Part-Time 32 Hour	100%

Airport Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
Airport Revenues:									
Charges for Services:									
Gas & Oil Sales	\$ 601,774	\$ 789,737	\$ 1,142,917	\$ 1,396,065	\$ 1,353,991	\$ 1,033,752	\$ 1,062,500	\$ 28,748	3%
Operation Fees	7,473	8,553	5,447	5,124	7,000	7,000	7,000	-	0%
Misc Sales	4,043	3,520	2,566	780	1,500	1,500	1,500	-	0%
Landing Fees	10,696	7,800	9,480	26,790	29,000	12,000	12,000	-	0%
Interest Income	1,219	1,096	1,288	3,239	3,633	3,633	3,500	(133)	-4%
Miscellaneous Income	0	0	(93)	1,609	-	2,472	1,777	(695)	-28%
Airport Ground Rent	83,396	105,391	102,838	96,113	90,000	90,000	90,000	-	0%
Administration Building Rent	8,864	10,198	10,367	9,336	9,000	9,000	9,000	-	0%
Hanger Rent	134,991	137,487	138,794	127,802	125,000	125,000	125,000	-	0%
FAA Building	13,501	10,731	11,281	8,666	8,000	8,428	8,244	(184)	-2%
Corporation Yard Land Rental	0	0	23,000	23,000	-	20,000	20,000	-	0%
Miscellaneous	1,805	(25)	125	567	210	1,636	1,146	\$ (490)	-30%
Total Airport Operating Revenues	\$ 867,762	\$ 1,074,488	\$ 1,448,010	\$ 1,699,091	\$ 1,627,334	\$ 1,314,421	\$ 1,341,667	\$ 27,246	2%
Airport Operating Expenses:									
Airport:									
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,051	\$ 5,051	100%
City Clerk/Elections	-	-	-	-	-	-	5,444	5,444	100%
City Manager	-	-	-	-	-	-	6,498	6,498	100%
Misc General Government	-	-	-	-	-	-	6,486	6,486	100%
Finance - Accounting	-	-	-	-	-	-	33,287	33,287	100%
City Attorney	-	-	-	-	-	-	1,815	1,815	100%
Treasury Management	-	-	-	-	-	-	857	857	100%
Human Resources/Risk Management	-	-	-	-	-	-	4,102	4,102	100%
Information Technology	-	-	-	-	-	-	13,364	13,364	100%
Airport Operations	976,786	1,057,610	1,248,688	1,574,932	1,503,385	1,315,117	1,211,444	(103,673)	-8%
Sub Total Airport	\$ 976,786	\$ 1,057,610	\$ 1,248,688	\$ 1,574,932	\$ 1,503,385	\$ 1,315,117	\$ 1,288,348	(26,769)	-2%
Increase (decrease) from Operations	(109,024)	16,878	199,322	124,159	123,949	\$ (696)	\$ 53,319	54,015	-7761%
Capital	-	-	-	-	308,558	204,000	203,000	(1,000)	0%
Transfers	-	-	-	-	-	-	-	-	
Increase (decrease) in reserves	\$ (109,024)	\$ 16,878	\$ 199,322	\$ 124,159	\$ (184,609)	\$ (204,696)	\$ (149,681)		

City of Ukiah Operating Budget
Airport Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
AIRPORT FUND REVENUE										
77700000	44201		AIRPORT GAS & OIL SALES	(601,774)	(789,737)	(1,142,918)	(1,396,065)	(1,353,991)	(1,033,752)	(1,062,500)
77700000	44202		AIRPORT OPERATION FEES	(7,473)	(8,553)	(5,447)	(5,124)	(7,000)	(7,000)	(7,000)
77700000	44203		AIRPORT MISC. SALES	(4,043)	(3,520)	(2,566)	(780)	(1,500)	(1,500)	(1,500)
77700000	44204		AIRPORT LANDING FEES	(10,696)	(7,800)	(9,480)	(26,790)	(29,000)	(12,000)	(12,000)
77700000	46110		INTEREST ON INVESTMENTS	(1,219)	(1,096)	(1,288)	(3,239)	(3,633)	(3,633)	(3,500)
77700000	46116		MISCELLANEOUS INCOME	-	-	93	(1,609)	-	(2,472)	(1,777)
77700000	46801		AIRPORT GROUND RENT	(83,396)	(105,391)	(102,838)	(96,113)	(90,000)	(90,000)	(90,000)
77700000	46802		AIRPORT ADMIN BLDG RENT	(8,864)	(10,198)	(10,367)	(9,336)	(9,000)	(9,000)	(9,000)
77700000	46803		AIRPORT HANGAR RENT	(134,991)	(137,487)	(138,794)	(127,802)	(125,000)	(125,000)	(125,000)
77700000	46804		FAA BUILDING	(13,501)	(10,731)	(11,281)	(8,666)	(8,000)	(8,428)	(8,244)
77700000	46805		CORPORATION YARD LAND RENTAL	-	-	(23,000)	(23,000)	-	(20,000)	(20,000)
77700000	46806		COMMISSION ON HANGAR RENTAL	-	-	-	(157)	-	(1,536)	(1,046)
77700000	47110		CONTRIBUTIONS & DONATIONS	(1,797)	-	-	-	-	-	-
77700000	48110		MISCELLANEOUS RECEIPTS	(8)	25	(125)	(410)	(210)	(100)	(100)
77700000	Total	Airport Fund Revenue		(867,762)	(1,074,488)	(1,448,010)	(1,699,091)	(1,627,334)	(1,314,421)	(1,341,667)
CITY COUNCIL EXPENSES										
77710000	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	1,060
77710000	51220		INSURANCE	-	-	-	-	-	-	1,268
77710000	51230		WORKERS COMP	-	-	-	-	-	-	101
77710000	51240		MEDICARE	-	-	-	-	-	-	19
77710000	51260		FICA	-	-	-	-	-	-	68
77710000	54101		POSTAGE	-	-	-	-	-	-	2
77710000	55100		TELEPHONE	-	-	-	-	-	-	16
77710000	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	100
77710000	61410		RENT ALLOCATION	-	-	-	-	-	-	469
77710000	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,591
77710000	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	357
77710000	Total	City Council Expenses		-	-	-	-	-	-	5,051
CITY CLERK EXPENSES										
77711100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,048
77711100	51210		RETIREMENT (PERS)	-	-	-	-	-	-	572
77711100	51220		INSURANCE	-	-	-	-	-	-	617
77711100	51230		WORKERS COMP	-	-	-	-	-	-	112
77711100	51240		MEDICARE	-	-	-	-	-	-	29
77711100	51250		UNEMPLOYMENT	-	-	-	-	-	-	28
77711100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	616
77711100	52150		LEGAL SERVICES/EXPENSES	-	-	-	-	-	-	380
77711100	54100		SUPPLIES	-	-	-	-	-	-	100
77711100	54101		POSTAGE	-	-	-	-	-	-	4
77711100	55100		TELEPHONE	-	-	-	-	-	-	14
77711100	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	10
77711100	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	92
77711100	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	11
77711100	61410		RENT ALLOCATION	-	-	-	-	-	-	158
77711100	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	533

City of Ukiah Operating Budget
Airport Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
77711100	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	120
77711100 Total	City Clerk Expenses			-	-	-	-	-	-	5,444
CITY MANAGER EXPENSES										
77712100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,150
77712100	51210		RETIREMENT (PERS)	-	-	-	-	-	-	919
77712100	51220		INSURANCE	-	-	-	-	-	-	334
77712100	51230		WORKERS COMP	-	-	-	-	-	-	148
77712100	51240		MEDICARE	-	-	-	-	-	-	46
77712100	51250		UNEMPLOYMENT	-	-	-	-	-	-	36
77712100	51290		CELL PHONE STIPEND	-	-	-	-	-	-	16
77712100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	700
77712100	54100		SUPPLIES	-	-	-	-	-	-	125
77712100	54101		POSTAGE	-	-	-	-	-	-	3
77712100	55100		TELEPHONE	-	-	-	-	-	-	55
77712100	55210		UTILITIES	-	-	-	-	-	-	30
77712100	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	122
77712100	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	76
77712100	61410		RENT ALLOCATION	-	-	-	-	-	-	155
77712100	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	248
77712100	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	335
77712100 Total	City Manager Expenses			-	-	-	-	-	-	6,498
MISC. GENERAL GOVERNMENT EXPENSES										
77712400	61500		INSURANCE ALLOCATION	-	-	-	-	-	-	6,486
77712400 Total	Misc. General Government Expenses			-	-	-	-	-	-	6,486
ACCOUNTING EXPENSES										
77713400	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	12,682
77713400	51210		RETIREMENT (PERS)	-	-	-	-	-	-	3,451
77713400	51220		INSURANCE	-	-	-	-	-	-	2,338
77713400	51230		WORKERS COMP	-	-	-	-	-	-	632
77713400	51240		MEDICARE	-	-	-	-	-	-	194
77713400	51250		UNEMPLOYMENT	-	-	-	-	-	-	155
77713400	51290		CELL PHONE STIPEND	-	-	-	-	-	-	21
77713400	52100		CONTRACTED SERVICES	-	-	-	-	-	-	3,312
77713400	54100		SUPPLIES	-	-	-	-	-	-	340
77713400	54101		POSTAGE	-	-	-	-	-	-	104
77713400	55100		TELEPHONE	-	-	-	-	-	-	48
77713400	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	80
77713400	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	200
77713400	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	17
77713400	61200		PURCHASING ALLOCATION	-	-	-	-	-	-	1,565
77713400	61300		BILLING & COLLECTION ALLOCATION	-	-	-	-	-	-	8,029
77713400	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	119
77713400 Total	Accounting Expenses			-	-	-	-	-	-	33,287

CITY ATTORNEY EXPENSES

**City of Ukiah Operating Budget
Airport Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
77714000	52100		CONTRACTED SERVICES	-	-	-	-	-	-	1,800
77714000	55100		TELEPHONE	-	-	-	-	-	-	3
77714000	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	12
77714000 Total		City Attorney Expenses		-	-	-	-	-	-	1,815
TREASURY MANAGEMENT EXPENSES										
77715100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	36
77715100	51220		INSURANCE	-	-	-	-	-	-	13
77715100	51230		WORKERS COMP	-	-	-	-	-	-	3
77715100	51240		MEDICARE	-	-	-	-	-	-	2
77715100	51260		FICA	-	-	-	-	-	-	3
77715100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	800
77715100 Total		Treasury Management Expenses		-	-	-	-	-	-	857
HUMAN RESOURCES EXPENSES										
77716100	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,271
77716100	51210		RETIREMENT (PERS)	-	-	-	-	-	-	611
77716100	51220		INSURANCE	-	-	-	-	-	-	200
77716100	51230		WORKERS COMP	-	-	-	-	-	-	106
77716100	51240		MEDICARE	-	-	-	-	-	-	34
77716100	51250		UNEMPLOYMENT	-	-	-	-	-	-	28
77716100	51290		CELL PHONE STIPEND	-	-	-	-	-	-	11
77716100	52100		CONTRACTED SERVICES	-	-	-	-	-	-	250
77716100	52151		AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	-	60
77716100	54101		POSTAGE	-	-	-	-	-	-	9
77716100	54160		HR - SPECIAL SUPPLIES	-	-	-	-	-	-	20
77716100	54161		HR - BACKGROUND & PHYSICALS	-	-	-	-	-	-	100
77716100	54162		HR - ADVERTISING	-	-	-	-	-	-	120
77716100	54163		HR - INTERVIEW SUPPLIES	-	-	-	-	-	-	9
77716100	54164		HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	-	30
77716100	54165		HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	-	12
77716100	54166		HR - DOT TESTING PROGRAM	-	-	-	-	-	-	18
77716100	55100		TELEPHONE	-	-	-	-	-	-	10
77716100	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	45
77716100	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	69
77716100	61410		RENT ALLOCATION	-	-	-	-	-	-	17
77716100	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	59
77716100	61425		ALLOCATED UTILITIES	-	-	-	-	-	-	13
77716100 Total		Human Resources Expenses		-	-	-	-	-	-	4,102
INFORMATION TECHNOLOGY EXPENSES										
77722900	51110		REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,305
77722900	51120		NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	480
77722900	51210		RETIREMENT (PERS)	-	-	-	-	-	-	911
77722900	51220		INSURANCE	-	-	-	-	-	-	796
77722900	51230		WORKERS COMP	-	-	-	-	-	-	197
77722900	51240		MEDICARE	-	-	-	-	-	-	57
77722900	51250		UNEMPLOYMENT	-	-	-	-	-	-	53

City of Ukiah Operating Budget
Airport Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
77722900	51260		FICA	-	-	-	-	-	-	30
77722900	51290		CELL PHONE	-	-	-	-	-	-	24
77722900	52100		CONTRACTED SERVICES	-	-	-	-	-	-	2,600
77722900	54100		SUPPLIES	-	-	-	-	-	-	1,000
77722900	54101		POSTAGE	-	-	-	-	-	-	5
77722900	54320		SOFTWARE	-	-	-	-	-	-	2,500
77722900	55100		TELEPHONE	-	-	-	-	-	-	100
77722900	56120		EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	720
77722900	57100		CONFERENCE & TRAINING	-	-	-	-	-	-	350
77722900	57300		MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	16
77722900	61410		RENT ALLOCATION	-	-	-	-	-	-	180
77722900	61420		BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	40
77722900 Total		Information Technology Expenses		-	-	-	-	-	-	13,364
INFORMATION TECHNOLOGY FIXED ASSETS										
77722900	80100		MACHINERY & EQUIPMENT	-	-	-	-	-	-	3,000
77722900 Total		Information Technology Fixed Assets		-	-	-	-	-	-	3,000
AIRPORT OPERATIONS EXPENSES										
77725200	51110		REGULAR SALARIES & WAGES	122,464	128,825	118,367	163,763	199,693	180,000	193,908
77725200	51120		NON-REGULAR SALARIES & WAGES	53,085	53,635	55,738	27,629	-	-	-
77725200	51130		OVERTIME SALARIES & WAGES	513	1,373	988	3,396	2,000	1,600	2,159
77725200	51150		ACCRUED SALARIES & BENEFITS	(1,304)	1,327	(497)	4,845	-	-	-
77725200	51210		RETIREMENT (PERS)	20,607	24,800	31,032	38,317	41,376	41,376	53,540
77725200	51220		INSURANCE	42,993	42,056	43,937	44,421	43,244	43,244	47,780
77725200	51230		WORKERS COMP	7,236	7,588	7,573	8,718	11,310	11,310	10,030
77725200	51240		MEDICARE	2,453	2,689	2,572	2,805	2,756	2,756	2,674
77725200	51250		UNEMPLOYMENT	279	1,898	1,838	2,017	2,028	2,028	2,392
77725200	51260		FICA	2,784	2,631	2,956	2,572	2,592	2,592	-
77725200	51290		CELL PHONE STIPEND	-	-	-	150	1,008	1,008	1,008
77725200	52100		CONTRACTED SERVICES	14,909	8,424	14,152	13,935	10,730	8,700	8,700
77725200	52528		LIABILITY INSURANCE	-	-	-	4,830	8,000	8,000	8,000
77725200	54100		SUPPLIES	10,771	8,605	14,404	16,012	14,000	14,000	14,000
77725200	54101		POSTAGE	162	158	73	294	400	200	300
77725200	55100		TELEPHONE	2,645	2,641	2,575	2,730	2,500	2,500	2,500
77725200	55210		UTILITIES	24,762	23,019	23,602	26,117	25,000	25,000	25,000
77725200	56110		CITY GARAGE - PARTS	1,786	405	280	311	514	514	514
77725200	56111		CITY GARAGE - LABOR	10,711	10,801	7,464	8,311	13,723	13,723	13,723
77725200	56120		EQUIPMENT MAINTENANCE & REPAIR	42	-	51	240	200	200	200
77725200	56130		EXTERNAL SERVICES	5,601	7,322	5,933	7,422	4,000	4,000	400
77725200	56210		FUEL & FLUIDS	32,672	4,338	5,863	3,746	5,000	3,500	5,000
77725200	56300		BUILDING MAINT. & REPAIR	30,652	34,159	29,928	29,742	50,000	50,000	50,000
77725200	57100		CONFERENCE & TRAINING	4,317	1,398	3,643	3,227	5,000	5,000	5,000
77725200	57300		MEMBERSHIPS & SUBSCRIPTIONS	155	85	355	395	800	400	800
77725200	58401		AVIATION FUEL	492,666	599,825	787,280	1,057,383	954,800	789,511	761,500
77725200	59100		PROPERTY TAXES PAID	1,072	1,070	1,082	1,108	1,072	1,072	1,072
77725200	59101		FEES	-	-	-	-	-	1,244	1,244
77725200	61100		GENERAL GOVERNMENT ALLOCATION	51,933	50,298	50,795	68,856	68,856	68,856	-

**City of Ukiah Operating Budget
Airport Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
77725200	61200		PURCHASING ALLOCATION	2,335	1,821	1,750	2,089	1,921	1,921	-
77725200	61300		BILLING & COLLECTION ALLOCATION	12,945	11,740	10,228	11,176	12,487	12,487	-
77725200	61500		INSURANCE ALLOCATION	25,542	24,679	24,729	18,375	18,375	18,375	-
77725200 Total			Airport Operations Expenses	976,786	1,057,610	1,248,688	1,574,932	1,503,385	1,315,117	1,211,444
AIRPORT OPERATIONS FIXED ASSETS										
77725200	80100	13021	MACHINERY & EQUIPMENT	-	-	-	-	105,000	-	200,000
77725200	80100	13022	MACHINERY & EQUIPMENT	-	-	-	-	203,558	204,000	-
77725200 Total			Airport Operations Fixed Assets	-	-	-	-	308,558	204,000	200,000
AIRPORT OPERATIONS TRANSFERS										
77725200	94400		DEPRECIATION	66,053	66,053	63,169	63,252	-	-	-
77725200 Total			Airport Operations Transfers	66,053	66,053	63,169	63,252	-	-	-
AIRPORT CAPITAL IMPROVEMENT FUND REVENUE										
77800000	43173	13044	CALTRANS	-	-	-	-	(3,750)	-	-
77800000	43190		STATE OTHER	(18,222)	-	-	-	-	-	-
77800000	43291		FAA CAP IMPROVEMENT GR 3-06-26	(11,827)	-	-	-	-	-	-
77800000	43292		FAA CAP IMPROVEMENT GR 3-06-26	(553,859)	(1)	-	-	-	-	-
77800000	43299	13044	FAA GRANT	-	-	-	-	(75,000)	(75,000)	-
77800000 Total			Airport Capital Improvement Fund Revenue	(583,908)	(1)	-	-	(78,750)	(75,000)	-
FAA GRANT EXPENSES										
77817411	52100		CONTRACTED SERVICES	12,486	-	-	-	-	-	-
77817411	52100	13044	CONTRACTED SERVICES	587,150	-	-	-	83,333	83,333	-
77817411 Total			FAA Grant Expenses	599,636	-	-	-	83,333	83,333	-
SPECIAL AVIATION FUND REVENUE										
77900000	43190		STATE OTHER	-	-	-	(30,000)	-	-	-
77900000	46110		INTEREST ON INVESTMENTS	2	1	1	(113)	(1)	(1)	-
77900000 Total			Special Aviation Fund Revenue	2	1	1	(30,113)	(1)	(1)	-

Electric Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

- 1) Electric Enterprise Utility Fund (800)- accounts for activities relating to the operation of the City's Electric system including generation and distribution.*
- 2) Electric Capital Projects Fund (801)- used to account for costs associated with large capital projects of the water fund.*
- 3) Electric Impact Fees (822)- accounts for connection charges paid by new users of the water system. Fees collected are to be used for future impacted Water System Capital Improvements.*
- 4) Public Benefit fund (806)- 2.85% of gross electric charges are to be used for public benefit.*



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

80026400

ELECTRIC ADMINISTRATION:

The Electric Utility Administration Division provides overall direction, leadership, organizational oversight, engineering, administrative support and procures for the Utility. Additionally, this Division develops the capital, operations and maintenance budgets, establishes schedules, and implements department policies, goals and objectives, that include:

- Procures reliable power sources at the lowest practical cost for renewable energy and carbon markets in accordance with the Western Electric Coordinating Council (WECC), National Electric Reliability Corporation (NERC) and California Energy Commission (CEC).
- Provides distribution system engineering design and support services.
- Develops, acquires and monitors power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis. Purchase energy and capacity to close open positions consistent with the department's Risk Management and external mandates.
- Maintain the Energy Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with the Northern California Power Agency (NCPA) and other Joint Powers Agencies (JPA).
- Collect and translate load research data for system analysis, cost-of-service and time-of-use billing determinants.
- Monitor local electric and JPA capital projects and make recommendations for the project financing/refinancing.
- Provide overall management and strategic direction for the data and electric distribution systems.
- Represent the Department on a variety of commissions and committees related to Departmental resources.
- Maintain relationships on behalf of the Department with customers and outside organizations.
- Monitor and manage overall Department fiscal position.
- Responsible for Risk Management and Internal Compliance Programs



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

ELECTRIC DESIGN AND ENGINEERING:

- Secured 90% of the Utility's energy requirements through June 2015.
- Re-mapped entire electric system in AutoCad and developed new seamless mapping system
- Personnel trained on pole loading analysis software.
- Underground system designed for Ukiah High School and surrounding areas.
- Circuit No.204 designed for South Airport Blvd. feeder.
- Designed primary switching and back feed for Oak Manor Subdivision.
- System designed for Perkins Street Underground project.
- Performed internal engineering, inspection and oversight for construction projects with significant savings to electric ratepayers.
- Purchased natural gas for the Lodi Energy Center.
- Evaluated renewable energy resources and applied for Historic Renewable Energy Credits (REC's).
- Completed yearly REC reporting to the CEC.
- Participated in the sales of Freely Allocated Carbon credits.
- Purchased Carbon Credits for Lodi Energy Center and Market coverage.
- Continued Public Benefits rebate programs and CFL Direct Install and Refrigerator Recycling Programs.

HYDROELECTRIC PLAND:

- Re-alignment of turbine generator No.1 completed!
- Replacement of Hydro Unit No.2 governor hydraulic pump completed.
- Reworked/replaced Hydro Unit No.1 air filtration system.

ORCHARD SUBSTATION:

- Reconfigured 2000 amp 12 kV switch.
- Double tested transformer No.1 bushings.



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15

- Improve SCADA communication to field personnel.
- Recruit vacant positions.
- Continue NERC and FERC regulatory compliance.
- Complete cost of service analysis and prepare new rate case.
- Evaluate potential value of carbon offsets and renewable energy.
- Acquire carbon credits per State mandates.
- Rebuild Tainter Valve seals
- Design and install replacement turbine-generator grating.

PUBLIC BENEFITS:

- Develop a commercial marketing plan for energy conservation and education.
- Develop a New Business interest rate buy down loan program.

RELATED COST CENTERS

80026310 – Power Resources
80026330 – Hydroelectric Plant
80026400 – Electric Administration
80026430 – Inter Departmental Charges
80626500 – Public Benefits



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

80026400 Electric Administration

51110 Salaries, Regular

1 Electric Utility Director	100%
1 Assistant Electric Utility Director	100%
1 Electrical Distribution Supervisor	100%
1 Electrical Supervisor	100%
1 Administrative Assistant/Compliance Officer	

51120 Salaries, Non-Regular

Engineering Design Support	100%
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80026330 Hydro Electric Plant

51110 Salaries, Regular

1 Electric Utility Tech I (45% Substation, 50% Metering)	5%
1 Electric Utility Tech II (45% Substation, 50% Metering)	5%

80626500 Public Benefit

51110 Salaries, Regular

1 Director of Finance (90% Finance, 5% Purchasing)	5%
1 Accounts Payable Specialist (98% Finance)	2%
1 Accountant (80% Finance, 15% Economic Development)	5%

80026430 Interdepartmental Charges

51110 Salaries, Regular

1 Senior Management Analyst (85% Human Resources)	15%
1 Utility Service Team Leader (60% Electric)	40%
1 Meter Reader (60% Electric)	40%
1 Meter Reader/Part-time 32 hour (60% Electric)	40%

51120 Salaries, Non-Regular

2 On-Call Meter Reader (1,000 hours each) (60% Electric)	40%
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Electric Enterprise Operating Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
Electric Revenues:									
Charges for Services:									
Domestic Lighting	\$ 5,171,514	\$ 5,140,030	\$ 5,135,950	\$ 5,111,546	\$ 5,432,543	\$ 5,432,543	\$ 5,541,194	\$ 108,651	102%
Commercial Lighting	8,550,908	8,478,381	8,519,949	8,456,602	8,888,000	8,888,000	9,065,760	177,760	102%
Municipal Lighting	819,689	944,084	767,553	786,728	840,840	840,840	840,840	-	100%
Private Lighting	12,783	12,488	12,521	12,992	12,500	12,500	12,500	-	100%
Electric Service Charges	35,134	32,941	33,026	35,162	30,000	30,000	30,225	225	101%
Utility Development Costs	75,282	39,669	5,689	10,089	30,000	120,000	30,000	(90,000)	100%
Sales of Property	11,127	498	70,126	1,467	-	-	-	-	0%
Reimbursable Jobs	37,605	242,477	1,244,067	172,260	70,000	70,000	70,000	-	100%
Interest on Investments	499,173	306,379	102,051	91,776	81,505	81,505	81,509	4	100%
Rental	3,600	-	-	-	-	-	-	-	0%
Miscellaneous	4,716	9,629	9,811	21,818	5,000	5,000	5,000	-	100%
Cap and Trade - EUD	-	-	-	121,065	-	400,000	400,000	-	0%
Public Benefit Revenues	425,854	414,229	428,716	415,469	-	406,199	417,430	11,231	3%
Total Electric Operating Revenues	\$ 15,647,385	\$ 15,620,805	\$ 16,329,459	\$ 15,236,974	\$ 15,390,388	\$ 16,286,587	\$ 16,494,458	\$ 207,871	905%
Electric Operating Expenses:									
Electric:									
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,571	41,571	100%
City Clerk	-	-	-	-	-	-	13,340	13,340	100%
City Manager	-	-	-	-	-	-	39,346	39,346	100%
Non Departmental	-	-	-	-	-	-	90,802	90,802	100%
Finance - Accounting	-	-	-	-	-	-	393,028	393,028	100%
City Attorney	-	-	-	-	-	-	25,410	25,410	100%
Treasury Management	-	-	-	-	-	-	32,420	32,420	100%
Human Resources	-	-	-	-	-	-	49,067	49,067	100%
Information Technology	-	-	-	-	-	-	200,938	200,938	100%
Electric Distribution	-	-	-	79,224	-	75,984	-	(75,984)	-100%
Electric Overhead	710,037	842,206	750,284	810,233	944,039	787,372	887,273	99,901	83%
Electric Underground	473,446	553,877	609,228	862,732	850,800	736,292	827,923	91,631	87%
Electric Substation	137,710	274,637	257,064	170,973	232,905	219,979	229,969	9,990	94%
Electric Metering	91,559	125,507	147,194	152,586	153,184	171,744	178,022	6,278	112%
Electric Generation	9,185,938	6,517,362	7,156,128	7,982,892	10,114,800	10,114,800	8,120,351	(1,994,449)	100%
Hydroelectric	78,706	81,082	109,484	249,390	144,753	120,825	141,543	20,718	83%
Electric Administration	745,580	808,396	826,195	851,673	1,033,401	888,561	1,024,339	135,778	86%
Electric General Admin	-	-	-	(6,033)	-	-	128,237	128,237	100%
Interdepartmental Charges	2,113,248	2,147,189	2,165,812	2,071,553	2,297,593	2,205,077	1,262,453	(942,624)	96%
Sub Total Electric Operating Expenses	\$ 13,536,224	\$ 11,350,256	\$ 12,021,389	\$ 13,225,223	\$ 15,771,475	\$ 15,320,634	\$ 13,686,032	(1,634,602)	97%
Public Benefit Expenses	\$ 464,041	\$ 695,504	\$ 1,142,972	\$ 590,480	\$ 1,042,169	\$ 979,276	\$ 952,866		
Capital	\$ 1,959,223	\$ 2,067,301	\$ 1,881,825	\$ 236,853	\$ 1,344,318	\$ 1,341,000	\$ 5,082,000		
Total Electric Expenses	\$ 15,959,488	\$ 14,113,061	\$ 15,046,186	\$ 14,052,556	\$ 18,157,962	\$ 17,640,910	\$ 19,720,898		
<i>Increase (decrease) in reserve*</i>	\$ (312,103)	\$ (1,507,744)	\$ (1,283,273)	\$ (1,184,418)	\$ (2,767,574)	\$ (1,354,323)	\$ (3,226,440)		

City of Ukiah Operating Budget
Electric Enterprise Fund Detail for Fiscal Year 2014/2015

CITY COUNCIL EXPENSES

80010000	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	8,470
80010000	51220	INSURANCE	-	-	-	-	-	10,124
80010000	51230	WORKERS COMP	-	-	-	-	-	788
80010000	51240	MEDICARE	-	-	-	-	-	120
80010000	51260	FICA	-	-	-	-	-	506
80010000	54100	SUPPLIES	-	-	-	-	-	1,280
80010000	54101	POSTAGE	-	-	-	-	-	16
80010000	55100	TELEPHONE	-	-	-	-	-	128
80010000	57100	CONFERENCE & TRAINING	-	-	-	-	-	800
80010000	61410	RENT ALLOCATION	-	-	-	-	-	3,754
80010000	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	12,732
80010000	61425	ALLOCATED UTILITIES	-	-	-	-	-	2,853
80010000 Total	City Council Expenses		-	-	-	-	-	41,571

CITY CLERK EXPENSES

80011100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	5,116
80011100	51210	RETIREMENT (PERS)	-	-	-	-	-	1,430
80011100	51220	INSURANCE	-	-	-	-	-	1,541
80011100	51230	WORKERS COMP	-	-	-	-	-	280
80011100	51240	MEDICARE	-	-	-	-	-	71
80011100	51250	UNEMPLOYMENT	-	-	-	-	-	68
80011100	52100	CONTRACTED SERVICES	-	-	-	-	-	1,540
80011100	52150	LEGAL SERVICES/EXPENSES	-	-	-	-	-	950
80011100	54100	SUPPLIES	-	-	-	-	-	250
80011100	54101	POSTAGE	-	-	-	-	-	10
80011100	55100	TELEPHONE	-	-	-	-	-	35
80011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	25
80011100	57100	CONFERENCE & TRAINING	-	-	-	-	-	230
80011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	27
80011100	61410	RENT ALLOCATION	-	-	-	-	-	393
80011100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	1,332
80011100	61425	ALLOCATED UTILITIES	-	-	-	-	-	41
80011100 Total	City Clerk Expenses		-	-	-	-	-	13,340

CITY MANAGER EXPENSES

80012100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	26,775
80012100	51210	RETIREMENT (PERS)	-	-	-	-	-	7,805
80012100	51220	INSURANCE	-	-	-	-	-	2,838
80012100	51230	WORKERS COMP	-	-	-	-	-	1,245
80012100	51240	MEDICARE	-	-	-	-	-	386
80012100	51250	UNEMPLOYMENT	-	-	-	-	-	297
80012100 Total	City Manager Expenses		-	-	-	-	-	39,346

MISCELLANEOUS GENERAL GOV EXPENSES

80012400	61500	INSURANCE ALLOCATION	-	-	-	-	-	90,802
80012400 Total	Miscellaneous General Gov Expenses		-	-	-	-	-	90,802

ACCOUNTING EXPENSES

80013400	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	63,374
80013400	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	17,000

City of Ukiah Operating Budget
Electric Enterprise Fund Detail for Fiscal Year 2014/2015

80013400	51210	RETIREMENT (PERS)	-	-	-	-	-	17,245
80013400	51220	INSURANCE	-	-	-	-	-	11,677
80013400	51230	WORKERS COMP	-	-	-	-	-	3,136
80013400	51240	MEDICARE	-	-	-	-	-	942
80013400	51250	UNEMPLOYMENT	-	-	-	-	-	751
80013400	51290	CELL PHONE STIPEND	-	-	-	-	-	102
80013400	52100	CONTRACTED SERVICES	-	-	-	-	-	16,560
80013400	54100	SUPPLIES	-	-	-	-	-	1,700
80013400	54101	POSTAGE	-	-	-	-	-	520
80013400	55100	TELEPHONE	-	-	-	-	-	240
80013400	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	400
80013400	57100	CONFERENCE & TRAINING	-	-	-	-	-	1,000
80013400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	85
80013400	61200	PURCHASING ALLOCATION	-	-	-	-	-	88,783
80013400	61300	BILLING & COLLECTION ALLOCATION	-	-	-	-	-	165,485
80013400	61410	RENT ALLOCATION	-	-	-	-	-	782
80013400	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	2,652
80013400	61425	ALLOCATED UTILITIES	-	-	-	-	-	594
80013400 Total	Accounting Expenses		-	-	-	-	-	393,028
CITY ATTORNEY EXPENSES								
80014000	52100	CONTRACTED SERVICES	-	-	-	-	-	25,200
80014000	55100	TELEPHONE	-	-	-	-	-	42
80014000	57100	CONFERENCE & TRAINING	-	-	-	-	-	168
80014000 Total	City Attorney Expenses		-	-	-	-	-	25,410
TREASURY MANAGEMENT EXPENSES								
80015100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	1,368
80015100	51220	INSURANCE	-	-	-	-	-	467
80015100	51230	WORKERS COMP	-	-	-	-	-	78
80015100	51240	MEDICARE	-	-	-	-	-	21
80015100	51260	FICA	-	-	-	-	-	86
80015100	52100	CONTRACTED SERVICES	-	-	-	-	-	30,400
80015100 Total	Treasury Management Expenses		-	-	-	-	-	32,420
HUMAN RESOURCES EXPENSES								
80016100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	27,213
80016100	51210	RETIREMENT (PERS)	-	-	-	-	-	7,324
80016100	51220	INSURANCE	-	-	-	-	-	2,392
80016100	51230	WORKERS COMP	-	-	-	-	-	1,231
80016100	51240	MEDICARE	-	-	-	-	-	387
80016100	51250	UNEMPLOYMENT	-	-	-	-	-	295
80016100	51290	CELL PHONE STIPEND	-	-	-	-	-	126
80016100	52100	CONTRACTED SERVICES	-	-	-	-	-	3,000
80016100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	720
80016100	54101	POSTAGE	-	-	-	-	-	108
80016100	54160	HR - SPECIAL SUPPLIES	-	-	-	-	-	240
80016100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	-	-	1,200
80016100	54162	HR - ADVERTISING	-	-	-	-	-	1,440
80016100	54163	HR - INTERVIEW SUPPLIES	-	-	-	-	-	108
80016100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	360

City of Ukiah Operating Budget
Electric Enterprise Fund Detail for Fiscal Year 2014/2015

80016100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	-	144
80016100	54166	HR - DOT TESTING PROGRAM	-	-	-	-	-	-	216
80016100	55100	TELEPHONE	-	-	-	-	-	-	120
80016100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	540
80016100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	826
80016100	61410	RENT ALLOCATION	-	-	-	-	-	-	209
80016100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	709
80016100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	159
80016100 Total	Human Resources Expenses		-	-	-	-	-	-	49,067

INFORMATION TECHNOLOGY EXPENSES

80022900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	49,537
80022900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	7,200
80022900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	13,642
80022900	51220	INSURANCE	-	-	-	-	-	-	11,914
80022900	51230	WORKERS COMP	-	-	-	-	-	-	2,905
80022900	51240	MEDICARE	-	-	-	-	-	-	790
80022900	51250	UNEMPLOYMENT	-	-	-	-	-	-	695
80022900	51260	FICA	-	-	-	-	-	-	447
80022900	51290	CELL PHONE	-	-	-	-	-	-	340
80022900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	39,000
80022900	54100	SUPPLIES	-	-	-	-	-	-	15,000
80022900	54101	POSTAGE	-	-	-	-	-	-	75
80022900	54320	SOFTWARE	-	-	-	-	-	-	37,500
80022900	55100	TELEPHONE	-	-	-	-	-	-	1,500
80022900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	10,800
80022900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	5,250
80022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	240
80022900	61410	RENT ALLOCATION	-	-	-	-	-	-	797
80022900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	2,701
80022900	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	605
80022900 Total	Information Technology Expenses		-	-	-	-	-	-	200,938

ELECTRIC DISTRIBUTION EXPENSES

80026100	51110	REGULAR SALARIES & WAGES	-	-	-	60,470	-	57,209	-
80026100	51210	RETIREMENT (PERS)	-	-	-	14,525	-	14,237	-
80026100	51220	INSURANCE	-	-	-	2,791	-	-	-
80026100	51230	WORKERS COMP	-	-	-	829	-	3,183	-
80026100	51240	MEDICARE	-	-	-	608	-	776	-
80026100	51250	UNEMPLOYMENT	-	-	-	-	-	579	-
80026100 Total	Electric Distribution Expenses		-	-	-	79,224	-	75,984	-

ELECTRIC OVERHEAD EXPENSES

80026110	51110	REGULAR SALARIES & WAGES	326,247	368,187	314,607	376,312	407,712	321,014	386,425
80026110	51120	NON-REGULAR SALARIES & WAGES	-	460	-	-	-	-	-
80026110	51130	OVERTIME SALARIES & WAGES	37,874	82,527	48,905	32,068	36,000	30,123	32,601
80026110	51140	STAND-BY SALARIES & WAGES	15,959	17,078	16,698	13,129	18,000	13,908	15,113
80026110	51210	RETIREMENT (PERS)	49,870	62,485	72,400	88,553	106,966	84,218	107,918
80026110	51220	INSURANCE	42,536	47,233	41,388	46,147	48,472	40,646	45,613
80026110	51230	WORKERS COMP	16,079	20,009	16,831	19,912	29,238	21,804	18,131
80026110	51240	MEDICARE	5,713	7,149	5,738	6,384	6,147	5,611	6,165

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80026110	51250	UNEMPLOYMENT	624	5,133	4,084	4,570	4,520	3,964	4,307
80026110	51260	FICA	123	2,330	-	-	-	-	-
80026110	51280	OVERTIME/CALLOUT MEALS	-	-	-	1,933	1,500	834	1,000
80026110	51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	-	2,000	2,000	1,000
80026110	51290	CELL PHONE STIPEND	-	-	-	-	254	250	-
80026110	52100	CONTRACTED SERVICES	39,839	112,215	100,569	118,458	159,600	140,000	150,000
80026110	54100	SUPPLIES	170,133	96,415	113,565	79,395	97,630	97,000	95,000
80026110	54102	SMALL TOOLS	5,040	4,883	3,289	5,556	6,000	6,000	6,000
80026110	57100	CONFERENCE & TRAINING	-	16,104	12,212	17,815	20,000	20,000	18,000
80026110 Total	Electric Overhead Expenses		710,037	842,206	750,284	810,233	944,039	787,372	887,273

ELECTRIC UNDERGROUND EXPENSES

80026120	51110	REGULAR SALARIES & WAGES	239,337	242,414	286,359	374,863	445,366	341,259	416,382
80026120	51130	OVERTIME SALARIES & WAGES	30,753	41,280	43,813	35,071	-	32,077	34,652
80026120	51140	STAND-BY SALARIES & WAGES	14,497	15,438	15,045	14,462	-	15,348	16,624
80026120	51210	RETIREMENT (PERS)	36,585	40,622	66,018	95,321	116,852	89,536	116,303
80026120	51220	INSURANCE	31,174	30,179	37,643	49,571	52,894	43,589	49,072
80026120	51230	WORKERS COMP	11,950	12,714	15,278	20,473	27,269	23,924	19,559
80026120	51240	MEDICARE	4,235	4,518	5,211	6,619	6,739	6,159	6,669
80026120	51250	UNEMPLOYMENT	461	3,247	3,709	4,737	4,968	4,350	4,662
80026120	51260	FICA	-	578	-	-	-	-	-
80026120	51280	OVERTIME/CALLOUT MEALS	-	-	-	1,810	2,000	2,770	2,000
80026120	51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	-	2,000	2,000	1,000
80026120	51290	CELL PHONE STIPEND	-	-	-	-	282	280	-
80026120	52100	CONTRACTED SERVICES	5,176	7,524	4,708	11,553	22,300	15,000	60,000
80026120	54100	SUPPLIES	94,408	151,036	126,635	245,348	150,130	140,000	80,000
80026120	54102	SMALL TOOLS	4,869	2,799	3,810	2,014	5,000	5,000	6,000
80026120	57100	CONFERENCE & TRAINING	-	1,528	1,000	890	15,000	15,000	15,000
80026120 Total	Electric Underground Expenses		473,446	553,877	609,228	862,732	850,800	736,292	827,923

ELECTRIC SUBSTATION EXPENSES

80026130	51110	REGULAR SALARIES & WAGES	81,612	101,315	101,527	73,319	79,824	76,414	79,824
80026130	51120	NON-REGULAR SALARIES & WAGES	-	71,693	16,357	3,000	-	-	-
80026130	51130	OVERTIME SALARIES & WAGES	10,907	12,908	9,727	13,027	15,000	3,191	3,454
80026130	51140	STAND-BY SALARIES & WAGES	1,773	2,607	16,198	14,722	18,000	17,212	18,567
80026130	51150	ACCRUED SALARIES & BENEFITS	10,639	17,755	30,072	(23,553)	-	-	-
80026130	51210	RETIREMENT (PERS)	11,975	22,152	26,999	18,831	20,943	20,049	22,314
80026130	51220	INSURANCE	10,222	12,745	12,746	8,917	8,843	8,648	8,843
80026130	51230	WORKERS COMP	3,873	7,674	6,094	4,726	7,512	5,817	3,733
80026130	51240	MEDICARE	1,363	2,717	1,443	793	553	711	543
80026130	51250	UNEMPLOYMENT	149	2,065	1,480	1,095	883	1,058	883
80026130	51260	FICA	618	3,067	-	425	-	-	-
80026130	51280	OVERTIME/CALLOUT MEALS	-	-	-	8	-	50	-
80026130	51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	1,257	2,000	2,000	1,000
80026130	51290	CELL PHONE STIPEND	-	-	-	41	308	330	308
80026130	52100	CONTRACTED SERVICES	-	1,743	6,307	20,794	49,000	49,000	55,000
80026130	54100	SUPPLIES	4,428	7,884	22,418	21,353	15,039	20,000	20,000
80026130	54102	SMALL TOOLS	-	5,984	2,047	2,896	6,000	6,000	6,000
80026130	55100	TELEPHONE	151	238	1,969	2,235	2,000	2,000	2,000
80026130	57100	CONFERENCE & TRAINING	-	2,089	789	6,440	6,000	6,000	6,000
80026130	59100	PROPERTY TAXES PAID	-	-	-	648	1,000	1,000	1,000

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80026130	59101	FEES	-	-	892	-	-	500	500
80026130 Total	Electric Substation Expenses		137,710	274,637	257,064	170,973	232,905	219,979	229,969
REIMBURSABLE WORK FOR OTHERS EXPENSES									
80026140	51110	REGULAR SALARIES & WAGES	29,380	29,739	76,256	(31)	-	-	-
80026140	51130	OVERTIME SALARIES & WAGES	3,795	5,081	9,239	38	-	-	-
80026140	51140	STAND-BY SALARIES & WAGES	1,773	1,898	1,855	38	-	-	-
80026140	51210	RETIREMENT (PERS)	4,491	4,980	17,766	(8)	-	-	-
80026140	51220	INSURANCE	3,828	3,701	10,282	166	-	-	-
80026140	51230	WORKERS COMP	1,468	1,561	3,938	9	-	-	-
80026140	51240	MEDICARE	520	554	1,359	3	-	-	-
80026140	51250	UNEMPLOYMENT	56	399	956	2	-	-	-
80026140	51260	FICA	-	72	-	-	-	-	-
80026140	52100	CONTRACTED SERVICES	3,850	2,400	-	-	-	-	-
80026140	54100	SUPPLIES	17,271	14,185	8,232	2,114	-	-	-
80026140 Total	Reimbursable Work For Others Expenses		66,432	64,570	129,884	2,331	-	-	-
ELECTRIC METERING EXPENSES									
80026200	51110	REGULAR SALARIES & WAGES	60,635	70,757	79,787	81,500	88,695	84,906	88,695
80026200	51130	OVERTIME SALARIES & WAGES	113	144	4,808	10,162	-	3,546	3,886
80026200	51140	STAND-BY SALARIES & WAGES	2,593	143	15,936	16,315	-	19,125	20,726
80026200	51210	RETIREMENT (PERS)	9,210	12,305	18,654	20,932	23,271	22,277	24,795
80026200	51220	INSURANCE	7,575	8,583	9,841	9,852	9,826	9,609	9,826
80026200	51230	WORKERS COMP	2,602	2,929	4,218	4,934	5,440	6,463	4,154
80026200	51240	MEDICARE	-	-	702	770	618	790	606
80026200	51250	UNEMPLOYMENT	100	748	1,024	1,139	992	1,175	992
80026200	51280	OVERTIME/CALLOUT MEALS	-	-	-	18	-	13	-
80026200	51290	CELL PHONE STIPEND	-	-	-	45	342	340	342
80026200	54100	SUPPLIES	5,269	26,457	11,794	6,568	10,000	9,500	10,000
80026200	54102	SMALL TOOLS	127	-	42	-	8,000	8,000	8,000
80026200	55100	TELEPHONE	289	265	308	249	-	-	-
80026200	57100	CONFERENCE & TRAINING	3,045	3,175	80	100	6,000	6,000	6,000
80026200 Total	Electric Metering Expenses		91,559	125,507	147,194	152,586	153,184	171,744	178,022
ELECTRIC GENERATION EXPENSES									
80026300	58101	NCPA PLANT GENERATION	4,344,287	3,431,158	3,319,700	4,654,365	4,813,355	4,813,355	1,118,247
80026300	58102	NCPA POWER PURCHASES	3,581,753	1,939,078	2,390,003	3,244,494	1,854,018	1,854,018	4,637,345
80026300	58103	NCPA TRANSMISSION	1,252,324	1,517,987	1,588,536	1,450,124	2,017,986	2,017,986	1,855,292
80026300	58104	NCPA MANAGEMENT SERVICES	661,418	472,939	403,743	564,340	557,383	557,383	493,471
80026300	58105	NCPA THIRD PARTY SALES	(653,844)	(843,800)	(545,854)	(1,930,431)	872,058	872,058	(1,408)
80026300	58106	NCPA PASS THROUGH COSTS	-	-	-	-	-	-	17,404
80026300 Total	Electric Generation Expenses		9,185,938	6,517,362	7,156,128	7,982,892	10,114,800	10,114,800	8,120,351
HYDROELECTRIC EXPENSES									
80026330	51110	REGULAR SALARIES & WAGES	29,817	13,243	8,478	8,150	8,871	8,491	8,871
80026330	51120	NON-REGULAR SALARIES & WAGES	-	20,691	1,899	-	-	-	-
80026330	51130	OVERTIME SALARIES & WAGES	244	991	592	1,016	3,000	355	432
80026330	51140	STAND-BY SALARIES & WAGES	-	79	1,593	1,631	2,000	1,913	2,159
80026330	51210	RETIREMENT (PERS)	861	2,128	2,259	2,093	2,328	2,228	2,480
80026330	51220	INSURANCE	1,029	1,544	1,024	985	983	961	983
80026330	51230	WORKERS COMP	1,206	1,405	525	493	945	646	418

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80026330	51240	MEDICARE	386	458	103	77	63	79	62
80026330	51250	UNEMPLOYMENT	46	342	128	114	103	117	103
80026330	51260	FICA	1,295	1,011	-	-	-	-	-
80026330	51280	OVERTIME/CALLOUT MEALS	-	-	-	1	-	1	-
80026330	51290	CELL PHONE STIPEND	-	-	-	5	35	35	35
80026330	52100	CONTRACTED SERVICES	21,922	25,531	69,221	218,695	80,425	60,000	80,000
80026330	54100	SUPPLIES	12,127	3,401	10,343	7,799	10,000	10,000	10,000
80026330	54102	SMALL TOOLS	-	1,975	2,967	2,168	6,000	6,000	6,000
80026330	55100	TELEPHONE	2,572	2,521	2,516	2,557	3,000	3,000	3,000
80026330	56120	EQUIPMENT MAINTENANCE & REPAIR	699	-	-	695	10,000	10,000	10,000
80026330	57100	CONFERENCE & TRAINING	-	-	-	2,910	6,000	6,000	6,000
80026330	59100	PROPERTY TAXES PAID	6,500	5,761	7,837	-	1,000	1,000	1,000
80026330	59101	FEES	-	-	-	-	10,000	10,000	10,000
80026330 Total	Hydroelectric Expenses		78,706	81,082	109,484	249,390	144,753	120,825	141,543

ELECTRIC ADMINISTRATION EXPENSES

80026400	51110	REGULAR SALARIES & WAGES	455,371	435,886	453,250	404,619	396,711	306,174	426,710
80026400	51120	NON-REGULAR SALARIES & WAGES	-	-	-	51,543	88,000	116,071	88,000
80026400	51130	OVERTIME SALARIES & WAGES	1,326	62	10	841	2,000	1,305	1,403
80026400	51210	RETIREMENT (PERS)	59,537	70,762	97,235	96,391	104,086	63,980	116,918
80026400	51220	INSURANCE	55,833	59,581	65,130	50,705	32,155	36,118	35,334
80026400	51230	WORKERS COMP	18,409	18,755	20,076	20,931	26,840	25,216	22,696
80026400	51240	MEDICARE	5,562	6,537	6,831	6,686	6,552	6,125	7,314
80026400	51250	UNEMPLOYMENT	702	4,782	4,873	4,859	4,852	4,855	5,407
80026400	51260	FICA	4,780	3,548	3,315	5,005	5,456	7,196	5,456
80026400	51290	CELL PHONE STIPEND	-	-	-	266	1,224	1,600	1,788
80026400	52100	CONTRACTED SERVICES	49,146	58,494	72,806	66,037	183,397	120,000	150,000
80026400	52180	SECURITY SERVICES	336	294	294	294	600	850	600
80026400	54100	SUPPLIES	33,090	48,530	26,926	26,096	20,000	20,000	25,000
80026400	54101	POSTAGE	656	314	592	512	800	800	800
80026400	55100	TELEPHONE	7,361	6,849	6,766	7,374	3,000	5,000	5,000
80026400	55210	UTILITIES	7,897	9,692	10,230	10,319	8,000	8,000	8,000
80026400	56120	EQUIPMENT MAINTENANCE & REPAIR	354	-	140	5,346	10,063	9,000	10,000
80026400	56130	EXTERNAL SERVICES	-	-	-	11,414	20,000	20,000	9,500
80026400	56210	FUEL & FLUIDS	-	-	-	(41)	32,000	32,000	28,000
80026400	56300	BUILDING MAINT. & REPAIR	-	-	-	6,114	8,276	8,300	-
80026400	57100	CONFERENCE & TRAINING	33,763	27,375	29,311	20,146	32,676	30,000	35,000
80026400	57300	MEMBERSHIPS & SUBSCRIPTIONS	8,531	11,158	12,003	24,879	26,000	26,000	29,000
80026400	59400	OTHER EXPENSES	-	-	-	14,134	-	19,257	-
80026400	61300	BILLING & COLLECTION ALLOCATION	-	45,193	-	-	-	-	-
80026400	61410	RENT ALLOCATION	2,494	129	8,626	11,036	11,035	11,035	2,410
80026400	61420	BUILDING MAINTENANCE ALLOCATION	431	456	7,781	8,014	8,118	8,118	8,172
80026400	61425	ALLOCATED UTILITIES	-	-	-	1,561	1,561	1,561	1,831
80026400	61430	CORP YARD ALLOCATION	-	-	-	(3,407)	-	-	-
80026400 Total	Electric Administration Expenses		745,580	808,396	826,195	851,673	1,033,401	888,561	1,024,339

ELECTRIC ADMINISTRATION FIXED ASSETS

80026400	80100	MACHINERY & EQUIPMENT	2,062	-	5,273	30,223	30,000	30,000	30,000
80026400	80230	INFRASTRUCTURE	-	190	-	-	-	-	1,800,000
80026430	80100	MACHINERY & EQUIPMENT	-	-	7,871	-	-	-	-
80026330	80100	MACHINERY & EQUIPMENT	-	1,628	6,269	5,991	125,000	125,000	-

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80026200	80100	MACHINERY & EQUIPMENT	17,517	-	-	9,039	14,000	14,000	2,010,000
80026130	80100	MACHINERY & EQUIPMENT	383,033	183,098	-	22,939	10,000	10,000	2,000
80026130	80200	BUILDINGS ACQUISITION	-	12,799	-	-	-	-	25,000
80026130	80230	INFRASTRUCTURE	1,082,230	1,562,696	743,618	58,872	50,111	40,000	25,000
80026120	80100	MACHINERY & EQUIPMENT	2,822	-	-	-	-	-	-
80026120	80230	INFRASTRUCTURE	-	237,480	400,303	109,789	72,530	240,000	675,000
80026110	80100	MACHINERY & EQUIPMENT	471,558	-	-	-	572,677	412,000	45,000
80026110	80230	INFRASTRUCTURE	-	69,410	718,492	-	470,000	470,000	425,000
80022900	80100	MACHINERY & EQUIPMENT	-	-	-	-	-	-	45,000
80026400 Total	Electric Administration Fixed Assets		1,959,223	2,067,301	1,881,825	236,853	1,344,318	1,341,000	5,082,000

ELECTRIC GENERAL ADMINISTRATION EXPENSES

80026410	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	95,544
80026410	51210	RETIREMENT (PERS)	-	-	-	-	-	-	26,709
80026410	51230	WORKERS COMP	-	-	-	-	-	-	3,780
80026410	51240	MEDICARE	-	-	-	-	-	-	1,304
80026410	51250	UNEMPLOYMENT	-	-	-	-	-	-	900
80026410	52100	CONTRACTED SERVICES	-	-	-	438	-	-	-
80026410	54100	SUPPLIES	-	-	-	(13)	-	-	-
80026410	55210	UTILITIES	-	-	-	(344)	-	-	-
80026410	56300	BUILDING MAINT. & REPAIR	-	-	-	(6,114)	-	-	-
80026410 Total	Electric General Administration Expenses		-	-	-	(6,033)	-	-	128,237

INTERDEPARTMENTAL CHARGES EXPENSES

80026430	51110	REGULAR SALARIES & WAGES	99,025	111,494	83,976	90,444	92,796	83,791	91,893
80026430	51120	NON-REGULAR SALARIES & WAGES	21,121	17,479	8,854	10,870	11,292	13,308	11,292
80026430	51130	OVERTIME SALARIES & WAGES	-	-	104	21	-	27	14,357
80026430	51210	RETIREMENT (PERS)	14,545	19,092	19,728	22,832	24,347	16,750	25,687
80026430	51220	INSURANCE	19,586	22,979	16,329	17,628	18,379	16,432	18,499
80026430	51230	WORKERS COMP	4,995	5,417	4,022	4,547	5,922	6,118	5,096
80026430	51240	MEDICARE	1,528	1,773	1,407	1,515	1,537	1,141	1,507
80026430	51250	UNEMPLOYMENT	192	1,363	976	1,058	1,075	1,112	1,211
80026430	51260	FICA	584	517	549	653	700	825	700
80026430	51290	CELL PHONE STIPEND	-	-	-	175	403	400	403
80026430	55100	TELEPHONE	1,048	851	667	364	850	500	500
80026430	55210	UTILITIES	2,140	2,119	1,593	518	-	-	-
80026430	56110	CITY GARAGE - PARTS	774	1,274	1,625	1,339	1,627	1,500	1,500
80026430	56111	CITY GARAGE - LABOR	6,909	33,998	43,399	35,750	43,431	35,000	40,000
80026430	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	669	2,500	3,000	3,000
80026430	56130	EXTERNAL SERVICES	67,834	19,994	24,169	8,480	20,000	20,000	-
80026430	56210	FUEL & FLUIDS	24,896	27,725	30,423	33,408	32,000	-	-
80026430	57100	CONFERENCE & TRAINING	5,001	5,148	5,352	1,784	5,562	-	-
80026430	59102	FRANCHISE FEES	1,058,782	1,030,115	1,065,910	1,029,127	1,150,000	1,150,000	1,000,000
80026430	59400	OTHER EXPENSES	85,702	71,379	115,332	13,313	30,000	-	-
80026430	61100	GENERAL GOVERNMENT ALLOCATION	237,426	334,373	335,674	340,643	350,015	350,015	-
80026430	61200	PURCHASING ALLOCATION	76,342	76,103	73,225	84,122	106,486	106,486	-
80026430	61300	BILLING & COLLECTION ALLOCATION	262,488	238,070	207,408	226,632	253,211	253,211	-
80026430	61410	RENT ALLOCATION	-	1,986	-	701	701	701	701
80026430	61420	BUILDING MAINTENANCE ALLOCATION	7,902	7,019	2,265	2,006	2,363	2,363	2,379
80026430	61425	ALLOCATED UTILITIES	-	-	-	454	454	454	533
80026430	61430	CORP YARD ALLOCATION	5,407	7,937	8,039	25,200	25,200	25,200	23,194

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80026430	61500	INSURANCE ALLOCATION	89,023	88,983	94,786	96,742	96,742	96,742	-
80026430	61700	DISPATCH	20,000	20,000	20,000	20,560	20,000	20,000	20,000
80026430 Total	Interdepartmental Charges Expenses		2,113,248	2,147,189	2,165,812	2,071,553	2,297,593	2,205,077	1,262,452
PUBLIC BENEFIT EXPENSES									
80626500	51110	REGULAR SALARIES & WAGES	49,594	40,367	38,350	33,198	59,829	22,761	43,175
80626500	51120	NON-REGULAR SALARIES & WAGES	-	146	-	-	-	2,843	-
80626500	51130	OVERTIME SALARIES & WAGES	-	-	3	-	-	49	-
80626500	51150	ACCRUED SALARIES & BENEFITS	539	(102)	40	(158)	-	-	-
80626500	51210	RETIREMENT (PERS)	7,765	7,215	9,038	8,320	15,697	5,767	11,969
80626500	51220	INSURANCE	9,384	6,288	7,439	5,215	3,463	517	1,365
80626500	51230	WORKERS COMP	2,036	1,687	1,641	1,483	3,312	1,509	1,790
80626500	51240	MEDICARE	721	592	566	461	869	338	609
80626500	51250	UNEMPLOYMENT	78	428	398	344	605	274	429
80626500	51260	FICA	-	-	-	-	-	258	-
80626500	51290	CELL PHONE STIPEND	-	-	-	-	-	-	29
80626500	52100	CONTRACTED SERVICES	384,740	630,651	1,077,579	124,192	41,433	50,000	40,000
80626500	52130	EDUCATIONAL & MARKETING MATL'S	-	-	-	956	15,000	15,000	15,000
80626500	52131	ASSISTANCE TO SENIORS	-	-	-	157,185	150,000	150,000	150,000
80626500	52132	EMERGENCY ASSISTANCE	-	-	-	21,490	61,000	61,000	61,000
80626500	52133	MONTHLY DISCOUNT PROGRAM	-	-	-	101,586	60,000	60,000	60,000
80626500	52134	CONTRACT ADMINISTRATION	-	-	-	-	13,000	-	13,000
80626500	52135	ENERGY CONSERVATION PROGRAM	-	-	-	77,418	350,000	350,000	300,000
80626500	52136	PHOTOVOLTAIC RATES/INCENTIVE	-	-	-	11,086	150,000	150,000	150,000
80626500	52137	PUBLIC BENEFITS PROGRAM MGMT	-	-	-	14,366	74,000	65,000	65,000
80626500	52138	NCPA PUBLIC BENEFITS PROGRAM	-	-	-	25,000	-	-	5,000
80626500	52139	RESEARCH, DEVELOPMENT & DEMO	-	-	-	-	30,000	30,000	30,000
80626500	54100	SUPPLIES	-	-	51	-	3,000	3,000	2,500
80626500	57100	CONFERENCE & TRAINING	-	-	-	-	2,000	2,000	2,000
80626500	61100	GENERAL GOVERNMENT ALLOCATION	4,446	3,989	4,138	4,234	4,250	4,250	-
80626500	61200	PURCHASING ALLOCATION	424	331	318	380	549	549	-
80626500	61300	BILLING & COLLECTION ALLOCATION	4,315	3,913	3,409	3,725	4,162	4,162	-
80626500 Total	Public Benefit Expenses		464,041	695,504	1,142,972	590,480	1,042,169	979,276	952,866

Parking District Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

1) Parking District Enterprise Fund (640)- accounts for the operation and maintenance of public, permitted, and timed parking facilities.

Parking Distric Fund

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015	Difference From Estimated FY 2014	%
General Government Revenues:									
<i>Taxes:</i>									
Property Tax	\$ 10,154	\$ 10,357	\$ 10,659	\$ 10,716	\$ 10,452	\$ 10,456	\$ 10,456	\$ -	0%
<i>Charges for Service:</i>									
Parking - Off Stree Permit	54,009	49,892	45,378	45,254	-	21,417	21,417	-	0%
Parking - On Street Permit	0	80	468	516	45,000	45,000	45,000	-	0%
Meters	6,724	6,457	5,316	4,895	-	3,848	3,850	2	0%
County Permits	12,178	12,262	10,128	4,863	5,000	5,000	-	(5,000)	-100%
Court Permits	3,391	3,658	5,348	8,300	5,500	5,500	5,500	-	0%
Fines	77,182	47,909	38,249	39,494	40,000	40,052	41,456	1,404	4%
<i>Other Revenues:</i>									
Interest on Investments	8,880	4,164	2,535	1,945	1,789	1,789	1,789	-	0%
Total Parking Revenues	\$ 172,518	\$ 134,779	\$ 118,081	\$ 115,983	\$ 107,741	\$ 133,062	\$ 129,468	\$ (3,594)	-3%
General Fund Operating Expenses:									
<i>Public Safety:</i>									
Parking Enforcement	\$ 137,755	\$ 159,625	\$ 154,666	\$ 160,541	\$ 164,126	\$ 164,126	\$ 114,468	\$ (49,658)	-30%
Sub Total Parking Enforcement	\$ 137,755	\$ 159,625	\$ 154,666	\$ 160,541	\$ 164,126	\$ 164,126	\$ 114,468	\$ (49,658)	-30%
Capital	-	-	-	-	15,000	15,000	15,000	-	0%
Increase (decrease) in reserve*	\$ 34,763	\$ (24,846)	\$ (36,585)	\$ (44,558)	\$ (71,385)	\$ (46,064)	\$ -		

City of Ukiah Operating Budget
Parking District Enterprise Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Estimated Year-End FY 2014	Budget FY 2015
POLICE PARKING ENFORCEMENT EXPENSES										
64020213	51150		ACCRUED SALARIES & BENEFITS	(88)	(264)	-	-	-	-	-
64020213	52100		CONTRACTED SERVICES	103,448	103,448	103,448	103,448	103,448	103,448	103,448
64020213	52301		PROPERTY TAX ADMIN FEE	141	140	153	157	200	200	200
64020213	54100		SUPPLIES	2,488	4,299	1,955	1,578	4,500	4,500	4,500
64020213	55100		TELEPHONE	212	242	238	180	200	200	200
64020213	55210		UTILITIES	4,917	5,712	6,177	7,510	5,405	5,405	5,405
64020213	61100		GENERAL GOVERNMENT ALLOCATION		21,673	21,080	24,194	24,194	24,194	-
64020213	61200		PURCHASING ALLOCATION	637	497	477	570	549	549	-
64020213	61300		BILLING & COLLECTION ALLOCATION	23,876	21,655	18,866	20,614	23,032	23,032	-
64020213	61500		INSURANCE ALLOCATION	1,749	1,748	1,862	1,883	1,883	1,883	-
64020213	94500		LEASE PAYMENTS	375	476	410	407	715	715	715
64020213 Total		Police Parking Enforcement Expenses		137,755	159,625	154,666	160,541	164,126	164,126	114,468
POLICE PARKING ENFORCEMENT FIXED ASSETS										
64020213	80100		MACHINERY & EQUIPMENT	-	-	-	-	15,000	15,000	15,000
64020213 Total		Police Parking Enforcement Fixed Assets		-	-	-	-	15,000	15,000	15,000

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Conference Center Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

1) Conference Center Fund (730) - accounts for maximizing the productivity of smaller meetings with single-purpose conference spaces as well as providing communication and information to visitors and residents.

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Conference Center Budget Fiscal Year 2014-15

73022600

CONFERENCE CENTER FUND

The Ukiah Valley Conference Center (UVCC) continues to operate successfully as a meeting focused event center while encouraging weekend events to maximize the use of the facility. In addition, full time tenant space is leased along School Street and within the internal office space. The Conference Center is a hub of commerce and connection, and now houses Visit Ukiah. The Conference Center also coordinates tenant activities at other City properties.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Secured Visit Ukiah as an anchor operating the front office; offering services to travelers and locals.
- Gained approximately a 20% increase in room rental revenue over prior year.
- For the last five years, the UVCC has operated at a high level of efficiency with a focus to reduce cost during the economic downturn.
- Continues to attract and provide space for some of Ukiah's most successful local retailers, legislative district offices, and nonprofits.
- Hosted the annual Waldorf School Annual Holiday Craft Fair which brought hundreds of people to UVCC and the downtown area.
- Significantly increased Holiday party bookings, improving the holiday calendar as a whole.
- Co-hosted two very successful Job Fairs with Mendocino Private Industry Council (MPIC).
- Reached 100% occupancy with fully leased office/retail space including office sharing to maximize usage of space.
- Both Visit Mendocino and the Wine Growers Inc. became tenants at the UVCC.
- Replaced worn video screens to keep the facility in full operating functionality.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue to research and work toward securing funding for upgrading the kitchen to a commercial kitchen for additional rental income and community support.
- Continue to increase visibility through social media, specifically targeting small conferences and conventions.
- Improve Wi-Fi service to accommodate over 100 users making the UVCC the only meeting facility to offer large scale bandwidth.
- Participate in meeting professional organizations in California to increase exposure.
- Begin a comprehensive inventory and inspection of banquet furniture to repair and/or replace.

SIGNIFICANT CHANGES:

- FY 14/15 \$10,000 for flooring (80100 Object Line): Utilize fund balance to replace carpet/flooring in the Chenin Blanc.



Conference Center Budget Fiscal Year 2014-15

73022600 Ukiah Valley Conference Center/Plaza

51110 Salaries, Regular

1 Facilities Administrator (47.5% Conference Center, 50% Building Maintenance, 2.5% Economic Development)	47.5%
1 Event Coordinator Assistant/Part-time 32 hour	100%
1 Event & Facility Attendant/Part-time 32 hour	100%
1 Conference Center Facility Attendant/Part-time 32 hour	100%

51120 Salaries, Non-Regular

1 Facility Attendant (800 hours)	100%
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Conference Center Fund

	Actual	Actual	Actual	Unaudited	Budget	Estimated	Budget	Difference	
	FY 2010	FY 2011	FY 2012	Actual	FY 2014	Year-End	FY 2015	From Estimated	%
				FY 2013		FY 2014		FY 2014	
Conference Center Revenues:									
<i>Charges for Services:</i>									
CONF CENTER AFTERNOON SNACKS	1,339	2,110	1,120	1,399	1,000	1,200	44,700	43,500	3625%
CONF CENTER CONTINENTAL BREAKF	11,175	9,460	10,364	8,753	10,000	13,000	-	(13,000)	-100%
CONF CENTER LUNCH SERVICE	16,306	20,382	6,990	13,979	15,000	15,000	-	(15,000)	-100%
CONF CENTER LINEN SERVICE	2,761	3,641	2,257	3,633	5,000	5,000	-	(5,000)	-100%
CONF CENTER SODA SERVICE	-	-	220	1,703	1,500	-	-	-	0%
CONF CENTER COFFEE SERVICE	1,700	1,570	1,086	2,700	2,500	3,000	-	(3,000)	-100%
CONF CENTER DINNER SERVICE	7,950	10,891	2,383	4,893	7,500	13,000	-	(13,000)	-100%
BOOKING SERVICES - COUNCIL CHA	-	-	758	1,133	1,000	1,000	1,000	-	0%
BOOKING SERVICES - PARK RENTAL	-	-	555	968	800	800	800	-	0%
BOOKING SERVICES - PLAZA	-	-	1,914	2,238	2,000	1,298	1,000	(298)	-23%
BOOKING SERVICES - TRAIN DEPOT	-	866	3,840	3,705	4,000	2,303	2,000	(303)	-13%
BOOKING SERVICES - MUSEUM	8,094	7,440	2,100	1,035	1,500	500	500	-	0%
BOOKING SERVICES - TODD GROVE	8,338	7,490	4,710	(600)	-	-	-	-	0%
INTEREST ON INVESTMENTS	291	210	47	83	22	22	-	(22)	-100%
PLAZA RENTAL	4,365	6,950	(600)	-	-	-	-	-	0%
CONF CENTER - RENTAL SPACE 1	19,235	19,590	19,975	25,413	21,000	21,000	21,000	-	0%
CONF CENTER - RENTAL SPACE 2	9,539	9,842	10,123	10,236	10,800	10,800	10,800	-	0%
CONF CENTER - RENTAL SPACE 3	7,653	5,860	3,525	6,070	5,000	6,000	6,000	-	0%
CONF CENTER - RENTAL SPACE 4	4,200	4,200	4,200	4,200	4,200	4,200	4,200	-	0%
CONF CENTER - RENTAL SPACE 5	-	-	2,275	1,625	6,200	4,500	4,500	-	0%
CONF CENTER - RENTAL SPACE 6	4,894	5,324	5,715	6,041	6,000	6,000	6,000	-	0%
CONF CENTER - RENTAL SPACE 7	4,856	4,952	5,048	5,144	5,200	5,200	5,200	-	0%
CONF CENTER - RENTAL SPACE 8	5,086	3,258	4,700	4,668	4,500	4,900	5,700	800	16%
CONF CENTER - RENTAL SPACE 9	4,645	5,456	5,559	5,758	5,600	5,600	5,600	-	0%
CONF CENTER - RENTAL SPACE 10	3,250	3,300	3,275	500	4,200	-	-	-	0%
CONF CENTER - RENTAL SPACE 11	4,453	4,537	4,628	4,724	4,800	4,800	4,800	-	0%
CABERNET I ROOM	14,600	25,005	16,150	17,850	18,000	22,000	20,000	(2,000)	-9%
CABERNET II ROOM	10,650	7,250	9,750	1,850	10,000	6,000	6,000	-	0%
CHARDONNAY ROOM	13,875	14,525	7,360	6,275	7,500	5,000	5,000	-	0%
CHENIN BLANC ROOM	15,965	17,728	16,560	23,820	20,000	15,000	15,000	-	0%
KITCHEN	3,900	4,250	3,650	5,450	5,000	4,500	4,500	-	0%
MERLOT ROOM	1,825	850	1,450	2,950	3,000	1,200	1,500	300	25%
RED ROOMS	76,665	73,800	66,400	69,005	70,000	60,000	60,000	-	0%
RIESLING ROOM	2,825	4,975	3,475	5,600	5,000	3,500	3,500	-	0%
ZINFANDEL ROOM	150	900	150	450	900	500	500	-	0%
UVCC STORAGE SPACE	600	600	610	555	600	600	600	-	0%
CR: CITY USE INCL IN RM TOTS	(16,263)	(21,922)	(14,271)	(16,230)	(15,000)	(25,000)	(25,000)	-	0%
CITY USE INCL IN ROOM TOTALS	16,263	21,922	14,271	16,230	15,000	25,000	25,000	-	0%
NON-PROFIT DISC. & ALLOW'S	(90)	-	-	-	-	-	-	-	0%
DANCE FLOOR RENTAL	3,200	2,200	3,200	2,100	3,000	3,000	3,000	-	0%
POSTAGE SALES	3,750	2,403	3,832	3,254	3,000	3,000	3,000	-	0%
PHOTOCOPY SALES	1,820	2,868	3,276	2,508	3,000	3,000	3,000	-	0%
PHONE & FAX RENTAL	1,080	1,080	-	-	-	-	-	-	0%
INSURANCE SERVICES	1,208	1,320	1,039	253	1,500	-	-	-	0%
SOUND SYSTEM RENTAL	1,850	4,100	1,750	2,125	3,000	1,700	3,000	1,300	76%
CONF CENTER - RENTAL SPACE 12	-	-	-	2,100	700	4,200	4,200	-	0%
MISCELLANEOUS RECEIPTS	5,387	7,537	5,965	8,009	8,000	8,000	8,000	-	0%
Total Conference Center Fund Revenues	\$ 289,390	\$ 308,720	\$ 251,382	\$ 274,155	\$ 291,522	\$ 270,323	\$ 264,600	\$ (5,723)	-2%
Conference Center Operating Expenses:									
Conference Center:									
Conference Center Expenses	\$ 276,386	\$ 289,048	\$ 269,161	\$ 296,189	\$ 310,952	\$ 261,348	\$ 268,624	\$ 7,276	3%
Total Conference Center Operating Expenses	276,386	289,048	269,161	296,189	310,952	261,348	268,624	\$ 7,276	3%
<i>Increase (decrease) in reserve*</i>	-	-	-	-	-	-	-	-	-

City of Ukiah Operating Budget
Conference Center Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Unaudited				Budget	Estimated	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	FY 2014	Year-End FY 2014	
73000000	44921	CONF CENTER AFTERNOON SNACKS	(1,339)	(2,110)	(1,120)	(1,399)	(1,000)	(1,200)	(44,700)
*beginning FY14/15 Conf. Center Catering will be combined under 44921									
73000000	44922	CONF CENTER CONTINENTAL BREAKF	(11,175)	(9,460)	(10,364)	(8,753)	(10,000)	(13,000)	-
73000000	44923	CONF CENTER LUNCH SERVICE	(16,306)	(20,382)	(6,990)	(13,979)	(15,000)	(15,000)	-
73000000	44924	CONF CENTER LINEN SERVICE	(2,761)	(3,641)	(2,257)	(3,633)	(5,000)	(5,000)	-
73000000	44925	CONF CENTER SODA SERVICE	-	-	(220)	(1,703)	(1,500)	-	-
73000000	44926	CONF CENTER COFFEE SERVICE	(1,700)	(1,570)	(1,086)	(2,700)	(2,500)	(3,000)	-
73000000	44927	CONF CENTER DINNER SERVICE	(7,950)	(10,891)	(2,383)	(4,893)	(7,500)	(13,000)	-
73000000	44931	BOOKING SERVICES - COUNCIL CHA	-	-	(758)	(1,133)	(1,000)	(1,000)	(1,000)
73000000	44932	BOOKING SERVICES - PARK RENTAL	-	-	(555)	(968)	(800)	(800)	(800)
73000000	44933	BOOKING SERVICES - PLAZA	-	-	(1,914)	(2,238)	(2,000)	(1,298)	(1,000)
73000000	44934	BOOKING SERVICES - TRAIN DEPOT	-	(866)	(3,840)	(3,705)	(4,000)	(2,303)	(2,000)
73000000	44935	BOOKING SERVICES - MUSEUM	(8,094)	(7,440)	(2,100)	(1,035)	(1,500)	(500)	(500)
73000000	44936	BOOKING SERVICES - TODD GROVE	(8,338)	(7,490)	(4,710)	600	-	-	-
73000000	46110	INTEREST ON INVESTMENTS	(291)	(210)	(47)	(83)	(22)	(22)	-
73000000	46350	PLAZA RENTAL	(4,365)	(6,950)	600	-	-	-	-
73000000	46701	CONF CENTER - RENTAL SPACE 1	(19,235)	(19,590)	(19,975)	(25,413)	(21,000)	(21,000)	(21,000)
73000000	46702	CONF CENTER - RENTAL SPACE 2	(9,539)	(9,842)	(10,123)	(10,236)	(10,800)	(10,800)	(10,800)
73000000	46703	CONF CENTER - RENTAL SPACE 3	(7,653)	(5,860)	(3,525)	(6,070)	(5,000)	(6,000)	(6,000)
73000000	46704	CONF CENTER - RENTAL SPACE 4	(4,200)	(4,200)	(4,200)	(4,200)	(4,200)	(4,200)	(4,200)
73000000	46705	CONF CENTER - RENTAL SPACE 5	-	-	(2,275)	(1,625)	(6,200)	(4,500)	(4,500)
73000000	46706	CONF CENTER - RENTAL SPACE 6	(4,894)	(5,324)	(5,715)	(6,041)	(6,000)	(6,000)	(6,000)
73000000	46707	CONF CENTER - RENTAL SPACE 7	(4,856)	(4,952)	(5,048)	(5,144)	(5,200)	(5,200)	(5,200)
73000000	46708	CONF CENTER - RENTAL SPACE 8	(5,086)	(3,258)	(4,700)	(4,668)	(4,500)	(4,900)	(5,700)
73000000	46709	CONF CENTER - RENTAL SPACE 9	(4,645)	(5,456)	(5,559)	(5,758)	(5,600)	(5,600)	(5,600)
73000000	46710	CONF CENTER - RENTAL SPACE 10	(3,250)	(3,300)	(3,275)	(500)	(4,200)	-	-
73000000	46711	CONF CENTER - RENTAL SPACE 11	(4,453)	(4,537)	(4,628)	(4,724)	(4,800)	(4,800)	(4,800)
73000000	46712	CABERNET I ROOM	(14,600)	(25,005)	(16,150)	(17,850)	(18,000)	(22,000)	(20,000)
73000000	46713	CABERNET II ROOM	(10,650)	(7,250)	(9,750)	(1,850)	(10,000)	(6,000)	(6,000)
73000000	46714	CHARDONNAY ROOM	(13,875)	(14,525)	(7,360)	(6,275)	(7,500)	(5,000)	(5,000)
73000000	46715	CHENIN BLANC ROOM	(15,965)	(17,728)	(16,560)	(23,820)	(20,000)	(15,000)	(15,000)
73000000	46716	KITCHEN	(3,900)	(4,250)	(3,650)	(5,450)	(5,000)	(4,500)	(4,500)
73000000	46717	MERLOT ROOM	(1,825)	(850)	(1,450)	(2,950)	(3,000)	(1,200)	(1,500)
73000000	46718	RED ROOMS	(76,665)	(73,800)	(66,400)	(69,005)	(70,000)	(60,000)	(60,000)
73000000	46719	RIESLING ROOM	(2,825)	(4,975)	(3,475)	(5,600)	(5,000)	(3,500)	(3,500)
73000000	46720	ZINFANDEL ROOM	(150)	(900)	(150)	(450)	(900)	(500)	(500)
73000000	46721	UVCC STORAGE SPACE	(600)	(600)	(610)	(555)	(600)	(600)	(600)
73000000	46722	CR: CITY USE INCL IN RM TOTS	16,263	21,922	14,271	16,230	15,000	25,000	25,000
73000000	46723	CITY USE INCL IN ROOM TOTALS	(16,263)	(21,922)	(14,271)	(16,230)	(15,000)	(25,000)	(25,000)
73000000	46724	NON-PROFIT DISC. & ALLOW'S	90	-	-	-	-	-	-
73000000	46725	DANCE FLOOR RENTAL	(3,200)	(2,200)	(3,200)	(2,100)	(3,000)	(3,000)	(3,000)

City of Ukiah Operating Budget
Conference Center Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Unaudited				Budget	Estimated	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	FY 2014	Year-End FY 2014	
73000000	46726	POSTAGE SALES	(3,750)	(2,403)	(3,832)	(3,254)	(3,000)	(3,000)	(3,000)
73000000	46727	PHOTOCOPY SALES	(1,820)	(2,868)	(3,276)	(2,508)	(3,000)	(3,000)	(3,000)
73000000	46728	PHONE & FAX RENTAL	(1,080)	(1,080)	-	-	-	-	-
73000000	46729	INSURANCE SERVICES	(1,208)	(1,320)	(1,039)	(253)	(1,500)	-	-
73000000	46730	SOUND SYSTEM RENTAL	(1,850)	(4,100)	(1,750)	(2,125)	(3,000)	(1,700)	(3,000)
73000000	46731	CONF CENTER - RENTAL SPACE 12	-	-	-	(2,100)	(700)	(4,200)	(4,200)
73000000	48110	MISCELLANEOUS RECEIPTS	(5,387)	(7,537)	(5,965)	(8,009)	(8,000)	(8,000)	(8,000)
73000000 Total		Conference Center Fund Revenue	(289,390)	(308,720)	(251,382)	(274,155)	(291,522)	(270,323)	(264,600)
CONFERENCE CENTER EXPENSES									
73022600	51110	REGULAR SALARIES & WAGES	108,147	113,274	93,506	102,225	117,495	82,562	111,957
73022600	51120	NON-REGULAR SALARIES & WAGES	680	512	9,964	7,592	-	3,380	8,000
73022600	51130	OVERTIME SALARIES & WAGES	216	175	-	99	-	54	-
73022600	51150	ACCRUED SALARIES & BENEFITS	(401)	321	818	(4,332)	-	-	-
73022600	51210	RETIREMENT (PERS)	16,946	18,478	22,775	25,683	28,729	22,036	30,835
73022600	51220	INSURANCE	20,905	19,697	15,906	15,015	17,340	8,068	8,675
73022600	51230	WORKERS COMP	4,585	4,840	4,468	4,954	6,554	5,100	5,347
73022600	51240	MEDICARE	1,614	1,601	1,405	1,446	1,693	1,140	1,576
73022600	51250	UNEMPLOYMENT	177	1,180	1,084	1,143	1,194	927	1,274
73022600	51260	FICA	118	735	618	482	496	216	496
73022600	51290	CELL PHONE STIPEND	-	-	-	72	387	300	264
73022600	52100	CONTRACTED SERVICES	4,361	4,417	4,995	4,158	4,000	2,500	2,500
73022600	52180	SECURITY SERVICES	575	548	568	1,193	1,200	1,200	1,200
73022600	54100	SUPPLIES	30,977	42,239	22,701	29,852	25,000	35,000	35,000
73022600	54101	POSTAGE	5,000	5,000	2,501	5,000	5,000	5,000	5,000
73022600	55100	TELEPHONE	5,324	4,904	5,303	5,567	6,000	5,000	5,000
73022600	55210	UTILITIES	29,206	25,397	25,511	30,362	28,000	28,000	28,000
73022600	56120	EQUIPMENT MAINTENANCE & REPAIR	1,864	2,797	11,233	10,612	12,000	5,000	12,000
73022600	56300	BUILDING MAINT. & REPAIR	11,635	8,106	9,914	9,168	9,000	9,000	9,000
73022600	57100	CONFERENCE & TRAINING	-	709	155	1,649	2,500	2,500	2,500
73022600	61100	GENERAL GOVERNMENT ALLOCATION	21,645	21,704	22,755	30,782	30,782	30,782	-
73022600	61200	PURCHASING ALLOCATION	1,486	1,159	1,114	1,330	1,372	1,372	-
73022600	61300	BILLING & COLLECTION ALLOCATIO	705	639	557	609	680	680	-
73022600	61500	INSURANCE ALLOCATION	10,621	10,617	11,309	11,530	11,530	11,530	-
73022600 Total		Conference Center Fund Expenses	\$ 276,386	\$ 289,048	\$ 269,161	\$ 296,189	\$ 310,952	\$ 261,348	\$ 268,624

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Museum Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

1) Museum Fund (691) - accounts for the collection of artifacts in regard to historical importance and makes them available for public viewing through exhibits.

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GRACE HUDSON MUSEUM BUDGET Fiscal Year 2014-15

69122700

Grace Hudson Museum & Sun House

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Grace Hudson Museum's collections consist of more than 30,000 inter-related objects, with significant holdings of Pomo Indian artifacts, Grace Hudson's artwork, historic photographs and glass plate negatives, ethnographic field-notes and historic manuscripts. Regularly changing exhibitions and public programs are thematically shaped by, and linked to, its collections with their focus on American Indian art and culture, early California art, and Western history.

The Sun House, the Hudson's home, adjacent to the Museum, is a charming example of Craftsman architecture. This 1911 redwood bungalow contains its original furnishings and is open for docent-led tours. The Sun House, California Historical Landmark #296, is listed in the National Register of Historic Places, and is a founding member of the National Trust for Historic Preservation's Historic Artists' Homes and Studios program.

The Grace Hudson Museum is visited by more than 2,000 students every year, and has an annual attendance of approximately 12,000, including significant numbers of out of state and international museum-goers.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Organized, designed and installed six exhibitions – *Milford Zornes – A Painter of Influence*, a retrospective of the work of this famous watercolorist, *Sarah Logan and Suzy Ogawa*, showcasing the work of a local ceramist and metal artist for National Craft Month, *Frank Lloyd Wright: Architecture of the Interior*, *Nature's Beloved Son: Rediscovering John Muir's Botanical Legacy*, *Artists Look Back – Mendocino County Art Association Turns 60*, and *Growth Rings: A Retrospective of College of the Redwoods Graduate Woodworkers*.
- Awarded a contract for the non-toxic weed eradication of the Grace Hudson Museum Cultural Center grounds and successfully supervised this project to completion.
- Coordinated a Request For Services proposal for the creation and completion of the Grace Hudson Cultural Center state-funded project's construction documents, and successfully awarded this professional services contract to a qualified firm to begin the work.
- Funded, researched, authored and coordinated the graphic design and production of *Days of Grace: Artist Grace Hudson In Hawaii*, a lengthy catalog accompanying the exhibition by the same name.
- Organized and arranged for the Grace Hudson Hawaiian exhibition to travel to two other venues in 2015, including the Honolulu Museum of Art.
- Assisted the Sun House Guild and Grace Hudson Museum Endowment Board members and their consultants in raising



GRACE HUDSON MUSEUM BUDGET Fiscal Year 2014-15

- more than \$700,000 for the Grace Hudson Museum Endowment Fund.
- Organized, funded and produced the 12th Annual ukiaHaiku Festival and booklet.
- Instituted a new series of participatory art workshops, aimed at young adults, linked to the Museum’s current exhibition, in conjunction with Ukiah’s First Friday’s Artwalk.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Work with the selected project design firm to finalize the construction documents for the Grace Hudson Cultural Center state-funded project, and revise the documents as needed based on cost estimates and available funds.
- Successfully put out to bid and award, a contract for construction of the Grace Hudson Cultural Center.
- Assist Sun House Guild and Grace Hudson Museum Endowment Board members and their consultants in raising at least \$250,000 in gifts.
- Work with volunteers and the Sun House Guild to re-design, repair and renovate the Grace Hudson Museum’s Hwy. 101 signage.

SIGNIFICANT CHANGES:

- FY14/15 Increase in Building Maintenance account (Object #56300) for necessary roof repair and repair of dry rot in exterior roof beams.

69122700 Museum

51110 Salaries, Regular

1 Cultural Arts/Museum Director	100%
1 Museum Director	100%
1 Museum Curator	100%
2 Museum Receptionists (16.5 hours per week each)	100%
1 Registrar (16 hours per week)	100%
1 Custodian/Part-time 32 hour (87.5% Building Maintenance)	12.5%

Museum Fund

	Actual	Actual	Actual	Unaudited Actual	Budget	Estimated Year-End	Budget	Difference From Estimated	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2014	%
<u>Museum Revenues:</u>									
<i>Charges for Services:</i>									
Reimbursable Jobs	\$ -	\$ -	\$ -	\$ 8,349	\$ -	\$ -	\$ -	\$ -	0%
Museum Grant Reimbursements	-	-	-	-	30,000	36,000	36,000	-	0%
Interest on Investments	-	-	-	(77)	1,282	1,282	-	(1,282)	-100%
Attendance, Donations	-	-	-	6,435	12,000	-	11,000	11,000	100%
Museum Meeting Rentals	-	-	-	1,815	5,000	-	2,500	2,500	100%
Sun House Guild & Endowment	-	-	-	-	45,000	-	-	-	0%
Transfer from General Fund	-	-	-	4,843,443	-	-	-	-	0%
Total Museum Fund Revenues	\$ -	\$ -	\$ -	\$ 4,859,965	\$ 93,282	\$ 37,282	\$ 49,500	\$ 12,218	33%
<u>Museum Operating Expenses:</u>									
Museum Operations	\$ 295,322	\$ 673,948	\$ 306,741	\$ 343,712	\$ 345,794	\$ 349,552	\$ 325,144	\$ (24,408)	-7%
Total Museum Operating Expenses	295,322	673,948	306,741	343,712	345,794	349,552	325,144	(24,408)	-7%
Increase (decrease) from Operations	\$ (295,322)	\$ (673,948)	\$ (306,741)	\$ 4,516,253	\$ (252,512)	\$ (312,270)	\$ (275,644)		
Capital Purchases	-	-	-	-	-	-	-	-	
Increase (decrease) in reserve*	(295,322)	(673,948)	(306,741)	4,516,253	(252,512)	(312,270)	(275,644)		

**City of Ukiah Operating Budget
Museum Fund Detail for Fiscal Year 2014/2015**

ORG	OBJ	PROJECT	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
MUSEUM FUND REVENUE										
69100000	44830		REIMBURSABLE JOBS	-	-	-	(8,349)	-	-	-
69100000	44850		MUSEUM GRANT REIMBURSEMENTS	-	-	-	-	(30,000)	-	(36,000)
69100000	46110		INTEREST ON INVESTMENTS	-	-	-	77	(1,282)	(1,282)	-
69100000	46510		ATTENDANCE, DONATIONS	-	-	-	(6,435)	(12,000)	-	(11,000)
69100000	46530		MUSEUM MEETING RENTALS	-	-	-	(1,815)	(5,000)	-	(2,500)
69100000 Total		Museum Fund Revenue		-	-	-	(16,522)	(48,282)	(1,282)	(49,500)
MUSEUM FUND TRANSFERS										
69100000	91100		TRANSFER FROM GENERAL FUND	-	-	-	(4,843,443)	-	-	-
69100000 Total		Museum Fund Transfers		-	-	-	(4,843,443)	-	-	-
MUSEUM REVENUE										
69122700	46520		SUN HOUSE GUILD & ENDOWMENT	-	-	-	-	(45,000)	-	-
69122700 Total		Museum Revenue		-	-	-	-	(45,000)	-	-
MUSEUM EXPENSES										
69122700	51110		REGULAR SALARIES & WAGES	129,046	134,064	124,335	141,133	173,926	170,196	166,037
69122700	51120		NON-REGULAR SALARIES & WAGES	34,883	34,144	40,099	33,595	-	10,885	3,120
69122700	51130		OVERTIME SALARIES & WAGES	-	1,524	-	-	-	-	540
69122700	51130	13014	OVERTIME SALARIES & WAGES	-	-	-	-	500	500	-
69122700	51150	13014	ACCRUED SALARIES & BENEFITS	2,146	(375)	(2,156)	-	-	-	-
69122700	51210		RETIREMENT (PERS)	22,612	26,196	33,988	39,244	40,089	42,518	41,380
69122700	51220		INSURANCE	30,876	31,621	44,421	38,271	36,073	37,066	40,161
69122700	51230		WORKERS COMP	6,747	7,217	7,194	7,949	9,745	11,635	8,647
69122700	51240		MEDICARE	2,371	2,543	2,476	2,593	2,494	2,604	2,334
69122700	51250		UNEMPLOYMENT	260	1,822	1,747	1,828	1,770	2,115	2,063
69122700	51260		FICA	1,169	1,116	1,110	1,086	1,257	1,194	1,265
69122700	51290		CELL PHONE STIPEND	-	-	-	44	311	311	297
69122700	52100		CONTRACTED SERVICES	-	371,460	-	-	-	-	-
69122700	52180		SECURITY SERVICES	3,319	1,546	1,693	1,883	1,300	1,300	1,300
69122700	54100		SUPPLIES	6,582	7,047	5,174	9,734	7,013	6,500	7,000
69122700	54101		POSTAGE	1,307	1,251	889	1,091	1,000	1,000	1,000
69122700	55100		TELEPHONE	5,345	6,694	5,273	5,868	6,000	5,500	5,500
69122700	55210		UTILITIES	18,790	20,406	19,889	24,847	27,600	22,000	-
69122700	56120		EQUIPMENT MAINTENANCE & REPAIR	2,381	2,864	2,555	2,586	1,500	1,500	23,000
69122700	56300		BUILDING MAINT. & REPAIR	13,904	9,303	3,617	4,563	7,500	5,000	1,500
69122700	57300		MEMBERSHIPS & SUBSCRIPTIONS	320	245	310	-	320	350	5,000
69122700	61100		GENERAL GOVERNMENT ALLOCATION	-	-	-	13,018	13,018	13,000	-
69122700	61500		INSURANCE ALLOCATION	13,266	13,260	14,125	14,378	14,378	14,378	15,000
69122700 Total		Museum Expenses		295,322	673,948	306,741	343,712	345,794	349,552	325,144

Golf Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

1) Golf Fund (720) - accounts for the operation, maintenance, and improvements to the City's Golf Course.



GOLF SERVICES BUDGET Fiscal Year 2014-15

72000000
72022400

Golf

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

Manage the operations, maintenance, and improvements at the Ukiah Valley Golf Course. The Facility is a NCGA rated 18-hole, Par 70 course consisting of 5,850 yards of play on 89 acres. The Course is operated and managed by Tayman Park, a private contractor specializing in golf course management. The contract with Tayman Park will limit the City's ongoing exposure to increased operational expenditures and ensure a positive revenue flow to payback operational/capital debt to the City.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Course play increased 5%.
- Installed a new variable frequency drive pump station to improve irrigation efficiency.
- Continued to upgrade sprinkler heads for better coverage and improved conservation.
- Continued into year two of five of the fairway and collar resurfacing project to better establish consistent turf and improved playing surface.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Work with Tayman Park to expand play and tournament activities.
- Continue to explore with Tayman Park the feasibility of a Diving Range.
- Tayman Park will continue to explore expanded food/beverage services.
- Tayman Park will implement the 2nd operation and capital improvement plan as well as submit the 3rd year plan for review and approval.

SIGNIFICANT CHANGES:

- No significant changes to the budget.

72022400 Golf

51110 Salaries, Regular

1 Golf/Park Superintendent (90% Parks)	10%
1 Golf Lead Worker (90% Parks)	10%
1 Community Services Assistant/960 hour (15% Recreation Admin., 15% Parks, 50% Admin. Support, 5% Building Maintenance)	15%
1 Project/Program Analyst/1,000 hour (35% Recreation Admin, 35% Parks, 5% Building Maintenance)	25%

Golf Fund

	Actual	Actual	Actual	Unaudited Actual	Budget	Estimated Year-End	Budget	Difference From Estimated	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2014	%
<u>Golf Revenues:</u>									
Membership	\$ 122,659	\$ 122,220	\$ 107,468	\$ 2,436	\$ -	\$ -	\$ -	\$ -	0%
Green Fees	388,213	346,651	381,631	8,082	-	-	-	-	0%
Concession	157,111	156,858	161,808	2,770	-	-	-	-	0%
Cart Path fees	27,141	23,364	23,121	-	-	-	-	-	0%
Daily Cart Rentals	123,978	123,144	134,606	2,944	-	-	-	-	0%
Merchandise	117,561	119,601	106,252	8,127	-	-	-	-	0%
Lessons	2,801	2,779	825	-	-	-	-	-	0%
Sales of Assets	-	-	-	6,000	6,000	6,000	6,000	-	0%
Reimbursable Jobs	-	-	-	82,504	84,505	84,505	-	(84,505)	-100%
Interest on Investments	202	(300)	(2,967)	(2,691)	(5,139)	(5,139)	-	5,139	-100%
Golf Lease	-	-	-	72,269	75,000	75,000	75,000	-	0%
Miscellaneous Receipts	2	170	39	15,513	21,941	14,771	21,941	7,170	49%
Total Golf Fund Revenues	\$ 939,668	\$ 894,487	\$ 912,783	\$ 197,954	\$ 182,307	\$ 175,137	\$ 102,941	\$ (72,196)	-41%
<u>Golf Operating Expenses:</u>									
Golf Expenses	\$ 888,777	\$ 912,898	\$ 944,610	\$ 229,060	\$ 129,065	\$ 123,141	\$ 49,513	\$ (73,628)	-60%
Lease Payments	29,407	96,587	68,494	-	53,242	53,242	53,242	-	0%
Total Golf Operating Expenses	\$ 918,184	\$ 1,009,485	\$ 1,013,104	\$ 229,060	\$ 182,307	\$ 176,383	\$ 102,755		
Increase (decrease) in reserve*	\$ 21,484	\$ (114,998)	\$ (100,321)	\$ (31,106)	\$ -	\$ (1,246)	\$ -		

City of Ukiah Operating Budget
Golf Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Unaudited				Budget	Estimated	FY 2015
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	FY 2014	Year-End FY 2014	BUDGET
72000000	44241	MEMBERSHIP	(122,659)	(122,220)	(107,468)	(2,436)	0	0	0
72000000	44242	GREEN FEES	(388,213)	(346,651)	(381,631)	(8,082)	0	0	0
72000000	44243	CONCESSION	(157,111)	(156,858)	(161,808)	(2,770)	0	0	0
72000000	44244	CART PATH FEES	(27,141)	(23,364)	(23,121)	0	0	0	0
72000000	44245	DAILY CART RENTALS	(123,978)	(123,144)	(134,606)	(2,944)	0	0	0
72000000	44246	MERCHANDISE	(117,561)	(119,601)	(106,252)	(8,127)	0	0	0
72000000	44247	LESSONS	(2,801)	(2,779)	(825)	0	0	0	0
72000000	44825	SALES OF ASSETS	0	0	0	(6,000)	(6,000)	(6,000)	(6,000)
72000000	44830	REIMBURSABLE JOBS	0	0	0	(82,504)	(84,505)	(84,505)	0
72000000	46110	INTEREST ON INVESTMENTS	(202)	300	2,967	2,691	5,139	5,139	0
72000000	46380	GOLF LEASE	0	0	0	(72,269)	(75,000)	(75,000)	(75,000)
72000000	48110	MISCELLANEOUS RECEIPTS	0	0	0	(15,513)	(21,941)	(14,771)	(21,941)
72000000	48150	CASH OVER/SHORT	(2)	(170)	39	0	0	0	0
72000000 Total		Golf Fund Revenue	(939,668)	(894,487)	(912,705)	(197,954)	(182,307)	(175,137)	(102,941)

GOLF FUND EXPENSES

72022400	51110	REGULAR SALARIES & WAGES	186,680	193,087	184,911	71,051	16,319	65,406	9,820
72022400	51110	REGULAR SALARIES & WAGES	-	-	-	-	51,244	-	4,919
72022400	51120	NON-REGULAR SALARIES & WAGES	2,022	724	215	-	-	2,800	-
72022400	51130	OVERTIME SALARIES & WAGES	2,151	1,146	1,534	318	-	-	3,994
72022400	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	1,232	-
72022400	51150	ACCRUED SALARIES & BENEFITS	4,081	(540)	3,858	(12,649)	-	-	-
72022400	51210	RETIREMENT (PERS)	28,679	33,990	43,185	16,469	4,282	16,504	4,078
72022400	51210	RETIREMENT (PERS)	-	-	-	-	13,445	-	1,375
72022400	51220	INSURANCE	37,722	38,596	50,832	17,808	600	14,983	93
72022400	51220	INSURANCE	-	-	-	-	15,406	-	1,541
72022400	51230	WORKERS COMP	7,744	7,947	7,841	3,112	917	4,623	705
72022400	51230	WORKERS COMP	-	-	-	-	2,842	-	274
72022400	51240	MEDICARE	2,641	2,634	2,663	948	218	928	212
72022400	51240	MEDICARE	-	-	-	-	631	-	58
72022400	51250	UNEMPLOYMENT	298	2,004	1,903	724	169	841	170
72022400	51250	UNEMPLOYMENT	-	-	-	-	517	-	67
72022400	51260	FICA	124	-	-	-	-	300	139
72022400	51290	CELL PHONE STIPEND	-	-	-	70	114	754	85
72022400	51290	CELL PHONE STIPEND	-	-	-	-	420	-	42
72022400	52100	CONTRACTED SERVICES	402,705	402,414	419,284	35,904	200	200	200
72022400	52180	SECURITY SERVICES	390	342	341	28	-	-	-
72022400	54100	SUPPLIES	28,276	28,900	23,204	8	-	250	1,000
72022400	54100	SUPPLIES	-	-	-	-	1,000	-	-
72022400	54101	POSTAGE	-	-	51	-	-	-	-

City of Ukiah Operating Budget
Golf Fund Detail for Fiscal Year 2014/2015

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Estimated	FY 2015 BUDGET
						Actual FY 2013		Year-End FY 2014	
72022400	54102	SMALL TOOLS	709	3,176	887	-	-	-	-
72022400	55100	TELEPHONE	4,416	4,560	4,141	3,067	-	2,696	2,696
72022400	55100	TELEPHONE	-	-	-	-	2,696	-	-
72022400	55210	UTILITIES	106,886	119,617	133,572	59,116	-	-	-
72022400	56110	CITY GARAGE - PARTS	3,193	387	247	603	-	-	-
72022400	56111	CITY GARAGE - LABOR	10,793	10,331	6,597	16,094	-	-	-
72022400	56120	EQUIPMENT MAINTENANCE & REPAIR	7,292	6,891	4,692	398	-	-	-
72022400	56130	EXTERNAL SERVICES	2,275	4,681	7,729	3,502	-	500	6,000
72022400	56130	EXTERNAL SERVICES	-	-	-	-	6,000	-	-
72022400	56210	FUEL & FLUIDS	11,050	10,170	10,975	12,108	-	11,000	11,000
72022400	56210	FUEL & FLUIDS	-	-	-	-	11,000	-	-
72022400	56300	BUILDING MAINT. & REPAIR	366	430	231	338	-	-	-
72022400	56300	BUILDING MAINT. & REPAIR	5,993	9,943	5,258	-	-	-	-
72022400	57100	CONFERENCE & TRAINING	1,193	1,185	210	-	1,000	80	1,000
72022400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	170	80	45	45	45	45
72022400	61100	GENERAL GOVERNMENT ALLOCATION	19,844	19,496	19,670	-	-	-	-
72022400	61200	PURCHASING ALLOCATION	1,486	1,159	1,114	-	-	-	-
72022400	61300	BILLING & COLLECTION ALLOCATIO	3,312	3,004	2,617	-	-	-	-
72022400	61410	RENT ALLOCATION	99	99	-	-	-	-	-
72022400	61500	INSURANCE ALLOCATION	6,356	6,353	6,767	-	-	-	-
72022400 Total	Total Golf Fund Expenses		888,777	912,898	944,610	229,060	129,065	123,141	49,513
Total Golf Fund Expenses			\$ 888,777	\$ 912,898	\$ 944,610	\$ 229,060	\$ 129,065	\$ 123,141	\$ 49,513
Golf Fund Transfers									
72022400	94400	DEPRECIATION	22,640	16,148	13,811	13,410	-	-	-
72022400	94500	LEASE PAYMENTS	29,407	96,587	68,494	-	53,242	53,242	53,242
72022400 Total	Golf Fund Transfers		52,048	112,734	82,305	13,410	53,242	53,242	53,242

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Department Budgets

Department budgets are used by the City to account for expenses of a specific area or function of the City. This portion of the budget shows a history of expenses and planned expenses for each area.

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CITY COUNCIL BUDGET Fiscal Year 2014-15

10010000

CITY COUNCIL

The City Council serves as the elected legislative and policy-making body of the City of Ukiah, enacting all laws and directing any actions necessary to provide for the general welfare of the community through appropriate programs, services, and activities. The City Council reviews and adopts the operating budget, holds public hearings, and receives feedback from the public. The City Council authorizes contracts, purchases, and sales of City property, approves agreements with other governmental agencies, and appoints members to City commissions, boards, and committees. In addition, the City Council serves as the Successor Agency (former Redevelopment Agency) Board.

Five Strategic Statements adopted by the City Council:

The City of Ukiah:

- **Maintains the historic downtown as a regional center of civic and economic activity**
- **Promotes valley wide planning based on sound principals**
- **Develops a prioritized plan for maintaining and improving public infrastructure**
- **Creates a responsive and effective workplace environment, Council and staff together**
- **Facilitates creation, retention, and expansion of local jobs, local businesses, and new business development for a vibrant city and regional economy**

10010000 City Council

51110 Salaries, Regular

City Council members' salaries are prescribed by ordinance. The current salary is \$441 per member per month. 100%

CITY COUNCIL SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	28,007	28,007	26,698	27,607	26,460	21,401	26,470	5,069	24%
51220 INSURANCE	20,257	22,933	24,440	28,431	29,128	20,909	31,644	10,735	51%
51230 WORKERS COMP	1,120	1,120	1,101	1,271	1,460	2,048	2,443	395	19%
51240 MEDICARE	407	407	387	427	385	310	369	59	19%
51260 FICA	1,736	1,736	1,655	1,824	1,645	1,327	1,574	247	19%
Sub Total Salaries & Benefits	\$ 51,527	\$ 54,203	\$ 54,281	\$ 59,559	\$ 59,078	\$ 45,995	\$ 62,500	\$ 16,505	36%
OPERATIONS & MAINTENANCE									
54100 SUPPLIES	4,683	1,870	6,259	2,191	4,900	4,900	2,640	(2,260)	-46%
54101 POSTAGE	13	14	9	5	50	50	50	-	0%
55100 TELEPHONE	422	416	418	414	450	450	400	(50)	-11%
55210 UTILITIES	8,119	8,119	7,507	-	-	-	-	-	0%
57100 CONFERENCE & TRAINING	1,437	1,140	953	-	2,500	2,500	2,500	-	0%
61410 RENT ALLOCATION	11,665	11,665	-	11,731	11,731	11,731	11,731	-	0%
61420 BUILDING MAINTENANCE ALLOCATION	38,971	41,245	37,886	37,787	39,527	39,527	39,787	260	1%
61425 ALLOCATED UTILITIES	-	-	-	7,601	8,915	8,915	8,916	1	0%
61500 INSURANCE ALLOCATION	341	341	363	367	367	367	-	(367)	-100%
Sub Total Operations & Maintenance	\$ 65,651	\$ 64,810	\$ 53,394	\$ 60,096	\$ 68,440	\$ 68,440	\$ 66,024	\$ (2,416)	-4%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 10000	\$ 117,178	\$ 119,013	\$ 107,675	\$ 119,655	\$ 127,518	\$ 114,435	\$ 128,524	\$ 14,089	12%
Expenses By Fund- CITY COUNCIL SUMMARY									
Allocation	(92,892)	(103,463)	(99,224)	(87,652)	(89,495)	(89,495)	-	89,495	-100%
100 General Fund	117,178	119,013	107,675	119,655	127,518	114,435	37,718	(76,717)	-67%
777 Airport Enterprise	-	-	-	-	-	-	5,051	5,051	100%
800 Electric Enterprise	-	-	-	-	-	-	41,571	41,571	100%
820 Water Enterprise	-	-	-	-	-	-	20,795	20,795	100%
840 Wastewater Enterprise	-	-	-	-	-	-	23,389	23,389	100%
TOTAL DEPARTMENT 10000	\$ 117,178	\$ 119,013	\$ 107,675	\$ 119,655	\$ 127,518	\$ 114,435	\$ 128,524	\$ 14,089	12%

City Council Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
1001000	44299	ALLOCATION TO OTHER FUNDS	(92,892)	(103,463)	(99,224)	(87,652)	(89,495)	(89,495)	-
CITY COUNCIL EXPENSES- General Fund									
10010000	51110	REGULAR SALARIES & WAGES	28,007	28,007	26,698	27,607	26,460	21,401	7,940
10010000	51220	INSURANCE	20,257	22,933	24,440	28,431	29,128	20,909	9,492
10010000	51230	WORKERS COMP	1,120	1,120	1,101	1,271	1,460	2,048	718
10010000	51240	MEDICARE	407	407	387	427	385	310	97
10010000	51260	FICA	1,736	1,736	1,655	1,824	1,645	1,327	456
10010000	54100	SUPPLIES	4,683	1,870	6,259	2,191	4,900	4,900	-
10010000	54101	POSTAGE	13	14	9	5	50	50	15
10010000	55100	TELEPHONE	422	416	418	414	450	450	120
10010000	55210	UTILITIES	8,119	8,119	7,507	-	-	-	-
10010000	57100	CONFERENCE & TRAINING	1,437	1,140	953	-	2,500	2,500	750
10010000	61410	RENT ALLOCATION	11,665	11,665	-	11,731	11,731	11,731	3,519
10010000	61420	BUILDING MAINTENANCE ALLOCATION	38,971	41,245	37,886	37,787	39,527	39,527	11,936
10010000	61425	ALLOCATED UTILITIES	-	-	-	7,601	8,915	8,915	2,675
10010000	61500	INSURANCE ALLOCATION	341	341	363	367	367	367	-
10010000 Total	City Council Expenses		117,178	119,013	107,675	119,655	127,518	114,435	37,718
CITY COUNCIL EXPENSES- Airport									
77710000	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	1,060
77710000	51220	INSURANCE	-	-	-	-	-	-	1,268
77710000	51230	WORKERS COMP	-	-	-	-	-	-	101
77710000	51240	MEDICARE	-	-	-	-	-	-	19
77710000	51260	FICA	-	-	-	-	-	-	68
77710000	54101	POSTAGE	-	-	-	-	-	-	2
77710000	55100	TELEPHONE	-	-	-	-	-	-	16
77710000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	100
77710000	61410	RENT ALLOCATION	-	-	-	-	-	-	469
77710000	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,591
77710000	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	357
77710000 Total	City Council Expenses-Airport		-	-	-	-	-	-	5,051
CITY COUNCIL EXPENSES- Electric									
80010000	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	8,470
80010000	51220	INSURANCE	-	-	-	-	-	-	10,124

City Council Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
80010000	51230	WORKERS COMP	-	-	-	-	-	-	788
80010000	51240	MEDICARE	-	-	-	-	-	-	120
80010000	51260	FICA	-	-	-	-	-	-	506
80010000	54100	SUPPLIES	-	-	-	-	-	-	1,280
80010000	54101	POSTAGE	-	-	-	-	-	-	16
80010000	55100	TELEPHONE	-	-	-	-	-	-	128
80010000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	800
80010000	61410	RENT ALLOCATION	-	-	-	-	-	-	3,754
80010000	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	12,732
80010000	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	2,853
80010000 Total	City Council Expenses-Electric		-	-	-	-	-	-	41,571
CITY COUNCIL EXPENSES- Water									
82010000	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	4,235
82010000	51220	INSURANCE	-	-	-	-	-	-	5,064
82010000	51230	WORKERS COMP	-	-	-	-	-	-	396
82010000	51240	MEDICARE	-	-	-	-	-	-	62
82010000	51260	FICA	-	-	-	-	-	-	257
82010000	54100	SUPPLIES	-	-	-	-	-	-	640
82010000	54101	POSTAGE	-	-	-	-	-	-	8
82010000	55100	TELEPHONE	-	-	-	-	-	-	64
82010000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	400
82010000	61410	RENT ALLOCATION	-	-	-	-	-	-	1,877
82010000	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	6,366
82010000	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	1,426
82010000 Total	City Council Expenses-Water		-	-	-	-	-	-	20,795
CITY COUNCIL EXPENSES- Wastewater									
84010000	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	4,765
84010000	51220	INSURANCE	-	-	-	-	-	-	5,696
84010000	51230	WORKERS COMP	-	-	-	-	-	-	440
84010000	51240	MEDICARE	-	-	-	-	-	-	71
84010000	51260	FICA	-	-	-	-	-	-	287
84010000	54100	SUPPLIES	-	-	-	-	-	-	720
84010000	54101	POSTAGE	-	-	-	-	-	-	9
84010000	55100	TELEPHONE	-	-	-	-	-	-	72

City Council Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
84010000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	450
84010000	61410	RENT ALLOCATION	-	-	-	-	-	-	2,112
84010000	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	7,162
84010000	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	1,605
84010000 Total	City Council Expenses-Wastewater		-	-	-	-	-	-	23,389
Total City Council Expenses			\$ 117,178	\$ 119,013	\$ 107,675	\$ 119,655	\$ 127,518	\$ 114,435	\$ 128,524



CITY MANAGER BUDGET Fiscal Year 2014-15

10012100

CITY MANAGER:

Appointed by the City Council to serve as the City’s chief administrative officer, the City Manager is responsible for setting goals and providing administrative direction for all City departments in accordance with the policies established by the City Council. The overall departmental objective is to carry out the policies established by the City Council, in an effort to maintain and improve the quality of life in Ukiah.

The City Manager’s Office Budget includes Economic Development, the Successor Agency (former Redevelopment Agency), General Government Buildings, Visit Ukiah, in addition to Administrative Support and Community Outreach.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Established new methods, including use of the City’s improved Web site, social media, utility billing, and recreation guide to present the City’s financial story, and factual information related to City projects and issues.
- City Clerk and Manager worked together to identify and purchase an electronic based system for records management. Work has begun on the process of cleaning and re-organizing files.
- Established accountability for timely performance reports on annual basis with Department Heads.
- Completed negotiations with all labor units for on-going 5% compensation reductions.
- Achieved a Two Year Interim Agreement with Ukiah Fire District for Fire Services based on a regional model.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Engage on a monthly basis with city employees through a series of brown bag lunches hosted by the City Manager at various locations throughout the organization.
- Continue oversight of use of new financial systems, assuring that system is fully implemented and utilized throughout the organization.
- Continue work with City Clerk to fully implement electronic data base and records system.

SIGNIFICANT CHANGES:

- New Finance Director hired and began work in February 2014. Two Interim Finance Directors served the Department for the first six months of the fiscal year. The transition and hiring process for Finance involved the City Manager’s day to day oversight and supervision of Finance issues.

10012100 City Manager

51110 Salaries, Regular

1 City Manager	100%
1 Assistant City Manager (44% Economic Development)	56%

CITY MANAGER SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	124,246	117,641	113,464	203,255	209,308	208,861	232,806	23,945	11%
51120 NON-REGULAR SALARIES & WAGES	14,014	-	-	-	-	-	-	-	0%
51130 OVERTIME SALARIES & WAGES	-	-	-	-	1,000	-	-	-	0%
51150 ACCRUED SALARIES & BENEFITS	466	640	(224)	24,894	-	-	-	-	0%
51210 RETIREMENT (PERS)	20,298	21,111	26,374	50,689	56,699	55,788	65,814	10,026	18%
51220 INSURANCE	18,116	17,867	17,925	19,073	19,090	25,929	27,852	1,923	7%
51230 WORKERS COMP	6,004	5,020	5,068	9,489	11,544	12,953	3,979	(8,974)	-69%
51240 MEDICARE	2,154	1,771	1,705	2,934	2,874	3,048	3,299	251	8%
51250 UNEMPLOYMENT	230	1,280	1,230	2,195	2,096	2,355	2,614	259	11%
51260 FICA	869	-	-	-	-	-	-	-	0%
SubTotal Salaries & Benefits	\$ 186,397	\$ 165,330	\$ 165,542	\$ 312,530	\$ 302,611	\$ 308,934	\$ 336,364	\$ 27,430	9%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	102	706	706	457	(249)	-35%
52100 CONTRACTED SERVICES	7,456	13,800	11,648	3,546	39,850	37,850	20,300	(17,550)	-46%
54100 SUPPLIES	2,249	1,201	2,260	5,465	3,250	3,250	3,625	375	12%
54101 POSTAGE	43	138	106	40	300	300	87	(213)	-71%
55100 TELEPHONE	1,557	1,658	1,619	1,897	1,600	1,600	1,595	(5)	0%
55210 UTILITIES	-	-	-	-	-	-	30	30	100%
56300 BUILDING MAINT. & REPAIR	-	-	-	-	-	-	840	840	100%
57100 CONFERENCE & TRAINING	3,139	4,628	4,266	5,466	7,100	7,100	7,222	122	2%
57300 MEMBERSHIPS & SUBSCRIPTIONS	1,420	2,031	1,430	2,360	2,500	2,500	2,188	(312)	-12%
61410 RENT ALLOCATION	1,278	2,072	-	3,368	3,368	3,368	155	(3,213)	-95%
61420 BUILDING MAINTENANCE ALLOCATION	4,269	7,323	3,425	10,851	11,570	11,570	7,186	(4,384)	-38%
61425 ALLOCATED UTILITIES	889	1,442	679	2,182	2,559	2,559	2,437	(122)	-5%
61500 INSURANCE ALLOCATION	1,493	1,492	1,590	1,654	1,654	1,654	-	-	-
Sub Total Operations & Maintenance	\$ 23,793	\$ 35,785	\$ 27,022	\$ 36,931	\$ 74,457	\$ 72,457	\$ 46,122	\$ (24,681)	-34%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 12100	\$ 210,190	\$ 201,115	\$ 192,564	\$ 349,461	\$ 377,068	\$ 381,391	\$ 382,486	\$ 1,095	0%
Expenses By Fund- CITY MANAGER SUMMARY									
Allocation	(111,843)	(95,918.00)	(93,975.00)	(177,113)	(179,001)	(179,001)	-	179,001	-100%
100 General Fund	\$ 210,190	\$ 201,115	\$ 192,564	\$ 349,461	\$ 377,068	\$ 381,391	\$ 278,778	(102,613)	-27%
777 Airport Enterprise	-	-	-	-	-	-	6,498	6,498	100%
800 Electric Enterprise	-	-	-	-	-	-	39,346	39,346	100%
820 Water Enterprise	-	-	-	-	-	-	27,775	27,775	100%
840 Wastewater Enterprise	-	-	-	-	-	-	30,089	30,089	100%
TOTAL DEPARTMENT 12100	\$ 210,190	\$ 201,115	\$ 192,564	\$ 349,461	\$ 377,068	\$ 381,391	\$ 382,486	\$ 1,095	0%

City Manager Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited						FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	
10012100	44299	ALLOCATION TO OTHER FUNDS	(111,843)	(95,918)	(93,975)	(177,113)	(179,001)	(179,001)	-
CITY MANAGER EXPENSES - General Fund									
10012100	51110	REGULAR SALARIES & WAGES	124,246	117,641	113,464	203,255	209,308	208,861	163,506
10012100	51120	NON-REGULAR SALARIES & WAGES	14,014	-	-	-	-	-	-
10012100	51130	OVERTIME SALARIES & WAGES	-	-	-	-	1,000	-	-
10012100	51150	ACCRUED SALARIES & BENEFITS	466	640	(224)	24,894	-	-	-
10012100	51210	RETIREMENT (PERS)	20,298	21,111	26,374	50,689	56,699	55,788	45,611
10012100	51220	INSURANCE	18,116	17,867	17,925	19,073	19,090	25,929	20,507
10012100	51230	WORKERS COMP	6,004	5,020	5,068	9,489	11,544	12,953	755
10012100	51240	MEDICARE	2,154	1,771	1,705	2,934	2,874	3,048	2,298
10012100	51250	UNEMPLOYMENT	230	1,280	1,230	2,195	2,096	2,355	1,844
10012100	51260	FICA	869	-	-	-	-	-	-
10012100	51290	CELL PHONE STIPEND	-	-	-	102	706	706	441
10012100	52100	CONTRACTED SERVICES	7,456	13,800	11,648	3,546	39,850	37,850	19,600
10012100	54100	SUPPLIES	2,249	1,201	2,260	5,465	3,250	3,250	3,500
10012100	54101	POSTAGE	43	138	106	40	300	300	84
10012100	55100	TELEPHONE	1,557	1,658	1,619	1,897	1,600	1,600	1,540
10012100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	-	-	840
10012100	57100	CONFERENCE & TRAINING	3,139	4,628	4,266	5,466	7,100	7,100	7,100
10012100	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,420	2,031	1,430	2,360	2,500	2,500	2,112
10012100	61410	RENT ALLOCATION	1,278	2,072	-	3,368	3,368	3,368	-
10012100	61420	BUILDING MAINTENANCE ALLOCATION	4,269	7,323	3,425	10,851	11,570	11,570	6,938
10012100	61425	ALLOCATED UTILITIES	889	1,442	679	2,182	2,559	2,559	2,102
10012100	61500	INSURANCE ALLOCATION	1,493	1,492	1,590	1,654	1,654	1,654	-
10012100 Total	City Manager Expenses		210,190	201,115	192,564	349,461	377,068	381,391	278,778
CITY MANAGER EXPENSES - Airport									
77712100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,150
77712100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	919
77712100	51220	INSURANCE	-	-	-	-	-	-	334
77712100	51230	WORKERS COMP	-	-	-	-	-	-	148
77712100	51240	MEDICARE	-	-	-	-	-	-	46
77712100	51250	UNEMPLOYMENT	-	-	-	-	-	-	36
77712100	51290	CELL PHONE STIPEND	-	-	-	-	-	-	16

City Manager Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
77712100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	700
77712100	54100	SUPPLIES	-	-	-	-	-	-	125
77712100	54101	POSTAGE	-	-	-	-	-	-	3
77712100	55100	TELEPHONE	-	-	-	-	-	-	55
77712100	55210	UTILITIES	-	-	-	-	-	-	30
77712100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	122
77712100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	76
77712100	61410	RENT ALLOCATION	-	-	-	-	-	-	155
77712100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	248
77712100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	335
77712100 Total	City Manager Expenses - Airport		-	-	-	-	-	-	6,498
CITY MANAGER EXPENSES - Electric									
80012100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	26,775
80012100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	7,805
80012100	51220	INSURANCE	-	-	-	-	-	-	2,838
80012100	51230	WORKERS COMP	-	-	-	-	-	-	1,245
80012100	51240	MEDICARE	-	-	-	-	-	-	386
80012100	51250	UNEMPLOYMENT	-	-	-	-	-	-	297
80012100 Total	City Manager Expenses - Electric		-	-	-	-	-	-	39,346
CITY MANAGER EXPENSES - Water									
82012100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	18,900
82012100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	5,510
82012100	51220	INSURANCE	-	-	-	-	-	-	2,003
82012100	51230	WORKERS COMP	-	-	-	-	-	-	879
82012100	51240	MEDICARE	-	-	-	-	-	-	273
82012100	51250	UNEMPLOYMENT	-	-	-	-	-	-	210
82012100 Total	City Manager Expenses - Water		-	-	-	-	-	-	27,775
CITY MANAGER EXPENSES - Wastewater									
84012100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	20,475
84012100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	5,969
84012100	51220	INSURANCE	-	-	-	-	-	-	2,170
84012100	51230	WORKERS COMP	-	-	-	-	-	-	952

City Manager Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013				
84012100	51240	MEDICARE	-	-	-	-		-	-	296
84012100	51250	UNEMPLOYMENT	-	-	-	-		-	-	227
84012100 Total	City Manager Expenses - Wastewater		-	-	-			-	-	30,089
Total City Manager Expenses			\$ 210,190	\$ 201,115	\$ 192,564	\$ 349,461		\$ 377,068	\$ 381,391	\$ 382,486



ADMINISTRATIVE SUPPORT BUDGET Fiscal Year 2014-15

10012200 Administrative Support

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

General administrative support expenses for the operation of the City.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Provided substitute administrative support services for various departments as needed.
- Continued to maintain lease agreements for central copy machines.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue to utilize low cost, part-time, seasonal staff to provide substitute administrative support as needed.
- Maintain the reliability of the central copy machines and mail room equipment.

SIGNIFICANT CHANGES:

- No significant changes to the budget.

10012200 Administrative Support

51110 Salaries, Regular

1 Receptionist Clerk (30% Recreation Admin, 10% Parks, 30% Building Maintenance)	30%
1 Community Services Assistant/Part-Time 20 Hour (15% Recreation Admin., 15% Parks, 15% Golf, 5% Building Maintenance)	50%

51120 Salaries, Non-Regular

1 Activities Assistant (260 hours)	
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ADMINISTRATIVE SUPPORT SUMMARY

Account Name	Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference From	Estimated
	FY 2010	FY 2011	FY 2012	Actual FY 2013	FY 2014	FY 2014	FY 2015	FY 2014	Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	33,513	34,689	33,171	8,816	9,460	3,272	16,783	13,511	413%
51120 NON-REGULAR SALARIES & WAGES	-	-	-	-	-	2,237	3,900	1,663	74%
51130 OVERTIME SALARIES & WAGES	1	-	-	-	-	-	-	-	0%
51150 ACCRUED SALARIES & BENEFITS	638	284	(1,143)	(2,605)	-	-	-	-	0%
51210 RETIREMENT (PERS)	5,123	6,065	7,159	2,051	1,497	845	2,615	1,770	209%
51220 INSURANCE	8,721	9,700	9,306	1,528	1,617	292	4,622	4,330	1483%
51230 WORKERS COMP	1,445	1,493	1,460	391	537	307	500	193	63%
51240 MEDICARE	516	526	499	133	141	81	364	283	349%
51250 UNEMPLOYMENT	56	372	354	92	94	56	250	194	346%
51260 FICA	-	-	-	(170)	233	142	458	316	223%
Sub Total Salaries & Benefits	\$ 50,012	\$ 53,129	\$ 50,806	\$ 10,235	\$ 13,579	\$ 7,232	\$ 29,492	\$ 22,260	308%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	-	-	-	282	282	100%
54100 SUPPLIES	3,900	4,848	3,700	3,221	4,000	4,000	8,000	4,000	100%
54101 POSTAGE	-	-	-	-	-	-	950	950	100%
55100 TELEPHONE	867	968	1,053	970	950	975	3,000	2,025	208%
55210 UTILITIES	879	879	813	-	-	-	-	-	0%
56120 EQUIPMENT MAINTENANCE & REPAIR	-	-	-	578	1,500	1,506	-	(1,506)	-100%
61410 RENT ALLOCATION	1,263	1,263	-	1,271	1,271	1,271	1,271	-	0%
61420 BUILDING MAINTENANCE ALLOCATION	4,220	4,466	4,104	4,094	4,365	4,365	4,310	(55)	-1%
61425 ALLOCATED UTILITIES	879	879	813	823	965	965	965	-	0%
61500 INSURANCE ALLOCATION	1,194	1,109	1,181	1,194	1,194	1,194	-	(1,194)	-100%
94500 LEASE PAYMENTS	-	2,115	11,127	10,913	13,000	13,000	13,000	-	0%
Sub Total Operations & Maintenance	\$ 13,203	\$ 16,528	\$ 22,791	\$ 23,064	\$ 27,245	\$ 27,276	\$ 31,778	\$ 5,696	21%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1905	\$ 63,214	\$ 69,657	\$ 73,597	\$ 33,299	\$ 40,824	\$ 34,508	\$ 61,270	\$ 26,762	78%
Expenses By Fund- ADMINISTRATIVE SUPPORT SUMMARY									
Allocation	(8,767)	(9,785.00)	(8,790.00)	(3,535)	(3,574)	(3,574)	-	3,574	-100%
100 General Fund	\$ 63,214	\$ 69,657	\$ 73,597	\$ 33,299	\$ 40,824	\$ 34,508	\$ 61,270	\$ 26,762	78%
TOTAL DEPARTMENT 1905	\$ 63,214	\$ 69,657	\$ 73,597	\$ 33,299	\$ 40,824	\$ 34,508	\$ 61,270	\$ 26,762	78%

Administrative Support Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10012200	44299	ALLOCATION TO OTHER FUNDS	(8,767)	(9,785)	(8,790)	(3,535)	(3,574)	(3,574)	-
ADMINISTRATIVE SUPPORT EXPENSES - General Fund									
10012200	51110	REGULAR SALARIES & WAGES	33,513	34,689	33,171	8,816	9,460	3,272	16,783
10012200	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	2,237	3,900
10012200	51130	OVERTIME SALARIES & WAGES	1	-	-	-	-	-	-
10012200	51150	ACCRUED SALARIES & BENEFITS	638	284	(1,143)	(2,605)	-	-	-
10012200	51210	RETIREMENT (PERS)	5,123	6,065	7,159	2,051	1,497	845	2,615
10012200	51220	INSURANCE	8,721	9,700	9,306	1,528	1,617	292	4,622
10012200	51230	WORKERS COMP	1,445	1,493	1,460	391	537	307	500
10012200	51240	MEDICARE	516	526	499	133	141	81	364
10012200	51250	UNEMPLOYMENT	56	372	354	92	94	56	250
10012200	51260	FICA	-	-	-	(170)	233	142	458
10012200	51290	CELL PHONE STIPEND	-	-	-	-	-	-	282
10012200	54100	SUPPLIES	3,900	4,848	3,700	3,221	4,000	4,000	8,000
10012200	54101	POSTAGE	-	-	-	-	-	-	950
10012200	55100	TELEPHONE	867	968	1,053	970	950	975	3,000
10012200	55210	UTILITIES	879	879	813	-	-	-	-
10012200	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	578	1,500	1,506	-
10012200	61410	RENT ALLOCATION	1,263	1,263	-	1,271	1,271	1,271	1,271
10012200	61420	BUILDING MAINTENANCE ALLOCATION	4,220	4,466	4,104	4,094	4,365	4,365	4,310
10012200	61425	ALLOCATED UTILITIES	879	879	813	823	965	965	965
10012200	61500	INSURANCE ALLOCATION	1,194	1,109	1,181	1,194	1,194	1,194	-
10012200	94500	LEASE PAYMENTS	-	2,115	11,127	10,913	13,000	13,000	13,000
10012200 Total	Administrative Support Expenses		63,214	69,657	73,597	33,299	40,824	34,508	61,270
Total Administrative Support Expenses			\$ 63,214	\$ 69,657	\$ 73,597	\$ 33,299	\$ 40,824	\$ 34,508	\$ 61,270



10011100

CITY CLERK BUDGET Fiscal Year 2014-15

CITY CLERK:

The Office of the City Clerk is a service area within the municipal government upon which the City Council, all City departments and the general public rely on for information regarding the operations and legislative history of the City. The impartial office respectfully serves as the liaison between citizens and the municipal government and keeps them informed of the actions of the City government. The City Clerk also serves as the only administrative support for the City Manager and Assistant City Manager.

The City Clerk is an appointed official who serves as Clerk to the City Council and Successor Agency. The City Clerk's Office also conducts all municipal elections, both scheduled and special. The City Clerk is charged with maintaining all official records; keeping complete and accurate records of all City Council, Successor Agency, and other related proceedings; maintaining the Municipal Code; filing Campaign Statements and Statements of Economic Interests, as required by the Fair Political Practices Commission (FPPC) and municipal law; publishing all ordinances adopted by the City Council; advertising notices of hearings, bid openings, and other legal notices; and administering the Records Management Program and maintaining a comprehensive annual historical collection of records and documents.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Supplementary restructuring of City Clerk files, forms, databases and systems.
- Researched, purchased, and began implementation of physical file management system.
- Established contract database and implemented numbering and cross-tracking system for agreements, resolutions and ordinances within official minutes.
- Updated and expanded database for Boards, Commissions, and Committees
- Purged large volume of old files, creating space in archive storage.
- Helped to facilitate the placement of a new Councilmember.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Fully implement new physical file management system.
- Complete scanning and entering of electronic files.
- Purge and archive files from central file location.
- Streamline process for filling Boards, Commission, and Committee vacancies.
- Aid in facilitating November election.
- Improve online public accessibility for records and documents.
- Initiate detailed desk manual and cross-training for City Clerk duties.

10111000 City Clerk

51110 Salaries, Regular

1 City Clerk

100%

CITY CLERK SUMMARY

Account Name	Unaudited						Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014			
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	24,072	25,657	28,074	59,041	48,454	50,419	51,154	735	1%
51120 NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,807	2,807	100%
51130 OVERTIME SALARIES & WAGES	333	-	108	866	-	-	-	-	0%
51150 ACCRUED SALARIES & BENEFITS	(352)	(139)	(2,608)	2,308	-	-	10,008	10,008	100%
51210 RETIREMENT (PERS)	3,610	4,486	5,729	13,837	12,713	13,228	15,075	1,847	14%
51220 INSURANCE	4,479	4,908	4,787	10,478	9,982	12,587	6,580	(6,007)	-48%
51230 WORKERS COMP	1,023	1,084	1,206	2,473	3,193	3,381	1,328	(2,053)	-61%
51240 MEDICARE	374	393	425	882	817	729	676	(53)	-7%
51250 UNEMPLOYMENT	39	273	293	604	566	615	204	(411)	-67%
51260 FICA	-	-	-	-	372	372	10,780	10,408	2798%
Sub Total Salaries & Benefits	\$ 33,579	\$ 36,661	\$ 38,013	\$ 90,489	\$ 76,097	\$ 81,331	\$ 98,612	\$ 17,281	21%
OPERATIONS & MAINTENANCE									
52100 CONTRACTED SERVICES	16,897	23,950	20,092	6,051	40,000	34,000	32,030	(1,970)	-6%
52150 LEGAL SERVICES/EXPENSES	7,796	9,179	10,840	10,033	12,500	12,500	3,840	(8,660)	-69%
54100 SUPPLIES	3,374	2,335	668	1,152	1,100	1,100	820	(280)	-25%
54101 POSTAGE	138	74	71	58	185	185	1,067	882	477%
55100 TELEPHONE	329	367	359	414	400	400	280	(120)	-30%
56120 EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	2,050	250	1,685	1,435	574%
57100 CONFERENCE & TRAINING	2,401	743	2,288	642	500	2,300	879	(1,421)	-62%
57300 MEMBERSHIPS & SUBSCRIPTIONS	245	255	255	120	270	270	2,838	2,568	951%
61410 RENT ALLOCATION	3,579	3,579	-	3,928	3,938	3,938	10,506	6,568	167%
61420 BUILDING MAINTENANCE ALLOCATION	11,953	12,650	11,711	12,653	13,492	13,492	6,087	(7,405)	-55%
61425 ALLOCATED UTILITIES	2,490	2,490	2,321	2,545	2,985	2,985	639	(2,346)	-79%
61500 INSURANCE ALLOCATION	384	384	409	413	413	413	-	(413)	-100%
Sub Total Operations & Maintenance	\$ 49,586	\$ 56,006	\$ 49,014	\$ 38,008	\$ 77,833	\$ 71,833	\$ 60,671	\$ (11,162)	-16%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1101, 1105	\$ 83,165	\$ 92,667	\$ 87,027	\$ 128,498	\$ 153,930	\$ 153,164	\$ 159,283	\$ 6,119	4%
Expenses By Fund-CITY CLERK SUMMARY									
Allocation	(23,047)	(37,239)	(34,085)	(40,439)	(40,439)	(40,439)	-	40,439	-100%
100 General Fund	83,165	92,667	87,027	128,498	153,930	153,164	117,949	(35,215)	-23%
777 Airport	-	-	-	-	-	-	5,444	5,444	100%
800 Electric Enterprise	-	-	-	-	-	-	13,339	13,339	100%
820 Water Enterprise	-	-	-	-	-	-	10,880	10,880	100%
840 Wastewater Enterprise	-	-	-	-	-	-	11,671	11,671	100%
TOTAL DEPARTMENT 1101, 1105	\$ 83,165	\$ 92,667	\$ 87,027	\$ 128,498	\$ 153,930	\$ 153,164	\$ 159,283	\$ 6,119	4%

City Clerk Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10011100	44299	ALLOCATION TO OTHER FUNDS	(23,047)	(37,239)	(34,085)	(40,439)	(40,439)	-	-
CITY CLERK EXPENSES - General Fund									
10011100	51110	REGULAR SALARIES & WAGES	24,072	25,657	28,074	59,041	48,454	50,419	35,804
10011100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,807
10011100	51130	OVERTIME SALARIES & WAGES	333	-	108	866	-	-	-
10011100	51150	ACCRUED SALARIES & BENEFIS	(352)	(139)	(2,608)	2,308	-	-	10,008
10011100	51210	RETIREMENT (PERS)	3,610	4,486	5,729	13,837	12,713	13,228	10,785
10011100	51220	INSURANCE	4,479	4,908	4,787	10,478	9,982	12,587	1,956
10011100	51230	WORKERS COMP	1,023	1,084	1,206	2,473	3,193	3,381	488
10011100	51240	MEDICARE	374	393	425	882	817	729	462
10011100	51250	UNEMPLOYMENT	39	273	293	604	566	615	-
10011100	51260	FICA	-	-	-	-	372	372	10,780
10011100	52100	CONTRACTED SERVICES	16,897	13,073	6,722	5,751	20,000	14,000	6,650
10011100	52150	LEGAL SERVICES/EXPENSES	7,796	9,179	10,840	10,033	12,500	12,500	1,750
10011100	54100	SUPPLIES	3,241	2,318	579	1,016	1,000	1,000	70
10011100	54101	POSTAGE	138	74	71	58	150	150	245
10011100	55100	TELEPHONE	329	367	359	414	400	400	175
10011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	2,050	250	1,610
10011100	57100	CONFERENCE & TRAINING	2,401	743	2,288	642	500	2,300	189
10011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	245	255	255	120	270	270	2,756
10011100	61410	RENT ALLOCATION	3,579	3,579	-	3,928	3,938	3,938	9,325
10011100	61420	BUILDING MAINTENANCE ALLOCATION	11,953	12,650	11,711	12,653	13,492	13,492	2,089
10011100	61425	ALLOCATED UTILITIES	2,490	2,490	2,321	2,545	2,985	2,985	-
10011100	61500	INSURANCE ALLOCATION	384	384	409	413	413	413	-
10011100 Total	City Clerk Expenses		83,032	81,773	73,568	128,062	133,795	133,029	97,949
CITY CLERK - ELECTIONS EXPENSES - General Fund									
10011300	52100	CONTRACTED SERVICES	-	10,877	13,370	300	20,000	20,000	20,000
10011300	54100	SUPPLIES	133	17	89	136	100	100	-
10011300	54101	POSTAGE	-	-	-	-	35	35	-
10011300 Total	City Clerk - Elections Expenses		133	10,894	13,459	436	20,135	20,135	20,000
CITY CLERK EXPENSES - Airport									
77711100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,048

City Clerk Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
77711100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	572
77711100	51220	INSURANCE	-	-	-	-	-	-	617
77711100	51230	WORKERS COMP	-	-	-	-	-	-	112
77711100	51240	MEDICARE	-	-	-	-	-	-	29
77711100	51250	UNEMPLOYMENT	-	-	-	-	-	-	28
77711100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	616
77711100	52150	LEGAL SERVICES/EXPENSES	-	-	-	-	-	-	380
77711100	54100	SUPPLIES	-	-	-	-	-	-	100
77711100	54101	POSTAGE	-	-	-	-	-	-	4
77711100	55100	TELEPHONE	-	-	-	-	-	-	14
77711100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	10
77711100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	92
77711100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	11
77711100	61410	RENT ALLOCATION	-	-	-	-	-	-	158
77711100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	533
77711100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	120
77711100 Total	City Clerk Expenses - Airport		-	-	-	-	-	-	5,444
CITY CLERK EXPENSES - Electric									
80011100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	5,116
80011100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	1,430
80011100	51220	INSURANCE	-	-	-	-	-	-	1,541
80011100	51230	WORKERS COMP	-	-	-	-	-	-	280
80011100	51240	MEDICARE	-	-	-	-	-	-	71
80011100	51250	UNEMPLOYMENT	-	-	-	-	-	-	68
80011100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	1,540
80011100	52150	LEGAL SERVICES/EXPENSES	-	-	-	-	-	-	950
80011100	54100	SUPPLIES	-	-	-	-	-	-	250
80011100	54101	POSTAGE	-	-	-	-	-	-	10
80011100	55100	TELEPHONE	-	-	-	-	-	-	35
80011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	25
80011100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	230
80011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	27
80011100	61410	RENT ALLOCATION	-	-	-	-	-	-	393
80011100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,332

City Clerk Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013				
80011100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	-	41
80011100	City Clerk Expenses - Electric		-	-	-	-	-	-	-	13,339
CITY CLERK EXPENSES - Water										
82011100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	4,093
82011100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	-	1,144
82011100	51220	INSURANCE	-	-	-	-	-	-	-	1,233
82011100	51230	WORKERS COMP	-	-	-	-	-	-	-	224
82011100	51240	MEDICARE	-	-	-	-	-	-	-	57
82011100	51250	UNEMPLOYMENT	-	-	-	-	-	-	-	54
82011100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	-	1,232
82011100	52150	LEGAL SERVICES/EXPENSES	-	-	-	-	-	-	-	760
82011100	54100	SUPPLIES	-	-	-	-	-	-	-	200
82011100	54101	POSTAGE	-	-	-	-	-	-	-	8
82011100	55100	TELEPHONE	-	-	-	-	-	-	-	28
82011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	-	20
82011100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	-	184
82011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	-	22
82011100	61410	RENT ALLOCATION	-	-	-	-	-	-	-	315
82011100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	-	1,067
82011100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	-	239
82011100 Total	City Clerk Expenses - Water		-	-	-	-	-	-	-	10,880
CITY CLERK EXPENSES - Wastewater										
84011100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	-	4,093
84011100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	-	1,144
84011100	51220	INSURANCE	-	-	-	-	-	-	-	1,233
84011100	51230	WORKERS COMP	-	-	-	-	-	-	-	224
84011100	51240	MEDICARE	-	-	-	-	-	-	-	57
84011100	51250	UNEMPLOYMENT	-	-	-	-	-	-	-	54
84011100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	-	1,232
84011100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	-	760
84011100	54100	SUPPLIES	-	-	-	-	-	-	-	200
84011100	54101	POSTAGE	-	-	-	-	-	-	-	800
84011100	55100	TELEPHONE	-	-	-	-	-	-	-	28

City Clerk Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013				
84011100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	-	20
84011100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	-	184
84011100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	-	22
84011100	61410	RENT ALLOCATION	-	-	-	-	-	-	-	315
84011100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	-	1,066
84011100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	-	239
84011100 Total	City Clerk Expenses - Wastewater		-	-	-	-	-	-	-	11,671
Total City Clerk Expenses			\$ 83,165	\$ 92,667	\$ 87,027	\$ 128,498	\$ 153,930	\$ 153,164	\$ 159,283	



FINANCE DEPARTMENT ACCOUNTING DIVISION BUDGET Fiscal Year 2014-15

10013400

ACCOUNTING DIVISION:

The Accounting Division of the Finance Department includes the functions of Accounting, Payroll and Accounts Payable. These core financial functions support the finances of the entire City; payroll is run every other week and Accounts Payable produces disbursements every week. This division is also responsible for the compilation of the annual audit and support for the development of the City's budget. The financial transactions of the City are tracked and recorded, in accordance with Generally Accepted Accounting Principles (GAAP).

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued training of Accounts Payable and Accounting Assistant staff.
- Successfully transmitted W-2's and 1099's through Munis.
- Hired a new Finance Director.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Review and refine processes and procedures.
- Cross train Payroll.
- Work on loading Vendor Self-Service.

SIGNIFICANT CHANGES:

- Continue to support City staff in accessing and reviewing financial information. This support has allowed departments to review account balances and review paid invoices.

10013400 Accounting

51110 Salaries, Regular

1 Director of Finance (5% Purchasing, 5% Public Benefit)	90%
1 Finance Controller	100%
1 Revenue Manager	100%
1 Accounting Assistant (10% Purchasing, 10% Utility Billing)	80%
1 Payroll Officer	100%
1 Accounts Payable Specialist (2% Public Benefits)	98%
1 Accountant (15% Economic Development, 5% Public Benefit)	80%

FINANCE DEPARTMENT- ACCOUNTING SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	269,007	338,591	331,924	371,983	467,178	397,617	415,877	18,260	5%
51120 NON-REGULAR SALARIES & WAGES	1,489	1,781	-	8,039	-	39,554	50,000	10,446	26%
51130 OVERTIME SALARIES & WAGES	-	-	218	9,331	2,500	2,619	-	(2,619)	-100%
51150 ACCRUED SALARIES & BENEFITS	2,954	4,965	7,877	14,667	-	-	-	-	0%
51210 RETIREMENT (PERS)	43,088	53,666	77,715	93,349	119,536	86,121	113,887	27,766	32%
51220 INSURANCE	45,066	51,653	66,563	60,693	44,824	40,374	58,389	18,015	45%
51230 WORKERS COMP	11,300	14,528	14,761	17,589	25,544	25,016	14,613	(10,403)	-42%
51240 MEDICARE	4,188	5,165	5,137	5,798	6,724	6,077	6,006	(71)	-1%
51250 UNEMPLOYMENT	434	3,964	3,583	4,055	4,601	4,548	4,666	118	3%
51260 FICA	-	2,670	125	-	-	2,392	-	(2,392)	-100%
Sub Total Salaries & Benefits	\$ 377,527	\$ 476,983	\$ 507,904	\$ 585,503	\$ 670,907	\$ 604,319	\$ 663,438	\$ 59,119	10%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	-	-	-	835	835	100%
52100 CONTRACTED SERVICES	38,328	48,280	45,932	83,048	78,972	78,109	82,800	4,691	6%
54100 SUPPLIES	5,824	18,139	6,996	7,947	14,500	8,500	8,500	-	0%
54101 POSTAGE	2,367	2,276	2,317	2,574	3,200	2,600	2,600	-	0%
55100 TELEPHONE	966	1,120	1,194	1,203	1,200	1,200	1,200	-	0%
55210 UTILITIES	1,705	1,705	2,168	-	-	-	-	-	0%
56120 EQUIPMENT MAINTENANCE & REPAIR	637	-	282	605	2,000	2,000	2,000	-	0%
56300 BUILDING MAINT. & REPAIR	8,181	8,658	10,942	-	-	-	-	-	0%
57100 CONFERENCE & TRAINING	1,559	227	2,343	4,431	7,500	5,000	5,000	-	0%
57300 MEMBERSHIPS & SUBSCRIPTIONS	300	300	410	410	425	410	426	16	4%
61200 PURCHASING ALLOCATION	-	-	-	-	-	-	140,666	140,666	100%
61300 BILLING & COLLECTION ALLOCATION	-	-	-	-	-	-	354,925	354,925	100%
61410 RENT ALLOCATION	2,450	2,450	-	3,909	3,909	3,909	3,754	(155)	-4%
61420 BUILDING MAINTENANCE ALLOCATION	-	-	-	12,593	13,429	13,429	12,730	(699)	-5%
61425 ALLOCATED UTILITIES	-	-	-	2,533	2,971	2,971	2,436	(535)	-18%
61500 INSURANCE ALLOCATION	1,450	1,450	1,544	1,562	1,562	1,562	-	(1,562)	-100%
94700 FINES & PENALTIES	-	-	-	129	-	-	-	-	0%
Sub Total Operations & Maintenance	\$ 63,766	\$ 84,605	\$ 74,128	\$ 120,945	\$ 129,668	\$ 119,690	\$ 617,872	\$ 498,182	416%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1301	\$ 441,294	\$ 561,588	\$ 582,032	\$ 706,448	\$ 800,575	\$ 724,009	\$ 1,281,310	\$ 557,301	77%
Expenses By Fund- FINANCE DEPARTMENT- ACCOUNTING SUMMARY									
Allocation	(178,743)	(293,345)	(289,756)	(290,009)	(313,182)	(313,182)	-	313,182	-100%
100 General Fund	441,294	561,588	582,032	706,448	800,575	724,009	371,619	(352,390)	-49%
777 Airport Enterprise	-	-	-	-	-	-	33,287	33,287	100%
800 Electric Enterprise	-	-	-	-	-	-	393,028	393,028	100%
820 Water Enterprise	-	-	-	-	-	-	259,384	259,384	100%
840 Wastewater Enterprise	-	-	-	-	-	-	223,992	223,992	100%
	\$ 441,294	\$ 561,588	\$ 582,032	\$ 706,448	\$ 800,575	\$ 724,009	\$ 1,281,310	\$ 557,301	77%

Finance Department- Accounting Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10013400	44299	ALLOCATION TO OTHER FUNDS	(178,743)	(293,345)	(289,756)	(290,009)	(313,182)	(313,182)	-
FINANCE - ACCOUNTING EXPENSES - General Fund									
10013400	51110	REGULAR SALARIES & WAGES	269,007	338,591	331,924	371,983	467,178	397,617	225,745
10013400	51120	NON-REGULAR SALARIES & WAGES	1,489	1,781	-	8,039	-	39,554	-
10013400	51130	OVERTIME SALARIES & WAGES	-	-	218	9,331	2,500	2,619	-
10013400	51150	ACCRUED SALARIES & BENEFITS	2,954	4,965	7,877	14,667	-	-	-
10013400	51210	RETIREMENT (PERS)	43,088	53,666	77,715	93,349	119,536	86,121	62,149
10013400	51220	INSURANCE	45,066	51,653	66,563	60,693	44,824	40,374	23,352
10013400	51230	WORKERS COMP	11,300	14,528	14,761	17,589	25,544	25,016	5,197
10013400	51240	MEDICARE	4,188	5,165	5,137	5,798	6,724	6,077	3,172
10013400	51250	UNEMPLOYMENT	434	3,964	3,583	4,055	4,601	4,548	2,410
10013400	51260	FICA	-	2,670	125	-	-	2,392	-
10013400	51290	CELL PHONE STIPEND	-	-	-	-	-	-	528
10013400	52100	CONTRACTED SERVICES	38,328	48,280	45,932	83,048	78,972	78,109	33,120
10013400	54100	SUPPLIES	5,824	18,139	6,996	7,947	14,500	8,500	3,400
10013400	54101	POSTAGE	2,367	2,276	2,317	2,574	3,200	2,600	1,040
10013400	55100	TELEPHONE	966	1,120	1,194	1,203	1,200	1,200	480
10013400	55210	UTILITIES	1,705	1,705	2,168	-	-	-	-
10013400	56120	EQUIPMENT MAINTENANCE & REPAIR	637	-	282	605	2,000	2,000	800
10013400	56300	BUILDING MAINT. & REPAIR	8,181	8,658	10,942	-	-	-	-
10013400	57100	CONFERENCE & TRAINING	1,559	227	2,343	4,431	7,500	5,000	2,000
10013400	57300	MEMBERSHIPS & SUBSCRIPTIONS	300	300	410	410	425	410	170
10013400	61410	RENT ALLOCATION	2,450	2,450	-	3,909	3,909	3,909	1,564
10013400	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	12,593	13,429	13,429	5,304
10013400	61425	ALLOCATED UTILITIES	-	-	-	2,533	2,971	2,971	1,188
10013400	61500	INSURANCE ALLOCATION	1,450	1,450	1,544	1,562	1,562	1,562	-
10013400	94700	FINES & PENALTIES	-	-	-	129	-	-	-
10013400 Total	Finance - Accounting Expenses		441,294	561,588	582,032	706,448	800,575	724,009	371,619
FINANCE - ACCOUNTING EXPENSES - Airport									
77713400	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	12,682
77713400	51210	RETIREMENT (PERS)	-	-	-	-	-	-	3,451
77713400	51220	INSURANCE	-	-	-	-	-	-	2,338

Finance Department- Accounting Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
77713400	51230	WORKERS COMP	-	-	-	-	-	632	
77713400	51240	MEDICARE	-	-	-	-	-	194	
77713400	51250	UNEMPLOYMENT	-	-	-	-	-	155	
77713400	51290	CELL PHONE STIPEND	-	-	-	-	-	21	
77713400	52100	CONTRACTED SERVICES	-	-	-	-	-	3,312	
77713400	54100	SUPPLIES	-	-	-	-	-	340	
77713400	54101	POSTAGE	-	-	-	-	-	104	
77713400	55100	TELEPHONE	-	-	-	-	-	48	
77713400	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	80	
77713400	57100	CONFERENCE & TRAINING	-	-	-	-	-	200	
77713400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	17	
77713400	61200	PURCHASING ALLOCATION	-	-	-	-	-	1,565	
77713400	61300	BILLING & COLLECTION ALLOCATION	-	-	-	-	-	8,029	
77713400	61425	ALLOCATED UTILITIES	-	-	-	-	-	119	
77713400 Total	Finance - Accounting Expenses - Airport		-	-	-	-	-	33,287	
FINANCE - ACCOUNTING EXPENSES - Electric									
80013400	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	63,374	
80013400	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	17,000	
80013400	51210	RETIREMENT (PERS)	-	-	-	-	-	17,245	
80013400	51220	INSURANCE	-	-	-	-	-	11,677	
80013400	51230	WORKERS COMP	-	-	-	-	-	3,136	
80013400	51240	MEDICARE	-	-	-	-	-	942	
80013400	51250	UNEMPLOYMENT	-	-	-	-	-	751	
80013400	51290	CELL PHONE STIPEND	-	-	-	-	-	102	
80013400	52100	CONTRACTED SERVICES	-	-	-	-	-	16,560	
80013400	54100	SUPPLIES	-	-	-	-	-	1,700	
80013400	54101	POSTAGE	-	-	-	-	-	520	
80013400	55100	TELEPHONE	-	-	-	-	-	240	
80013400	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	400	
80013400	57100	CONFERENCE & TRAINING	-	-	-	-	-	1,000	
80013400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	85	
80013400	61200	PURCHASING ALLOCATION	-	-	-	-	-	88,783	
80013400	61300	BILLING & COLLECTION ALLOCATION	-	-	-	-	-	165,485	
80013400	61410	RENT ALLOCATION	-	-	-	-	-	782	

Finance Department- Accounting Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
80013400	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	2,652	
80013400	61425	ALLOCATED UTILITIES	-	-	-	-	-	594	
80013400 Total	Finance - Accounting Expenses - Electric		-	-	-	-	-	393,028	
FINANCE - ACCOUNTING EXPENSES - Water									
82013400	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	57,038	
82013400	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	27,000	
82013400	51210	RETIREMENT (PERS)	-	-	-	-	-	15,521	
82013400	51220	INSURANCE	-	-	-	-	-	10,511	
82013400	51230	WORKERS COMP	-	-	-	-	-	2,824	
82013400	51240	MEDICARE	-	-	-	-	-	849	
82013400	51250	UNEMPLOYMENT	-	-	-	-	-	675	
82013400	51290	CELL PHONE STIPEND	-	-	-	-	-	92	
82013400	52100	CONTRACTED SERVICES	-	-	-	-	-	14,904	
82013400	54100	SUPPLIES	-	-	-	-	-	1,530	
82013400	54101	POSTAGE	-	-	-	-	-	468	
82013400	55100	TELEPHONE	-	-	-	-	-	216	
82013400	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	360	
82013400	57100	CONFERENCE & TRAINING	-	-	-	-	-	900	
82013400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	77	
82013400	61200	PURCHASING ALLOCATION	-	-	-	-	-	30,862	
82013400	61300	BILLING & COLLECTION ALLOCATION	-	-	-	-	-	92,466	
82013400	61410	RENT ALLOCATION	-	-	-	-	-	704	
82013400	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	2,387	
82013400 Total	Finance - Accounting Expenses - Water		-	-	-	-	-	259,384	
FINANCE - ACCOUNTING EXPENSES - Wastewater									
84013400	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	57,038	
84013400	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	6,000	
84013400	51210	RETIREMENT (PERS)	-	-	-	-	-	15,521	
84013400	51220	INSURANCE	-	-	-	-	-	10,511	
84013400	51230	WORKERS COMP	-	-	-	-	-	2,824	
84013400	51240	MEDICARE	-	-	-	-	-	849	
84013400	51250	UNEMPLOYMENT	-	-	-	-	-	675	
84013400	51290	CELL PHONE STIPEND	-	-	-	-	-	92	

Finance Department- Accounting Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013				
84013400	52100	CONTRACTED SERVICES	-	-	-	-	-	-	-	14,904
84013400	54100	SUPPLIES	-	-	-	-	-	-	-	1,530
84013400	54101	POSTAGE	-	-	-	-	-	-	-	468
84013400	55100	TELEPHONE	-	-	-	-	-	-	-	216
84013400	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	-	360
84013400	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	-	900
84013400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	-	77
84013400	61200	PURCHASING ALLOCATION	-	-	-	-	-	-	-	19,456
84013400	61300	BILLING & COLLECTION ALLOCATION	-	-	-	-	-	-	-	88,945
84013400	61410	RENT ALLOCATION	-	-	-	-	-	-	-	704
84013400	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	-	2,387
84013400	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	-	535
84013400 Total	Finance - Accounting Expenses - Wastewater		-	-	-	-	-	-	-	223,992
Total Finance - Accounting Expenses			\$ 441,294	\$ 561,588	\$ 582,032	\$ 706,448	\$ 800,575	\$ 724,009		\$ 1,281,310



MISCELLANEOUS GENERAL GOVERNMENT BUDGET Fiscal Year 2014-15

10012400

Miscellaneous General Government

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

General and allocated support expenses for General Fund functions including miscellaneous contractual services, membership fees, purchasing charges, rental of facilities, billing/collection charges, and property tax administration fees.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Obtained an approved Remedial Action Plan for the environmental cleanup of the Leslie Street property from the Regional Water Quality Control Board (RWQCB).
- Completed the acquisition of 37 acres of open space along Gibson Creek in the Western Hills donated by Dave Hull and Ric Pifferro.
- Maintained memberships and utilized services of the League of California Cities and International City/County Management Association (ICMA).

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Implement the Remedial Action Plan for the environmental cleanup and closeout of the Leslie Street property.
- Continue to support the Council's efforts to negotiate a Master Tax Sharing Agreement with the County of Mendocino.

SIGNIFICANT CHANGES:

- No significant changes to the budget.

MISCELLANEOUS GENERAL GOVERNMENT SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
OPERATIONS & MAINTENANCE									
52100 CONTRACTED SERVICES	1,000	9,136	44,576	49,186	109,556	75,000	45,500	(29,500)	-39%
52301 PROPERTY TAX ADMIN FEE	46,243	47,640	50,803	18,348	50,000	50,000	50,000	-	0%
55210 UTILITIES	-	-	-	5,150	-	1,980	3,960	1,980	100%
57300 MEMBERSHIPS & SUBSCRIPTIONS	48,893	43,833	35,890	38,828	55,000	55,000	29,250	(25,750)	-47%
61100 GENERAL GOVERNMENT ALLOCATION	142,162	151,819	160,029	217,419	216,119	216,119	-	(216,119)	-100%
61200 PURCHASING ALLOCATION	125,380	98,764	94,954	114,545	105,937	105,937	82,969	(22,968)	-22%
61300 BILLING & COLLECTION ALLOCATION	255,512	231,743	201,896	223,470	242,326	242,326	84,787	(157,539)	-65%
61410 RENT ALLOCATION	5,256	8,400	12,038	7,585	5,213	5,213	901	(4,312)	-83%
61420 BUILDING MAINTENANCE ALLOCATION	3,527	3,733	2,908	2,900	3,093	3,093	3,054	(39)	-1%
61425 ALLOCATED UTILITIES	735	735	745	584	685	685	685	-	0%
61430 CORP YARD ALLOCATION	5,407	7,937	8,039	-	-	-	-	-	0%
61500 INSURANCE ALLOCATION	52,760	52,737	56,020	54,848	57,418	57,418	648,582	591,164	1030%
61930 EQUIPMENT RENTAL CHARGES	-	-	-	-	-	15,000	9,750	(5,250)	-35%
61930 RENTAL OF CITY PROPERTY	4,137	14,182	13,189	13,573	15,000	-	-	-	0%
Total Operations & Maintenance	\$ 691,012	\$ 670,659	\$ 681,087	\$ 746,436	\$ 860,347	\$ 827,771	\$ 959,438	\$ 131,667	16%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1990	\$ 691,012	\$ 670,659	\$ 681,087	\$ 746,436	\$ 860,347	\$ 827,771	\$ 959,438	\$ 131,667	16%
Expenses By Fund- MISCELLANEOUS GENERAL GOVERNMENT SUMMARY									
100 General Fund	304,513	287,369	301,801	308,744	415,609	383,033	727,794	344,761	90%
777 Airport	-	-	-	-	-	-	6,486	6,486	100%
800 Electric Enterprise	-	-	-	-	-	-	90,802	90,802	100%
820 Water Enterprise	-	-	-	-	-	-	64,858	64,858	100%
840 Wastewater Enterprise	386,499	383,290	379,286	437,692	444,738	444,738	69,498	(375,240)	-84%
TOTAL DEPARTMENT 1990	\$ 691,012	\$ 670,659	\$ 681,087	\$ 746,436	\$ 860,347	\$ 827,771	\$ 959,438	\$ 131,667	16%

Miscellaneous General Government Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
MISC. GENERAL GOVERNMENT EXPENSES - General Fund									
10012400	52100	CONTRACTED SERVICES	1,000	9,136	44,576	49,186	109,556	75,000	45,500
10012400	52301	PROPERTY TAX ADMIN FEE	46,243	47,640	50,803	18,348	50,000	50,000	50,000
10012400	55210	UTILITIES	-	-	-	5,150	-	1,980	3,960
10012400	57300	MEMBERSHIPS & SUBSCRIPTIONS	48,893	43,833	35,890	38,828	55,000	55,000	29,250
10012400	61200	PURCHASING ALLOCATION	99,748	77,807	74,778	90,581	82,060	82,060	82,969
10012400	61300	BILLING & COLLECTION ALLOCATION	104,492	94,771	82,565	93,078	103,993	103,993	84,787
10012400	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	421,578
10012400	61930	EQUIPMENT RENTAL CHARGES	-	-	-	-	-	15,000	9,750
10012400	61930	RENTAL OF CITY PROPERTY	4,137	14,182	13,189	13,573	15,000	-	-
10012400 Total	Misc. General Government Expenses		304,513	287,369	301,801	308,744	415,609	383,033	727,794
MISC. GENERAL GOVERNMENT EXPENSES - Airport									
77712400	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	6,486
77712400 Total	Misc. General Government Expenses - Airport		-	-	-	-	-	-	6,486
MISC. GENERAL GOVERNMENT EXPENSES - Electric									
80012400	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	90,802
80012400 Total	Misc. General Government Expenses - Electric		-	-	-	-	-	-	90,802
MISC. GENERAL GOVERNMENT EXPENSES - Water									
80012400	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	64,858
80012400 Total	Misc. General Government Expenses - Water		-	-	-	-	-	-	64,858
MISC. GENERAL GOVERNMENT EXPENSES - WASTEWATER									
84012400	61100	GENERAL GOVERNMENT ALLOCATION	139,660	141,963	151,265	203,684	210,372	210,372	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	-	3,445	3,019	-	-	-	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	5,163	5,163	5,163	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	-	1,148	974	584	584	584	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	804	861	1,363	2,046	-	-	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	-	3,924	3,311	-	-	-	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	5,260	-	-	-
84012400	61100	GENERAL GOVERNMENT ALLOCATION	1,698	478	97	682	-	-	-
84012400	61200	PURCHASING ALLOCATION	25,632	20,957	20,176	23,964	23,877	23,877	-
84012400	61300	BILLING & COLLECTION ALLOCATION	151,020	136,972	119,331	130,392	138,333	138,333	-
84024420	61410	RENT ALLOCATION	1,056	1,056	4,312	901	901	901	901

Miscellaneous General Government Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited						FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014	
84012400	61410	RENT ALLOCATION	-	-	-	4,312	4,312	4,312	-
84012400	61410	RENT ALLOCATION	4,200	7,344	7,726	2,372	-	-	-
84024420	61420	BUILDING MAINTENANCE ALLOCATION	3,527	3,733	2,908	2,900	3,093	3,093	3,054
84024420	61425	ALLOCATED UTILITIES	735	735	745	584	685	685	685
84012400	61430	CORP YARD ALLOCATION	5,407	7,937	8,039	-	-	-	-
84012400	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	64,858
84012400	61500	INSURANCE ALLOCATION	52,760	52,737	56,020	54,848	57,418	57,418	-
84012400 Total	Misc. General Government Expenses - Wastewater		\$ 386,499	\$ 383,290	\$ 379,286	\$ 437,692	\$ 444,738	\$ 444,738	\$ 69,498
Total Misc. General Government Expenses			691,012	670,659	681,087	746,436	860,347	827,771	959,438

CITY ATTORNEY BUDGET

Fiscal Year 2014-15

14000

CITY ATTORNEY

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The City of Ukiah contracts with David Rapport, for the provision of City Attorney services, to provide sound, timely and cost effective legal advice and representation to the City Council, Commissions, Boards, City officers and staff.

CITY ATTORNEY SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
OPERATIONS & MAINTENANCE									
52100 CONTRACTED SERVICES	139,363	145,058	163,749	121,394	228,608	180,000	180,000	-	0%
55100 TELEPHONE	252	249	259	265	300	300	300	-	0%
57100 CONFERENCE & TRAINING	-	-	1,615	-	1,200	1,200	1,200	-	0%
Sub Total Operations & Maintenance	\$ 139,615	\$ 145,307	\$ 165,623	\$ 121,659	\$ 230,108	\$ 181,500	\$ 181,500	-	0%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 14000	\$ 139,615	\$ 145,307	\$ 165,623	\$ 121,659	\$ 230,108	\$ 181,500	\$ 181,500	-	0%
Expenses By Fund- CITY ATTORNEY SUMMARY									
Allocation	(77,007)	(77,007)	(77,007)	(77,007)	(81,687)	(81,687)	-	81,687	-100%
100 General Fund	139,615	145,307	165,623	121,659	230,108	181,500	99,825	(81,675)	-45%
777 Airport Enterprise	-	-	-	-	-	-	1,815	1,815	100%
800 Electric Enterprise	-	-	-	-	-	-	25,410	25,410	100%
820 Water Enterprise	-	-	-	-	-	-	18,150	18,150	100%
840 Wastewater Enterprise	-	-	-	-	-	-	36,300	36,300	100%
TOTAL DEPARTMENT 14000	\$ 139,615	\$ 145,307	\$ 165,623	\$ 121,659	\$ 230,108	\$ 181,500	\$ 181,500	-	0%

City Attorney Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
10014000	44299	ALLOCATION TO OTHER FUNDS	(77,007)	(77,007)	(77,007)	(77,007)	(81,687)	(81,687)	-
CITY ATTORNEY EXPENSES- General Fund									
10014000	52100	CONTRACTED SERVICES	139,363	145,058	163,749	121,394	225,914	180,000	99,000
10014000	52100	CONTRACTED SERVICES	-	-	-	-	2,110	-	-
10014000	52100	CONTRACTED SERVICES	-	-	-	-	584	-	-
10014000	55100	TELEPHONE	252	249	259	265	300	300	165
10014000	57100	CONFERENCE & TRAINING	-	-	1,615	-	1,200	1,200	660
10014000 Total	City Attorney Expenses		139,615	145,307	165,623	121,659	230,108	181,500	99,825
CITY ATTORNEY EXPENSES - Airport									
77714000	52100	CONTRACTED SERVICES	-	-	-	-	-	-	1,800
77714000	55100	TELEPHONE	-	-	-	-	-	-	3
77714000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	12
77714000 Total	City Attorney Expenses - Airport		-	-	-	-	-	-	1,815
CITY ATTORNEY EXPENSES - Electric									
80014000	52100	CONTRACTED SERVICE	-	-	-	-	-	-	25,200
80014000	55100	TELEPHONE	-	-	-	-	-	-	42
80014000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	168
80015100 Total	City Attorney Expenses - Electric		-	-	-	-	-	-	25,410
CITY ATTORNEY EXPENSES - Water									
82014000	52100	CONTRACTED SERVICES	-	-	-	-	-	-	18,000
82014000	55100	TELEPHONE	-	-	-	-	-	-	30
82014000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	120
82014000 Total	City Attorney Expenses - Water		-	-	-	-	-	-	18,150
CITY ATTORNEY EXPENSES - Wastewater									
84014000	52100	CONTRACTED SERVICES	-	-	-	-	-	-	36,000
84014000	55100	TELEPHONE	-	-	-	-	-	-	60
84014000	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	240
84014000 Total	City Attorney Expenses - Wastewater		-	-	-	-	-	-	36,300
Total City Attorney Expenses			\$ 139,615	\$ 145,307	\$ 165,623	\$ 121,659	\$ 230,108	\$ 181,500	\$ 181,500



TREASURER BUDGET Fiscal Year 2014-15

10015100

TREASURER

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Elected City Treasurer performs an oversight role for the investing of all public funds for the City of Ukiah, in concert with the City's Financial Department and Director of Finance. The City of Ukiah's investments are professionally managed by Public Financial Management, Inc. (The PFM Group) in accordance with investment policies adopted by the City of Ukiah City Council. These investment policies conform to both Federal and State laws governing investments of public funds. The City Council appoints an investment committee consisting of the Treasurer and City staff, as well as public members, who advise the City Council with regard to investment policies and oversight.

10015100 City Treasurer

51110 Salaries, Regular

12 months of elected City Treasurer salary (\$300/month).

100%

TREASURER SUMMARY

Account Name	Unaudited						Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014			
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	3,610	3,610	3,274	1,879	3,600	3,521	3,600	79	2%
51120 NON-REGULAR SALARIES & WAGES	-	-	-	1,731	-	-	-	-	0%
51220 INSURANCE	5,064	5,854	3,862	29	-	1,116	1,231	115	10%
51230 WORKERS COMP	144	145	135	156	198	243	203	(40)	-16%
51240 MEDICARE	52	52	48	52	53	51	53	2	4%
51260 FICA	224	224	203	224	224	218	224	6	3%
Sub Total Salaries & Benefits	\$ 9,094	\$ 9,885	\$ 7,522	\$ 4,071	\$ 4,075	\$ 5,149	\$ 5,311	\$ 162	3%
OPERATIONS & MAINTENANCE									
52100 CONTRACTED SERVICES	85,958	84,524	78,141	78,011	83,500	80,000	80,000	-	0%
57300 MEMBERSHIPS & SUBSCRIPTIONS	155	-	155	155	175	155	-	(155)	-100%
61500 INSURANCE ALLOCATION	43	43	45	46	46	46	-	(46)	-100%
Sub Total Operations & Maintenance	\$ 86,156	\$ 84,567	\$ 78,341	\$ 78,212	\$ 83,721	\$ 80,201	\$ 80,000	\$ (155)	0%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1910	\$ 95,250	\$ 94,452	\$ 85,863	\$ 82,283	\$ 87,796	\$ 85,350	\$ 85,311	\$ (39)	0%
Expenses By Fund-TREASURER SUMMARY									
Allocation	(62,298)	(68,233)	(63,099)	(52,114)	(48,736)	(48,736)	-	48,736	-100%
100 General Fund	95,250	94,452	85,863	82,283	87,796	85,350	38,374	(46,976)	-55%
777 Airport	-	-	-	-	-	-	857	857	0%
800 Electric Enterprise	-	-	-	-	-	-	32,420	32,420	0%
820 Water Enterprise	-	-	-	-	-	-	6,830	6,830	0%
840 Wastewater Enterprise	-	-	-	-	-	-	6,830	6,830	0%
TOTAL DEPARTMENT 1910	\$ 95,250	\$ 94,452	\$ 85,863	\$ 82,283	\$ 87,796	\$ 85,350	\$ 85,311	\$ (39)	0%

Treasurer Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
10015100	44299	ALLOCATION TO OTHER FUNDS	(62,298)	(68,233)	(63,099)	(52,114)	(48,736)	(48,736)	-
TREASURY MANAGEMENT EXPENSES- General Fund									
10015100	51110	REGULAR SALARIES & WAGES	3,610	3,610	3,274	1,879	3,600	3,521	1,620
10015100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	1,731	-	-	-
10015100	51220	INSURANCE	5,064	5,854	3,862	29	-	1,116	553
10015100	51230	WORKERS COMP	144	145	135	156	198	243	86
10015100	51240	MEDICARE	52	52	48	52	53	51	18
10015100	51260	FICA	224	224	203	224	224	218	97
10015100	52100	CONTRACTED SERVICES	85,958	84,524	78,141	78,011	83,500	80,000	36,000
10015100	57300	MEMBERSHIPS & SUBSCRIPTIONS	155	-	155	155	175	155	-
10015100	61500	INSURANCE ALLOCATION	43	43	45	46	46	46	-
10010000 Total	Treasury Management Expenses		95,250	94,452	85,863	82,283	87,796	85,350	38,374
TREASURY MANAGEMENT EXPENSES -Airport									
77715100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	36
77715100	51220	INSURANCE	-	-	-	-	-	-	13
77715100	51230	WORKERS COMP	-	-	-	-	-	-	3
77715100	51240	MEDICARE	-	-	-	-	-	-	2
77715100	51260	FICA	-	-	-	-	-	-	3
77715100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	800
77710000 Total	Treasury Management Expenses - Airport		-	-	-	-	-	-	857
TREASURY MANAGEMENT EXPENSES - Electric									
80015100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	1,368
80015100	51220	INSURANCE	-	-	-	-	-	-	467
80015100	51230	WORKERS COMP	-	-	-	-	-	-	78
80015100	51240	MEDICARE	-	-	-	-	-	-	21
80015100	51260	FICA	-	-	-	-	-	-	86
80015100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	30,400
80015100 Total	Treasury Management Expenses - Electric		-	-	-	-	-	-	32,420
TREASURY MANAGEMENT EXPENSES - Water									
82015100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	288
82015100	51220	INSURANCE	-	-	-	-	-	-	99
82015100	51230	WORKERS COMP	-	-	-	-	-	-	18

Treasurer Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
82015100	51240	MEDICARE	-	-	-	-	-	-	6
82015100	51260	FICA	-	-	-	-	-	-	19
82015100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	6,400
82015100 Total	Treasury Management Expenses - Water		-	-	-	-	-	-	6,830
TREASURY MANAGEMENT EXPENSES - Wastewater									
84015100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	288
84015100	51220	INSURANCE	-	-	-	-	-	-	99
84015100	51230	WORKERS COMP	-	-	-	-	-	-	18
84015100	51240	MEDICARE	-	-	-	-	-	-	6
84015100	51260	FICA	-	-	-	-	-	-	19
84015100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	6,400
84015100 Total	Treasury Management Expenses - Wastewater		-	-	-	-	-	-	6,830
Total Treasury Expenses			\$ 95,250	\$ 94,452	\$ 85,863	\$ 82,283	\$ 87,796	\$ 85,350	\$ 85,311



HUMAN RESOURCES/RISK MANAGEMENT BUDGET Fiscal Year 2013-14

10016100

HUMAN RESOURCES/RISK MANAGEMENT:

The Human Resources and Risk Management Department consists of two full-time employees and one part-time employee responsible for providing professional support services to all General Fund Departments and Enterprise operations for the recruitment, retention and development of a viable, skilled workforce. In addition, we provide customer service and support to 157 full-time and approximately 26 part-time FTEs through administration of the City's labor relations and employee benefit programs. The Department also identifies potential areas of risk to the City and audits current practices to ensure the elimination or reduction of those risks; to ensure proper levels of insurance are acquired for projects done on behalf of the City or at City facilities, and performs claims investigations to identify causes and develop preventive solutions to eliminate recurrence of risk.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Successful completion of labor negotiations for all eight (8) employee bargaining units, resulting in two-year agreements and ongoing salary reductions of 5%.
- Consolidation and adoption of individual labor agreements spanning 40+ years into one comprehensive Memorandum of Understanding for the Miscellaneous, Water Utilities/Mechanics, and Police Units.
- Successful recruitment of the new Finance Director, 10 Police Officers, 3 CSO's, and 11 other staff recruitments.
- Re-engineered Human Resources webpage to include access to all City MOU's salary schedules, and job descriptions.
- Ongoing enhancements and maintenance of HR/Payroll MUNIS module.
- Management Analyst responsible for production of last two fiscal years' personnel projections for all departments, and year-round maintenance thereof.
- Revision of City of Ukiah Employee Manual initiated and in progress.



HUMAN RESOURCES/RISK MANAGEMENT BUDGET Fiscal Year 2013-14

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15

- Continuous Human Resources and Risk Management support to all City employees and departments, including but not limited to employee relations, benefits, personnel recruitments, workers compensation claims administration, employee training, personnel budgeting, labor relations, liability insurance tracking, and processing of liability claims.
- Completion of a comprehensive revision/update of City of Ukiah Employee Manual for compliance with current laws.
- Continued roll-out of MUNIS HR/Payroll module to include Employee Self-Service, Applicant Tracking, and Performance Evaluation components.

SIGNIFICANT CHANGES:

- Re-classification of Management Analyst to “Senior Management Analyst” based upon addition of regular budgeting and MUNIS administration responsibilities and increased analyst responsibilities to the City Manager.
- New annual subscription to “Liebert Library”, which includes on-line access to public sector labor and employment training and reference materials produced by Liebert Cassidy Whitmore labor firm.

10016100 Human Resources

51110 Salaries, Regular

1 Director of Human Resources	100.00%
1 Senior Management Analyst (15% Electric Interdepartmental Charges)	85.00%
1 Human Resources Assistant/Part-time 20 hour	100.00%

HUMAN RESOURCES/RISK MANAGEMENT SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Unaudited		Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
			Actual FY 2012	Actual FY 2013					
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	178,802	189,819	188,326	212,244	237,445	215,781	226,764	\$ 10,983	5%
51120 NON-REGULAR SALARIES & WAGES	6,091	-	-	-	-	-	-	-	0%
51130 OVERTIME SALARIES & WAGES	1,729	1,346	(293)	10,654	-	-	-	-	0%
51210 RETIREMENT (PERS)	27,719	33,830	45,017	54,112	57,599	55,351	61,033	5,682	10%
51220 INSURANCE	28,863	28,917	28,977	21,164	12,255	18,939	19,931	992	5%
51230 WORKERS COMP	7,774	8,212	8,694	10,109	13,201	13,385	10,235	(3,150)	-24%
51240 MEDICARE	2,829	2,866	2,881	3,140	3,175	3,135	3,202	67	2%
51250 UNEMPLOYMENT	298	2,091	2,110	2,332	2,401	2,357	2,437	80	3%
51260 FICA	378	-	-	-	1,111	132	-	(132)	-100%
Sub Total Salaries & Benefits	\$ 254,484	\$ 267,082	\$ 275,712	\$ 313,755	\$ 327,187	\$ 309,080	\$ 323,602	\$ 14,522	5%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	123	1,044	1,044	1,048	4	0%
52100 CONTRACTED SERVICES	8,101	5,594	21,785	35,029	38,860	45,000	26,750	(18,250)	-41%
52151 AFLAC & PERS INSUR ADMIN FEES	-	-	-	2,074	4,000	5,997	6,418	421	7%
54100 SUPPLIES	13,375	31,758	11,811	4,877	-	-	-	-	0%
54101 POSTAGE	898	1,220	753	814	800	1,300	963	(337)	-26%
54160 HR - SPECIAL SUPPLIES	-	-	-	1,256	2,500	3,000	2,140	(860)	-29%
54161 HR - BACKGROUND & PHYSICALS	-	-	-	3,606	10,000	10,000	10,700	700	7%
54162 HR - ADVERTISING	-	-	-	6,250	15,000	15,000	12,840	(2,160)	-14%
54163 HR - INTERVIEW SUPPLIES	-	-	-	645	1,300	1,300	963	(337)	-26%
54164 HR - FORMS & OTHER DIV. EXP.	-	-	-	381	11,500	11,500	3,210	(8,290)	-72%
54165 HR - NEW EMPLOYEE FINGERPRINT	-	-	-	1,256	1,400	1,400	1,284	(116)	-8%
54166 HR - DOT TESTING PROGRAM	-	-	-	1,528	1,800	1,800	1,926	126	7%
55100 TELEPHONE	789	1,297	1,342	1,284	1,080	1,080	1,070	(10)	-1%
57100 CONFERENCE & TRAINING	5,529	2,613	3,086	6,948	4,500	4,500	4,815	315	7%
57300 MEMBERSHIPS & SUBSCRIPTIONS	2,347	5,647	6,400	6,689	6,940	1,200	7,363	6,163	514%
61410 RENT ALLOCATION	1,844	1,844	-	1,742	1,742	1,742	1,863	121	7%
61420 BUILDING MAINTENANCE ALLOCATION	6,161	6,521	5,627	5,613	5,984	5,984	6,322	338	6%
61425 ALLOCATED UTILITIES	1,283	1,283	1,115	1,129	1,324	1,324	1,416	92	7%
61500 INSURANCE ALLOCATION	938	938	999	1,011	1,011	1,011	-	(1,011)	-100%
Sub Total Operations & Maintenance	\$ 41,266	\$ 58,715	\$ 52,918	\$ 82,253	\$ 110,785	\$ 114,182	\$ 91,091	\$ (23,091)	-20%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 16100	\$ 295,750	\$ 325,797	\$ 328,630	\$ 396,008	\$ 437,972	\$ 423,262	\$ 414,693	\$ (8,569)	-2%
Expenses By Fund- HUMAN RESOURCES/RISK MANAGEMENT SUMMARY									
Allocation	(90,955)	(82,809.00)	(87,139.00)	(91,573)	(100,745)	(100,742)	-	100,742	-100%
100 General Fund	\$ 295,750	\$ 325,797	\$ 328,630	\$ 396,008	\$ 437,972	\$ 423,262	\$ 314,734	(108,528)	-26%
777 Airport Enterprise	-	-	-	-	-	-	4,102	4,102	100%
800 Electric Enterprise	-	-	-	-	-	-	49,067	49,067	100%
820 Water Enterprise	-	-	-	-	-	-	26,341	26,341	100%
840 Wastewater Enterprise	-	-	-	-	-	-	20,449	20,449	100%
TOTAL DEPARTMENT 16100	\$ 295,750	\$ 325,797	\$ 328,630	\$ 396,008	\$ 437,972	\$ 423,262	\$ 414,693	\$ (8,569)	-2%

Human Resources/Risk Management Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10016100	44299	ALLOCATION TO OTHER FUNDS	(90,955)	(82,809)	(87,139)	(91,573)	(100,745)	(100,742)	-
HUMAN RESOURCES - General Fund									
10016100	51110	REGULAR SALARIES & WAGES	178,802	189,819	188,326	212,244	237,445	215,781	174,602
10016100	51120	NON-REGULAR SALARIES & WAGES	6,091	-	-	-	-	-	-
10016100	51130	OVERTIME SALARIES & WAGES	1,729	1,346	(293)	10,654	-	-	-
10016100	51210	RETIREMENT (PERS)	27,719	33,830	45,017	54,112	57,599	55,351	46,992
10016100	51220	INSURANCE	28,863	28,917	28,977	21,164	12,255	18,939	15,345
10016100	51230	WORKERS COMP	7,774	8,212	8,694	10,109	13,201	13,385	7,870
10016100	51240	MEDICARE	2,829	2,866	2,881	3,140	3,175	3,135	2,459
10016100	51250	UNEMPLOYMENT	298	2,091	2,110	2,332	2,401	2,357	1,864
10016100	51260	FICA	378	-	-	-	1,111	132	-
10016100	51290	CELL PHONE STIPEND	-	-	-	123	1,044	1,044	805
10016100	52100	CONTRACTED SERVICES	8,101	5,594	21,785	35,029	38,860	45,000	19,250
10016100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	2,074	4,000	5,997	4,618
10016100	54100	SUPPLIES	13,375	31,758	11,811	4,877	-	-	-
10016100	54101	POSTAGE	898	1,220	753	814	800	1,300	693
10016100	54160	HR - SPECIAL SUPPLIES	-	-	-	1,256	2,500	3,000	1,540
10016100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	3,606	10,000	10,000	7,700
10016100	54162	HR - ADVERTISING	-	-	-	6,250	15,000	15,000	9,240
10016100	54163	HR - INTERVIEW SUPPLIES	-	-	-	645	1,300	1,300	693
10016100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	381	11,500	11,500	2,310
10016100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	1,256	1,400	1,400	924
10016100	54166	HR - DOT TESTING PROGRAM	-	-	-	1,528	1,800	1,800	1,386
10016100	55100	TELEPHONE	789	1,297	1,342	1,284	1,080	1,080	770
10016100	57100	CONFERENCE & TRAINING	5,529	2,613	3,086	6,948	4,500	4,500	3,465
10016100	57300	MEMBERSHIPS & SUBSCRIPTIONS	2,347	5,647	6,400	6,689	6,940	1,200	5,298
10016100	61410	RENT ALLOCATION	1,844	1,844	-	1,742	1,742	1,742	1,341
10016100	61420	BUILDING MAINTENANCE ALLOCATION	6,161	6,521	5,627	5,613	5,984	5,984	4,550
10016100	61425	ALLOCATED UTILITIES	1,283	1,283	1,115	1,129	1,324	1,324	1,019
10016100	61500	INSURANCE ALLOCATION	938	938	999	1,011	1,011	1,011	-
10016100 Total	Human Resources Expenses		295,750	325,797	328,630	396,008	437,972	423,262	314,734
HUMAN RESOURCES EXPENSES - Airport									
77716100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	2,271

Human Resources/Risk Management Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
77716100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	611
77716100	51220	INSURANCE	-	-	-	-	-	-	200
77716100	51230	WORKERS COMP	-	-	-	-	-	-	106
77716100	51240	MEDICARE	-	-	-	-	-	-	34
77716100	51250	UNEMPLOYMENT	-	-	-	-	-	-	28
77716100	51290	CELL PHONE STIPEND	-	-	-	-	-	-	11
77716100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	250
77716100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	-	60
77716100	54101	POSTAGE	-	-	-	-	-	-	9
77716100	54160	HR - SPECIAL SUPPLIES	-	-	-	-	-	-	20
77716100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	-	-	-	100
77716100	54162	HR - ADVERTISING	-	-	-	-	-	-	120
77716100	54163	HR - INTERVIEW SUPPLIES	-	-	-	-	-	-	9
77716100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	-	30
77716100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	-	12
77716100	54166	HR - DOT TESTING PROGRAM	-	-	-	-	-	-	18
77716100	55100	TELEPHONE	-	-	-	-	-	-	10
77716100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	45
77716100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	69
77716100	61410	RENT ALLOCATION	-	-	-	-	-	-	17
77716100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	59
77716100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	13
77710000 Total	Human Resources Expenses - Airport		-	-	-	-	-	-	4,102
HUMAN RESOURCES EXPENSES - Electric									
80016100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	27,213
80016100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	7,324
80016100	51220	INSURANCE	-	-	-	-	-	-	2,392
80016100	51230	WORKERS COMP	-	-	-	-	-	-	1,231
80016100	51240	MEDICARE	-	-	-	-	-	-	387
80016100	51250	UNEMPLOYMENT	-	-	-	-	-	-	295
80016100	51290	CELL PHONE STIPEND	-	-	-	-	-	-	126
80016100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	3,000
80016100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	-	720
80016100	54101	POSTAGE	-	-	-	-	-	-	108

Human Resources/Risk Management Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
80016100	54160	HR - SPECIAL SUPPLIES	-	-	-	-	-	-	240
80016100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	-	-	-	1,200
80016100	54162	HR - ADVERTISING	-	-	-	-	-	-	1,440
80016100	54163	HR - INTERVIEW SUPPLIES	-	-	-	-	-	-	108
80016100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	-	360
80016100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	-	144
80016100	54166	HR - DOT TESTING PROGRAM	-	-	-	-	-	-	216
80016100	55100	TELEPHONE	-	-	-	-	-	-	120
80016100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	540
80016100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	826
80016100	61410	RENT ALLOCATION	-	-	-	-	-	-	209
80016100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	709
80016100	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	159
80016100 Total	Human Resources Expenses - Electric		-	-	-	-	-	-	49,067
HUMAN RESOURCES EXPENSES - Water									
82016100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	11,339
82016100	51210	RETIREMENT (PERS)	-	-	-	-	-	-	3,053
82016100	51220	INSURANCE	-	-	-	-	-	-	997
82016100	51230	WORKERS COMP	-	-	-	-	-	-	514
82016100	51240	MEDICARE	-	-	-	-	-	-	161
82016100	51250	UNEMPLOYMENT	-	-	-	-	-	-	125
82016100	51290	CELL PHONE STIPEND	-	-	-	-	-	-	53
82016100	52100	CONTRACTED SERVICES	-	-	-	-	-	-	3,000
82016100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	-	720
82016100	54101	POSTAGE	-	-	-	-	-	-	108
82016100	54160	HR - SPECIAL SUPPLIES	-	-	-	-	-	-	240
82016100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	-	-	-	1,200
82016100	54162	HR - ADVERTISING	-	-	-	-	-	-	1,440
82016100	54163	HR - INTERVIEW SUPPLIES	-	-	-	-	-	-	108
82016100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	-	360
82016100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	-	144
82016100	54166	HR - DOT TESTING PROGRAM	-	-	-	-	-	-	216
82016100	55100	TELEPHONE	-	-	-	-	-	-	120
82016100	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	540

Human Resources/Risk Management Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
82016100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	826	
82016100	61410	RENT ALLOCATION	-	-	-	-	-	209	
82016100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	709	
82016100	61425	ALLOCATED UTILITIES	-	-	-	-	-	159	
82016100 Total	Human Resources Expenses - Water		-	-	-	-	-	26,341	
HUMAN RESOURCES EXPENSES - Wastewater									
84016100	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	11,339	
84016100	51210	RETIREMENT (PERS)	-	-	-	-	-	3,053	
84016100	51220	INSURANCE	-	-	-	-	-	997	
84016100	51230	WORKERS COMP	-	-	-	-	-	514	
84016100	51240	MEDICARE	-	-	-	-	-	161	
84016100	51250	UNEMPLOYMENT	-	-	-	-	-	125	
84016100	51290	CELL PHONE STIPEND	-	-	-	-	-	53	
84016100	52100	CONTRACTED SERVICES	-	-	-	-	-	1,250	
84016100	52151	AFLAC & PERS INSUR ADMIN FEES	-	-	-	-	-	300	
84016100	54101	POSTAGE	-	-	-	-	-	45	
84016100	54160	HR - SPECIAL SUPPLIES	-	-	-	-	-	100	
84016100	54161	HR - BACKGROUND & PHYSICALS	-	-	-	-	-	500	
84016100	54162	HR - ADVERTISING	-	-	-	-	-	600	
84016100	54163	HR - INTERVIEW SUPPLIES	-	-	-	-	-	45	
84016100	54164	HR - FORMS & OTHER DIV. EXP.	-	-	-	-	-	150	
84016100	54165	HR - NEW EMPLOYEE FINGERPRINT	-	-	-	-	-	60	
84016100	54166	HR - DOT TESTING PROGRAM	-	-	-	-	-	90	
84016100	55100	TELEPHONE	-	-	-	-	-	50	
84016100	57100	CONFERENCE & TRAINING	-	-	-	-	-	225	
84016100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	344	
84016100	61410	RENT ALLOCATION	-	-	-	-	-	87	
84016100	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	295	
84016100	61425	ALLOCATED UTILITIES	-	-	-	-	-	66	
84016100 Total	Human Resources Expenses - Wastewater		-	-	-	-	-	20,449	
Total Human Resources Expenses			\$ 295,750	\$ 325,797	\$ 328,630	\$ 396,008	\$ 437,972	\$ 423,262	\$ 414,693



VISIT UKIAH BUDGET Fiscal Year 2014-15

10017200

VISIT UKIAH:

The mission of Ukiah's Transient Occupancy Tax Program (TOT) is to responsibly administer a continuously improving promotional program for the Greater Ukiah Area utilizing Measure X funds. The Program will leverage partnerships with key groups and organizations, foster community pride, and increase tourism.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued to develop and promote the Visit Ukiah brand, which captures the spirit of Ukiah and creates a unique position for marketing.
- Increased TOT revenue/program income by 13% during 2013, for a total increase of roughly 25% since taking over the program in 2010.
- Maintained a comprehensive visitor-based website, which includes the area's most comprehensive event calendar
- Updated, reprinted and distributed the Ukiah area brochure.
- Represented Ukiah at Sunset Celebration Weekend and Taste of Mendocino.
- Strategically placed ads in Sunset Magazine, VIA Magazine, 101 Things to Do in Mendocino County, the Visit Mendocino Travel Guide, and local hotel directories.
- Partner with Ukiah-area businesses for advertising in the Mendocino Travelers Guide in order to expand Ukiah's presence in this magazine, effectively relocating and increasing the Ukiah section.
- Received over 2,500 leads from readers of Sunset and VIA Magazines, each answered with a personalized direct mail piece.
- Partnered with Visit Mendocino and Destination Hopland to promote Ukiah-area events.
- Performed community outreach regarding the Visit Ukiah program through regular communication with the hospitality industry, press releases and presentations to service groups.
- Increased Visitor Center staffing to six days per week during peak travel seasons.
- Developed an outdoor recreation guide for the Ukiah area.
- Expanded Visit Ukiah's social media and online presence in order to attract new visitors and improve our visibility with target demographics.
- Began the development of gateway signage at the north and south ends of Ukiah along Hwy 101.



VISIT UKIAH BUDGET Fiscal Year 2014-15

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue to evolve the Visit Ukiah brand to ensure relevancy and effectiveness.
- Design and purchase Visit Ukiah branded merchandise for sale through the Visitor Center and other retail outlets.
- Continue to increase awareness of Visit Ukiah brand, both locally and in target markets through marketing, press releases, and word of mouth.
- Continue to develop the resources at the Visitor Center by networking with other visitor centers and local hospitality-related businesses.

SIGNIFICANT CHANGES:

- No significant budget changes; Visit Ukiah is completely funded with transient occupancy tax (50% of the funds raised through Measure X as approved by the voters).

10017110 Visit Ukiah

51110 Salaries, Regular

Facility Administrator & PT Project/Grant Administrator to charge their time spent working at Visit Ukiah through coded timesheets. \$8,000 allocated in regular salaries.

51120 Salaries, Non-Regular

Visitor's Desk Receptionists (520 hours)

100.00%

VISIT UKIAH SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	-	-	-	6,526	5,899	5,507	8,000	2,493	45%
51120 NON-REGULAR SALARIES & WAGES	-	-	(4,000)	3,737	5,200	11,309	5,200	(6,109)	0%
51210 RETIREMENT (PERS)	-	-	-	1,989	1,548	14	-	(14)	-100%
51220 INSURANCE	-	-	-	201	150	150	-	(150)	-100%
51230 WORKERS COMP	-	-	-	530	617	625	219	(406)	-65%
51240 MEDICARE	-	-	-	165	157	165	76	(89)	-54%
51250 UNEMPLOYMENT	-	-	-	122	112	114	52	(62)	-54%
51260 FICA	-	-	-	257	323	701	323	(378)	0%
Sub Total Salaries & Benefits	\$	\$	\$ (4,000)	\$ 13,527	\$ 14,006	\$ 18,585	\$ 13,870	(4,715)	-25%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	15	46	46	-	(46)	-100%
52100 CONTRACTED SERVICES	-	-	1,831	68,934	12,000	20,000	20,000	-	0%
52510 ADVERTISING & PROMOTION	-	-	9,531	4,193	96,430	50,000	46,822	(3,178)	-6%
54100 SUPPLIES	-	-	1,784	4,765	1,200	1,200	1,200	-	0%
54101 POSTAGE	-	-	690	863	2,500	2,500	2,500	-	0%
55100 TELEPHONE	-	-	-	52	-	46	-	(46)	-100%
57100 CONFERENCE & TRAINING	-	-	4,941	3,399	3,930	3,000	4,000	1,000	33%
57300 MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	1,500	-	1,500	1,500	0%
61410 RENT ALLOCATION	-	-	1,300	4,050	3,900	3,900	-	-	0%
Sub Total Operations & Maintenance	\$ -	\$ -	\$ 20,078	\$ 86,271	\$ 121,506	\$ 80,692	\$ 76,022	\$ (770)	-1%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 17100 17110	\$ -	\$ -	\$ 16,078	\$ 99,798	\$ 135,512	\$ 99,277	\$ 89,892	\$ (9,385)	-9%
Expenses By Fund- VISIT UKIAH SUMMARY									
100 General Fund	-	-	16,078	99,799	135,512	99,277	89,892	(9,385)	-9%
TOTAL DEPARTMENT 17100 17110	\$ -	\$ -	\$ 16,078	\$ 99,799	\$ 135,512	\$ 99,277	\$ 89,892	\$ (9,385)	-9%

Visit Ukiah Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
VISIT UKIAH EXPENSES - General Fund									
10017110	51110	REGULAR SALARIES & WAGES	-	-	-	6,526	5,899	5,507	8,000
10017110	51120	NON-REGULAR SALARIES & WAGES	-	-	(4,000)	3,737	5,200	11,309	5,200
10017110	51210	RETIREMENT (PERS)	-	-	-	1,989	1,548	14	-
10017110	51220	INSURANCE	-	-	-	201	150	150	-
10017110	51230	WORKERS COMP	-	-	-	530	617	625	219
10017110	51240	MEDICARE	-	-	-	165	157	165	76
10017110	51250	UNEMPLOYMENT	-	-	-	122	112	114	52
10017110	51260	FICA	-	-	-	257	323	701	323
10017110	51290	CELL PHONE STIPEND	-	-	-	15	46	46	-
10017110	52100	CONTRACTED SERVICES	-	-	1,831	68,934	12,000	20,000	20,000
10017110	52510	ADVERTISING & PROMOTION	-	-	9,531	4,193	96,430	50,000	46,822
10017110	54100	SUPPLIES	-	-	1,784	4,765	1,200	1,200	1,200
10017110	54101	POSTAGE	-	-	690	863	2,500	2,500	2,500
10017110	55100	TELEPHONE	-	-	-	52	-	46	-
10017110	5710	CONFERENCE & TRAINING	-	-	4,941	3,399	3,930	3,000	4,000
10017110	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	1,500	-	1,500
10017110	61410	RENT ALLOCATION	-	-	1,300	4,050	3,900	3,900	-
10017110 Total	Visit Ukiah Expenses		-	-	16,078	99,799	135,512	99,277	89,892
Total Visit Ukiah Expenses			\$ -	\$ -	\$ 16,078	\$ 99,799	\$ 135,512	\$ 99,277	\$ 89,892



BUSINESS, ECONOMIC, GRANT AND HOUSING SERVICES BUDGET Fiscal Year 2014-15

10017100

BUSINESS, ECONOMIC, GRANT AND HOUSING SERVICES:

The Economic Development team has continued to significantly improve the level of support for business activity, resulting in the creation and retention of businesses and jobs. By leveraging multiple cross-department disciplines on an as-needed basis, the team maximizes staff expertise while efficiently addressing business, economic, grant and housing services.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued to administer the Business Liaison Program, which facilitates development and provides a single point of contact for those embarking on commercial endeavors.
- Attended real estate caravans with realtors to stimulate economic development and educate the group regarding Ukiah-area projects and resources.
- Created new resource documents to facilitate business recruitment and retention, which are readily available to the public via the City of Ukiah website.
- Facilitated pre-development meetings for commercial real estate investors and new business projects, significantly reducing the likelihood of unanticipated development challenges for the clients.
- Continued to assist with the development of important community infrastructure, including the build-out of the Redwood Business Park, the rail trail, and the downtown streetscape project.
- Continued to convene on a monthly basis with other economic development entities, ensuring effective collaboration and referrals.
- Continued to facilitate job creation and develop business support resources by hosting a job fair and collaborating on economic development events with other entities.
- Facilitated a remedial action plan for the development of the new Ukiah courthouse and its site.
- Implemented the new CityofUkiah.com website, which offers updated information and more online services and resources than ever before.
- Secured a Department of Housing and Community Development grant award in the amount of \$1,000,000.
- Negotiated a development agreement with a nonprofit housing developer for the planning and potential construction of a low and moderate senior housing facility on the Cleveland Lane Property.
- Administered the Revitalizing Business Investment and Lending Development (ReBILD) program, which provides incentives for job creation through low interest loans via CDBG funding.
- Developed and submitted a proposal for the Tour of California bicycle race.



BUSINESS, ECONOMIC, GRANT AND HOUSING SERVICES BUDGET Fiscal Year 2014-15

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Develop and implement a plan for restaurant garbage storage and collection in the downtown area.
- Host an annual business development resource forum in collaboration with other economic development entities.
- Promote industrial development by demonstrating the competitive advantages of the local business climate and collaborating with the County.
- Continue to facilitate the development of the Costco project.
- Continue to facilitate the development of the traffic improvements in and around the Redwood Business Park.
- Develop and implement an improved parking plan for the downtown area.
- Facilitate the implementation of the Downtown Streetscape Improvement Program.
- Continue to create, update, and make available via the website resource documents to facilitate business development.
- Collaborate with the real estate community by attending real estate caravans and providing important updates and resources related to development.
- Continue to seek grant funding to facilitate economic development in the Ukiah area.

SIGNIFICANT CHANGES:

- No significant budget changes.

10017100 Economic Development

51110 Salaries, Regular

1 Assistant City Manager (56% City Manager)	44.00%
1 Facilities Administrator (47.5% Conference Center, 50% Building Maintenance)	2.50%
1 Accountant (32% Finance, 5% Public Benefits)	63.00%
1 Project and Grant Administrator/Part-Time 32 Hour	100.00%
1 Project and Grant Administrator/Part-Time 20 Hour	100.00%

ECONOMIC DEVELOPMENT SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	-	-	-	127,791	157,968	186,079	185,998	(81)	0%
51120 NON-REGULAR SALARIES & WAGES	-	-	-	797	-	-	-	-	0%
51150 ACCRUED SALARIES & BENEFITS	-	-	-	22,154	-	-	-	-	0%
51210 RETIREMENT (PERS)	-	-	-	32,551	41,445	43,410	49,501	6,091	14%
51220 INSURANCE	-	-	-	11,984	8,347	9,773	9,985	212	2%
51230 WORKERS COMP	-	-	-	6,069	8,809	10,841	2,000	(8,841)	-82%
51240 MEDICARE	-	-	-	1,766	1,928	2,426	1,963	(463)	-19%
51250 UNEMPLOYMENT	-	-	-	1,388	1,602	1,971	1,753	(218)	-11%
51260 FICA	-	-	-	-	-	-	-	-	0%
Sub Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 204,500	\$ 220,099	\$ 254,500	\$ 251,200	(3,300)	-1%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	154	593	1,508	786	(722)	-48%
52100 CONTRACTED SERVICES	-	-	-	15,600	18,500	18,500	18,500	-	0%
52510 ADVERTISING & PROMOTION	-	-	-	-	1,000	1,000	1,000	-	0%
54100 SUPPLIES	-	-	125	4,928	6,590	6,590	6,590	-	0%
54101 POSTAGE	-	-	-	-	750	250	750	500	200%
55100 TELEPHONE	-	-	-	531	-	113	125	12	11%
55210 UTILITIES	-	-	-	2,156	2,000	2,000	2,400	400	20%
57100 CONFERENCE & TRAINING	-	-	-	1,509	1,500	1,500	1,500	-	0%
57300 MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	465	1,000	1,000	1,000	-	0%
Sub Total Operations & Maintenance	\$ -	\$ -	\$ 125	\$ 25,343	\$ 31,933	\$ 32,461	\$ 32,651	\$ 190	1%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 17100 17110	\$ -	\$ -	\$ 125	\$ 229,843	\$ 252,032	\$ 286,961	\$ 283,851	\$ (3,110)	-1%
Expenses By Fund- ECONOMIC DEVELOPMENT SUMMARY									
100 General Fund	-	-	125	229,843	252,032	286,961	283,851	(3,110)	-1%
TOTAL DEPARTMENT 17100 17110	\$ -	\$ -	\$ 125	\$ 229,843	\$ 252,032	\$ 286,961	\$ 283,851	\$ (3,110)	-1%

Economic Development Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
ECON. DEVELOPMENT EXPENSES - General Fund									
10017100	51110	REGULAR SALARIES & WAGES	-	-	-	127,791	157,968	186,079	185,998
10017100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	797	-	-	-
10017100	51150	ACCRUED SALARIES & BENEFITS	-	-	-	22,154	-	-	-
10017100	51210	RETIREMENT (PERS)	-	-	-	32,551	41,445	43,410	49,501
10017100	51220	INSURANCE	-	-	-	11,984	8,347	9,773	9,985
10017100	51230	WORKERS COMP	-	-	-	6,069	8,809	10,841	2,000
10017100	51240	MEDICARE	-	-	-	1,766	1,928	2,426	1,963
10017100	51250	UNEMPLOYMENT	-	-	-	1,388	1,602	1,971	1,753
10017100	51290	CELL PHONE STIPEND	-	-	-	154	593	1,508	786
10017100	52100	CONTRACTED SERVICES	-	-	-	15,600	18,500	18,500	18,500
10017100	52510	ADVERTISING & PROMOTION	-	-	-	-	1,000	1,000	1,000
10017100	54100	SUPPLIES	-	-	125	4,928	6,590	6,590	6,590
10017100	54101	POSTAGE	-	-	-	-	750	250	750
10017100	55100	TELEPHONE	-	-	-	531	-	113	125
10017100	55210	UTILITIES	-	-	-	2,156	2,000	2,000	2,400
10017100	5710	CONFERENCE & TRAINING	-	-	-	1,509	1,500	1,500	1,500
10017100	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	465	1,000	1,000	1,000
10017100 Total	Econ. Development Expenses		-	-	125	229,843	252,032	286,961	283,851
Total Econ. Development Expenses			\$ -	\$ -	\$ 125	\$ 229,843	\$ 252,032	\$ 286,961	\$ 283,851



SUCCESSOR AGENCY BUDGET Fiscal Year 2014-15

10017200

Ukiah Successor Agency

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

To help facilitate the winding down process at the local level, Successor Agencies, have been established to manage redevelopment projects currently underway, make payments on enforceable obligations, and dispose of redevelopment assets and properties. Each Successor Agency has an oversight board that supervises its work. The oversight board is comprised of representatives of the local agencies that serve the redevelopment project area: the city, county, special districts, and K-14 educational agencies. Oversight Board members have a fiduciary responsibility to holders of enforceable obligations, as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project area.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Completed the corresponding recognized obligation payment schedules.
- Submitted the Long Range Property Management Plan and began disposition of related property.
- Completed the site visit audit with the State Controller's Office.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Complete the corresponding recognized obligation payment schedules.
- Complete the Long Range Property Management Plan and begin disposition of related property.
- Continue the implementation of the Long Range Property Management Plan.

SIGNIFICANT CHANGES:

- No significant changes; administrative funding for the Successor Agency is provided for in the Dissolution Act from the tax increment of the former Redevelopment Agency.

SUCCESSOR AGENCY SUMMARY

Account Name	Unaudited						Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Projected FY 2014			
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	-	-	2,429	216,408	163,530	163,530	-	(163,530)	-100%
51120 NON-REGULAR SALARIES & WAGES	-	-	-	-	-	183	-	(183)	-100%
51130 OVERTIME SALARIES & WAGES	-	-	-	1,272	1,500	1,500	1,619	119	8%
51210 RETIREMENT (PERS)	-	-	614	54,424	42,749	42,749	-	(42,749)	-100%
51220 INSURANCE	-	-	93	20,265	12,917	12,917	-	(12,917)	-100%
51230 WORKERS COMP	-	-	100	9,762	9,165	9,165	-	(9,165)	-100%
51240 MEDICARE	-	-	32	3,092	2,109	2,109	-	(2,109)	-100%
51250 UNEMPLOYMENT	-	-	24	2,293	1,656	1,656	-	(1,656)	-100%
51260 FICA	-	-	-	2	-	11	-	-	0%
Sub Total Salaries & Benefits	\$ -	\$ -	\$ 3,292	\$ 307,518	\$ 233,626	\$ 233,820	\$ 1,619	\$ (232,190)	-99%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	47	333	333	-	(333)	-100%
52100 CONTRACTED SERVICES	-	-	1,691	3,600	12,541	12,541	-	(12,541)	-100%
54100 SUPPLIES	-	-	-	354	300	300	-	(300)	-100%
55100 TELEPHONE	-	-	-	180	-	-	-	-	0%
61410 RENT ALLOCATION	-	-	-	-	3,200	3,200	-	(3,200)	-100%
Sub Total Operations & Maintenance	\$ -	\$ -	\$ 1,691	\$ 4,181	\$ 16,374	\$ 16,374	\$ -	\$ (16,374)	-100%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 100	\$ -	\$ -	\$ 4,983	\$ 311,699	\$ 250,000	\$ 250,194	\$ 1,619	\$ (248,575)	-99%
Expenses By Fund-									
Allocation	-	-	-	(250,000)	(250,000)	(125,000)	(250,000)	(125,000)	100%
100 General Fund	-	-	4,983	311,699	250,000	250,194	1,619	(248,575)	-99%
TOTAL DEPARTMENT 100	\$ -	\$ -	\$ 4,983	\$ 311,699	\$ 250,000	\$ 250,194	\$ 1,619	\$ (248,575)	-99%

Successor Agency Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
10017200	44841	ALLOCATION TO OTHER FUNDS	-	-	-	(250,000)	(250,000)	(125,000)	(250,000)
SUCCESSOR AGENCY EXPENSES - General Fund									
10017200	51110	REGULAR SALARIES & WAGES	-	-	2,429	216,408	-	-	-
10017200	51110	REGULAR SALARIES & WAGES	-	-	-	-	163,530	163,530	-
10017200	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	183	-
10017200	51130	OVERTIME SALARIES & WAGES	-	-	-	1,272	-	-	1,619
10017200	51130	OVERTIME SALARIES & WAGES	-	-	-	-	1,500	1,500	-
10017200	51210	RETIREMENT (PERS)	-	-	614	54,424	-	-	-
10017200	51210	RETIREMENT (PERS)	-	-	-	-	42,749	42,749	-
10017200	51220	INSURANCE	-	-	93	20,265	-	-	-
10017200	51220	INSURANCE	-	-	-	-	12,917	12,917	-
10017200	51230	WORKERS COMP	-	-	100	9,762	-	-	-
10017200	51230	WORKERS COMP	-	-	-	-	9,165	9,165	-
10017200	51240	MEDICARE	-	-	32	3,092	-	-	-
10017200	51240	MEDICARE	-	-	-	-	2,109	2,109	-
10017200	51250	UNEMPLOYMENT	-	-	24	2,293	-	-	-
10017200	51250	UNEMPLOYMENT	-	-	-	-	1,656	1,656	-
10017200	51260	FICA	-	-	-	2	-	-	-
10017200	51260	FICA	-	-	-	-	-	11	-
10017200	51290	CELL PHONE STIPEND	-	-	-	47	-	-	-
10017200	51290	CELL PHONE STIPEND	-	-	-	-	333	333	-
10017200	52100	CONTRACTED SERVICES	-	-	1,691	3,600	-	-	-
10017200	52100	CONTRACTED SERVICES	-	-	-	-	12,541	12,541	-
10017200	54100	SUPPLIES	-	-	-	354	-	-	-
10017200	54100	SUPPLIES	-	-	-	-	300	300	-
10017200	55100	TELEPHONE	-	-	-	180	-	-	-
10017200	61410	RENT ALLOCATION	-	-	-	-	3,200	3,200	-
10017200 Total	Successor Agency Expenses		-	-	4,983	311,699	250,000	250,194	1,619
Total Successor Agency Expenses			\$ -	\$ -	\$ 4,983	\$ 311,699	\$ 250,000	\$ 250,194	\$ 1,619



COMMUNITY OUTREACH/PUBLIC INFORMATION SERVICES BUDGET Fiscal Year 2014-15

10018000

Community Outreach/Public Information Services

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

Outreach and public information activities for the City including printing, noticing, webpage maintenance, Council Chamber broadcasting, youth scholarship program, and support for City sponsored community events.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Published notices in the Ukiah Daily Journal and distributed community information flyers in the Public Utility Bills.
- Provided funding for need-based recreation programming scholarships for youth.
- Launched a newly enhanced website for the City.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Publish a public information piece on the City's budget and operations.
- Continue to enhance the City's website to expand access to services and information.
- Continue to expand support for the youth scholarship program to leverage supplemental funding sources.

SIGNIFICANT CHANGES:

- No significant changes to the budget.

COMMUNITY OUTREACH - PUBLIC INFORMATION SERVICES SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
OPERATIONS & MAINTENANCE									
52100 CONTRACTED SERVICES	8,259	66,144	27,209	926	10,000	10,000	10,000	-	0%
52510 ADVERTISING & PROMOTION	1,324	8,426	4,768	11,700	11,500	11,500	11,500	-	0%
54100 SUPPLIES	14,500	14,500	14,677	15,960	15,500	15,500	15,500	-	0%
Sub Total Operations & Maintenance	\$ 24,083	\$ 89,070	\$ 46,654	\$ 28,586	\$ 37,000	\$ 37,000	\$ 37,000	\$ -	0%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1945	\$ 24,083	\$ 89,070	\$ 46,654	\$ 28,586	\$ 37,000	\$ 37,000	\$ 37,000	\$ -	0%
Expenses By Fund- COMMUNITY OUTREACH - PUBLIC INFORMATION SERVICES SUMMARY									
100 General Fund	24,083	89,070	46,654	28,586	37,000	37,000	37,000	-	0%
TOTAL DEPARTMENT 1945	\$ 24,083	\$ 89,070	\$ 46,654	\$ 28,586	\$ 37,000	\$ 37,000	\$ 37,000	\$ -	0%

Community Outreach - Public Information Services Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
COMMUNITY OUTREACH/PUBLIC INFORMATION EXPENSES - General Fund									
10018000	52100	CONTRACTED SERVICES	8,259	66,144	27,209	926	10,000	10,000	10,000
10018000	52510	ADVERTISING & PROMOTION	1,324	8,426	4,768	11,700	11,500	11,500	11,500
10018000	54100	SUPPLIES	14,500	14,500	14,677	15,960	15,500	15,500	15,500
10018000 Total	Community Outreach/Public Information Expenses		24,083	89,070	46,654	28,586	37,000	37,000	37,000
Total Community Outreach/Public Information Expenses			\$ 24,083	\$ 89,070	\$ 46,654	\$ 28,586	\$ 37,000	\$ 37,000	\$ 37,000



PARKS BUDGET Fiscal Year 2014-15

10022100

Parks Department

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The City of Ukiah Parks Department consists of 16 parks, Ukiah Municipal Swimming Pools, 5 sporting areas, 5 tennis courts, and also provides maintenance for 9 parking lots, the city sub stations, Successor Agency properties, former Redevelopment housing properties, the Civic Center, Ukiah Railroad Depot property, Ukiah trails system, and School Street planters. The department also provides staffing support for Sundays in the Park, Family Fun in the Sun, Ukiah Country PumpkinFest, and other community events.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Maintained all properties with limited resources.
- Replaced solar heating system for the pool facility.
- Rehabilitated a safety warning track to the outfield of Anton Stadium, reducing turf and water use.
- Acquired a grant for replacement of the walkways and barbeque areas at Vinewood and Oak Manor Parks.
- Replaced areas of lawn with mulch allowing reduced water use, improved tree health and recycling of yard debris.
- Maintained/adjusted sprinkler systems at various locations for improved water efficiency.
- Replaced and added numerous trees and plants throughout the parks system.
- Repaired a portion of the rock wall at Todd Grove Park.
- Completed small capital improvements to the Ukiah Sports Complex facility as accomplished each year by making the amenities more appealing to its guests in conjunction with the Recreation Department.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue to remove turf irrigation from around trees and mulch with recycled tree grindings.
- Continue replanting of trees and plants in all parks as necessary.
- Repave the walkways and barbeque area at Oak Manor Park (Grant Project).
- Repave the walkways and basketball court at Vinewood Park (Grant Project).
- Repave all the walkways at Todd Grove Park.
- Continue to repair the rock wall around Todd Grove Park.
- Rebuild the main barbeque area on the west side of Todd Grove Park for picnic rental program.
- Develop picnic rental area on the east side of Todd Grove Park near the playground structure.



PARKS BUDGET Fiscal Year 2014-15

- Complete a request for proposals to retain a Park Development Planner and Landscape Specialist to assist with future planning and projects.
- Continue to provide staffing support to other departments and agencies in our community.

SIGNIFICANT BUDGET CHANGES:

- Continued increases in utilities costs represents the increases in water/sewer fees coupled with dry weather patterns that demand a longer watering season and aging irrigation equipment.
- Added maintenance of mulched areas around trees.
- Acquisition of new equipment results in lower maintenance and repair budget.
- Recent compliance changes may affect the status of the high dive at the Pool Facility. Due to the condition of the deck material used as a fall zone around the diving boards, a full replacement is in order to compile with current safety standards.
- Lack of rainfall over the winter may cause extra water use to keep plants alive.

10022100 Parks

51110 Salaries, Regular

1 Parks/Golf Superintendent (10% Golf)	90%
1 Park Lead Worker	100%
1 Golf Lead Worker (10% Golf)	90%
5 Park Service Workers	100%
1 Receptionist/Clerk (30% Recreation Admin, 30% Admin Support, 30% Building Maintenance)	10%
1 Community Services Assistant/960 hour (15% Recreation Admin., 15% Golf, 50% Admin. Support, 5% Building Maintenance)	15%
1 Project/Program Analyst/1,000 hour (35% Recreation Admin, 25% Golf, 5% Building Maintenance)	35%

51120 Salaries, Non-Regular

2 Parks Seasonal Workers (1,000 hours each)	100%
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COMMUNITY SERVICES - PARKS SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference	
SALARIES & BENEFITS		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	From	Estimated
					FY 2013				Estimated	Difference
									FY 2014	
51110	REGULAR SALARIES & WAGES	349,501	340,636	330,292	450,896	415,961	353,660	403,876	50,216	14%
51120	NON-REGULAR SALARIES & WAGES	8,089	25,916	13,001	6,547	30,000	43,581	56,000	12,419	28%
51130	OVERTIME SALARIES & WAGES	1,909	2,590	2,115	1,626	2,500	7,626	8,204	578	8%
51150	ACCRUED SALARIES & BENEFITS	(1,061)	4,240	9,999	12,084	-	-	-	-	0%
51210	RETIREMENT (PERS)	54,155	65,022	80,179	112,373	108,823	89,796	112,567	22,771	25%
51220	INSURANCE	68,385	66,732	74,351	101,204	100,432	90,325	96,231	5,906	7%
51230	WORKERS COMP	14,962	15,421	14,955	20,509	25,354	26,452	8,901	(17,551)	-66%
51240	MEDICARE	5,191	5,304	5,060	6,575	6,193	5,768	5,736	(32)	-1%
51250	UNEMPLOYMENT	575	3,921	3,630	4,746	4,572	4,809	5,298	489	10%
51260	FICA	505	62	206	390	1,860	2,925	1,860	(1,065)	-36%
Sub Total Salaries & Benefits		\$ 502,211	\$ 529,844	\$ 533,788	\$ 716,950	\$ 695,695	\$ 624,942	\$ 698,673	73,731	12%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	531	3,176	3,176	2,778	(398)	100%
52100	CONTRACTED SERVICES	23,859	20,703	21,911	42,370	24,000	24,000	24,000	-	0%
52180	SECURITY SERVICES	390	407	398	3,090	4,080	4,080	4,944	864	21%
52600	RENT	-	-	-	15,600	-	15,600	15,200	(400)	-3%
54100	SUPPLIES	43,192	51,021	44,761	49,144	42,000	42,000	42,000	-	0%
54101	POSTAGE	122	49	2	158	50	5	50	45	900%
54102	SMALL TOOLS	2,261	2,811	2,495	2,464	5,736	5,736	2,500	(3,236)	-56%
55100	TELEPHONE	3,050	4,885	4,775	3,404	815	310	815	505	163%
55210	UTILITIES	-	-	-	207,129	185,000	185,000	200,000	15,000	8%
56110	CITY GARAGE - PARTS	967	437	650	1,369	1,135	1,135	1,135	-	0%
56111	CITY GARAGE - LABOR	10,752	11,647	17,359	36,146	30,311	30,311	30,311	-	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	12,983	16,195	7,218	9,898	10,000	10,000	8,000	(2,000)	-20%
56130	EXTERNAL SERVICES	3,558	7,620	17,563	10,938	9,000	9,000	9,000	-	0%
56210	FUEL & FLUIDS	11,684	13,662	16,274	18,197	15,000	15,000	15,000	-	0%
56300	BUILDING MAINT. & REPAIR	939	993	2,115	-	-	-	-	-	0%
57100	CONFERENCE & TRAINING	4,038	2,335	745	3,702	2,500	2,500	3,000	500	20%
57300	MEMBERSHIPS & SUBSCRIPTIONS	310	220	420	480	480	720	1,000	280	39%
59100	PROPERTY TAXES PAID	-	-	-	-	-	310	310	-	0%
59300	REFUNDS	-	-	-	500	-	-	-	-	0%
59400	OTHER EXPENSES	12,085	1,601	2,141	3,333	4,500	4,500	1,000	(3,500)	-78%
61410	RENT ALLOCATION	282	15,882	15,600	655	16,255	16,255	655	(15,600)	-96%
61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	2,110	3,800	3,800	2,221	(1,579)	-42%
61425	ALLOCATED UTILITIES	92,175	117,085	159,664	2,154	424	424	497	73	17%
61500	INSURANCE ALLOCATION	10,237	10,233	10,900	18,053	18,053	18,053	-	(18,053)	-100%
Sub Total Operations & Maintenance		\$ 232,884	\$ 277,786	\$ 324,991	\$ 431,425	\$ 376,315	\$ 391,915	\$ 364,416	\$ (27,499)	-7%
80100	MACHINERY & EQUIPMENT	-	24,580	-	-	109,062	109,055	60,000	(49,055)	-45%
TOTAL DEPARTMENT 6001		\$ 735,095	\$ 807,630	\$ 858,779	\$ 1,148,375	\$ 1,072,010	\$ 1,016,857	\$ 1,063,089	\$ 46,232	5%
Expenses By Fund-COMMUNITY SERVICES - PARKS SUMMARY										
100	General Fund	735,095	832,210	858,779	1,148,375	1,181,072	1,125,912	1,123,089	(2,823)	0%
TOTAL DEPARTMENT 6001		\$ 735,095	\$ 832,210	\$ 858,779	\$ 1,148,375	\$ 1,181,072	\$ 1,125,912	\$ 1,123,089	\$ (2,823)	0%

Community Services - Parks Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
PARKS EXPENSES - General Fund									
10022100	51110	REGULAR SALARIES & WAGES	349,501	340,636	330,292	450,896	415,961	353,660	403,876
10022100	51120	NON-REGULAR SALARIES & WAGES	8,089	25,916	13,001	6,547	30,000	43,581	56,000
10022100	51130	OVERTIME SALARIES & WAGES	1,909	2,590	2,115	1,626	2,500	7,626	8,204
10022100	51150	ACCRUED SALARIES & BENEFITS	(1,061)	4,240	9,999	12,084	-	-	-
10022100	51210	RETIREMENT (PERS)	54,155	65,022	80,179	112,373	108,823	89,796	112,567
10022100	51220	INSURANCE	68,385	66,732	74,351	101,204	100,432	90,325	96,231
10022100	51230	WORKERS COMP	14,962	15,421	14,955	20,509	25,354	26,452	8,901
10022100	51240	MEDICARE	5,191	5,304	5,060	6,575	6,193	5,768	5,736
10022100	51250	UNEMPLOYMENT	575	3,921	3,630	4,746	4,572	4,809	5,298
10022100	51260	FICA	505	62	206	390	1,860	2,925	1,860
10022100	51290	CELL PHONE STIPEND	-	-	-	531	3,176	3,176	2,778
10022100	52100	CONTRACTED SERVICES	23,859	20,703	21,911	42,370	24,000	24,000	24,000
10022100	54100	SECURITY SERVICES	390	407	398	3,090	4,080	4,080	4,944
10022100	55100	RENT	-	-	-	15,600	-	15,600	16,200
10022100	55210	SUPPLIES	43,192	51,021	44,761	49,144	42,000	42,000	42,000
10022100	56120	POSTAGE	122	49	2	158	50	5	50
10022100	57100	SMALL TOOLS	2,261	2,811	2,495	2,464	5,736	5,736	2,500
10022100	61500	TELEPHONE	3,050	4,885	4,775	3,404	815	310	815
10022100	51120	UTILITIES	-	-	-	207,129	185,000	185,000	200,000
10022100	51130	CITY GARAGE - PARTS	967	437	650	1,369	1,135	1,135	1,135
10022100	51150	CITY GARAGE - LABOR	10,752	11,647	17,359	36,146	30,311	30,311	30,311
10022100	51210	EQUIPMENT MAINTENANCE & REPAIR	12,983	16,195	7,218	9,898	10,000	10,000	8,000
10022100	51220	EXTERNAL SERVICES	3,558	7,620	17,563	10,938	9,000	9,000	9,000
10022100	51230	FUEL & FLUIDS	11,684	13,662	16,274	18,197	15,000	15,000	15,000
10022100	51240	BUILDING MAINT. & REPAIR	939	993	2,115	-	-	-	-
10022100	51250	CONFERENCE & TRAINING	4,038	2,335	745	3,702	2,500	2,500	3,000
10022100	51260	MEMBERSHIPS & SUBSCRIPTIONS	310	220	420	480	480	720	1,000
10022100	51290	PROPERTY TAXES PAID	-	-	-	-	-	310	310
10022100	52100	REFUNDS	-	-	-	500	-	-	-
10022100	54100	OTHER EXPENSES	12,085	1,601	2,141	3,333	4,500	4,500	-
10022100	55100	RENT ALLOCATION	282	15,882	15,600	655	16,255	16,255	655
10022100	55210	BUILDING MAINTENANCE ALLOCATION	-	-	-	2,110	3,800	3,800	2,221
10022100	56120	ALLOCATED UTILITIES	92,175	117,085	159,664	2,154	424	424	497
10022100	57100	INSURANCE ALLOCATION	10,237	10,233	10,900	18,053	18,053	18,053	-
Subtotal Parks Expenses			735,095	807,630	858,779	1,148,375	1,072,010	1,016,857	1,063,089
10022100	80100	MACHINERY & EQUIPMENT	-	24,580	-	-	109,062	109,055	60,000
Total Parks Expenses			735,095	832,210	858,779	1,148,375	1,181,072	1,125,912	1,123,089



RECREATION AND AQUATICS BUDGET Fiscal Year 2014-15

10022800 Recreation and Aquatics

10022810 BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

10022821
10022822 The Recreation Division facilitates a wide array of youth and adult recreational programs including classes, sports leagues, camps, clinics, and tournaments. These offerings attract participants from all over the tri-county area and beyond. Additionally, staff is responsible for operating the Summer Safari Day Camp Program; a premier program which has been in existence for more than 30 years serving hundreds of local families. This Division is also responsible for the staffing, programming, and management of the Ukiah Municipal Swimming Pools. Every summer the Municipal Pools host public swim, swim lessons, and aquatic fitness classes.
10022823
10022824
10022831
10022832
10022840 The Recreation Division acts as the lead in executing City-sponsored events such as PumpkinFest, Sunday's in the Park, Family Fun in the Sun, Moonlight Movie Madness, and the All-American Picnic in the Park. Three times per year the Recreation Division proudly produces the City of Ukiah Recreation Guide which is directly mailed to 18,500 homes and local businesses and is available in its entirety on the City's website. Each Guide offers approximately 50 contractor classes, provides affordable advertising opportunities for local businesses, and has become the community's "go to" publication for activities in the Greater Ukiah Area.
10022300

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Filled the new position of Recreation Coordinator to support the Community Services Department's reorganization.
- Upgraded the City of Ukiah's Recreation Guide by producing it in full color from the eight pages of color previously.
- Increased the number of participants (players, volunteers, sponsors) in the Department's Youth Basketball League making it one of the most robust youth leagues in all of Northern California.
- Increased the number of Adult Softball Tournaments from one to three, hosting local and out-of-area teams, increasing program revenue as well as providing a financial boost to local businesses, restaurants, and hotels.
- Increased the number of recreational offerings across the board, specifically in regards to youth swim lessons which exceeded all numbers of lessons in previous year's therefore increasing revenue.
- Successfully established a Spring Break Camp as an annual program offered each spring.
- Began training and planning for implementation on the Nixle system; a service which allows government agencies to send messages to local residents, providing them with notifications and information delivered almost instantly.



RECREATION AND AQUATICS BUDGET Fiscal Year 2014-15

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Develop and implement a Recreation Department Social Media Plan which meets the guidelines of the City's Human Resources and Information Technology Departments.
- Continue to research recreation software options for program management and online registration with a goal to implement the program with the most affordable, efficient, and effective fit.
- Continue to work closely with the Finance Department to offer electronic payment options for Recreation program participants at off-site recreation locations.
- Reincorporate a Recreation Department Mission Statement.
- Produce an educational and promotional brochure for the public about the development of Observatory Park and its offerings to the community as it is being established and will be recognized as a flagship park.
- Produce a supplementary summer recreation guide which focuses solely on Pool and Day Camp activities.

SIGNIFICANT CHANGES:

- The Minimum Wage increase effective 7/1/14 will substantially increase the salary expense of part-time, seasonal staff in the current budget year as well as the two subsequent budget years as another increase is set for January 1, 2016. Revenues will continue to be adjusted in phases to keep pace with expenditures.
- Increased expenses/revenues associated with the development and programming of Observatory Park.

10022810 Recreation Administration

51110 Salaries, Regular

1 Recreation Supervisor (13% Adult Softball, 10% Day Camp, 10% Youth Basketball, 7% Coed Softball, 31% Aquatics, 1% Co-ed Volleyball, 6% Youth Softball)	22%
1 Sports Coordinator (30% Adult Softball, 25% Youth Basketball, 5% Co-ed Softball, 5% Adult Basketball)	35%
1 Recreation Coordinator	100%
1 Receptionist/Clerk (30% Admin Support, 10% Parks, 30% Building Maintenance)	30%
1 Community Services Assistant/Part-time 32 Hour (20% ARC)	80%
1 Community Services Assistant/960 hour (15% Parks, 15% Golf, 50% Admin. Support, 5% Building Maintenance)	15%
1 Project/Program Analyst/1,000 hour (35% Parks, 25% Golf, 5% Building Maintenance)	35%

51120 Salaries, Non-Regular

1 Activities Assistant (600 hours)	100%
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10022831 Youth Basketball

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 13% Adult Softball, 10% Day Camp, 7% Co-ed Softball, 31% Aquatics, 1% Co-ed Volleyball, 6% Youth Softball)	10%
1 Sports Coordinator (35% Recreation Admin, 30% Adult Softball, 5% Co-ed Softball, 5% Adult Basketball)	25%

51120 Salaries, Non-Regular

Seasonal, part-time positions for referees, scorekeepers, timers, and gym supervisors for 400 games. Monies expended are offset by revenues from participant and sponsor fees.	100%
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10022832 Girls Youth Softball

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 13% Adult Softball, 10% Day Camp, 7% Co-ed Softball, 31% Aquatics, 1% Coed Volleyball, 10% Youth Basketball)	6%
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51120 Salaries, Non-Regular

Seasonal, part-time positions for umpires and field maintenance staff for 30 games. Monies expended are offset by revenues from participant and sponsor fees.	100%
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10022823 Co-ed Softball

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 13% Adult Softball, 10% Day Camp, 10% Youth Basketball, 31% Aquatics, 1% Co-ed Volleyball, 6% Youth Softball)	7%
1 Sports Coordinator (35% Recreation Admin, 30% Adult Softball, 25% Youth Basketball, 5% Adult Basketball)	5%

10022840 Summer Day Camp

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 13% Adult Softball, 7% Co-ed Softball, 10% Youth Basketball, 31% Aquatics, 1% Co-ed Volleyball, 6% Youth Softball)	7%
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51120 Salaries, Non-Regular

Seasonal, part-time positions for Director (1), Camp Counselors (16) and Assistants (2). Monies expended are offset by revenues from participants (Camp operates for 10 weeks).	100%
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10022822 Adult Softball

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 7% Co-ed Softball, 10% Day Camp, 10% Youth Basketball, 31% Aquatics, 1% Co-ed Volleyball, 6% Youth Softball)	13%
1 Sports Coordinator (35% Recreation Admin, 5% Co-ed Softball, 25% Youth Basketball, 5% Adult Basketball)	30%

51120 Salaries, Non-Regular

1 Activity Assistant (500 hours)	100%
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10022824 Co-ed Volleyball

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 7% Co-ed Softball, 10% Day Camp, 10% Youth Basketball, 31% Aquatics, 13% Adult Softball, 6% Youth Softball)	1%
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10022821 Adult Basketball

51110 Salaries, Regular

1 Sports Coordinator (35% Recreation Admin, 30 % Adult Softball, 5% Co-ed Softball, 25% Youth Basketball) 5%

51120 Salaries, Non-Regular

1 Activity Assistant (180 hours) 100%

10022300 Aquatics

51110 Salaries, Regular

1 Recreation Supervisor (22% Recreation Admin, 7% Co-ed Softball, 10% Day Camp, 10% Youth Basketball, 13% Adult Softball, 6% Youth Softball, 1% Co-ed Volleyball) 31%

51120 Salaries, Non-Regular

1 Pool Manager (400 hours) 100%
2 Assistant Pool Manager (300 hours) 100%
10 Water Safety Instructors (250 hours) 100%
8 Lifeguards (250 hours) 100%
4 Office & Concessions (200 hours) 100%

AQUATICS & RECREATION SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From	Estimated Difference
									Estimated FY 2014	
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	69,008	71,733	67,762	96,478	140,049	112,192	129,880	17,688	16%
51120	NON-REGULAR SALARIES & WAGES	67,500	59,956	80,878	95,853	67,840	81,663	79,422	(2,241)	-3%
51130	OVERTIME SALARIES & WAGES	312	(10)	111	357	500	163	216	53	33%
51150	ACCRUED SALARIES & BENEFITS	1,064	(1,055)	480	(522)	-	-	-	-	0%
51210	RETIREMENT (PERS)	11,239	12,846	16,944	27,997	34,821	34,756	34,078	(678)	-2%
51220	INSURANCE	12,965	14,016	15,138	19,395	27,210	11,458	17,506	6,048	53%
51230	WORKERS COMP	5,706	5,557	6,432	9,432	11,216	11,263	5,487	(5,776)	-51%
51240	MEDICARE	2,104	1,998	2,259	3,078	3,212	3,212	2,987	(225)	-7%
51250	UNEMPLOYMENT	229	1,301	1,561	2,150	2,023	2,039	2,251	212	10%
51260	FICA	3,986	3,739	4,803	5,209	4,207	5,191	4,916	(275)	-5%
Sub Total Salaries & Benefits		\$ 174,113	\$ 170,081	\$ 196,368	\$ 259,428	\$ 291,078	\$ 261,937	\$ 276,743	14,806	6%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	85	646	646	848	202	24%
52100	CONTRACTED SERVICES	1,659	2,315	2,227	2,193	3,000	3,000	3,000	-	0%
52600	RENT	-	-	-	4,500	-	-	-	-	0%
54100	SUPPLIES	33,223	33,737	34,678	31,938	31,500	31,500	31,500	-	0%
54101	POSTAGE	3,084	4,544	3,601	3,987	3,800	3,800	3,800	-	0%
55100	TELEPHONE	2,484	2,489	2,490	2,727	2,700	2,700	2,700	-	0%
55210	UTILITIES	17,112	18,148	18,064	36,865	37,600	37,600	37,600	-	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	3,386	5,706	9,593	6,469	6,000	6,000	6,000	-	0%
57100	CONFERENCE & TRAINING	1,519	4,381	3,329	5,878	5,100	5,100	6,300	1,200	24%
57300	MEMBERSHIPS & SUBSCRIPTIONS	699	264	470	775	750	750	750	-	0%
61410	RENT ALLOCATION	2,921	2,921	-	3,222	13,222	13,222	3,222	(10,000)	-76%
61420	BUILDING MAINTENANCE ALLOCATION	9,758	10,327	9,486	10,378	11,066	11,066	10,927	(139)	-1%
61425	ALLOCATED UTILITIES	6,401	10,586	8,742	2,088	2,088	2,088	2,449	361	17%
61500	INSURANCE ALLOCATION	3,925	3,923	4,178	4,272	4,272	4,272	-	(4,272)	-100%
Sub Total Operations & Maintenance		\$ 86,170	\$ 99,340	\$ 96,857	\$ 115,378	\$ 121,744	\$ 121,744	\$ 109,096	\$ (12,648)	-10%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 6130		\$ 260,283	\$ 269,421	\$ 293,225	\$ 374,806	\$ 412,822	\$ 383,681	\$ 385,839	\$ 2,158	1%
Expenses By Fund- AQUATICS & RECREATION SUMMARY										
100	General Fund	654,676	704,329	707,765	812,363	861,006	886,267	830,016	(56,251)	-6%
TOTAL DEPARTMENT 6130		\$ 654,676	\$ 704,329	\$ 707,765	\$ 812,363	\$ 861,006	\$ 886,267	\$ 830,016	\$ (56,251)	-6%

Aquatics & Recreation Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
AQUATICS EXPENSES - General Fund									
10022300	51110	REGULAR SALARIES & WAGES	16,734	17,821	16,574	22,615	20,330	18,964	21,447
10022300	51120	NON-REGULAR SALARIES & WAGES	59,855	50,079	62,513	69,402	63,840	63,840	68,200
10022300	51130	OVERTIME SALARIES & WAGES	-	-	-	100	-	-	-
10022300	51150	ACCRUED SALARIES & BENEFITS	38	(482)	571	662	-	-	-
10022300	51210	RETIREMENT (PERS)	3,187	3,286	4,090	5,855	5,330	5,265	5,965
10022300	51220	INSURANCE	2,690	2,932	2,836	2,635	1,858	1,858	500
10022300	51230	WORKERS COMP	3,129	2,815	3,371	4,289	4,671	4,671	3,737
10022300	51240	MEDICARE	1,148	1,024	1,185	1,368	1,217	1,217	1,278
10022300	51250	UNEMPLOYMENT	130	598	818	947	841	841	884
10022300	51260	FICA	3,488	3,105	3,876	4,304	3,959	3,959	4,229
10022300	51290	CELL PHONE STIPEND	-	-	-	9	101	101	-
10022300	52100	CONTRACTED SERVICES	-	-	-	60	500	500	500
10022300	54100	SUPPLIES	30,116	28,396	22,697	28,567	25,000	25,000	25,000
10022300	55100	TELEPHONE	936	900	893	878	900	900	900
10022300	55210	UTILITIES	17,112	18,148	18,064	33,561	34,000	34,000	34,000
10022300	56120	EQUIPMENT MAINTENANCE & REPAIR	3,386	5,706	9,593	6,469	6,000	6,000	6,000
10022300	57100	CONFERENCE & TRAINING	894	3,669	3,149	3,953	3,900	3,900	3,900
10022300	61500	INSURANCE ALLOCATION	2,261	2,260	2,407	2,435	2,435	2,435	-
10022300 Total	Aquatics Expenses		145,106	140,255	152,636	188,109	174,882	173,451	176,540
RECREATION EXPENSES - General Fund									
10022800	54100	SUPPLIES	-	-	-	80	-	-	-
10022800 Total	Recreation Expenses		-	-	-	80	-	-	-
RECREATION ADMINISTRATION EXPENSES - General Fund									
10022810	51110	REGULAR SALARIES & WAGES	52,273	53,912	51,188	73,863	119,719	93,228	108,433
10022810	51120	NON-REGULAR SALARIES & WAGES	7,645	9,877	18,365	26,452	4,000	17,823	11,222
10022810	51130	OVERTIME SALARIES & WAGES	312	(10)	111	257	500	163	216
10022810	51150	ACCRUED SALARIES & BENEFITS	1,026	(573)	(90)	(1,184)	-	-	-
10022810	51210	RETIREMENT (PERS)	8,052	9,561	12,855	22,142	29,491	29,491	28,113
10022810	51220	INSURANCE	10,275	11,085	12,302	16,760	25,352	9,600	17,006
10022810	51230	WORKERS COMP	2,577	2,742	3,060	5,143	6,545	6,592	1,750
10022810	51240	MEDICARE	956	973	1,074	1,711	1,995	1,995	1,709
10022810	51250	UNEMPLOYMENT	99	702	743	1,202	1,182	1,198	1,367

Aquatics & Recreation Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10022810	51260	FICA	498	634	927	905	248	1,232	687
10022810	51290	CELL PHONE STIPEND	-	-	-	76	545	545	848
10022810	52100	CONTRACTED SERVICES	1,659	2,315	2,227	2,133	2,500	2,500	2,500
10022810	52600	RENT	-	-	-	4,500	-	-	-
10022810	54100	SUPPLIES	3,107	5,341	11,981	3,291	6,500	6,500	6,500
10022810	54101	POSTAGE	3,084	4,544	3,601	3,987	3,800	3,800	3,800
10022810	55100	TELEPHONE	1,547	1,589	1,597	1,850	1,800	1,800	1,800
10022810	55210	UTILITIES	-	-	-	3,304	3,600	3,600	3,600
10022810	57100	CONFERENCE & TRAINING	625	712	180	1,925	1,200	1,200	2,400
10022810	57300	MEMBERSHIPS & SUBSCRIPTIONS	699	264	470	775	750	750	750
10022810	61410	RENT ALLOCATION	2,921	2,921	-	3,222	13,222	13,222	3,222
10022810	61420	BUILDING MAINTENANCE ALLOCATION	9,758	10,327	9,486	10,378	11,066	11,066	10,927
10022810	61425	ALLOCATED UTILITIES	6,401	10,586	8,742	2,088	2,088	2,088	2,449
10022810	61500	INSURANCE ALLOCATION	1,664	1,663	1,771	1,837	1,837	1,837	-
10022810 Total	Recreation Administration Expenses		115,178	129,166	140,589	186,617	237,940	210,230	209,299
ADULT BASKETBALL EXPENSES									
10022821	51110	REGULAR SALARIES & WAGES	1,383	1,522	1,710	2,372	2,322	2,191	2,207
10022821	51120	NON-REGULAR SALARIES & WAGES	-	-	-	1,421	1,800	1,800	2,160
10022821	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10022821	51150	ACCRUED SALARIES & BENEFITS	(5)	-	-	256	-	-	-
10022821	51210	RETIREMENT (PERS)	-	-	-	585	610	575	617
10022821	51220	INSURANCE	-	-	-	761	771	701	771
10022821	51230	WORKERS COMP	55	61	70	163	228	228	218
10022821	51240	MEDICARE	20	22	25	53	56	56	58
10022821	51250	UNEMPLOYMENT	2	18	17	38	43	43	54
10022821	51260	FICA	86	94	106	88	112	112	134
10022821	51290	CELL PHONE STIPEND	-	-	-	2	17	17	17
10022821	52100	CONTRACTED SERVICES	4,840	6,930	9,532	9,671	11,800	11,800	11,800
10022821	54100	SUPPLIES	657	727	1,191	990	800	800	800
10022821	55100	TELEPHONE	-	-	-	11	-	-	-
10022821	61410	RENT ALLOCATION	560	-	-	-	-	-	-
10022821 Total	Adult Basketball Expenses		7,598	9,374	12,652	16,412	18,559	18,323	18,836
ADULT SOFTBALL EXPENSES									

Aquatics & Recreation Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10022822	51110	REGULAR SALARIES & WAGES	21,121	21,517	20,573	21,709	22,455	21,066	29,279
10022822	51120	NON-REGULAR SALARIES & WAGES	1,963	4,292	3,645	3,665	4,000	4,000	5,000
10022822	51130	OVERTIME SALARIES & WAGES	-	-	-	165	-	173	-
10022822	51150	ACCRUED SALARIES & BENEFITS	764	(235)	(159)	355	-	-	-
10022822	51210	RETIREMENT (PERS)	3,228	3,812	4,691	5,453	5,892	5,676	8,167
10022822	51220	INSURANCE	3,994	4,422	5,385	5,599	5,401	4,549	5,716
10022822	51230	WORKERS COMP	985	1,089	1,050	1,169	1,484	1,541	1,660
10022822	51240	MEDICARE	366	378	368	372	354	354	440
10022822	51250	UNEMPLOYMENT	39	252	255	267	271	280	400
10022822	51260	FICA	122	266	241	237	248	248	310
10022822	51290	CELL PHONE	-	-	-	87	141	141	115
10022822	52100	CONTRACTED SERVICES	40,274	39,860	39,763	42,092	38,493	38,493	49,000
10022822	52180	SECURITY SERVICES	315	275	275	275	400	400	400
10022822	54100	SUPPLIES	13,826	9,225	10,845	12,880	10,000	10,000	13,000
10022822	55100	TELEPHONE	159	140	134	35	-	-	-
10022822	Total Adult Softball Expenses		87,157	85,293	87,068	94,360	89,139	86,921	113,487
* Beginning FY 14/15 Adult Softball and Co-ed softball have been combined									
CO-ED SOFTBALL EXPENSES									
10022823	51110	REGULAR SALARIES & WAGES	6,232	6,394	5,977	6,408	6,913	6,468	-
10022823	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10022823	51150	ACCRUED SALARIES & BENEFITS	193	(120)	2	142	-	-	-
10022823	51210	RETIREMENT (PERS)	968	1,145	1,409	1,634	1,815	1,751	-
10022823	51220	INSURANCE	1,154	1,228	1,370	1,320	1,191	887	-
10022823	51230	WORKERS COMP	272	284	273	303	395	398	-
10022823	51240	MEDICARE	102	100	95	98	98	90	-
10022823	51250	UNEMPLOYMENT	11	71	66	70	75	72	-
10022823	51290	CELL PHONE	-	-	-	24	40	40	-
10022823	52100	CONTRACTED SERVICES	11,181	11,000	10,347	9,891	10,909	10,400	-
10022823	54100	SUPPLIES	880	1,399	1,909	3,607	2,000	2,000	-
10022823	55100	TELEPHONE	44	39	37	10	-	-	-
10022823	Total Co-ed Softball Expenses		21,036	21,540	21,487	23,506	23,436	22,106	-
CO-ED VOLLEYBALL EXPENSES									
10022824	51110	REGULAR SALARIES & WAGES	1,122	1,162	1,072	1,140	658	612	694
10022824	51120	NON-REGULAR SALARIES & WAGES	-	-	-	668	-	120	-

Aquatics & Recreation Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
10022824	51150	ACCRUED SALARIES & BENEFITS	26	(34)	12	(56)	-	-	-
10022824	51210	RETIREMENT (PERS)	178	211	259	296	173	168	193
10022824	51220	INSURANCE	202	203	196	159	60	60	17
10022824	51230	WORKERS COMP	50	54	52	91	40	40	29
10022824	51240	MEDICARE	19	20	18	28	11	11	11
10022824	51250	UNEMPLOYMENT	2	14	13	20	9	8	8
10022824	51260	FICA	-	-	-	41	-	7	-
10022824	51290	CELL PHONE	-	-	-	4	4	4	-
10022824	52100	CONTRACTED SERVICES	612	680	1,117	-	700	700	700
10022824	54100	SUPPLIES	285	402	205	206	180	180	180
10022824	55100	TELEPHONE	7	7	6	2	-	-	-
10022824	Total Co-ed Volleyball Expenses		2,504	2,718	2,949	2,599	1,835	1,910	1,832
YOUTH BASKETBALL EXPENSES									
10022831	51110	REGULAR SALARIES & WAGES	17,133	17,447	16,489	17,935	18,165	17,045	17,948
10022831	51120	NON-REGULAR SALARIES & WAGES	12,182	14,393	12,715	15,635	15,000	15,000	15,500
10022831	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-
10022831	51150	ACCRUED SALARIES & BENEFITS	616	(182)	(137)	282	-	-	-
10022831	51210	RETIREMENT (PERS)	2,616	3,089	3,801	4,450	4,767	4,549	5,008
10022831	51220	INSURANCE	3,244	3,601	4,406	4,599	4,452	4,452	4,014
10022831	51230	WORKERS COMP	1,222	1,318	1,244	1,458	1,847	1,847	1,564
10022831	51240	MEDICARE	450	464	436	487	458	458	445
10022831	51250	UNEMPLOYMENT	47	403	302	344	338	338	374
10022831	51260	FICA	755	892	788	982	931	931	961
10022831	51290	CELL PHONE	129	114	109	71	114	114	81
10022831	52100	CONTRACTED SERVICES	-	-	250	-	250	250	250
10022831	52600	RENT	-	-	-	4,225	-	-	-
10022831	54100	SUPPLIES	6,456	7,919	9,788	8,541	8,000	8,000	8,000
10022831	55100	TELEPHONE	-	-	-	28	-	-	-
10022831	61410	RENT ALLOCATION	4,256	3,360	3,571	-	4,500	4,500	-
10022831	Total Youth Basketball Expenses		49,107	52,818	53,763	59,038	58,822	57,484	54,145
YOUTH SOFTBALL EXPENSES									
10022832	51110	REGULAR SALARIES & WAGES	3,367	3,485	3,215	3,463	3,936	3,671	4,153
10022832	51120	NON-REGULAR SALARIES & WAGES	1,543	1,616	2,200	1,831	1,720	1,720	2,400
10022832	51150	ACCRUED SALARIES & BENEFITS	79	(101)	36	103	-	-	-

Aquatics & Recreation Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10022832	51210	RETIREMENT (PERS)	533	632	779	900	1,033	1,010	1,155
10022832	51220	INSURANCE	606	610	587	480	360	360	97
10022832	51230	WORKERS COMP	211	226	246	268	323	323	272
10022832	51240	MEDICARE	79	82	86	83	85	85	93
10022832	51250	UNEMPLOYMENT	8	65	60	58	61	61	65
10022832	51260	FICA	96	100	136	114	107	107	149
10022832	51290	CELL PHONE	-	-	-	12	20	20	-
10022832	52100	CONTRACTED SERVICES	1,976	2,954	2,841	-	200	200	200
10022832	54100	SUPPLIES	-	-	-	2,688	2,800	2,800	2,800
10022832	55100	TELEPHONE	22	20	19	5	-	-	-
10022832	Total Youth Softball Expenses		8,519	9,691	10,204	10,004	10,645	10,357	11,384
DAY CAMP EXPENSES									
10022840	51110	REGULAR SALARIES & WAGES	5,611	5,809	5,358	5,771	6,559	6,118	6,921
10022840	51120	NON-REGULAR SALARIES & WAGES	70,139	71,135	70,267	68,561	71,760	71,760	75,840
10022840	51150	ACCRUED SALARIES & BENEFITS	131	(168)	60	171	-	-	-
10022840	51210	RETIREMENT (PERS)	889	1,054	1,298	1,500	1,721	1,683	1,925
10022840	51220	INSURANCE	1,010	1,017	979	801	600	266	162
10022840	51230	WORKERS COMP	3,056	3,121	3,153	3,392	4,325	4,325	1,069
10022840	51240	MEDICARE	1,112	1,129	1,109	1,088	1,140	1,140	1,196
10022840	51250	UNEMPLOYMENT	128	686	765	751	788	788	827
10022840	51260	FICA	4,349	4,410	4,357	4,251	4,450	4,450	4,703
10022840	51290	CELL PHONE STIPEND	-	-	-	4	33	33	-
10022840	54100	SUPPLIES	10,390	14,717	12,175	12,356	11,500	11,500	11,500
10022840	55100	TELEPHONE	130	123	123	111	100	100	100
10022840	Total Day Camp Expenses		96,944	103,033	99,644	98,756	102,976	102,163	104,243
CLASSES & CLINICS EXPENSES									
10022850	52100	CONTRACTED SERVICES	89,514	118,986	97,754	85,110	95,000	82,500	93,750
10022850	54100	SUPPLIES	32,013	31,455	29,020	28,444	30,500	30,500	30,500
10022850	54101	POSTAGE	-	-	-	-	-	-	-
10022850	Total Classes & Clinics Expenses		121,527	150,442	126,774	113,554	125,500	113,000	124,250
SPECIAL ACTIVITIES EXPENSES									
10022860	51110	REGULAR SALARIES & WAGES	-	-	-	209	-	14,853	-
10022860	51120	NON-REGULAR SALARIES & WAGES	-	-	-	1,176	-	19,024	-

Aquatics & Recreation Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013				
10022860	51130	OVERTIME SALARIES & WAGES	-	-	-	17,422		16,000	44,110	16,000
10022860	51210	RETIREMENT (PERS)	-	-	-	132		-	5,104	-
10022860	51230	WORKERS COMP	-	-	-	218		1,272	4,289	-
10022860	51240	MEDICARE	-	-	-	50		-	965	-
10022860	51250	UNEMPLOYMENT	-	-	-	41		-	780	-
10022860	51260	FICA	-	-	-	83		-	1,197	-
10022860	Total Special Activities Expenses		-	-	-	19,329		17,272	90,322	16,000
Total Aquatics and Recreation			654,676	704,329	707,765	812,363		861,006	886,267	830,016



10022900

Information Technology

INFORMATION TECHNOLOGY BUDGET Fiscal Year 2014-15

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Information Technology Department provides management and technical services for the City's computer, network and telephone systems. These systems provide all of the City's computer services, including standardized desktop applications, business applications, databases, electronic mail, remote access, mapping and other services. IT services include system planning, maintenance, network security, systems back-up, Internet access and oversight of user applications. The IT Department provides direct customer support to employees through desktop installation, configuration, maintenance, repair, and network access services. In addition, the IT Department oversees the development, continuing enhancement, and maintenance of the City's Internet and Intranet sites. The IT Department provides end user technology training to all departments either through in-house training and/or outside service providers.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Upgraded our System Center Configuration Manager, to provide extensive automation for network services.
- Implemented GIS System to enhance services to Finance ERP, Public Works and Utilities Departments.
- Provided access to cloud based storage (Box.net).
- Upgraded our Active Directory Services to provide the latest services with our Workstations and Servers.
- Completely redesigned our IT Department to increase workflow and productivity.
- Creation and implementation of a new Service Model, providing vendor support for advanced projects and outages. This also has allowed for increased productivity, infrastructure reinforcement and better service to our end-users.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Improve network connection capacity to remote sites (Wireless WAN).
- Move to new Help Desk / work management system (System Center 2012 Service Manager) to improve IT Department service and accountability.
- Implement a UPS monitoring system for our Server Rooms and other critical remote site backup power.
- Support the technological requirements of additional MUNIS modules as they are implemented.
- Provide a robust and secure architecture with 99.9% overall availability.
- Seek to automate as many processes and tasks as possible, using our current technologies to promote productivity.
- Expand our current Private Cloud storage to keep up with the needs of our organization.
- Continually monitor our technology footprint and make necessary changes to keep current.
- Move as many processes as possible to an off-premise cloud service model, to save physical infrastructure expense.
- Establish Data backups that will encompass COU data and Cloud Virtual Machine backups for Disaster Recovery



INFORMATION TECHNOLOGY BUDGET Fiscal Year 2014-15

- Audit and establish a roadmap for Access control and Security for the City of Ukiah.
- Replace End of Life Switches and Routers. Establish current protocols to prevent bottlenecks and compatibility.

SIGNIFICANT CHANGES:

- The Department proposes to reacquire project and planning services to be utilized on an as needed basis (Object #52100).
- Wireless Wide Area Network – Replaces existing slow, unreliable leased circuits with high speed connectivity to the City's network resources and providing a backbone connectivity a solution throughout the City; estimated cost \$120,000 (Object #80100).

10022900 Information Technology

51110 Salaries, Regular

1 Technology Lead Worker	100%
1 Technology Network Specialist	100%
1 Technology Specialist	100%

51120 Salaries, Non-Regular

Web Development Specialist (500 hours)	100%
Temporary Technology Assistant (100 hours)	100%

INFORMATION TECHNOLOGY SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	184,862	184,457	167,993	185,212	183,711	131,089	44,321	(86,768)	-66%
51120 NON-REGULAR SALARIES & WAGES	156	-	-	20,385	-	58,253	1,349	(56,904)	-98%
51130 OVERTIME SALARIES & WAGES	1,318	1,890	2,191	4,025	2,500	5,146	6,800	1,654	32%
51140 STAND-BY SALARIES & WAGES	22,163	23,425	24,430	24,361	25,000	25,179	6,800	(18,379)	-73%
51150 ACCRUED SALARIES & BENEFITS	814	499	2,039	(672)	-	-	-	-	0%
51210 RETIREMENT (PERS)	28,796	31,962	39,425	46,321	48,201	31,449	12,390	(19,059)	-61%
51220 INSURANCE	31,780	31,818	34,971	34,267	32,177	26,204	7,887	(18,317)	-70%
51230 WORKERS COMP	8,509	8,875	8,416	10,561	12,627	13,347	2,840	(10,507)	-79%
51240 MEDICARE	3,031	2,999	2,938	3,463	2,610	3,167	598	(2,569)	-81%
51250 UNEMPLOYMENT	327	2,220	2,043	2,441	1,899	2,427	516	(1,911)	-79%
51260 FICA	10	-	-	1,264	-	3,612	1,488	(2,124)	-59%
Sub Total Salaries & Benefits	281,766	288,146	284,446	331,626	308,725	299,873	84,989	(214,884)	-72%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE	-	-	-	265	1,692	1,400	423	(977)	-70%
52100 CONTRACTED SERVICES	91,190	107,181	133,504	42,795	154,624	130,000	32,500	(97,500)	-75%
54100 SUPPLIES	18,152	17,875	16,725	32,101	50,000	43,000	12,500	(30,500)	-71%
54101 POSTAGE	78	129	3	-	250	25	62	37	148%
54320 SOFTWARE	-	-	-	125,026	165,000	115,000	31,250	(83,750)	-73%
55100 TELEPHONE	5,532	5,591	5,369	4,524	5,000	4,500	1,250	(3,250)	-72%
56120 EQUIPMENT MAINTENANCE & REPAIR	2,959	15,121	18,767	17,753	36,900	30,000	9,000	(21,000)	-70%
57100 CONFERENCE & TRAINING	7,792	3,988	10,366	18,392	17,500	10,000	2,375	(7,625)	-76%
57300 MEMBERSHIPS & SUBSCRIPTIONS	714	-	302	699	800	800	200	(600)	-75%
61410 RENT ALLOCATION	3,257	3,257	-	2,655	2,655	2,655	664	(1,991)	-75%
61420 BUILDING MAINTENANCE ALLOCATION	10,880	11,515	8,574	8,552	9,119	9,119	2,251	(6,868)	-75%
61425 ALLOCATED UTILITIES	2,267	2,267	1,699	1,720	2,018	2,018	505	(1,513)	-75%
61500 INSURANCE ALLOCATION	384	384	409	413	413	413	-	(413)	-100%
Sub Total Operations & Maintenance	\$ 143,205	\$ 167,307	\$ 195,717	\$ 254,895	\$ 445,971	\$ 348,930	\$ 92,980	\$ (255,950)	-73%
Sub Total Department	424,971	455,453	480,163	586,521	754,696	648,803	177,969	(470,834)	0%
80100 MACHINERY & EQUIPMENT	18,083	8,471	40,344	150,602	163,482	172,900	127,500	(45,400)	-26%
TOTAL DEPARTMENT 22900	\$ 443,054	\$ 463,924	\$ 520,507	\$ 737,123	\$ 918,178	\$ 821,703	\$ 305,469	\$ (516,234)	-63%
Expenses By Fund-INFORMATION TECHNOLOGY SUMMARY									
Allocation	(356,306)	(362,373)	(392,799)	(566,448)	(566,448)	(566,448)	-	566,448	-100%
100 General Fund	443,054	463,924	520,507	737,123	918,178	821,703	177,969	(643,734)	-78%
105 General Fund - Police	-	-	-	-	-	-	83,783	83,783	100%
777 Airport Enterprise	-	-	-	-	-	-	16,364	16,364	100%
800 Electric Enterprise	-	-	-	-	-	-	245,938	245,938	100%
820 Water Enterprise	-	-	-	-	-	-	100,480	100,480	100%
840 Wastewater Enterprise	-	-	-	-	-	-	122,979	122,979	100%
	\$ 443,054	\$ 463,924	\$ 520,507	\$ 737,123	\$ 918,178	\$ 821,703	\$ 747,513	\$ (74,190)	-9%

Information Technology Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10022900	44299	ALLOCATION TO OTHER FUNDS	(356,306)	(362,373)	(392,799)	(566,448)	(566,448)	566,488	-
INFORMATION TECHNOLOGY EXPENSES- General Fund									
10022900	51110	REGULAR SALARIES & WAGES	184,862	184,457	167,993	185,212	183,711	131,089	44,321
10022900	51120	NON-REGULAR SALARIES & WAGES	156	-	-	20,385	-	58,253	1,349
10022900	51130	OVERTIME SALARIES & WAGES	1,318	1,890	2,191	4,025	2,500	5,146	6,800
10022900	51140	STAND-BY SALARIES & WAGES	22,163	23,425	24,430	24,361	25,000	25,179	6,800
10022900	51150	ACCRUED SALARIES & BENEFITS	814	499	2,039	(672)	-	-	-
10022900	51210	RETIREMENT (PERS)	28,796	31,962	39,425	46,321	48,201	31,449	12,390
10022900	51220	INSURANCE	31,780	31,818	34,971	34,267	32,177	26,204	7,887
10022900	51230	WORKERS COMP	8,509	8,875	8,416	10,561	12,627	13,347	2,840
10022900	51240	MEDICARE	3,031	2,999	2,938	3,463	2,610	3,167	598
10022900	51250	UNEMPLOYMENT	327	2,220	2,043	2,441	1,899	2,427	516
10022900	51260	FICA	10	-	-	1,264	-	3,612	1,488
10022900	51290	CELL PHONE	-	-	-	265	1,692	1,400	423
10022900	52100	CONTRACTED SERVICES	91,190	107,181	133,504	42,795	154,624	130,000	32,500
10022900	54100	SUPPLIES	18,152	17,875	16,725	32,101	50,000	43,000	12,500
10022900	54101	POSTAGE	78	129	3	-	250	25	62
10022900	54320	SOFTWARE	-	-	-	125,026	165,000	115,000	31,250
10022900	55100	TELEPHONE	5,532	5,591	5,369	4,524	5,000	4,500	1,250
10022900	56120	EQUIPMENT MAINTENANCE & REPAIR	2,959	15,121	18,767	17,753	36,900	30,000	9,000
10022900	57100	CONFERENCE & TRAINING	7,792	3,988	10,366	18,392	17,500	10,000	2,375
10022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	714	-	302	699	800	800	200
10022900	61410	RENT ALLOCATION	3,257	3,257	-	2,655	2,655	2,655	664
10022900	61420	BUILDING MAINTENANCE ALLOCATION	10,880	11,515	8,574	8,552	9,119	9,119	2,251
10022900	61425	ALLOCATED UTILITIES	2,267	2,267	1,699	1,720	2,018	2,018	505
10022900	61500	INSURANCE ALLOCATION	384	384	409	413	413	413	-
10022900	80100	MACHINERY & EQUIPMENT	18,083	8,471	40,344	150,602	163,482	172,900	37,500
10022900 Total	Information Technology Expenses		443,054	463,924	520,507	737,123	918,178	821,703	215,469
INFORMATION TECHNOLOGY EXPENSES- General Fund									
10522900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	21,468
10522900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	195
10522900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	5,912
10522900	51220	INSURANCE	-	-	-	-	-	-	5,163

Information Technology Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
10522900	51230	WORKERS COMP	-	-	-	-	-	-	1,138
10522900	51240	MEDICARE	-	-	-	-	-	-	301
10522900	51250	UNEMPLOYMENT	-	-	-	-	-	-	275
10522900	51260	FICA	-	-	-	-	-	-	13
10522900	51290	CELL PHONE	-	-	-	-	-	-	148
10522900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	16,900
10522900	54100	SUPPLIES	-	-	-	-	-	-	6,500
10522900	54101	POSTAGE	-	-	-	-	-	-	33
10522900	54320	SOFTWARE	-	-	-	-	-	-	16,250
10522900	55100	TELEPHONE	-	-	-	-	-	-	650
10522900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	4,680
10522900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	2,275
10522900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	104
10522900	61410	RENT ALLOCATION	-	-	-	-	-	-	345
10522900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,171
10522900	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	262
10522900	80100	MACHINERY & EQUIPMENT	-	-	-	-	-	-	19,500
10522900 Total	Information Technology Expenses		-	-	-	-	-	-	103,283
INFORMATION TECHNOLOGY EXPENSES - Airport									
77722900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,305
77722900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	480
77722900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	911
77722900	51220	INSURANCE	-	-	-	-	-	-	796
77722900	51230	WORKERS COMP	-	-	-	-	-	-	197
77722900	51240	MEDICARE	-	-	-	-	-	-	57
77722900	51250	UNEMPLOYMENT	-	-	-	-	-	-	53
77722900	51260	FICA	-	-	-	-	-	-	30
77722900	51290	CELL PHONE	-	-	-	-	-	-	24
77722900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	2,600
77722900	54100	SUPPLIES	-	-	-	-	-	-	1,000
77722900	54101	POSTAGE	-	-	-	-	-	-	5
77722900	54320	SOFTWARE	-	-	-	-	-	-	2,500
77722900	55100	TELEPHONE	-	-	-	-	-	-	100
77722900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	720

Information Technology Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
77722900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	350
77722900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	16
77722900	61410	RENT ALLOCATION	-	-	-	-	-	-	180
77722900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	40
77722900	80100	MACHINERY & EQUIPMENT	-	-	-	-	-	-	3,000
77722900 Total	Information Technology Expenses - Airport		-	-	-	-	-	-	16,364
INFORMATION TECHNOLOGY EXPENSES - Electric									
80022900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	49,537
80022900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	7,200
80022900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	13,642
80022900	51220	INSURANCE	-	-	-	-	-	-	11,914
80022900	51230	WORKERS COMP	-	-	-	-	-	-	2,905
80022900	51240	MEDICARE	-	-	-	-	-	-	790
80022900	51250	UNEMPLOYMENT	-	-	-	-	-	-	695
80022900	51260	FICA	-	-	-	-	-	-	447
80022900	51290	CELL PHONE	-	-	-	-	-	-	340
80022900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	39,000
80022900	54100	SUPPLIES	-	-	-	-	-	-	15,000
80022900	54101	POSTAGE	-	-	-	-	-	-	75
80022900	54320	SOFTWARE	-	-	-	-	-	-	37,500
80022900	55100	TELEPHONE	-	-	-	-	-	-	1,500
80022900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	10,800
80022900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	5,250
80022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	240
80022900	61410	RENT ALLOCATION	-	-	-	-	-	-	797

Information Technology Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
80022900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	2,701
80022900	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	605
80022900	80100	MACHINERY & EQUIPMENT	-	-	-	-	-	-	45,000
80022900 Total	Information Technology Expenses - Electric		-	-	-	-	-	-	245,938
INFORMATION TECHNOLOGY EXPENSES - Water									
82022900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	24,770
82022900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,600
82022900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	6,822
82022900	51220	INSURANCE	-	-	-	-	-	-	5,957
82022900	51230	WORKERS COMP	-	-	-	-	-	-	1,454
82022900	41240	MEDICARE	-	-	-	-	-	-	398
82022900	51250	UNEMPLOYMENT	-	-	-	-	-	-	351
82022900	51260	FICA	-	-	-	-	-	-	224
82022900	51290	CELL PHONE	-	-	-	-	-	-	170
82022900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	19,500
82022900	54100	SUPPLIES	-	-	-	-	-	-	7,500
82022900	54101	POSTAGE	-	-	-	-	-	-	38
82022900	54320	SOFTWARE	-	-	-	-	-	-	18,750
82022900	55100	TELEPHONE	-	-	-	-	-	-	750
82022900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	5,400
82022900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	2,625
82022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	120
82022900	61410	RENT ALLOCATION	-	-	-	-	-	-	398
82022900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,350
82022900	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	303
82022900 Total	Information Technology Expenses - Water		-	-	-	-	-	-	100,480
INFORMATION TECHNOLOGY EXPENSES - Wastewater									
84022900	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	24,770
84022900	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	3,600
84022900	51210	RETIREMENT (PERS)	-	-	-	-	-	-	6,822
84022900	51220	INSURANCE	-	-	-	-	-	-	5,957
84022900	51230	WORKERS COMP	-	-	-	-	-	-	1,454
84022900	51240	MEDICARE	-	-	-	-	-	-	398

Information Technology Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
84022900	51250	UNEMPLOYMENT	-	-	-	-	-	-	351
84022900	51260	FICA	-	-	-	-	-	-	224
84022900	51290	CELL PHONE	-	-	-	-	-	-	170
84022900	52100	CONTRACTED SERVICES	-	-	-	-	-	-	19,500
84022900	54100	SUPPLIES	-	-	-	-	-	-	7,500
84022900	54101	POSTAGE	-	-	-	-	-	-	37
84022900	54320	SOFTWARE	-	-	-	-	-	-	18,750
84022900	55100	TELEPHONE	-	-	-	-	-	-	750
84022900	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	-	5,400
84022900	57100	CONFERENCE & TRAINING	-	-	-	-	-	-	2,625
84022900	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	-	-	120
84022900	61410	RENT ALLOCATION	-	-	-	-	-	-	398
84022900	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	-	-	-	1,350
84022900	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	303
84022900	80100	MACHINERY & EQUIPMENT	-	-	-	-	-	-	22,500
84022900 Total	Information Technology Expenses - Wastewater		-	-	-	-	-	-	122,979
Total Information Technology Expenses			\$ 443,054	\$ 463,924	\$ 520,507	\$ 737,123	\$ 918,178	\$ 821,703	\$ 804,513



PLANNING AND COMMUNITY DEVELOPMENT BUDGET Fiscal Year 2014-15

10023100

Community Planning

MAJOR ACCOMPLISHMENTS FOR FY 2013-2014

- Completed the EIR certification and permit process for the Costco project.
- Made substantial progress on the Climate Action Plan – Planning Commission review completed.
- Filed the Sphere of Influence update application with LAFCo.
- Made progress on the Water Rights Permit Amendment EIR.
- Made substantial progress on the US 101/Talmage Road Intersection Realignment EIR.
- Made substantial progress on the General Plan Housing Element Update project – Submitted to State HCD.
- Began collaborative work with various agencies and organizations of Local Food Initiative.
- Continued professional support to the Planning Commission, Design Review Board, and Paths, Open Space and Creeks Commission.
- Implemented the Munis permitting module (Go live – February, 2014).
- Improved the Planning Division website (information, navigation, etc.)
- Maintained consistent timely processing of planning permits.
- Increased sign code violation enforcement efforts.

PERFORMANCE GOALS AND OBJECTIVES FOR 2014-2015

- Complete the Climate Action Plan.
- Complete the Sphere of Influence Amendment project.
- File the UVSD Detachment project with LAFCo.
- Complete the Water Rights Permit Amendment EIR project.
- Complete the Talmage Road/Highway 101 Interchange Improvements CEQA document.
- Complete the General Plan Housing Element update.
- Initiate and complete a number of Zoning Code Amendments (food production, creek setbacks, tree shading, etc.)
- Continue professional support to the Planning Commission, Design Review Board, and Paths, Open Space and Creeks Commission (Doolin Creek Plan).
- Become highly proficient with the Munis permitting module.
- Continue timely processing of planning permits.
- Continue sign code violation enforcement effort.



PLANNING AND COMMUNITY DEVELOPMENT BUDGET Fiscal Year 2014-15

SIGNIFICANT CHANGES FOR FISCAL YEAR 2014-2015

- Reduction in contract services (- \$43,000)
(25123100 52100 = \$68,000 to \$40,000 and 10023100 52100 = \$25,000 to \$15,000)
- Reduction in supplies budget (- \$4,000)
- No Assistant Planner position (- \$64,148)
- Principal Planner instead of a Senior Planner (+\$16,500)
- Planning/Building Aide instead of an Administrative Secretary (+\$6,300)

10023100 Planning & Community Development

51110 Salaries Regular

1 Director of Planning & Community Development (25% Building Inspection)	75%
1 Principal Planner (10% Building Inspection)	90%
1 Associate Planner I (15% Building Inspection)	85%
1 Development Permit Coordinator (45% Building Inspection, 20% Public Works- Engineering and Admin., 15% Wastewater Admin., 15% Water Admin.)	5%
1 Planning/Building Technician (11% Building Inspection)	89%

51120 Salaries, Non-Regular

1 Planning Intern and/or temporary assistance (1,000 hours)

PLANNING DEPARTMENT - COMMUNITY PLANNING SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference	Estimated
SALARIES & BENEFITS		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	From	Difference
					FY 2013				Estimated	
									FY 2014	
51110	REGULAR SALARIES & WAGES	203,654	208,244	186,628	270,359	323,557	282,035	285,614	3,579	1%
51120	NON-REGULAR SALARIES & WAGES	-	-	-	2,543	2,990	2,377	2,990	613	26%
51150	ACCRUED SALARIES & BENEFITS	1,246	(1,369)	5,109	5,766	-	-	-	-	0%
51210	RETIREMENT (PERS)	32,646	38,006	45,679	69,729	72,341	73,669	78,301	4,632	6%
51220	INSURANCE	34,277	35,238	35,309	35,247	44,360	29,681	30,618	937	3%
51230	WORKERS COMP	8,667	8,827	8,463	12,466	15,528	17,138	8,111	(9,027)	-53%
51240	MEDICARE	3,115	3,138	2,778	3,797	4,504	3,886	3,753	(133)	-3%
51250	UNEMPLOYMENT	333	2,240	2,054	2,887	2,823	3,116	3,117	1	0%
51260	FICA	-	-	-	158	185	147	185	38	26%
Sub Total Salaries & Benefits		\$ 283,939	\$ 294,323	\$ 286,020	\$ 402,951	\$ 466,288	\$ 412,049	\$ 412,689	\$ 640	0%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	-	198	198	198	-	0%
52100	CONTRACTED SERVICES	179,647	201,928	259,863	29	2,000	65,000	25,000	(40,000)	-62%
52100	CONTRACTED SERVICES	-	-	-	94,601	103,058	-	-	-	0%
54100	SUPPLIES	2,755	2,374	1,079	378	4,500	4,500	3,000	(1,500)	-33%
54101	POSTAGE	1,660	1,175	1,834	1,518	1,500	1,500	1,500	-	0%
55100	TELEPHONE	1,007	1,133	1,105	1,158	-	1,000	1,000	-	0%
55210	UTILITIES	1,533	1,533	1,226	-	-	-	-	-	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	500	500	500	-	0%
57100	CONFERENCE & TRAINING	40	(275)	66	360	1,500	1,500	1,500	-	0%
57300	MEMBERSHIPS & SUBSCRIPTIONS	817	50	991	1,014	2,600	2,600	2,600	-	0%
61410	RENT ALLOCATION	2,203	2,203	-	2,526	2,526	2,526	2,526	-	0%
61420	BUILDING MAINTENANCE ALLOCATION	7,361	7,791	6,187	8,138	8,678	8,678	8,569	(109)	-1%
61425	ALLOCATED UTILITIES	-	-	-	1,637	1,920	1,920	1,920	-	0%
61500	INSURANCE ALLOCATION	3,157	3,155	3,361	3,399	3,399	3,399	-	(3,399)	-100%
Sub Total Operations & Maintenance		\$ 200,181	\$ 221,067	\$ 275,712	\$ 114,759	\$ 132,379	\$ 93,321	\$ 48,313	\$ (45,008)	-48%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1501		\$ 484,119	\$ 515,391	\$ 561,733	\$ 517,710	\$ 598,667	\$ 505,370	\$ 461,002	\$ (44,368)	-9%
Expenses By Fund-PLANNING DEPARTMENT - COMMUNITY PLANNING SUMMARY										
100	General Fund	\$ 484,119	\$ 515,391	\$ 561,733	\$ 517,710	\$ 598,667	\$ 505,370	\$ 461,002	\$ (44,368)	-9%
TOTAL DEPARTMENT 1501		\$ 484,119	\$ 515,391	\$ 561,733	\$ 517,710	\$ 598,667	\$ 505,370	\$ 461,002	\$ (44,368)	-9%

Planning Department - Community Planning Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013				
COMMUNITY PLANNING EXPENSES										
10023100	51110	REGULAR SALARIES & WAGES	203,654	208,244	186,628	270,359		323,557	282,035	285,614
10023100	51120	NON-REGULAR SALARIES & WAGES	-	-	-	2,543		2,990	2,377	2,990
10023100	51150	ACCRUED SALARIES & BENEFITS	1,246	(1,369)	5,109	5,766		-	-	-
10023100	51210	RETIREMENT (PERS)	32,646	38,006	45,679	69,729		72,341	73,669	78,301
10023100	51220	INSURANCE	34,277	35,238	35,309	35,247		44,360	29,681	30,618
10023100	51230	WORKERS COMP	8,667	8,827	8,463	12,466		15,528	17,138	8,111
10023100	51240	MEDICARE	3,115	3,138	2,778	3,797		4,504	3,886	3,753
10023100	51250	UNEMPLOYMENT	333	2,240	2,054	2,887		2,823	3,116	3,117
10023100	51260	FICA	-	-	-	158		185	147	185
10023100	51290	CELL PHONE STIPEND	-	-	-	-		198	198	198
10023100	52100	CONTRACTED SERVICES	179,647	201,928	259,863	29		2,000	65,000	25,000
10023100	52100	CONTRACTED SERVICES	-	-	-	94,601		103,058	-	-
10023100	54100	SUPPLIES	2,755	2,374	1,079	378		4,500	4,500	3,000
10023100	54101	POSTAGE	1,660	1,175	1,834	1,518		1,500	1,500	1,500
10023100	55100	TELEPHONE	1,007	1,133	1,105	1,158		-	1,000	1,000
10023100	55210	UTILITIES	1,533	1,533	1,226	-		-	-	-
10023100	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-		500	500	500
10023100	57100	CONFERENCE & TRAINING	40	(275)	66	360		1,500	1,500	1,500
10023100	57300	MEMBERSHIPS & SUBSCRIPTIONS	817	50	991	1,014		2,600	2,600	2,600
10023100	61410	RENT ALLOCATION	2,203	2,203	-	2,526		2,526	2,526	2,526
10023100	61420	BUILDING MAINTENANCE ALLOCATION	7,361	7,791	6,187	8,138		8,678	8,678	8,569
10023100	61425	ALLOCATED UTILITIES	-	-	-	1,637		1,920	1,920	1,920
10023100	61500	INSURANCE ALLOCATION	3,157	3,155	3,361	3,399		3,399	3,399	-
10023100 Total	Community Planning Expenses		484,119	515,391	561,733	517,710		598,667	505,370	461,002
Total Community Planning Expenses			\$ 484,119	\$ 515,391	\$ 561,733	\$ 517,710		\$ 598,667	\$ 505,370	\$ 461,002



PLANNING AND COMMUNITY DEVELOPMENT BUDGET Fiscal Year 2014-15

10023320 Building Division

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Continued success with the one-afternoon per week Rapid Review plan checking and permit issuance program (28 permits issued between July, 2013 and May, 2014: average time: 1-hour per permit).
- Continued monitoring of building permit first review timeframes – average 80% reviewed on time (first ¼ of the fiscal year). Took steps to improve.
- Led the Planning and Building team with the training and implementation of the Munis Software permitting module.
- Successfully went live with the Munis Software permitting module in February, 2014.
- Began setting up the on-line *Customer Self Service* component of the Munis Software permit module.
- Updated the Building Division information on the City's website.
- Lead role with the Palace Hotel building code violation enforcement.
- Reviewed and issued 510 building permits between July, 2013 and March, 2014.
- Conducted 704 building inspections between July, 2013 and March, 2014.
- Increased staff capacity to review and issue building permits over-the-counter.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Expand the Rapid Review program as demand increases.
- Increase on-time first reviews for building permits to at least 90%.
- Implement on-line *Customer Self Service* building permit application/issuance and building inspection scheduling.
- Palace Hotel building code violation enforcement: Continued support to City Council.
- Become proficient with implementation of the Munis permitting module.
- Install front-counter computer for building permit applications, building inspection scheduling, Building Division information, etc.
- Continue Building Code violation enforcement efforts.
- Continue cross-training (building/planning) efforts.

BUDGET CHANGES:

- Reduction in staff training budget (+ \$2,000)
- Reduction in Supplies budget (+ 2,500)

10023320 Building Division

51110 Salaries, Regular

1 Director of Planning & Community Development (75% Community Planning)	25%
1 Building Official	100%
1 Principal Planner (90% Planning)	10%
1 Associate Planner (85% Planning)	15%
1 Development Permit Coordinator (8% Community Planning, 33% Public Works- Engineering and Admin., 4% Wastewater Admin., 10% Water Admin.)	45%
1 Planning/Building Technician (89% Planning)	11%

PLANNING DEPARTMENT - BUILDING INSPECTION SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference	Estimated
SALARIES & BENEFITS		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	From	Difference
					FY 2013				Estimated	Estimated
									FY 2014	Difference
51110	REGULAR SALARIES & WAGES	121,078	121,986	116,752	163,013	170,580	151,143	168,846	17,703	12%
51150	ACCRUED SALARIES & BENEFITS	2,642	(3,750)	6,036	2,718	-	-	-	-	0%
51210	RETIREMENT (PERS)	19,609	22,541	29,023	41,616	44,757	40,438	46,688	6,250	15%
51220	INSURANCE	18,668	18,820	20,467	22,112	17,756	14,301	14,015	(286)	-2%
51230	WORKERS COMP	5,013	5,039	5,191	7,496	9,519	9,029	1,473	(7,556)	-84%
51240	MEDICARE	1,659	1,623	1,549	2,102	2,034	1,919	2,013	94	5%
51250	UNEMPLOYMENT	193	1,273	1,260	1,737	1,732	1,641	1,783	142	9%
Sub Total Salaries & Benefits		\$ 168,862	\$ 167,533	\$ 180,277	\$ 240,793	\$ 246,378	\$ 218,471	\$ 234,818	\$ 16,347	7%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	49	330	330	330	-	0%
52100	CONTRACTED SERVICES	13,013	37,375	16,571	19,889	30,260	60,000	30,000	(30,000)	-50%
54100	SUPPLIES	1,819	1,963	1,091	785	8,500	8,500	6,000	(2,500)	-29%
54101	POSTAGE	337	809	1,203	730	1,000	1,000	1,000	-	0%
55100	TELEPHONE	665	689	669	648	600	365	600	235	64%
56130	EXTERNAL SERVICES	1,351	1,164	1,399	1,359	1,400	1,400	1,400	-	0%
57100	CONFERENCE & TRAINING	3,342	3,086	758	1,267	4,000	4,000	2,000	(2,000)	-50%
57300	MEMBERSHIPS & SUBSCRIPTIONS	160	575	340	340	800	800	800	-	0%
61410	RENT ALLOCATION	677	677	-	770	770	770	770	-	0%
61420	BUILDING MAINTENANCE ALLOCATION	2,257	2,389	2,486	2,480	2,644	2,644	2,611	(33)	-1%
61425	ALLOCATED UTILITIES	471	471	493	499	585	585	585	-	0%
61500	INSURANCE ALLOCATION	1,024	1,023	1,090	1,102	1,102	1,102	-	(1,102)	-100%
Sub Total Operations & Maintenance		\$ 25,116	\$ 50,220	\$ 26,100	\$ 29,918	\$ 51,991	\$ 81,496	\$ 46,096	\$ (35,400)	-43%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 2201		\$ 193,978	\$ 217,752	\$ 206,377	\$ 270,712	\$ 298,369	\$ 299,967	\$ 280,914	\$ (19,053)	-6%
Expenses By Fund-PLANNING DEPARTMENT - BUILDING INSPECTION SUMMARY										
100 General Fund		\$ 193,978	\$ 217,752	\$ 206,377	\$ 270,712	\$ 298,369	\$ 299,967	\$ 280,914	\$ (19,053)	-6%
TOTAL DEPARTMENT 2201		\$ 193,978	\$ 217,752	\$ 206,377	\$ 270,712	\$ 298,369	\$ 299,967	\$ 280,914	\$ (19,053)	-6%

Planning Department - Building Inspection Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
BUILDING INSPECTION EXPENSES									
10023320	51110	REGULAR SALARIES & WAGES	121,078	121,986	116,752	163,013	170,580	151,143	168,846
10023320	51150	ACCRUED SALARIES & BENEFITS	2,642	(3,750)	6,036	2,718	-	-	-
10023320	51210	RETIREMENT (PERS)	19,609	22,541	29,023	41,616	44,757	40,438	46,688
10023320	51220	INSURANCE	18,668	18,820	20,467	22,112	17,756	14,301	14,015
10023320	51230	WORKERS COMP	5,013	5,039	5,191	7,496	9,519	9,029	1,473
10023320	51240	MEDICARE	1,659	1,623	1,549	2,102	2,034	1,919	2,013
10023320	51250	UNEMPLOYMENT	193	1,273	1,260	1,737	1,732	1,641	1,783
10023320	51290	CELL PHONE STIPEND	-	-	-	49	330	330	330
10023320	52100	CONTRACTED SERVICES	13,013	37,375	16,571	19,889	30,260	60,000	30,000
10023320	54100	SUPPLIES	1,819	1,963	1,091	785	8,500	8,500	6,000
10023320	54101	POSTAGE	337	809	1,203	730	1,000	1,000	1,000
10023320	55100	TELEPHONE	665	689	669	648	600	365	600
10023320	56130	EXTERNAL SERVICES	1,351	1,164	1,399	1,359	1,400	1,400	1,400
10023320	57100	CONFERENCE & TRAINING	3,342	3,086	758	1,267	4,000	4,000	2,000
10023320	57300	MEMBERSHIPS & SUBSCRIPTIONS	160	575	340	340	800	800	800
10023320	61410	RENT ALLOCATION	677	677	-	770	770	770	770
10023320	61420	BUILDING MAINTENANCE ALLOCATION	2,257	2,389	2,486	2,480	2,644	2,644	2,611
10023320	61425	ALLOCATED UTILITIES	471	471	493	499	585	585	585
10023320	61500	INSURANCE ALLOCATION	1,024	1,023	1,090	1,102	1,102	1,102	-
10023320 Total	Building Inspection Expenses		193,978	217,752	206,377	270,712	298,369	299,967	280,914
Total Building Inspection Expenses			\$ 193,978	\$ 217,752	\$ 206,377	\$ 270,712	\$ 298,369	\$ 299,967	\$ 280,914



PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION BUDGET Fiscal Year 2014-15

10024210

ENGINEERING DIVISION:

The Engineering Division provides development review on projects, manages capital improvement projects from design through construction, manages and implements the City's Storm Water Management Plan for compliance with NPDES, staffs the Traffic Engineering Committee, evaluates projects for grease trap ordinance compliance and sewer lateral testing/replacement, etc.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Completed design of NWP Rail Trail, Phase 1 from Clara Avenue to Gobbi Street. NCRA approved schedule for construction on March 12 and construction is scheduled for summer 2014.
- Completed slurry seal project in October 2013.
- Prepared plans and specifications for AC overlay project scheduled for summer 2014.
- Completed Oak Manor Bike Trail Project.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Start "Master Pavement Rehabilitation Program (MPRP)"- 2 year approach.
- Complete construction of NWP Rail Trail, Phase 1 from Clara Avenue to Gobbi Street.
- Complete construction of slurry seal and asphalt overlay projects.

SIGNIFICANT CHANGES:

- Add part time Engineering Intern to assist with the "Master Pavement Rehabilitation Program (MPRP)".

10024210 Public Works Engineering & Administration

51110 Salaries, Regular

1 Director of Public Works/City Engineer (3% Corp Yard, 2% Streets, 15% Landfill, 32% Wastewater Admin, 30% Water Admin, 5% Garage)	13
1 Deputy Public Works Director (5% Corp Yard, 5% Streets, 15% Landfill, 9% Garage, 23% Wastewater Admin, 38% Water Admin.)	5%
1 Senior Civil Engineer (40% Wastewater Admin., 40% Water Admin.)	20%
1 Administrative Secretary (5% Corp Yard, 2% Streets, 8% Landfill, 40% Wastewater Admin., 20% Water Admin., 15% Garage)	5%
1 Development Permit Coordinator (45% Building Inspection, 8% Planning, 4% Wastewater Admin., 10% Water Admin.)	33%

51120 Salaries, Non-Regular

1 Engineering Intern (1,000 Hours - 2 Year Pilot Program)	100%
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PUBLIC WORKS - ENGINEERING SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference	Estimated Difference
									From Estimated FY 2014	
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	309,061	165,322	145,862	86,837	73,595	67,759	68,596	837	1%
51130	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	15,000	15,000	100%
51150	OVERTIME SALARIES & WAGES	-	-	-	-	-	20	-	(20)	-100%
51210	ACCRUED SALARIES & BENEFITS	(2,681)	(14,679)	1,323	(11,742)	-	-	-	-	0%
51220	RETIREMENT (PERS)	49,007	30,158	34,850	20,945	18,830	17,498	18,832	1,334	8%
51230	INSURANCE	46,868	23,898	22,769	10,714	4,347	6,171	6,255	84	1%
51240	WORKERS COMP	13,103	7,088	6,558	3,949	3,946	4,062	3,691	(371)	-9%
51250	MEDICARE	4,851	2,486	2,197	1,181	881	904	1,066	162	18%
51260	UNEMPLOYMENT	504	1,797	1,592	917	701	739	869	130	18%
51290	FICA	-	-	-	-	-	-	930	930	100%
Sub Total Salaries & Benefits		\$ 420,713	\$ 216,069	\$ 215,150	\$ 112,802	\$ 102,300	\$ 97,153	\$ 115,239	\$ 18,086	19%
OPERATIONS & MAINTENANCE										
52100	CELL PHONE STIPEND	-	-	-	23	230	230	227	(3)	-1%
52180	CONTRACTED SERVICES	7,807	12,003	143	4,900	15,000	15,000	6,000	(9,000)	-60%
54100	SUPPLIES	3,654	3,864	1,576	3,004	4,000	4,000	4,000	-	0%
54101	POSTAGE	1,058	737	484	249	400	400	400	-	0%
54102	TELEPHONE	1,340	1,510	1,511	1,267	1,700	1,140	1,200	60	5%
55100	UTILITIES	-	-	-	-	-	200	-	(200)	-100%
55210	CITY GARAGE - PARTS	312	53	26	-	23	-	23	23	100%
56110	CITY GARAGE - LABOR	1,226	1,408	694	-	603	-	603	603	100%
56111	EQUIPMENT MAINTENANCE & REPAIR	451	14	-	-	500	-	500	500	100%
56112	EXTERNAL SERVICES	101	659	519	333	700	400	700	300	75%
56120	FUEL & FLUIDS	293	331	312	349	500	300	500	200	67%
56130	CONFERENCE & TRAINING	1,443	613	2,687	4,665	4,000	4,000	4,100	100	3%
56210	MEMBERSHIPS & SUBSCRIPTIONS	927	893	1,533	945	3,100	3,100	3,200	100	3%
56300	FEES	5,400	5,400	7,279	7,536	8,070	7,279	8,000	721	10%
57100	RENT ALLOCATION	3,490	3,490	-	2,463	2,463	2,463	2,463	-	0%
58410	BUILDING MAINTENANCE ALLOCATION	11,658	12,338	7,955	7,934	8,460	8,460	8,354	(106)	-1%
58510	ALLOCATED UTILITIES	2,429	2,429	1,576	1,596	1,872	1,872	1,872	-	0%
59100	INSURANCE ALLOCATION	6,228	6,225	6,631	6,753	6,753	6,753	-	(6,753)	-100%
59101	MACHINERY & EQUIPMENT	-	-	1,716	-	-	-	-	-	0%
61100	INFRASTRUCTURE	-	4,012	-	-	-	-	-	-	0%
Sub Total Operations & Maintenance		\$ 47,817	\$ 55,978	\$ 34,644	\$ 42,016	\$ 58,374	\$ 55,597	\$ 42,142	\$ (13,455)	-24%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 3001		\$ 468,530	\$ 272,047	\$ 249,794	\$ 154,818	\$ 160,674	\$ 152,750	\$ 157,381	\$ 4,631	3%
Expenses By Fund-PUBLIC WORKS - ENGINEERING SUMMARY										
100	General Fund	468,530	272,047	249,794	154,818	160,674	152,750	157,381	4,631	3%
TOTAL DEPARTMENT 3001		\$ 468,530	\$ 272,047	\$ 249,794	\$ 154,818	\$ 160,674	\$ 152,750	\$ 157,381	\$ 4,631	3%

Public Works - Engineering Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
ENGINEERING EXPENSES									
10024210	51110	REGULAR SALARIES & WAGES	309,061	165,322	145,862	86,837	73,595	67,759	68,596
10024210	51130	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	-	15,000
10024210	51150	OVERTIME SALARIES & WAGES	-	-	-	-	-	20	-
10024210	51210	ACCRUED SALARIES & BENEFITS	(2,681)	(14,679)	1,323	(11,742)	-	-	-
10024210	51220	RETIREMENT (PERS)	49,007	30,158	34,850	20,945	18,830	17,498	18,832
10024210	51230	INSURANCE	46,868	23,898	22,769	10,714	4,347	6,171	6,255
10024210	51240	WORKERS COMP	13,103	7,088	6,558	3,949	3,946	4,062	3,691
10024210	51250	MEDICARE	4,851	2,486	2,197	1,181	881	904	1,066
10024210	51260	UNEMPLOYMENT	504	1,797	1,592	917	701	739	869
10024210	51290	FICA	-	-	-	-	-	-	930
10024210	52100	CELL PHONE STIPEND	-	-	-	23	230	230	227
10024210	52180	CONTRACTED SERVICES	7,807	12,003	143	4,900	15,000	15,000	6,000
10024210	54100	SUPPLIES	3,654	3,864	1,576	3,004	4,000	4,000	4,000
10024210	54101	POSTAGE	1,058	737	484	249	400	400	400
10024210	54102	TELEPHONE	1,340	1,510	1,511	1,267	1,700	1,140	1,200
10024210	55100	UTILITIES	-	-	-	-	-	200	-
10024210	56110	CITY GARAGE - PARTS	312	53	26	-	23	-	23
10024210	56111	CITY GARAGE - LABOR	1,226	1,408	694	-	603	-	603
10024210	56120	EQUIPMENT MAINTENANCE & REPAIR	451	14	-	-	500	-	500
10024210	56130	EXTERNAL SERVICES	101	659	519	333	700	400	700
10024210	56210	FUEL & FLUIDS	293	331	312	349	500	300	500
10024210	57100	CONFERENCE & TRAINING	1,443	613	2,687	4,665	4,000	4,000	4,100
10024210	57300	MEMBERSHIPS & SUBSCRIPTIONS	927	893	1,533	945	3,100	3,100	3,200
10024210	59101	FEES	5,400	5,400	7,279	7,536	8,070	7,279	8,000
10024210	61410	RENT ALLOCATION	3,490	3,490	-	2,463	2,463	2,463	2,463
10024210	61420	BUILDING MAINTENANCE ALLOCATION	11,658	12,338	7,955	7,934	8,460	8,460	8,354
10024210	61425	ALLOCATED UTILITIES	2,429	2,429	1,576	1,596	1,872	1,872	1,872
10024210	61500	INSURANCE ALLOCATION	6,228	6,225	6,631	6,753	6,753	6,753	-
10024210	80100	MACHINERY & EQUIPMENT	-	-	1,716	-	-	-	-
10024210	80230	INFRASTRUCTURE	-	4,012	-	-	-	-	-
10024210 Total	Engineering Expenses		468,530	272,047	249,794	154,818	160,674	152,750	157,381
Total Engineering Expenses									
			468,530	272,047	249,794	154,818	160,674	152,750	157,381



PUBLIC WORKS DEPARTMENT STREETS DIVISION BUDGET Fiscal Year 2014-15

10024220

STREETS DIVISION:

The Streets Division is a General Fund operation. Approximately one third of the budget is also funded by gas tax. The Streets crew has five full time employees, one of whom is a lead worker. The crew has been severely cut in the last few years from a crew of nine, only ten years ago. This decrease has affected the ability to pave streets and the Streets crew spends much more of their time maintaining all other things in the right of way, including signs, street trees, storm drain system, weed maintenance, street marking and stencil painting. The Streets crew also spends much of its time on unscheduled items such as picking up animals that have been hit in the road, graffiti removal, traffic collision cleanup, and repairing or replacing items that get damaged or vandalized by the public.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued maintenance of the right-of-way and overlay of the railroad tracks on Talmage Road, Ford Road and Clara Avenue.
- Maintained the right-of-way with the most basic services.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Start “Master Pavement Rehabilitation Program (MPRP)”- 2 year approach
- Implement a “Pot Hole App”.
- Complete construction of slurry seal and asphalt overlay projects.
- Rehabilitation of Washington Avenue and Luce Avenue.

SIGNIFICANT CHANGES:

- Add one full time Public Works Maintenance I employee to assist in the Start “Master Pavement Rehabilitation Program (MPRP)”

10024220 Streets Maintenance

51110 Salaries, Regular

1 Director of Public Works/City Engineer (13% Engineering, 3% Corp Yard, 15% Landfill, 32% Wastewater Admin, 30% Water Admin, 5% Garage)	2%
1 Deputy Public Works Director (5% Engineering, 5% Corp Yard, 15% Landfill, 9% Garage, 23% Wastewater Admin, 38% Water Admin.)	5%
1 Public Works Supervisor (10% Garage, 10% Corp Yard, 10% Landfill)	70%
1 Administrative Secretary (5% Engineering, 10% Corp Yard, 8% Landfill, 40% Wastewater Admin., 20% Water Admin., 15% Garage)	2%
1 Public Works Maintenance II	100%
5 Public Works Maintenance I (1 added position part of 2 year pilot program)	100%
1 Street Sweeper	100%

51120 Salaries, Non-Regular

2 Temporary Seasonal (1,000 hours each)	100%
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PUBLIC WORKS - STREETS SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	394,844	462,723	418,488	349,776	383,476	343,952	402,171	58,219	17%
51120	NON-REGULAR SALARIES & WAGES	-	30,291	16,509	17,280	30,000	29,466	30,000	534	2%
51130	OVERTIME SALARIES & WAGES	4,811	8,763	4,633	8,365	8,000	13,328	14,357	1,029	8%
51140	STAND-BY SALARIES & WAGES	-	-	-	20,598	15,000	20,178	21,806	1,628	8%
51150	ACCRUED SALARIES & BENEFITS	229	5,494	(582)	(7,630)	-	-	-	-	0%
51210	RETIREMENT (PERS)	60,672	79,452	96,687	87,741	100,221	87,390	110,733	23,343	27%
51220	INSURANCE	77,048	86,053	93,585	88,373	87,949	78,463	103,272	24,809	32%
51230	WORKERS COMP	16,499	20,980	19,129	17,624	24,880	25,968	22,371	(3,597)	-14%
51240	MEDICARE	5,768	7,160	6,515	5,775	5,764	5,596	5,801	205	4%
51250	UNEMPLOYMENT	634	5,286	4,643	4,075	4,195	4,721	5,328	607	13%
51260	FICA	-	1,878	1,027	1,067	1,860	1,827	1,860	33	2%
Sub Total Salaries & Benefits		\$ 560,505	\$ 708,080	\$ 660,634	\$ 593,044	\$ 661,345	\$ 610,889	\$ 717,699	\$ 106,810	17%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	117	912	912	885	(27)	-3%
52100	CONTRACTED SERVICES	39,740	149,281	17,241	48,804	53,060	49,000	34,000	(15,000)	-31%
52180	SECURITY SERVICES	375	327	327	327	-	-	-	-	0%
54100	SUPPLIES	-	-	-	9,131	-	-	1,000	1,000	100%
54101	POSTAGE	154	49	31	22	70	70	70	-	0%
54102	SMALL TOOLS	2,823	2,851	3,237	4,431	6,101	4,500	4,500	-	0%
54120	PW - SPECIAL SUPPLIES	21,795	21,744	18,434	16,282	25,134	18,000	18,000	-	0%
54121	PW - ASPHALT CONCRETE	13,578	12,406	20,906	19,939	65,000	40,000	70,000	30,000	75%
54122	PW - AGGREGATE BASE	837	5,744	3,645	1,015	7,000	5,000	7,000	2,000	40%
54124	PW - CONCRETE/SUPPLIES	5,039	7,146	5,246	3,605	7,000	7,000	7,000	-	0%
54125	PW - TRAFFIC PAINT	7,150	10,205	5,534	6,557	8,000	8,000	8,000	-	0%
54126	PW - TRAFFIC MARKING POWDER	4,878	8,189	4,457	5,356	5,360	5,360	5,360	-	0%
54127	PW - SIGN POSTS/SHEETING	4,948	10,995	4,159	6,188	7,400	7,400	9,000	1,600	22%
54128	PW - COLD PATCH MATERIAL	1,284	1,612	771	-	2,000	2,000	2,000	-	0%
54129	PW - TACK OIL	2,365	1,008	960	2,884	3,000	3,000	3,000	-	0%
54130	PW - SAFETY	3,261	3,594	2,659	1,845	2,700	2,700	3,500	800	30%
54131	PW - BARRICADES & CONES	-	-	-	1,992	2,000	2,000	2,000	-	0%
55100	TELEPHONE	1,504	1,747	1,543	1,670	980	980	1,000	20	2%
55210	UTILITIES	-	-	-	5,418	6,000	4,500	4,500	-	0%
56110	CITY GARAGE - PARTS	23,214	2,371	3,478	2,297	3,626	3,626	3,626	-	0%
56111	CITY GARAGE - LABOR	74,815	63,257	92,873	60,155	96,815	96,815	96,815	-	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	584	633	700	-	700	700	100%
56130	EXTERNAL SERVICES	9,880	27,518	30,729	44,269	35,000	35,000	35,000	-	0%
56210	FUEL & FLUIDS	26,933	37,359	32,993	32,099	31,000	31,000	31,000	-	0%
56410	EQUIPMENT RENTAL - PRIVATE	-	152	626	-	4,566	6,700	6,700	-	0%
57100	CONFERENCE & TRAINING	1,535	1,378	656	1,348	1,700	1,700	2,500	800	47%
61410	RENT ALLOCATION	417	417	-	756	756	756	756	-	0%
61420	BUILDING MAINTENANCE ALLOCATION	1,393	1,474	2,443	2,437	2,598	2,598	2,565	(33)	-1%
61425	ALLOCATED UTILITIES	5,225	5,440	5,563	490	490	490	574	84	17%
61430	CORP YARD ALLOCATION	5,407	7,937	8,039	21,793	14,889	14,889	23,194	8,305	56%
61500	INSURANCE ALLOCATION	23,887	23,877	25,434	-	25,954	25,954	-	(25,954)	-100%
61700	DISPATCH	-	-	-	25,954	-	-	-	-	0%
Sub Total Operations & Maintenance		\$ 282,436	\$ 408,077	\$ 292,571	\$ 327,815	\$ 419,811	\$ 379,950	\$ 384,245	\$ 4,295	1%
80100	MACHINERY & EQUIPMENT	6,250	18,750	-	31,041	-	-	30,000	30,000	100%
TOTAL DEPARTMENT 3110		\$ 849,192	\$ 1,134,907	\$ 953,205	\$ 951,900	\$ 1,081,156	\$ 990,839	\$ 1,131,944	\$ 141,105	14%
Expenses By Fund-PUBLIC WORKS - STREETS SUMMARY										
100	General Fund	\$ 849,192	\$ 1,134,907	\$ 953,205	\$ 951,900	\$ 1,081,156	\$ 990,839	\$ 1,131,944	\$ 141,105	14%
TOTAL DEPARTMENT 3110		\$ 849,192	\$ 1,134,907	\$ 953,205	\$ 951,900	\$ 1,081,156	\$ 990,839	\$ 1,131,944	\$ 141,105	14%

Public Works - Streets Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
STREETS EXPENSES									
10024220	51110	REGULAR SALARIES & WAGES	394,844	462,723	418,488	349,776	383,476	343,952	402,171
10024220	51120	NON-REGULAR SALARIES & WAGES	-	30,291	16,509	17,280	30,000	29,466	30,000
10024220	51130	OVERTIME SALARIES & WAGES	4,811	8,763	4,633	8,365	8,000	13,328	14,357
10024220	51140	STAND-BY SALARIES & WAGES	-	-	-	20,598	15,000	20,178	21,806
10024220	51150	ACCRUED SALARIES & BENEFITS	229	5,494	(582)	(7,630)	-	-	-
10024220	51210	RETIREMENT (PERS)	60,672	79,452	96,687	87,741	100,221	87,390	110,733
10024220	51220	INSURANCE	77,048	86,053	93,585	88,373	87,949	78,463	103,272
10024220	51230	WORKERS COMP	16,499	20,980	19,129	17,624	24,880	25,968	22,371
10024220	51240	MEDICARE	5,768	7,160	6,515	5,775	5,764	5,596	5,801
10024220	51250	UNEMPLOYMENT	634	5,286	4,643	4,075	4,195	4,721	5,328
10024220	51260	FICA	-	1,878	1,027	1,067	1,860	1,827	1,860
10024220	51290	CELL PHONE STIPEND	-	-	-	117	912	912	885
10024220	52100	CONTRACTED SERVICES	39,740	149,281	17,241	48,804	53,060	49,000	34,000
10024220	52180	SECURITY SERVICES	375	327	327	327	-	-	-
10024220	54100	SUPPLIES	-	-	-	-	-	-	1,000
10024220	54100	SUPPLIES	-	-	-	9,131	-	-	-
10024220	54101	POSTAGE	154	49	31	22	70	70	70
10024220	54102	SMALL TOOLS	2,823	2,851	3,237	4,431	6,101	4,500	4,500
10024220	54120	PW - SPECIAL SUPPLIES	21,795	21,744	18,434	16,282	25,134	18,000	18,000
10024220	54121	PW - ASPHALT CONCRETE	13,578	12,406	20,906	19,939	65,000	40,000	70,000
10024220	54122	PW - AGGREGATE BASE	837	5,744	3,645	1,015	7,000	5,000	7,000
10024220	54124	PW - CONCRETE/SUPPLIES	5,039	7,146	5,246	3,605	7,000	7,000	7,000
10024220	54125	PW - TRAFFIC PAINT	7,150	10,205	5,534	6,557	8,000	8,000	8,000
10024220	54126	PW - TRAFFIC MARKING POWDER	4,878	8,189	4,457	5,356	5,360	5,360	5,360
10024220	54127	PW - SIGN POSTS/SHEETING	4,948	10,995	4,159	6,188	7,400	7,400	9,000
10024220	54128	PW - COLD PATCH MATERIAL	1,284	1,612	771	-	2,000	2,000	2,000
10024220	54129	PW - TACK OIL	2,365	1,008	960	2,884	3,000	3,000	3,000
10024220	54130	PW - SAFETY	3,261	3,594	2,659	1,845	2,700	2,700	3,500
10024220	54131	PW - BARRICADES & CONES	-	-	-	1,992	2,000	2,000	2,000
10024220	55100	TELEPHONE	1,504	1,747	1,543	1,670	980	980	1,000
10024220	55210	UTILITIES	-	-	-	5,418	6,000	4,500	4,500
10024220	56110	CITY GARAGE - PARTS	23,214	2,371	3,478	2,297	3,626	3,626	3,626
10024220	56111	CITY GARAGE - LABOR	74,815	63,257	92,873	60,155	96,815	96,815	96,815
10024220	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	584	633	700	-	700

Public Works - Streets Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10024220	56130	EXTERNAL SERVICES	9,880	27,518	30,729	44,269	35,000	35,000	35,000
10024220	56210	FUEL & FLUIDS	26,933	37,359	32,993	32,099	31,000	31,000	31,000
10024220	56410	EQUIPMENT RENTAL - PRIVATE	-	152	626	-	4,566	6,700	6,700
10024220	57100	CONFERENCE & TRAINING	1,535	1,378	656	1,348	1,700	1,700	2,500
10024220	61410	RENT ALLOCATION	417	417	-	756	756	756	756
10024220	61420	BUILDING MAINTENANCE ALLOCATION	1,393	1,474	2,443	2,437	2,598	2,598	2,565
10024220	61425	ALLOCATED UTILITIES	5,225	5,440	5,563	490	490	490	574
10024220	61430	CORP YARD ALLOCATION	5,407	7,937	8,039	21,793	14,889	14,889	23,194
10024220	61500	INSURANCE ALLOCATION	23,887	23,877	25,434	-	25,954	25,954	-
10024220	61700	DISPATCH	-	-	-	25,954	-	-	-
10024220	80100	MACHINERY & EQUIPMENT	6,250	18,750	-	31,041	-	-	30,000
10024220 Total	Streets Expenses		849,192	1,134,907	953,205	951,900	1,081,156	990,839	1,131,944
Total Streets Expenses			849,192	1,134,907	953,205	951,900	1,081,156	990,839	1,131,944



POLICE DEPARTMENT BUDGET Fiscal Year 2014-15

10520210
10520218
10520224
63520210

POLICE DEPARTMENT:

Police Department activities including: Police Enforcement, Major Crimes Task Force, Parking Enforcement, Animal Control and Code Enforcement.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued implementation of Department's Five-Year Strategic Plan including:
 - Reduced felony crimes and violent crimes - compared to target year.
 - Increased solvability rate of violent crimes.
 - Continued the drug detection program at Ukiah High School that resulted in reduction in drug activity.
 - Department's priority dispatching system, Internet Crime Reporting and new response Standards resulting in a reduction of calls for Police services.
 - Reduced Officer Staffing significantly increased Response Times.
 - Established CSO staffing for Patrol, Code Enforcement and Volunteer Program.
 - Finished development of Volunteer Program.
 - Obtained AB109 and School Resource Officer Funding.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue implementing the Department's "Measuring What Matters Most" 5-Year Strategic Plan 2010-2015.
- Finish and report to Council community and employee surveys and begin development of a new Departmental strategic plan.
- Continue to address community quality of life concerns including transient population and traffic enforcement.
- Continue the identification, recruitment and training of new police officers.
- Research alternative billing, collection and administrative hearing functions for Parking and Code Enforcement.
- Utilize AB109 - Community Corrections Program funding to help fund new officer positions and work with the County Probation Department for AB109 enforcement activities.

SIGNIFICANT CHANGES:

- Authorize Sworn Police Officer Staffing to 32 Officers

10520210 Police Operations

51110 Salaries, Regular

1 Public Safety Director	100%
1 Captain, Patrol/Operations	100%
1 Captain, Administrative (10% Dispatch)	90%
6 Sergeants (4 Patrol , 1 Administrative, 1 Detective)	100%
23 Police Officers (19 Patrol, 4 Detective)	100%
2 Police Records Clerks	100%

10520224 Major Crimes Task Force

51110 Salaries, Regular

1 Task Force Officer	100%
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10520218 Community Services Officer

51110 Salaries, Regular

4 Community Services Officers	100%
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63520210 Supplemental Law Enforcement Service Funding

51110 Salaries Regular

1 Community Services Officer	100%
1 Dispatcher (Part-time/32 Hours)	100%

51120 Salaries, Non-regular

1 Dispatcher (960 Hours)	100%
1 Community Service Officer (Part-time, On-Call/20 hours)	100%

POLICE - PATROL SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference	Estimated
SALARIES & BENEFITS		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	From	Difference
					FY 2013				Estimated	
									FY 2014	
51110	REGULAR SALARIES & WAGES	1,942,602	1,965,870	1,993,664	2,042,059	2,114,411	1,947,583	2,469,913	522,330	27%
51130	OVERTIME SALARIES & WAGES	270,405	317,655	345,821	416,204	400,000	390,938	350,000	(40,938)	-10%
51140	STAND-BY SALARIES & WAGES	734	1,016	16	527	-	873	972	99	11%
51150	ACCRUED SALARIES & BENEFITS	16,977	(19,816)	(2,855)	(13,911)	-	-	-	-	0%
51210	RETIREMENT (PERS)	671,485	716,522	830,473	873,864	929,034	803,178	1,062,557	259,379	32%
51220	INSURANCE	344,763	396,374	417,980	411,278	482,115	360,511	518,433	157,922	44%
51230	WORKERS COMP	89,830	92,701	98,694	109,254	152,759	145,855	125,360	(20,495)	-14%
51240	MEDICARE	27,256	30,459	30,949	32,207	28,436	30,989	31,720	731	2%
51250	UNEMPLOYMENT	3,325	21,752	22,359	24,778	22,005	26,519	29,859	3,340	13%
51260	FICA	-	-	898	-	-	-	-	-	0%
Sub Total Salaries & Benefits		\$ 3,367,376	\$ 3,522,532	\$ 3,738,000	\$ 3,896,258	\$ 4,128,760	\$ 3,706,446	\$ 4,588,814	\$ 882,368	24%
OPERATIONS & MAINTENANCE										
51270	UNIFORM ALLOWANCE	22,047	24,951	25,853	26,597	23,900	23,900	30,000	6,100	26%
51290	CELL PHONE STIPEND	-	-	-	1,218	9,498	9,498	12,018	2,520	27%
52100	CONTRACTED SERVICES	72,335	50,905	47,296	63,609	80,200	80,200	80,200	-	0%
52180	SECURITY SERVICES	240	240	475	394	350	350	350	-	0%
54100	SUPPLIES	54,360	55,585	53,971	96,068	77,178	65,500	65,500	-	0%
54101	POSTAGE	5,060	4,115	3,710	4,295	4,000	4,000	4,000	-	0%
54201	PRISONER EXPENSE	3,496	4,492	8,465	10,458	12,000	12,000	12,000	-	0%
54202	MAJOR CRIME INVESTIGATIONS	3,216	1,713	1,867	4,158	7,500	7,500	7,500	-	0%
55100	TELEPHONE	52,373	48,755	49,221	49,620	39,980	39,980	39,980	-	0%
56110	CITY GARAGE - PARTS	15,082	2,613	3,075	3,923	3,423	3,423	3,423	-	0%
56111	CITY GARAGE - LABOR	-	69,738	82,110	104,480	91,386	91,386	82,004	(9,382)	-10%
56120	EQUIPMENT MAINTENANCE & REPAIR	620	1,335	4,770	1,037	3,500	3,500	3,500	-	0%
56130	EXTERNAL SERVICES	43,413	40,758	48,282	34,948	45,000	45,000	45,000	-	0%
56210	FUEL & FLUIDS	52,006	57,348	65,778	68,193	65,000	65,000	65,000	-	0%
57100	CONFERENCE & TRAINING	39,838	27,361	24,214	28,387	28,000	28,000	28,000	-	0%
57300	MEMBERSHIPS & SUBSCRIPTIONS	3,661	2,936	2,724	2,630	4,000	4,000	4,000	-	0%
61100	GENERAL GOVERNMENT ALLOCATION	138,706	120,512	130,052	185,405	185,405	185,405	-	(185,405)	-100%
61410	RENT ALLOCATION	27,723	27,723	-	27,878	27,878	27,878	27,878	-	0%
61420	BUILDING MAINTENANCE ALLOCATION	92,614	98,018	90,038	89,805	95,760	95,760	94,557	(1,203)	-1%
61425	ALLOCATED UTILITIES	19,295	19,295	17,842	18,065	21,187	21,187	21,187	-	0%
61500	INSURANCE ALLOCATION	65,690	65,661	69,942	71,385	71,385	71,385	-	(71,385)	-100%
61700	DISPATCH	468,797	479,057	460,340	513,374	476,084	476,084	476,084	-	0%
94500	LEASE PAYMENTS	4,128	5,236	4,507	4,632	4,900	4,900	4,900	-	0%
Sub Total Operations & Maintenance		\$ 1,184,701	\$ 1,208,346	\$ 1,194,534	\$ 1,410,560	\$ 1,377,514	\$ 1,365,836	\$ 1,107,081	\$ (258,755)	-19%
80100	CAPITAL EXPENDITURES	124,943	82,151	12,668	129	148,711	89,579	100,000	10,421	0%
TOTAL DEPARTMENT 2001, 2006		\$ 4,552,077	\$ 4,730,878	\$ 4,932,534	\$ 5,306,818	\$ 5,506,274	\$ 5,072,282	\$ 5,695,895	\$ 623,613	12%
Expenses By Fund-POLICE - PATROL SUMMARY										
100	General Fund	4,677,020	4,813,029	4,945,202	5,306,947	5,654,985	5,161,861	5,795,895	634,034	12%
TOTAL DEPARTMENT 2001, 2006		\$ 4,677,020	\$ 4,813,029	\$ 4,945,202	\$ 5,306,947	\$ 5,654,985	\$ 5,161,861	\$ 5,795,895	\$ 634,034	12%

Police - Patrol Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
PATROL EXPENSES									
10520210	51110	REGULAR SALARIES & WAGES	1,942,602	1,965,870	1,993,664	2,042,059	2,114,411	1,947,583	2,469,913
10520210	51130	OVERTIME SALARIES & WAGES	270,405	317,655	345,821	416,204	400,000	390,938	350,000
10520210	51140	STAND-BY SALARIES & WAGES	734	1,016	16	527	-	873	972
10520210	51150	ACCRUED SALARIES & BENEFITS	16,977	(19,816)	(2,855)	(13,911)	-	-	-
10520210	51210	RETIREMENT (PERS)	671,485	716,522	830,473	873,864	929,034	803,178	1,062,557
10520210	51220	INSURANCE	344,763	396,374	417,980	411,278	482,115	360,511	518,433
10520210	51230	WORKERS COMP	89,830	92,701	98,694	109,254	152,759	145,855	125,360
10520210	51240	MEDICARE	27,256	30,459	30,949	32,207	28,436	30,989	31,720
10520210	51250	UNEMPLOYMENT	3,325	21,752	22,359	24,778	22,005	26,519	29,859
10520210	51260	FICA	-	-	898	-	-	-	-
10520210	51270	UNIFORM ALLOWANCE	22,047	24,951	25,853	26,597	23,900	23,900	30,000
10520210	51290	CELL PHONE STIPEND	-	-	-	1,218	9,498	9,498	12,018
10520210	52100	CONTRACTED SERVICES	72,335	50,905	47,296	63,609	80,200	80,200	80,200
10520210	52180	SECURITY SERVICES	240	240	475	394	350	350	350
10520210	54100	SUPPLIES	54,360	55,585	53,971	96,068	77,178	65,500	65,500
10520210	54101	POSTAGE	5,060	4,115	3,710	4,295	4,000	4,000	4,000
10520210	54201	PRISONER EXPENSE	3,496	4,492	8,465	10,458	12,000	12,000	12,000
10520210	54202	MAJOR CRIME INVESTIGATIONS	3,216	1,713	1,867	4,158	7,500	7,500	7,500
10520210	55100	TELEPHONE	52,373	48,755	49,221	49,620	39,980	39,980	39,980
10520210	56110	CITY GARAGE - PARTS	15,082	2,613	3,075	3,923	3,423	3,423	3,423
10520210	56111	CITY GARAGE - LABOR	-	69,738	82,110	104,480	91,386	91,386	82,004
10520210	56120	EQUIPMENT MAINTENANCE & REPAIR	620	1,335	4,770	1,037	3,500	3,500	3,500
10520210	56130	EXTERNAL SERVICES	43,413	40,758	48,282	34,948	45,000	45,000	45,000
10520210	56210	FUEL & FLUIDS	52,006	57,348	65,778	68,193	65,000	65,000	65,000
10520210	57100	CONFERENCE & TRAINING	39,838	27,361	24,214	28,387	28,000	28,000	28,000
10520210	57300	MEMBERSHIPS & SUBSCRIPTIONS	3,661	2,936	2,724	2,630	4,000	4,000	4,000
10520210	61100	GENERAL GOVERNMENT ALLOCATION	138,706	120,512	130,052	185,405	185,405	185,405	-
10520210	61410	RENT ALLOCATION	27,723	27,723	-	27,878	27,878	27,878	27,878
10520210	61420	BUILDING MAINTENANCE ALLOCATION	92,614	98,018	90,038	89,805	95,760	95,760	94,557
10520210	61425	ALLOCATED UTILITIES	19,295	19,295	17,842	18,065	21,187	21,187	21,187
10520210	61500	INSURANCE ALLOCATION	65,690	65,661	69,942	71,385	71,385	71,385	-
10520210	61700	DISPATCH	468,797	479,057	460,340	513,374	476,084	476,084	476,084
10520210	80100	MACHINERY & EQUIPMENT	124,943	82,151	12,668	129	148,711	89,579	100,000
10520210	94500	LEASE PAYMENTS	4,128	5,236	4,507	4,632	4,900	4,900	4,900
10520210 Total	Patrol Expenses		4,677,020	4,813,029	4,945,202	5,306,947	5,654,985	5,161,861	5,795,895
Total Patrol Expenses									
			4,677,020	4,813,029	4,945,202	5,306,947	5,654,985	5,161,861	5,795,895



FIRE DEPARTMENT BUDGET Fiscal Year 2014-15

**10521210
10521312
10521340**

FIRE DEPARTMENT:

Fire activities, including Suppression, Prevention and Volunteer services.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued a City and Ukiah Valley Fire District (UVFD) shared Fire Chief.
- Continued a joint department stipend program to augment paid Fire staff.
- Continued a joint volunteer Fire training program.
- Continued ALS paramedic services on initial response Fire apparatus.
- Continued joint Fire suppression services with UVFD personnel.
- Continued Cal-Fire dispatching contract.
- Finalized outfitting of the Ladder Truck

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continuation of joint Fire Suppression Services with Ukiah Valley Fire District (UVFD) personnel.
- Continuation of joint volunteer Fire training and volunteer development programs.
- Continuation of ALS paramedic services on initial response Fire apparatus.
- Development of joint Fire prevention and Fire Marshall services with UVFD personnel.

SIGNIFICANT CHANGES:

FIRE DEPARTMENT SUMMARY

Account Name	Actual	Actual	Actual	Unaudited Actual	Budget	Projected	Budget	Difference From Estimated	Estimated
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2014	Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	1,510,213	1,367,447	1,335,814	1,253,816	897,907	895,637	858,058	(37,579)	-4%
51120 NON-REGULAR SALARIES & WAGES	12,343	41,163	93,121	85,295	31,200	36,765	31,200	(5,565)	-15%
51130 OVERTIME SALARIES & WAGES	150,423	162,769	208,405	291,898	100,000	147,170	146,272	(898)	-1%
51150 ACCRUED SALARIES & BENEFITS	(7,726)	(5,071)	5,108	(50,367)	-	-	-	-	0%
51210 RETIREMENT (PERS)	367,059	346,077	387,232	367,127	294,839	287,237	290,178	2,941	1%
51220 INSURANCE	186,220	168,184	168,077	132,725	83,273	81,435	83,273	1,838	2%
51230 WORKERS COMP	70,749	66,364	69,842	71,615	60,621	63,461	40,404	(23,057)	-36%
51240 MEDICARE	24,283	23,332	23,103	22,758	13,743	15,156	12,936	(2,220)	-15%
51250 UNEMPLOYMENT	2,720	16,623	16,952	16,753	9,579	11,539	9,625	(1,914)	-17%
51260 FICA	807	2,610	5,623	4,167	1,935	2,842	1,935	(907)	-32%
Sub Total Salaries & Benefits	\$ 2,317,091	\$ 2,189,498	\$ 2,313,277	\$ 2,195,788	\$ 1,493,097	\$ 1,541,242	\$ 1,473,881	\$ (67,361)	-4%
OPERATIONS & MAINTENANCE									
51270 UNIFORM ALLOWANCE	17,530	16,163	13,622	9,775	11,000	11,000	11,000	-	0%
51290 CELL PHONE STIPEND	-	-	-	129	564	564	564	-	0%
52100 CONTRACTED SERVICES	54,465	54,943	54,907	149,867	156,400	335,139	520,836	185,697	55%
52111 MAINT. CONTRCTS - DEFIBRULATOR	-	-	-	-	3,438	3,438	-	(3,438)	-100%
52112 M. S. OVERSIGHT	-	-	-	-	2,000	2,000	-	(2,000)	-100%
52110 AMBULANCE BILLING	-	-	-	25,296	1,000	3,000	-	(3,000)	-100%
52302 AMBULANCE FEES	6,469	6,712	5,306	3,696	-	-	-	-	0%
52303 REHIT SUPPORT	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0%
54100 SUPPLIES	90,550	100,592	75,850	64,520	64,925	65,628	-	(65,628)	-100%
54101 POSTAGE	824	463	501	434	900	900	-	(900)	-100%
54105 PHOTOGRAPHIC EXPENSE	173	-	-	-	220	220	-	(220)	-100%
54320 SOFTWARE	-	-	-	5,283	5,200	5,200	-	(5,200)	-100%
55100 TELEPHONE	5,611	5,867	5,777	5,614	4,945	4,945	4,800	(145)	-3%
55210 UTILITIES	29,930	29,930	27,676	-	-	-	-	-	0%
56100 VEHICLE & EQUIPMENT MAINT. & R	1,402	2,613	3,075	1,119	1,000	1,000	-	(1,000)	-100%
56110 CITY GARAGE - PARTS	2,395	5,452	8,887	2,199	2,406	2,406	2,406	-	0%
56111 CITY GARAGE - LABOR	13,724	69,737	82,110	58,704	64,242	64,242	64,242	-	0%
56120 EQUIPMENT MAINTENANCE & REPAIR	7,330	9,952	8,894	5,117	4,950	4,950	4,950	-	0%
56121 R & M RADIO EQUIPMENT	-	-	-	983	-	-	-	-	0%
56122 R & M NON-AUTO EMS EQUIPMENT	-	-	-	799	200	200	-	(200)	-100%
56124 MAINT CONTRACT DEFIBRULATORS	-	-	-	3,438	-	-	-	-	0%
56130 EXTERNAL SERVICES	18,427	15,049	18,844	34,789	207,239	25,000	25,000	-	0%
56210 FUEL & FLUIDS	17,717	19,187	20,920	30,824	15,000	22,000	-	(22,000)	-100%
56300 BUILDING MAINT. & REPAIR	143,669	152,052	139,673	-	-	-	-	-	0%
57100 CONFERENCE & TRAINING	24,178	32,305	18,829	15,075	16,500	16,500	11,000	(5,500)	-33%
57300 MEMBERSHIPS & SUBSCRIPTIONS	1,787	1,814	1,238	1,096	1,785	1,785	1,785	-	0%
61100 GENERAL GOVERNMENT ALLOCATION	30,720	31,462	33,763	46,852	46,852	46,852	-	(46,852)	-100%
61410 RENT ALLOCATION	43,005	43,005	-	43,246	43,246	43,246	-	(43,246)	-100%
61420 BUILDING MAINTENANCE ALLOCATION	-	-	-	139,310	148,550	148,550	146,683	(1,867)	-1%
61425 ALLOCATED UTILITIES	-	-	-	28,022	32,866	32,866	32,865	(1)	0%
61500 INSURANCE ALLOCATION	46,324	46,305	49,271	49,519	48,520	48,520	-	(48,520)	-100%
61700 DISPATCH	313,836	320,704	308,174	343,678	317,389	317,389	-	(317,389)	-100%
94500 LEASE PAYMENTS	2,627	3,332	2,868	2,701	3,000	3,000	3,000	-	0%
Sub Total Operations & Maintenance	\$ 877,695	\$ 972,638	\$ 885,185	\$ 1,077,084	\$ 1,209,337	\$ 1,215,540	\$ 834,131	\$ (381,409)	-31%
Sub Total Department	\$ 3,194,786	\$ 3,162,136	\$ 3,198,462	\$ 3,272,871	\$ 2,702,434	\$ 2,756,782	\$ 2,308,012	\$ (448,770)	-16%
80100 MACHINERY & EQUIPMENT	21,462	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT	\$ 3,216,248	\$ 3,162,136	\$ 3,198,462	\$ 3,272,871	\$ 2,702,434	\$ 2,756,782	\$ 2,308,012	\$ (448,770)	-16%
Expenses By Fund- FIRE DEPARTMENT SUMMARY									
100 General Fund	3,216,248	3,162,136	3,198,462	3,272,871	2,702,434	2,756,782	2,308,012	(448,770)	-16%
TOTAL DEPARTMENT	\$ 3,216,248	\$ 3,162,136	\$ 3,198,462	\$ 3,272,871	\$ 2,702,434	\$ 2,756,782	\$ 2,308,012	\$ (448,770)	-16%

Fire Department Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
FIRE ADMINISTRATION EXPENSES									
10521210	51110	REGULAR SALARIES & WAGES	1,510,213	1,367,447	1,335,814	899,267	897,907	894,979	858,058
10521210	51120	NON-REGULAR SALARIES & WAGES	12,343	41,163	93,121	85,295	31,200	36,765	31,200
10521210	51130	OVERTIME SALARIES & WAGES	146,118	162,769	208,405	189,797	100,000	134,464	146,272
10521210	51150	ACCRUED SALARIES & BENEFITS	(7,726)	(5,071)	5,108	(50,367)	-	-	-
10521210	51210	RETIREMENT (PERS)	364,689	346,077	387,232	268,142	294,839	287,237	290,178
10521210	51220	INSURANCE	185,427	168,184	168,077	93,365	83,273	81,435	83,273
10521210	51230	WORKERS COMP	68,925	66,364	69,842	51,723	60,621	62,726	40,404
10521210	51240	MEDICARE	23,630	23,332	23,103	16,382	13,743	14,966	12,936
10521210	51250	UNEMPLOYMENT	2,652	16,623	16,952	12,081	9,579	11,405	9,625
10521210	51260	FICA	780	2,610	5,623	2,591	1,935	2,842	1,935
10521210	51270	UNIFORM ALLOWANCE	17,530	16,163	13,622	7,073	11,000	11,000	11,000
10521210	51290	CELL PHONE STIPEND	-	-	-	110	564	564	564
10521210	52100	CONTRACTED SERVICES	45,967	46,445	46,410	140,469	147,900	326,639	477,590
10521210	52111	MAINT. CONTRCTS - DEFIBRULATOR	-	-	-	-	3,438	3,438	-
10521210	52112	M. S. OVERSIGHT	-	-	-	-	2,000	2,000	-
10521210	52302	AMBULANCE FEES	6,469	6,712	5,306	-	-	-	-
10521210	52303	REHIT SUPPORT	5,000	5,000	5,000	5,000	5,000	5,000	5,000
10521210	54100	SUPPLIES	58,702	77,261	53,053	22,092	33,000	33,000	-
10521210	54101	POSTAGE	824	463	501	413	900	900	-
10521210	54105	PHOTOGRAPHIC EXPENSE	173	-	-	-	220	220	-
10521210	54320	SOFTWARE	-	-	-	532	5,200	5,200	-
10521210	55100	TELEPHONE	5,611	5,867	5,777	5,509	4,800	4,800	4,800
10521210	55210	UTILITIES	29,930	29,930	27,676	-	-	-	-
10521210	56100	VEHICLE & EQUIPMENT MAINT. & R	1,402	2,613	3,075	147	-	-	-
10521210	56110	CITY GARAGE - PARTS	2,395	5,452	8,887	2,199	2,406	2,406	2,406
10521210	56111	CITY GARAGE - LABOR	13,724	69,737	82,110	58,704	64,242	64,242	64,242
10521210	56120	EQUIPMENT MAINTENANCE & REPAIR	7,330	9,952	8,894	5,117	4,950	4,950	4,950
10521210	56130	EXTERNAL SERVICES	18,427	15,049	18,844	34,789	207,239	25,000	25,000
10521210	56210	FUEL & FLUIDS	17,717	19,187	20,920	27,841	15,000	22,000	-
10521210	56300	BUILDING MAINT. & REPAIR	143,669	152,052	139,673	-	-	-	-
10521210	57100	CONFERENCE & TRAINING	18,380	19,908	14,178	9,826	12,000	12,000	11,000
10521210	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,787	1,814	1,238	1,096	1,785	1,785	1,785
10521210	61100	GENERAL GOVERNMENT ALLOCATION	30,720	31,462	33,763	39,824	46,852	46,852	-
10521210	61410	RENT ALLOCATION	43,005	43,005	-	36,759	43,246	43,246	-

Fire Department Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
10521210	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	117,451	148,550	148,550	146,683
10521210	61425	ALLOCATED UTILITIES	-	-	-	23,819	32,866	32,866	32,865
10521210	61500	INSURANCE ALLOCATION	44,319	44,300	47,188	40,959	47,188	47,188	-
10521210	61700	DISPATCH	313,836	320,704	308,174	159,799	317,389	317,389	-
10521210	80100	MACHINERY & EQUIPMENT	21,462	-	-	-	-	-	-
10521210	94500	LEASE PAYMENTS	2,627	3,332	2,868	2,701	3,000	3,000	3,000
10521210 Total	Fire Administration Expenses		3,158,058	3,115,906	3,160,436	2,310,506	2,653,832	2,691,054	2,264,766
FIRE VOLUNTEER STATION EXPENSES									
10521312	52100	CONTRACTED SERVICES	8,498	8,498	8,497	8,498	8,500	8,500	43,246
10521312	54100	SUPPLIES	31,848	23,331	22,796	18,154	31,925	31,925	-
10521312	57100	CONFERENCE & TRAINING	5,799	12,397	4,651	3,740	4,500	4,500	-
10521312	61500	INSURANCE ALLOCATION	2,005	2,005	2,083	1,332	1,332	1,332	-
10521312 Total	Fire Volunteer Station Expenses		48,149	46,230	38,026	31,724	46,257	46,257	43,246
AMBULANCE/EMS OPERATIONS EXPENSES									
10521330	51110	REGULAR SALARIES & WAGES	-	-	-	339,850	-	658	-
10521330	51130	OVERTIME SALARIES & WAGES	-	-	-	70,209	-	-	-
10521330	51210	RETIREMENT (PERS)	-	-	-	96,304	-	-	-
10521330	51220	INSURANCE	-	-	-	39,194	-	-	-
10521330	51230	WORKERS COMP	-	-	-	17,930	-	36	-
10521330	51240	MEDICARE	-	-	-	5,702	-	10	-
10521330	51250	UNEMPLOYMENT	-	-	-	4,209	-	7	-
10521330	51270	UNIFORM ALLOWANCE	-	-	-	2,702	-	-	-
10521330	51290	CELL PHONE STIPEND	-	-	-	19	-	-	-
10521330	52100	CONTRACTED SERVICES	-	-	-	900	-	-	-
10521330	52110	AMBULANCE BILLING	-	-	-	25,296	1,000	3,000	-
10521330	52302	AMBULANCE FEES	-	-	-	3,696	-	-	-
10521330	54100	SUPPLIES	-	-	-	24,274	-	703	-
10521330	54101	POSTAGE	-	-	-	21	-	-	-
10521330	54320	SOFTWARE	-	-	-	4,751	-	-	-
10521330	55100	TELEPHONE	-	-	-	105	145	145	-
10521330	56100	VEHICLE & EQUIPMENT MAINT. & R	-	-	-	972	1,000	1,000	-
10521330	56121	R & M RADIO EQUIPMENT	-	-	-	983	-	-	-
10521330	56122	R & M NON-AUTO EMS EQUIPMENT	-	-	-	799	200	200	-

Fire Department Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
10521330	56124	MAINT CONTRACT DEFIBULATORS	-	-	-	3,438	-	-	-
10521330	56210	FUEL & FLUIDS	-	-	-	2,983	-	-	-
10521330	57100	CONFERENCE & TRAINING	-	-	-	1,509	-	-	-
10521330	61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	7,028	-	-	-
10521330	61410	RENT ALLOCATION	-	-	-	6,487	-	-	-
10521330	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	21,859	-	-	-
10521330	61425	ALLOCATED UTILITIES	-	-	-	4,203	-	-	-
10521330	61500	INSURANCE ALLOCATION	-	-	-	7,228	-	-	-
10521330	61700	DISPATCH	-	-	-	183,879	-	-	-
10521330 Total	Ambulance/EMS Operations Expenses		-	-	-	876,529	2,345	5,759	-
FIRE REIMBURSABLE OPERATIONS EXPENSES									
10521340	51110	REGULAR SALARIES & WAGES	-	-	-	14,699	-	-	-
10521340	51130	OVERTIME SALARIES & WAGES	4,306	-	-	31,892	-	12,706	-
10521340	51210	RETIREMENT (PERS)	2,370	-	-	2,681	-	-	-
10521340	51220	INSURANCE	793	-	-	166	-	-	-
10521340	51230	WORKERS COMP	1,823	-	-	1,962	-	699	-
10521340	51240	MEDICARE	653	-	-	674	-	180	-
10521340	51250	UNEMPLOYMENT	68	-	-	463	-	127	-
10521340	51260	FICA	27	-	-	1,576	-	-	-
10521340 Total	Fire Reimbursable Operations Expenses		10,041	-	-	54,112	-	13,712	-
Total Fire Expenses			\$ 3,216,248	\$ 3,162,136	\$ 3,198,462	\$ 3,272,871	\$ 2,702,434	\$ 2,756,782	\$ 2,308,012

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PUBLIC WORKS DEPARTMENT GARAGE DIVISION BUDGET Fiscal Year 2014-15

20324100

GARAGE DIVISION:

The City Garage provides maintenance to over 382 vehicles and equipment. Vehicles are serviced at regular intervals, depending on use. The City Garage mechanics ensure compliance with requirements of the California Highway Patrol, Bi-annual Terminal inspections (CHP BIT), California Air Resources Board (CARB), Mendocino County Air Quality Management District (MCAQMD), and Mendocino County Division of Environmental Health (MC DEH).

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Continued to maintain the City fleet and all regulation requirements.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Building maintenance – replacement of failing garage doors.
- Maintain vehicle compliance with CHP BIT inspections, CARB requirements, MCAQMD requirements and MCDEH requirements.
- Continue to provide excellent service to all City departments, Ukiah Valley Fire Department and Fort Bragg Police.
- Start evaluation of manpower to vehicle ration and consider staff load recommendation.

SIGNIFICANT CHANGES:

- None

20324100 Garage

51110 Salaries, Regular

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 15% Landfill, 32% Wastewater Admin, 30% Water Admin, 3% Corp Yard)	5%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 15% Landfill, 5% Corp Yard, 23% Wastewater Admin, 38% Water Admin.)	9%
1 Administrative Secretary (5% Engineering, 2% Streets, 8% Landfill, 40% Wastewater Admin., 20% Water Admin., 10% Corp Yard)	15%
1 Public Works Supervisor (10% Garage, 70% Streets, 10% Landfill)	10%
2 Equipment Mechanics	100%
1 Lead Equipment Mechanic	100%

PUBLIC WORKS - GARAGE SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	125,561	181,064	175,958	200,462	201,915	185,553	186,002	449	0%
51130	OVERTIME SALARIES & WAGES	494	2,325	4,110	4,734	-	6,000	5,905	(95)	-2%
51150	ACCRUED SALARIES & BENEFITS	(13,386)	15,529	3,548	192	-	-	-	-	0%
51210	RETIREMENT (PERS)	17,136	31,659	40,609	50,497	52,822	48,624	51,974	3,350	7%
51220	INSURANCE	19,298	32,719	36,510	37,614	39,995	35,881	39,272	3,391	9%
51230	WORKERS COMP	4,617	7,619	7,682	9,190	11,404	12,083	9,455	(2,628)	-22%
51240	MEDICARE	1,044	2,696	2,679	3,030	2,937	2,763	2,673	(90)	-3%
51250	UNEMPLOYMENT	176	1,927	1,864	2,125	2,080	2,197	2,256	59	3%
51260	FICA	8	7	10	8	-	3	-	(3)	-100%
Sub Total Salaries & Benefits		\$ 154,950	\$ 275,545	\$ 272,970	\$ 307,853	\$ 311,153	\$ 293,103	\$ 297,537	\$ 4,434	2%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	54	375	375	632	257	69%
52100	CONTRACTED SERVICES	2,182	3,224	4,611	4,767	3,700	3,700	7,800	4,100	111%
52180	SECURITY SERVICES	300	336	336	562	600	336	607	271	81%
54100	SUPPLIES	5,676	13,286	8,202	21,024	16,500	16,500	13,000	(3,500)	-21%
54101	POSTAGE	-	-	-	-	-	5	-	(5)	-100%
54102	SMALL TOOLS	1,426	1,995	2,704	3,536	4,100	4,100	4,100	-	0%
55100	TELEPHONE	757	939	962	909	982	640	640	-	0%
55210	UTILITIES	10,401	10,610	11,105	11,252	10,000	10,000	10,000	-	0%
56110	CITY GARAGE - PARTS	145	-	-	385	243	243	243	-	0%
56111	CITY GARAGE - LABOR	1,625	-	-	10,290	6,485	6,485	6,485	-	0%
56112	EQUIPMENT PARTS FOR RESALE	3,315	5,053	4,334	6,186	5,000	3,000	5,000	2,000	67%
56120	EQUIPMENT MAINTENANCE & REPAIR	689	917	856	1,187	4,500	4,500	5,000	500	11%
56130	EXTERNAL SERVICES	-	559	1,446	2,323	2,500	2,500	1,000	(1,500)	-60%
56210	FUEL & FLUIDS	11,385	8,833	11,118	10,851	11,500	11,500	9,500	(2,000)	-17%
56300	BUILDING MAINT. & REPAIR	-	-	-	-	5,925	500	47,000	46,500	9300%
57100	CONFERENCE & TRAINING	2,074	3,359	4,281	4,089	5,000	5,000	5,000	-	0%
58410	GARAGE LUBRICANTS & PARTS	-	-	-	1,357	1,320	3,000	3,000	-	0%
58510	REIMBRASABLE JOBS	-	-	-	-	20,000	5,000	7,000	2,000	40%
59100	PROPERTY TAXES PAID	-	-	-	1,117	1,200	1,200	-	(1,200)	-100%
59101	FEES	1,052	1,309	909	-	-	970	1,400	430	44%
61100	GENERAL GOVERNMENT ALLOCATION	8,542	8,691	8,466	11,468	11,468	11,468	-	(11,468)	-100%
61200	PURCHASING ALLOCATION	637	497	477	570	549	549	-	(549)	-100%
61410	RENT ALLOCATION	150	150	5,750	5,896	5,896	5,896	146	(5,750)	-98%
61420	BUILDING MAINTENANCE ALLOCATION	500	529	470	468	-	-	494	494	100%
61425	ALLOCATED UTILITIES	-	-	-	94	-	-	111	111	100%
61500	INSURANCE ALLOCATION	4,351	4,349	4,633	4,731	4,731	4,731	-	(4,731)	-100%
94301	TRANSFERS TO RESERVES	-	-	-	-	10,000	10,000	20,000	10,000	100%
94400	DEPRECIATION	6,542	6,542	6,542	8,800	-	-	-	-	0%
95220	TRANSFER TO FIXED ASSET FUND	-	-	-	6,900	-	-	-	-	0%
Sub Total Operations & Maintenance		\$ 61,748	\$ 71,177	\$ 77,203	\$ 118,816	\$ 132,574	\$ 112,198	\$ 148,158	\$ 35,960	32%
80100	MACHINERY & EQUIPMENT	326	-	43,713	-	24,755	28,750	10,000	(18,750)	-65%
TOTAL DEPARTMENT 5801		\$ 217,024	\$ 346,722	\$ 393,885	\$ 426,669	\$ 468,482	\$ 434,051	\$ 455,695	\$ 21,644	5%
Expenses By Fund-PUBLIC WORKS - GARAGE SUMMARY										
206 Garage Fund		217,024	346,722	393,885	426,669	468,482	434,051	455,695	21,644	5%
TOTAL DEPARTMENT 5801		\$ 217,024	\$ 346,722	\$ 393,885	\$ 426,669	\$ 468,482	\$ 434,051	\$ 455,695	\$ 21,644	5%

Public Works - Garage Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
GARAGE EXPENSES									
20324100	51110	REGULAR SALARIES & WAGES	125,561	181,064	175,958	200,462	201,915	185,553	186,002
20324100	51130	OVERTIME SALARIES & WAGES	494	2,325	4,110	4,734	-	6,000	5,905
20324100	51150	ACCRUED SALARIES & BENEFITS	(13,386)	15,529	3,548	192	-	-	-
20324100	51210	RETIREMENT (PERS)	17,136	31,659	40,609	50,497	52,822	48,624	51,974
20324100	51220	INSURANCE	19,298	32,719	36,510	37,614	39,995	35,881	39,272
20324100	51230	WORKERS COMP	4,617	7,619	7,682	9,190	11,404	12,083	9,455
20324100	51240	MEDICARE	1,044	2,696	2,679	3,030	2,937	2,763	2,673
20324100	51250	UNEMPLOYMENT	176	1,927	1,864	2,125	2,080	2,197	2,256
20324100	51260	FICA	8	7	10	8	-	3	-
20324100	51290	CELL PHONE STIPEND	-	-	-	54	375	375	632
20324100	52100	CONTRACTED SERVICES	2,182	3,224	4,611	4,767	3,700	3,700	7,800
20324100	52180	SECURITY SERVICES	300	336	336	562	600	336	607
20324100	54100	SUPPLIES	5,676	13,286	8,202	21,024	16,500	16,500	13,000
20324100	54101	POSTAGE	-	-	-	-	-	5	-
20324100	54102	SMALL TOOLS	1,426	1,995	2,704	3,536	4,100	4,100	4,100
20324100	55100	TELEPHONE	757	939	962	909	982	640	640
20324100	55210	UTILITIES	10,401	10,610	11,105	11,252	10,000	10,000	10,000
20324100	56110	CITY GARAGE - PARTS	145	-	-	385	243	243	243
20324100	56111	CITY GARAGE - LABOR	1,625	-	-	10,290	6,485	6,485	6,485
20324100	56112	EQUIPMENT PARTS FOR RESALE	3,315	5,053	4,334	6,186	5,000	3,000	5,000
20324100	56120	EQUIPMENT MAINTENANCE & REPAIR	689	917	856	1,187	4,500	4,500	5,000
20324100	56130	EXTERNAL SERVICES	-	559	1,446	2,323	2,500	2,500	1,000
20324100	56210	FUEL & FLUIDS	11,385	8,833	11,118	10,851	11,500	11,500	9,500
20324100	56300	BUILDING MAINT. & REPAIR	-	-	-	-	5,925	500	47,000
20324100	57100	CONFERENCE & TRAINING	2,074	3,359	4,281	4,089	5,000	5,000	5,000
20324100	58410	GARAGE LUBRICANTS & PARTS	-	-	-	1,357	1,320	3,000	3,000
20324100	58510	REIMBURSABLE JOBS	-	-	-	-	20,000	5,000	7,000
20324100	59100	PROPERTY TAXES PAID	-	-	-	1,117	1,200	1,200	-
20324100	59101	FEES	1,052	1,309	909	-	-	970	1,400
20324100	61100	GENERAL GOVERNMENT ALLOCATION	8,542	8,691	8,466	11,468	11,468	11,468	-
20324100	61200	PURCHASING ALLOCATION	637	497	477	570	549	549	-
20324100	61410	RENT ALLOCATION	150	150	5,750	5,896	5,896	5,896	146
20324100	61420	BUILDING MAINTENANCE ALLOCATION	500	529	470	468	-	-	494
20324100	61425	ALLOCATED UTILITIES	-	-	-	94	-	-	111
20324100	61500	INSURANCE ALLOCATION	4,351	4,349	4,633	4,731	4,731	4,731	-
20324100	80100	MACHINERY & EQUIPMENT	326	-	43,713	-	24,755	28,750	10,000
20324100	94301	TRANSFERS TO RESERVES	-	-	-	-	10,000	10,000	20,000
20324100	94400	DEPRECIATION	6,542	6,542	6,542	8,800	-	-	-
20324100	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	6,900	-	-	-
20324100 Total	Garage Expenses		217,024	346,722	393,885	426,669	468,482	434,051	455,695
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Total Garage Expenses			217,024	346,722	393,885	426,669	468,482	434,051	455,695

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FINANCE DEPARTMENT PURCHASING DIVISION BUDGET Fiscal Year 2014-15

20413500

PURCHASING DIVISION:

The Purchasing Division coordinates and executes the purchase of equipment, supplies, construction contracts, and contractual services for all City departments, which includes maintaining the warehouse inventory for the electric, water, and wastewater utilities. Purchasing also facilitates the sale and/or disposal of surplus supplies and equipment.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Worked with staff to create a more efficient coding system for utility warehouse items in preparation for Munis inventory system conversion.
- Increased the utilization of cooperative agreements to take advantage of cost savings.
- Worked with the City Clerk to establish a uniform contract numbering system that integrates with Munis, to provide for consistency and efficiency.
- Processed \$3.2 million in purchase orders, and \$5 million in contracts.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Inventory conversion to Munis and implementation of barcode system.
- Fixed Asset conversion to Munis.
- Utilization of the Munis Requisition module throughout all departments.
- Implement the Munis Vendor Self-Service module to provide more comprehensive services.
- Utilize the Munis Bid Module.

SIGNIFICANT CHANGES:

- No significant changes to report.

20413500 Purchasing

51110 Salaries, Regular

1 Purchasing Supervisor	100%
1 Buyer	100%
1 Director of Finance (90% Finance, 5% Public Benefit)	5%
1 Accounting Assistant (80% Finance, 10% Utility Billing)	10%

FINANCE DEPARTMENT - PURCHASING SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference	
								Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	125,102	117,266	112,952	124,565	130,463	118,735	126,236	7,501	6%
51120 NON-REGULAR SALARIES & WAGES	391	461	-	-	-	2,843	-	(2,843)	-100%
51130 OVERTIME SALARIES & WAGES	-	-	11	612	500	250	270	20	8%
51150 ACCRUED SALARIES & BENEFITS	2,019	2,901	3,831	1,179	-	-	-	-	0%
51210 RETIREMENT (PERS)	19,879	21,502	27,006	31,890	33,827	30,927	35,123	4,196	14%
51220 INSURANCE	23,977	22,138	22,474	20,874	17,442	17,776	18,692	916	5%
51230 WORKERS COMP	5,186	4,916	4,995	5,793	7,393	7,572	5,984	(1,588)	-21%
51240 MEDICARE	1,753	1,636	1,575	1,701	1,654	1,516	1,452	(64)	-4%
51250 UNEMPLOYMENT	199	1,244	1,213	1,340	1,339	1,377	1,428	51	4%
51260 FICA	-	-	-	-	-	258	-	(258)	-100%
Sub Total Salaries & Benefits	\$ 178,505	\$ 172,064	\$ 174,056	\$ 187,954	\$ 192,618	\$ 181,253	\$ 189,185	\$ 7,932	4%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	-	-	-	1,157	1,157	100%
52100 CONTRACTED SERVICES	2,276	6,816	2,604	11,267	9,692	8,000	9,900	1,900	24%
54100 SUPPLIES	3,688	3,906	1,748	640	2,500	2,500	5,000	2,500	100%
54101 POSTAGE	980	1,124	294	417	600	300	300	-	0%
55100 TELEPHONE	406	450	439	879	700	900	900	-	0%
55210 UTILITIES	2,060	1,771	1,669	-	-	-	-	-	0%
56110 CITY GARAGE - PARTS	201	24	-	-	-	-	-	-	0%
56111 CITY GARAGE - LABOR	572	656	-	-	-	-	-	-	0%
56120 EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	500	500	500	-	0%
56210 FUEL & FLUIDS	78	95	-	57	-	-	-	-	0%
56300 BUILDING MAINT. & REPAIR	9,885	9,000	8,424	-	-	-	-	-	0%
57100 CONFERENCE & TRAINING	-	1,217	1,827	1,367	5,700	5,700	2,500	(3,200)	-56%
57300 MEMBERSHIPS & SUBSCRIPTIONS	130	130	260	755	755	755	755	-	0%
61100 GENERAL GOVERNMENT ALLOCATION	36,012	37,030	37,709	50,145	50,145	50,145	-	(50,145)	-100%
61410 RENT ALLOCATION	2,960	2,545	-	2,609	2,609	2,609	2,609	-	0%
61420 BUILDING MAINTENANCE ALLOCATION	-	-	-	8,402	8,960	8,960	8,847	(113)	-1%
61425 ALLOCATED UTILITIES	-	-	-	1,690	1,690	1,690	1,982	292	17%
61500 INSURANCE ALLOCATION	2,047	2,047	2,180	2,251	2,251	2,251	-	(2,251)	-100%
94400 DEPRECIATION	596	596	596	-	-	-	-	-	0%
Sub Total Operations & Maintenance	\$ 61,891	\$ 67,407	\$ 57,750	\$ 80,479	\$ 86,102	\$ 84,310	\$ 34,450	(49,860)	-59%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 1390	\$ 240,396	\$ 239,471	\$ 231,807	\$ 268,433	\$ 278,720	\$ 265,563	\$ 223,635	\$ (41,928)	-16%
Expenses By Fund-FINANCE DEPARTMENT - PURCHASING SUMMARY									
204 Purchasing Fund	240,396	239,471	231,807	268,433	278,720	265,563	223,635	(41,928)	-16%
TOTAL DEPARTMENT 1390	\$ 240,396	\$ 239,471	\$ 231,807	\$ 268,433	\$ 278,720	\$ 265,563	\$ 223,635	\$ (41,928)	-16%

Finance Department - Purchasing Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
PURCHASING EXPENSES									
20413500	51110	REGULAR SALARIES & WAGES	125,102	117,266	112,952	124,565	130,463	118,735	126,236
20413500	51120	NON-REGULAR SALARIES & WAGES	391	461	-	-	-	2,843	-
20413500	51130	OVERTIME SALARIES & WAGES	-	-	11	612	500	250	270
20413500	51150	ACCRUED SALARIES & BENEFITS	2,019	2,901	3,831	1,179	-	-	-
20413500	51210	RETIREMENT (PERS)	19,879	21,502	27,006	31,890	33,827	30,927	35,123
20413500	51220	INSURANCE	23,977	22,138	22,474	20,874	17,442	17,776	18,692
20413500	51230	WORKERS COMP	5,186	4,916	4,995	5,793	7,393	7,572	5,984
20413500	51240	MEDICARE	1,753	1,636	1,575	1,701	1,654	1,516	1,452
20413500	51250	UNEMPLOYMENT	199	1,244	1,213	1,340	1,339	1,377	1,428
20413500	51260	FICA	-	-	-	-	-	258	-
20413500	51290	CELL PHONE STIPEND	-	-	-	-	-	-	1,157
20413500	52100	CONTRACTED SERVICES	2,276	6,816	2,604	11,267	9,692	8,000	9,900
20413500	54100	SUPPLIES	3,688	3,906	1,748	640	2,500	2,500	5,000
20413500	54101	POSTAGE	980	1,124	294	417	600	300	300
20413500	55100	TELEPHONE	406	450	439	879	700	900	900
20413500	55210	UTILITIES	2,060	1,771	1,669	-	-	-	-
20413500	56110	CITY GARAGE - PARTS	201	24	-	-	-	-	-
20413500	56111	CITY GARAGE - LABOR	572	656	-	-	-	-	-
20413500	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	500	500	500
20413500	56210	FUEL & FLUIDS	78	95	-	57	-	-	-
20413500	56300	BUILDING MAINT. & REPAIR	9,885	9,000	8,424	-	-	-	-
20413500	57100	CONFERENCE & TRAINING	-	1,217	1,827	1,367	5,700	5,700	2,500
20413500	57300	MEMBERSHIPS & SUBSCRIPTIONS	130	130	260	755	755	755	755
20413500	61100	GENERAL GOVERNMENT ALLOCATION	36,012	37,030	37,709	50,145	50,145	50,145	-
20413500	61410	RENT ALLOCATION	2,960	2,545	-	2,609	2,609	2,609	2,609
20413500	61420	BUILDING MAINTENANCE ALLOCATION	-	-	-	8,402	8,960	8,960	8,847
20413500	61425	ALLOCATED UTILITIES	-	-	-	1,690	1,690	1,690	1,982
20413500	61500	INSURANCE ALLOCATION	2,047	2,047	2,180	2,251	2,251	2,251	-
20413500	94400	DEPRECIATION	596	596	596	-	-	-	-
20413500 Total	Purchasing Expenses		240,396	239,471	231,807	268,433	278,720	265,563	223,635
Total Purchasing Expenses			\$ 240,396	\$ 239,471	\$ 231,807	\$ 268,433	\$ 278,720	\$ 265,563	\$ 223,635



FINANCE DEPARTMENT BILLING & COLLECTIONS BUDGET Fiscal Year 2014-15

20513300

BILLING & COLLECTIONS DIVISION:

The Utility Billing Division produces bills for over 10,000 customer accounts routinely each month, consisting of 4 utility cycles and one Ukiah Valley Sanitation District (UVSD) cycle totaling 60 cycles per year. Utilities billed include electric, water, garbage and sewer for both the City and the UVSD. In addition to utility billing, the City's miscellaneous general billing is processed on a monthly basis consisting of 150-200 statements issued each month. Miscellaneous billing includes airport hangar rentals, parking permits, insurance claims, employee retiree benefits, booking fees, DUI fees and miscellaneous job cost recovery. The Utility Billing Division issues Business Licenses to over 1,400 businesses per year. This process involves close inter-departmental coordination between Planning, Building Inspection, and Fire Inspection divisions of the City.

The City currently offers several methods of bill paying including credit card payments online or by telephone, drop box inside and outside of City Hall, over the counter payments, Easy Pay automatic deductions from the customer's bank account, and budget billing which allows customers to pay a fixed amount each month. This division records and accounts for all receipts received by all City departments.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Fully implemented the new Tyler MUNIS new software for General Billing.
- Maintained low levels of past due accounts by working successfully with City customers.
- Updated desk manuals in preparation for the new software implementation.
- Successfully opened over 1,300 new utility accounts utilizing the ONLINE Credit reporting system.
- Completed the conversion of the business licenses to MuniServices.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue implementation and training of Tyler MUNIS software in Utility Billing scheduled for completion in January 2015.
- Update employee desktop handbooks to coincide with the new software for both Utility Billing and General Billing.
- Re-evaluate the Division's operational needs upon full implementation of the new software.

SIGNIFICANT CHANGES:

- During the software implementation, the main focus will be to continue to provide excellent customer service and support to the City's customers while conducting employee training on the new software system.



**FINANCE DEPARTMENT
BILLING & COLLECTIONS BUDGET
Fiscal Year 2014-15**

20513300 Billing & Collections

51110 Salaries Regular

1 Customer Service Representative III	100%
3 Customer Service Representative II	100%
1 Customer Service Representative I	100%
1 Accounting Assistant (80% Finance, 10% Purchasing)	10%
1 Utility Billing Clerk/Part-time 24 hour (through August 2014)	100%

FINANCE DEPARTMENT - BILLING & COLLECTION SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
				Actual FY 2013	Budget FY 2014					
SALARIES & BENEFITS										
51110 REGULAR SALARIES & WAGES	292,199	283,934	263,580	251,642	295,383	270,909	209,597	(61,312)	-23%	
51120 NON-REGULAR SALARIES & WAGES	2,940	7,071	90	-	-	-	-	-	0%	
51130 OVERTIME SALARIES & WAGES	1,323	51	78	3,948	10,000	3,000	10,765	7,765	259%	
51150 ACCRUED SALARIES & BENEFITS	(7,414)	2,089	5,752	(3,657)	-	-	-	-	0%	
51210 RETIREMENT (PERS)	43,506	50,348	62,316	63,341	77,097	62,610	57,887	(4,723)	-8%	
51220 INSURANCE	55,781	55,548	60,078	61,599	71,183	58,352	62,652	4,300	7%	
51230 WORKERS COMP	11,795	12,467	11,567	11,413	17,207	17,771	11,437	(6,334)	-36%	
51240 MEDICARE	4,271	4,326	3,943	3,715	4,154	3,707	2,760	(947)	-26%	
51250 UNEMPLOYMENT	454	3,165	2,808	2,639	2,989	3,231	2,726	(505)	-16%	
51260 FICA	-	420	6	-	-	32	-	(32)	-100%	
Sub Total Salaries & Benefits	\$ 404,856	\$ 419,419	410,217	\$ 394,640	\$ 478,013	\$ 419,611	\$ 357,824	\$ (61,787)	-15%	
OPERATIONS & MAINTENANCE										
52100 CONTRACTED SERVICES	33,802	32,723	32,339	56,829	57,727	58,000	115,327	57,327	99%	
52150 LEGAL SERVICES/EXPENSES	-	-	-	14,331	13,000	7,000	-	(7,000)	-100%	
54100 SUPPLIES	19,990	24,454	23,967	22,516	29,263	26,000	6,000	(20,000)	-77%	
54101 POSTAGE	51,181	57,584	54,697	56,765	63,000	58,000	51,958	(6,042)	-10%	
55100 TELEPHONE	2,307	2,621	2,565	2,629	2,700	2,700	2,700	-	0%	
56120 EQUIPMENT MAINTENANCE & REPAIR	6,280	7,398	7,369	4,429	9,700	8,700	5,500	(3,200)	-37%	
57100 CONFERENCE & TRAINING	-	1,934	242	-	4,500	4,500	250	(4,250)	-94%	
61100 GENERAL GOVERNMENT ALLOCATION	121,372	126,182	128,074	174,637	174,637	174,637	-	(174,637)	-100%	
61200 PURCHASING ALLOCATION	22,178	17,300	16,626	19,844	18,114	18,114	-	(18,114)	-100%	
61410 RENT ALLOCATION	4,418	4,418	-	4,611	4,611	4,611	4,611	-	0%	
61420 BUILDING MAINTENANCE ALLOCATION	14,759	15,620	14,891	14,852	15,837	15,837	15,638	(199)	-1%	
61425 ALLOCATED UTILITIES	3,075	3,075	2,951	2,988	2,988	2,988	3,504	516	17%	
61500 INSURANCE ALLOCATION	7,209	7,206	7,676	7,809	7,809	7,809	-	(7,809)	-100%	
80100 MACHINERY & EQUIPMENT	10,402	-	-	-	-	-	-	-	0%	
94400 DEPRECIATION	2,882	3,922	3,922	3,922	-	-	-	-	0%	
Sub Total Operations & Maintenance	\$ 299,855	\$ 304,436	\$ 295,319	\$ 386,161	\$ 403,886	\$ 388,896	\$ 205,488	(183,408)	-47%	
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%	
TOTAL DEPARTMENT 1305	\$ 704,710	\$ 723,855	\$ 705,535	\$ 780,802	\$ 881,899	\$ 808,507	\$ 563,312	\$ (245,195)	-30%	
Expenses By Fund-FINANCE DEPARTMENT - BILLING & COLLECTION SUMMARY										
205 Billing Fund	\$ 704,710	\$ 723,855	\$ 705,535	\$ 780,802	\$ 881,899	\$ 808,507	\$ 563,312	\$ (245,195)	-30%	
TOTAL DEPARTMENT 1305	\$ 704,710	\$ 723,855	\$ 705,535	\$ 780,802	\$ 881,899	\$ 808,507	\$ 563,312	\$ (245,195)	-30%	

Finance Department - Billing & Collection Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
BILLING AND COLLECTION FUND EXPENSES									
20500000	52150	LEGAL SERVICES/EXPENSE	-	-	-	14,331	13,000	7,000	-
20500000 Total	Billing and Collection Fund Expenses		-	-	-	14,331	13,000	7,000	-
UTILITY BILLING EXPENSES									
20513300	51110	REGULAR SALARIES & WAGES	292,199	283,934	263,580	251,642	295,383	270,909	209,597
20513300	51120	NON-REGULAR SALARIES & WAGES	2,940	7,071	90	-	-	-	-
20513300	51130	OVERTIME SALARIES & WAGES	1,323	51	78	3,948	10,000	3,000	10,765
20513300	51150	ACCRUED SALARIES & BENEFITS	(7,414)	2,089	5,752	(3,657)	-	-	-
20513300	51210	RETIREMENT (PERS)	43,506	50,348	62,316	63,341	77,097	62,610	57,887
20513300	51220	INSURANCE	55,781	55,548	60,078	61,599	71,183	58,352	62,652
20513300	51230	WORKERS COMP	11,795	12,467	11,567	11,413	17,207	17,771	11,437
20513300	51240	MEDICARE	4,271	4,326	3,943	3,715	4,154	3,707	2,760
20513300	51250	UNEMPLOYMENT	454	3,165	2,808	2,639	2,989	3,231	2,726
20513300	51260	FICA	-	420	6	-	-	32	-
20513300	52100	CONTRACTED SERVICES	33,802	32,723	32,339	56,829	57,727	58,000	115,327
20513300	54100	SUPPLIES	19,990	24,454	23,967	22,516	29,263	26,000	6,000
20513300	54101	POSTAGE	51,181	57,584	54,697	56,765	63,000	58,000	51,958
20513300	55100	TELEPHONE	2,307	2,621	2,565	2,629	2,700	2,700	2,700
20513300	56120	EQUIPMENT MAINTENANCE & REPAIR	6,280	7,398	7,369	4,429	9,700	8,700	5,500
20513300	57100	CONFERENCE & TRAINING	-	1,934	242	-	4,500	4,500	250
20513300	61100	GENERAL GOVERNMENT ALLOCATION	121,372	126,182	128,074	174,637	174,637	174,637	-
20513300	61200	PURCHASING ALLOCATION	22,178	17,300	16,626	19,844	18,114	18,114	-
20513300	61410	RENT ALLOCATION	4,418	4,418	-	4,611	4,611	4,611	4,611
20513300	61420	BUILDING MAINTENANCE ALLOCATION	14,759	15,620	14,891	14,852	15,837	15,837	15,638
20513300	61425	ALLOCATED UTILITIES	3,075	3,075	2,951	2,988	2,988	2,988	3,504
20513300	61500	INSURANCE ALLOCATION	7,209	7,206	7,676	7,809	7,809	7,809	-
20513300	80100	MACHINERY & EQUIPMENT	10,402	-	-	-	-	-	-
20513300	94400	DEPRECIATION	2,882	3,922	3,922	3,922	-	-	-
20513300 Total	Utility Billing Expenses		704,710	723,855	705,535	766,471	868,899	801,507	563,312
Total Utility Billing Expenses			\$ 704,710	\$ 723,855	\$ 705,535	\$ 780,802	\$ 881,899	\$ 808,507	\$ 563,312

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DISPATCH CENTER BUDGET Fiscal Year 2014-15

20620231
20620232

DISPATCH CENTER:

Provide dispatching services for Police, Fire, Emergency (911), Electric, Water, Sewer and other City of Ukiah functions.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Continued Police Priority Dispatch System.
- Coordinated and maintained City of Fort Bragg dispatching contract.
- Coordinated Cal-Fire dispatching contract.
- Worked with State of California 911 office for continuation of regional multi-agency 911 Center dispatching solutions.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continuation of City of Fort Bragg dispatching contract.
- Continue coordination of Cal-Fire dispatch contract.
- Continue development of multi-agency 911 Center dispatching solutions.

SIGNIFICANT CHANGES:

- None

20620231 Ukiah Dispatch

51110 Salaries, Regular

1 Police Captain (90% Police Operations)	10%
5 Senior/Clerk Dispatchers	100%

20620232 Fort Bragg Dispatch

51110 Salaries, Regular

2 Clerk Dispatchers	100%
1 Communications Supervisor	100%

UKIAH DISPATCH CENTER SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference	
					Actual FY 2013	Budget FY 2014				Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS											
51110	REGULAR SALARIES & WAGES	437,259	452,612	414,639	424,068	297,870	292,433	287,570	(4,863)	-2%	
51130	OVERTIME SALARIES & WAGES	50,792	41,674	63,469	51,639	50,000	58,759	75,565	16,806	29%	
51150	ACCRUED SALARIES & BENEFITS	12,950	12,930	(23,867)	9,096	-	-	-	-	0%	
51210	RETIREMENT (PERS)	99,594	115,824	126,148	144,496	101,468	103,911	103,878	(33)	0%	
51220	INSURANCE	87,053	91,985	84,353	93,299	71,704	54,569	54,926	357	1%	
51230	WORKERS COMP	20,040	20,363	20,197	21,256	21,060	21,633	14,361	(7,272)	-34%	
51240	MEDICARE	6,635	6,645	6,026	5,944	4,059	4,687	3,728	(959)	-20%	
51250	UNEMPLOYMENT	773	5,044	4,902	4,960	3,111	3,961	3,423	(538)	-14%	
51260	FICA	254	-	-	-	-	-	-	-	0%	
Sub Total Salaries & Benefits		\$ 715,349	\$ 747,077	\$ 695,868	\$ 754,758	\$ 549,272	\$ 539,953	\$ 543,451	\$ 3,498	1%	
OPERATIONS & MAINTENANCE											
51270	UNIFORM ALLOWANCE	252	247	222	858	100	102	-	(102)	-100%	
51290	CELL PHONE STIPEND	-	-	-	31	42	46	42	(4)	-9%	
52100	CONTRACTED SERVICES	24,493	27,684	34,745	63,144	243,542	216,212	243,542	27,330	13%	
54100	SUPPLIES	7,879	3,174	4,134	4,691	4,000	4,673	4,000	(673)	-14%	
54320	SOFTWARE	-	-	-	5,000	5,000	5,000	5,000	-	0%	
55100	TELEPHONE	4,753	6,955	5,851	4,989	5,000	4,405	5,000	595	14%	
55210	UTILITIES	554	555	559	606	1,200	585	1,200	615	105%	
56120	EQUIPMENT MAINTENANCE & REPAIR	-	975	-	-	1,000	985	1,000	15	2%	
57100	CONFERENCE & TRAINING	1,699	3,184	2,272	3,827	4,000	3,909	4,000	91	2%	
57300	MEMBERSHIPS & SUBSCRIPTIONS	219	229	228	231	250	232	250	18	8%	
61100	GENERAL GOVERNMENT ALLOCATION	34,645	37,350	39,570	53,431	53,431	53,431	-	(53,431)	-100%	
61200	PURCHASING ALLOCATION	1,273	993	955	1,139	1,098	1,098	-	(1,098)	-100%	
61500	INSURANCE ALLOCATION	4,972	5,969	6,358	6,477	6,477	6,477	-	(6,477)	-100%	
94400	DEPRECIATION	15,377	27,765	22,871	22,871	-	-	-	-	0%	
94500	LEASE PAYMENTS	355	476	410	407	420	370	420	50	14%	
Sub Total Operations & Maintenance		\$ 96,472	\$ 115,556	\$ 118,175	\$ 167,702	\$ 325,560	\$ 297,525	\$ 264,454	\$ (33,071)	-11%	
Sub Total Department		\$ 811,821	\$ 862,633	\$ 814,043	\$ 922,460	\$ 874,832	\$ 837,478	\$ 807,905	\$ (29,573)	-4%	
80100	MACHINERY & EQUIPMENT	25,999	-	-	-	-	-	-	-	0%	
TOTAL DEPARTMENT 2040		\$ 837,820	\$ 862,633	\$ 814,043	\$ 922,460	\$ 874,832	\$ 837,478	\$ 807,905	\$ (29,573)	-4%	
Expenses By Fund-UKIAH DISPATCH CENTER SUMMARY											
206 Public Safety Dispatch Fund		837,820	862,633	814,043	922,460	874,832	837,478	807,905	(29,573)	-4%	
TOTAL DEPARTMENT 2040		\$ 837,820	\$ 862,633	\$ 814,043	\$ 922,460	\$ 874,832	\$ 837,478	\$ 807,905	\$ (29,573)	-4%	

Ukiah Dispatch Center Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
POLICE UKIAH DISPATCH EXPENSES									
20620231	51110	REGULAR SALARIES & WAGES	437,259	452,612	414,639	424,068	297,870	292,433	287,570
20620231	51130	OVERTIME SALARIES & WAGES	50,792	41,674	63,469	51,639	50,000	58,759	75,565
20620231	51150	ACCRUED SALARIES & BENEFITS	12,950	12,930	(23,867)	9,096	-	-	-
20620231	51210	RETIREMENT (PERS)	99,594	115,824	126,148	144,496	101,468	103,911	103,878
20620231	51220	INSURANCE	87,053	91,985	84,353	93,299	71,704	54,569	54,926
20620231	51230	WORKERS COMP	20,040	20,363	20,197	21,256	21,060	21,633	14,361
20620231	51240	MEDICARE	6,635	6,645	6,026	5,944	4,059	4,687	3,728
20620231	51250	UNEMPLOYMENT	773	5,044	4,902	4,960	3,111	3,961	3,423
20620231	51260	FICA	254	-	-	-	-	-	-
20620231	51270	UNIFORM ALLOWANCE	252	247	222	858	100	102	-
20620231	51290	CELL PHONE STIPEND	-	-	-	31	42	46	42
20620231	52100	CONTRACTED SERVICES	24,493	27,684	34,745	63,144	243,542	216,212	243,542
20620231	54100	SUPPLIES	7,879	3,174	4,134	4,691	4,000	4,673	4,000
20620231	54320	SOFTWARE	-	-	-	5,000	5,000	5,000	5,000
20620231	55100	TELEPHONE	4,753	6,955	5,851	4,989	5,000	4,405	5,000
20620231	55210	UTILITIES	554	555	559	606	1,200	585	1,200
20620231	56120	EQUIPMENT MAINTENANCE & REPAIR	-	975	-	-	1,000	985	1,000
20620231	57100	CONFERENCE & TRAINING	1,699	3,184	2,272	3,827	4,000	3,909	4,000
20620231	57300	MEMBERSHIPS & SUBSCRIPTIONS	219	229	228	231	250	232	250
20620231	61100	GENERAL GOVERNMENT ALLOCATION	34,645	37,350	39,570	53,431	53,431	53,431	-
20620231	61200	PURCHASING ALLOCATION	1,273	993	955	1,139	1,098	1,098	-
20620231	61500	INSURANCE ALLOCATION	4,972	5,969	6,358	6,477	6,477	6,477	-
20620231	80100	MACHINERY & EQUIPMENT	25,999	-	-	-	-	-	-
20620231	94400	DEPRECIATION	15,377	27,765	22,871	22,871	-	-	-
20620231	94500	LEASE PAYMENTS	355	476	410	407	420	370	420
20620231 Total	Police Ukiah Dispatch Expenses		837,820	862,633	814,043	922,460	874,832	837,478	807,905
Total Police Ukiah Dispatch Expenses			\$ 837,820	\$ 862,633	\$ 814,043	\$ 922,460	\$ 874,832	\$ 837,478	\$ 807,905

FORT BRAGG DISPATCH CENTER SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	127,443	166,197	177,762	157,556	166,328	163,642	169,604	5,962	4%
51130	OVERTIME SALARIES & WAGES	13,739	19,592	23,995	15,497	13,000	15,451	22,670	7,219	47%
51150	ACCRUED SALARIES & BENEFITS	-	-	-	10,685	-	-	-	-	0%
51210	RETIREMENT (PERS)	31,336	43,847	57,023	52,101	56,948	56,051	60,983	4,932	9%
51220	INSURANCE	29,640	40,013	41,239	30,680	37,383	31,189	31,301	112	0%
51230	WORKERS COMP	5,866	7,738	8,630	7,814	10,659	11,224	8,474	(2,750)	-25%
51240	MEDICARE	2,094	2,339	2,950	2,566	2,456	2,534	2,357	(177)	-7%
51250	UNEMPLOYMENT	227	1,928	2,095	1,806	1,751	2,056	2,019	(37)	-2%
Sub Total Salaries & Benefits		\$ 210,345	\$ 281,654	\$ 313,694	\$ 278,705	\$ 288,525	\$ 282,147	\$ 297,408	\$ 15,261	5%
OPERATIONS & MAINTENANCE										
51270	UNIFORM ALLOWANCE	-	165	-	-	-	-	-	-	0%
51290	CELL PHONE STIPEND	-	-	-	195	840	843	840	(3)	0%
55100	TELEPHONE	-	82	1,535	1,535	1,500	1,201	-	(1,201)	-100%
57100	CONFERENCE & TRAINING	1,878	-	2,949	2,579	3,000	178	3,000	2,822	1585%
61100	GENERAL GOVERNMENT ALLOCATION	2,000	-	-	-	-	-	-	-	0%
61500	INSURANCE ALLOCATION	1,000	-	-	-	-	-	-	-	0%
Sub Total Operations & Maintenance		\$ 4,878	\$ 247	\$ 4,484	\$ 4,309	\$ 5,340	\$ 2,222	\$ 3,840	\$ 1,618	73%
Sub Total Department		\$ 215,223	\$ 281,901	\$ 318,178	\$ 283,014	\$ 293,865	\$ 284,369	\$ 301,248	\$ 16,879	6%
TOTAL DEPARTMENT 2040		\$ 215,223	\$ 281,901	\$ 318,178	\$ 283,014	\$ 293,865	\$ 284,369	\$ 301,248	\$ 16,879	6%

Fort Bragg Dispatch Center Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
FORT BRAGG DISPATCH EXPENSES									
20620232	51110	REGULAR SALARIES & WAGES	127,443	166,197	177,762	157,556	166,328	163,642	169,604
20620232	51130	OVERTIME SALARIES & WAGES	13,739	19,592	23,995	15,497	13,000	15,451	22,670
20620232	51150	ACCRUED SALARIES & BENEFITS	-	-	-	10,685	-	-	-
20620232	51210	RETIREMENT (PERS)	31,336	43,847	57,023	52,101	56,948	56,051	60,983
20620232	51220	INSURANCE	29,640	40,013	41,239	30,680	37,383	31,189	31,301
20620232	51230	WORKERS COMP	5,866	7,738	8,630	7,814	10,659	11,224	8,474
20620232	51240	MEDICARE	2,094	2,339	2,950	2,566	2,456	2,534	2,357
20620232	51250	UNEMPLOYMENT	227	1,928	2,095	1,806	1,751	2,056	2,019
20620232	51270	UNIFORM ALLOWANCE	-	165	-	-	-	-	-
20620232	51290	CELL PHONE STIPEND	-	-	-	195	840	843	840
20620232	55100	TELEPHONE	-	82	1,535	1,535	1,500	1,201	-
20620232	57100	CONFERENCE & TRAINING	1,878	-	2,949	2,579	3,000	178	3,000
20620232	61100	GENERAL GOVERNMENT ALLOCATION	2,000	-	-	-	-	-	-
20620232	61500	INSURANCE ALLOCATION	1,000	-	-	-	-	-	-
20620232 Total	Fort Bragg Dispatch Expenses		215,223	281,901	318,178	283,014	293,865	284,369	301,248
Total Fort Bragg Dispatch Expenses			\$ 215,223	\$ 281,901	\$ 318,178	\$ 283,014	\$ 293,865	\$ 284,369	\$ 301,248

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ALEX RORABAUGH CENTER BUDGET Fiscal Year 2014-15

31122870 Alex Rorabaugh Center

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Alex Rorabaugh Center (the ARC) is a community center with accommodations to host a large variety of activities and events. The ARC is managed by the Ukiah Valley Conference Center and its Board of Directors.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Continued to provide rental facility for the Ukiah Boys and Girls Club.
- Expanded rental of facility for First 5 Mendocino.
- Increased major events at venue.
- Established 32hr staff to manage the facility.
- Created more space for rentals by enforcing parameters of tenant leases.
- Increased revues from increased rentals.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Increase facility rentals and usage, thereby increasing revenues.
- Rental all available office space.
- Host additional major events.
- Create safety protocol in conjunction with tenants.

SIGNIFICANT CHANGES:

- No significant changes to the budget.

31122870 ARC General Operation Account/Special Revenue Fund

51110 Salaries, Regular

1 Community Services Assistant/Part-time 32 Hour (80% Recreation Admin.)	20.0%
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51120 Salaries, Non-Regular

2 Facility Attendants (520 hours each)	100.00%
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ALEX RORABAUGH CENTER SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	-	-	-	600	11,022	1,432	3,994	2,562	179%
51120 NON-REGULAR SALARIES & WAGES	-	1,275	7,895	10,225	5,200	12,400	10,400	(2,000)	-16%
51130 OVERTIME SALARIES & WAGES	-	-	-	-	-	-	-	-	0%
51210 RETIREMENT (PERS)	-	-	-	389	1,048	479	1,048	569	119%
51220 INSURANCE	-	-	-	-	-	-	-	-	0%
51230 WORKERS COMP	-	51	325	470	796	747	606	(141)	-19%
51240 MEDICARE	-	18	114	157	238	201	210	9	4%
51250 UNEMPLOYMENT	-	19	79	108	145	136	144	8	6%
51260 FICA	-	79	490	587	646	743	646	(97)	-13%
Sub Total Salaries & Benefits	-	1,442	8,903	12,536	19,095	16,138	17,048	910	6%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	-	67	67	-	(67)	-100%
52100 CONTRACTED SERVICES	-	-	987	12,500	12,312	12,312	12,000	(312)	-3%
54100 SUPPLIES	-	2,083	2,328	4,724	5,000	7,000	6,000	(1,000)	-14%
55100 TELEPHONE	-	-	-	-	-	-	-	-	0%
55210 UTILITIES	-	4,512	23,789	36,013	30,000	30,000	30,000	-	0%
56120 EQUIPMENT MAINTENANCE & REPAIR	-	-	1,785	3,619	3,000	3,500	3,000	(500)	-100%
61420 BUILDING MAINTENANCE ALLOCATION	-	1,360	-	1,998	3,000	3,000	3,000	-	0%
61500 INSURANCE ALLOCATION	-	-	-	-	2,460	2,460	-	(2,460)	-100%
Sub Total Operations & Maintenance	-	7,955	28,889	58,854	53,379	55,879	54,000	(1,879)	-3%
800 Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT	-	9,397	37,792	71,390	74,934	74,477	71,048	(3,429)	-5%
TOTAL DEPARTMENT	-	9,397	37,792	71,390	74,934	74,477	71,048	(3,429)	-5%

Alex Rorabaugh Center Expense Detail

ALEX RORABAUGH CENTER EXPENSES

31122870	51110	REGULAR SALARIES & WAGES			600	11,022	1,432	3,994
31122870	51120	NON-REGULAR SALARIES & WAGES	1,275	7,895	10,225	5,200	12,400	10,400
31122870	51130	OVERTIME SALARIES & WAGES				-	-	-
31122870	51210	RETIREMENT (PERS)			389	1,048	479	1,048
31122870	51220	INSURANCE				-	-	-
31122870	51230	WORKERS COMP	51	325	470	796	747	606
31122870	51240	MEDICARE	18	114	157	238	201	210
31122870	51250	UNEMPLOYMENT	19	79	108	145	136	144
31122870	51260	FICA	79	490	587	646	743	646
31122870	51290	CELL PHONE STIPEND				67	67	-
31122870	52100	CONTRACTED SERVICES		987	12,500	12,312	12,312	12,000
31122870	54100	SUPPLIES	2,083	2,328	4,724	5,000	7,000	6,000
31122870	55100	TELEPHONE				-	-	-
31122870	55210	UTILITIES	4,512	23,789	36,013	30,000	30,000	30,000
31122870	56120	EQUIPMENT MAINTENANCE & REPAIR		1,785	3,619	3,000	3,500	3,000
31122870	56300	BUILDING MAINT. & REPAIR	1,360		1,998	3,000	3,000	3,000
31122870	61500	INSURANCE ALLOCATION				2,460	2,460	-
31122870	Total	Alex Rorabaugh Center Expenses	9,397	37,793	71,390	74,934	74,477	71,048
Total Alex Rorabaugh Center Expenses			9,397	37,793	71,390	74,934	74,477	71,048



GRACE HUDSON MUSEUM BUDGET Fiscal Year 2014-15

69122700

Grace Hudson Museum & Sun House

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Grace Hudson Museum's collections consist of more than 30,000 inter-related objects, with significant holdings of Pomo Indian artifacts, Grace Hudson's artwork, historic photographs and glass plate negatives, ethnographic field-notes and historic manuscripts. Regularly changing exhibitions and public programs are thematically shaped by, and linked to, its collections with their focus on American Indian art and culture, early California art, and Western history.

The Sun House, the Hudson's home, adjacent to the Museum, is a charming example of Craftsman architecture. This 1911 redwood bungalow contains its original furnishings and is open for docent-led tours. The Sun House, California Historical Landmark #296, is listed in the National Register of Historic Places, and is a founding member of the National Trust for Historic Preservation's Historic Artists' Homes and Studios program.

The Grace Hudson Museum is visited by more than 2,000 students every year, and has an annual attendance of approximately 12,000, including significant numbers of out of state and international museum-goers.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Organized, designed and installed six exhibitions – *Milford Zornes – A Painter of Influence*, a retrospective of the work of this famous watercolorist, *Sarah Logan and Suzy Ogawa*, showcasing the work of a local ceramist and metal artist for National Craft Month, *Frank Lloyd Wright: Architecture of the Interior*, *Nature's Beloved Son: Rediscovering John Muir's Botanical Legacy*, *Artists Look Back – Mendocino County Art Association Turns 60*, and *Growth Rings: A Retrospective of College of the Redwoods Graduate Woodworkers*.
- Awarded a contract for the non-toxic weed eradication of the Grace Hudson Museum Cultural Center grounds and successfully supervised this project to completion.
- Coordinated a Request For Services proposal for the creation and completion of the Grace Hudson Cultural Center state-funded project's construction documents, and successfully awarded this professional services contract to a qualified firm to begin the work.
- Funded, researched, authored and coordinated the graphic design and production of *Days of Grace: Artist Grace Hudson In Hawaii*, a lengthy catalog accompanying the exhibition by the same name.
- Organized and arranged for the Grace Hudson Hawaiian exhibition to travel to two other venues in 2015, including the Honolulu Museum of Art.
- Assisted the Sun House Guild and Grace Hudson Museum Endowment Board members and their consultants in raising



GRACE HUDSON MUSEUM BUDGET Fiscal Year 2014-15

- more than \$700,000 for the Grace Hudson Museum Endowment Fund.
- Organized, funded and produced the 12th Annual ukiaHaiku Festival and booklet.
- Instituted a new series of participatory art workshops, aimed at young adults, linked to the Museum’s current exhibition, in conjunction with Ukiah’s First Friday’s Artwalk.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Work with the selected project design firm to finalize the construction documents for the Grace Hudson Cultural Center state-funded project, and revise the documents as needed based on cost estimates and available funds.
- Successfully put out to bid and award, a contract for construction of the Grace Hudson Cultural Center.
- Assist Sun House Guild and Grace Hudson Museum Endowment Board members and their consultants in raising at least \$250,000 in gifts.
- Work with volunteers and the Sun House Guild to re-design, repair and renovate the Grace Hudson Museum’s Hwy. 101 signage.

SIGNIFICANT CHANGES:

- FY14/15 Increase in Building Maintenance account (Object #56300) for necessary roof repair and repair of dry rot in exterior roof beams.

69122700 Museum

51110 Salaries, Regular

1 Cultural Arts/Museum Director	100%
1 Museum Director	100%
1 Museum Curator	100%
2 Museum Receptionists (16.5 hours per week each)	100%
1 Registrar (16 hours per week)	100%
1 Custodian/Part-time 32 hour (87.5% Building Maintenance)	12.5%

COMMUNITY SERVICES - MUSEUM SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference	Estimated Difference
									From Estimated FY 2014	
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	129,046	134,064	124,335	141,133	173,926	-	166,037	166,037	100%
51120	NON-REGULAR SALARIES & WAGES	34,883	34,144	40,099	33,595	-	-	3,120	3,120	100%
51130	OVERTIME SALARIES & WAGES	-	1,524	-	-	-	-	540	540	100%
51130	OVERTIME SALARIES & WAGES	-	-	-	-	500	-	-	-	0%
51150	ACCRUED SALARIES & BENEFITS	2,146	(375)	(2,156)	-	-	-	-	-	0%
51210	RETIREMENT (PERS)	22,612	26,196	33,988	39,244	40,089	-	41,380	41,380	100%
51220	INSURANCE	30,876	31,621	44,421	38,271	36,073	-	40,161	40,161	100%
51230	WORKERS COMP	6,747	7,217	7,194	7,949	9,745	-	8,647	8,647	100%
51240	MEDICARE	2,371	2,543	2,476	2,593	2,494	-	2,334	2,334	100%
51250	UNEMPLOYMENT	260	1,822	1,747	1,828	1,770	-	2,063	2,063	100%
51260	FICA	1,169	1,116	1,110	1,086	1,257	-	1,265	1,265	100%
Sub Total Salaries & Benefits		\$ 230,109	\$ 239,872	\$ 253,215	\$ 265,700	\$ 265,854	\$ -	\$ 265,547	265,547	100%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	44	311	311	297	(14)	100%
52100	CONTRACTED SERVICES	-	371,460	-	-	-	-	-	-	0%
52180	SECURITY SERVICES	3,319	1,546	1,693	1,883	1,300	1,300	1,300	-	100%
54100	SUPPLIES	6,582	7,047	5,174	9,734	7,013	6,500	7,000	500	100%
54101	POSTAGE	1,307	1,251	889	1,091	1,000	1,000	1,000	-	100%
55100	TELEPHONE	5,345	6,694	5,273	5,868	6,000	5,500	5,500	-	100%
55210	UTILITIES	18,790	20,406	19,889	24,847	27,600	22,000	23,000	1,000	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	2,381	2,864	2,555	2,586	1,500	1,500	1,500	-	100%
56300	BUILDING MAINT. & REPAIR	13,904	9,303	3,617	4,563	7,500	5,000	5,000	-	100%
57300	MEMBERSHIPS & SUBSCRIPTIONS	320	245	310	-	320	350	-	(350)	100%
61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	13,018	13,018	13,000	-	(13,000)	0%
61500	INSURANCE ALLOCATION	13,266	13,260	14,125	14,378	14,378	14,378	15,000	622	0%
Sub Total Operations & Maintenance		\$ 65,213	\$ 434,076	\$ 53,526	\$ 78,012	\$ 79,940	\$ 70,839	\$ 59,597	\$ (11,242)	100%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 6150		\$ 295,322	\$ 673,948	\$ 306,741	\$ 343,712	\$ 345,794	\$ 70,839	\$ 325,144	\$ 254,305	100%
Expenses By Fund-COMMUNITY SERVICES - MUSEUM SUMMARY										
691	Museum Fund	295,322	673,948	306,741	343,712	345,794	349,552	325,144	(24,408)	100%
TOTAL DEPARTMENT 6150		\$ 295,322	\$ 673,948	\$ 306,741	\$ 343,712	\$ 345,794	\$ 349,552	\$ 325,144	\$ (24,408)	100%

Museum Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
MUSEUM EXPENSES									
69122700	51110	REGULAR SALARIES & WAGES	129,046	134,064	124,335	141,133	173,926	170,196	166,037
69122700	51120	NON-REGULAR SALARIES & WAGES	34,883	34,144	40,099	33,595	-	10,885	3,120
69122700	51130	OVERTIME SALARIES & WAGES	-	1,524	-	-	-	-	540
69122700	51130	OVERTIME SALARIES & WAGES	-	-	-	-	500	500	-
69122700	51150	ACCRUED SALARIES & BENEFITS	2,146	(375)	(2,156)	-	-	-	-
69122700	51210	RETIREMENT (PERS)	22,612	26,196	33,988	39,244	40,089	42,518	41,380
69122700	51220	INSURANCE	30,876	31,621	44,421	38,271	36,073	37,066	40,161
69122700	51230	WORKERS COMP	6,747	7,217	7,194	7,949	9,745	11,635	8,647
69122700	51240	MEDICARE	2,371	2,543	2,476	2,593	2,494	2,604	2,334
69122700	51250	UNEMPLOYMENT	260	1,822	1,747	1,828	1,770	2,115	2,063
69122700	51260	FICA	1,169	1,116	1,110	1,086	1,257	1,194	1,265
69122700	51290	CELL PHONE STIPEND	-	-	-	44	311	311	297
69122700	52100	CONTRACTED SERVICES	-	371,460	-	-	-	-	-
69122700	52180	SECURITY SERVICES	3,319	1,546	1,693	1,883	1,300	1,300	1,300
69122700	54100	SUPPLIES	6,582	7,047	5,174	9,734	7,013	6,500	7,000
69122700	54101	POSTAGE	1,307	1,251	889	1,091	1,000	1,000	1,000
69122700	55100	TELEPHONE	5,345	6,694	5,273	5,868	6,000	5,500	5,500
69122700	55210	UTILITIES	18,790	20,406	19,889	24,847	27,600	22,000	23,000
69122700	56120	EQUIPMENT MAINTENANCE & REPAIR	2,381	2,864	2,555	2,586	1,500	1,500	1,500
69122700	56300	BUILDING MAINT. & REPAIR	13,904	9,303	3,617	4,563	7,500	5,000	5,000
69122700	57300	MEMBERSHIPS & SUBSCRIPTIONS	320	245	310	-	320	350	-
69122700	61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	13,018	13,018	13,000	-
69122700	61500	INSURANCE ALLOCATION	13,266	13,260	14,125	14,378	14,378	14,378	15,000
69122700 Total	Museum Expenses		295,322	673,948	306,741	343,712	345,794	349,552	325,144
Total Museum Expenses			\$ 295,322	\$ 673,948	\$ 306,741	\$ 343,712	\$ 345,794	\$ 349,552	\$ 325,144

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PUBLIC WORKS DEPARTMENT LANDFILL/SOLID WASTE BUDGET Fiscal Year 2014-15

70024500

LANDFILL/SOLID WASTE:

The Landfill property, 283 acres, is maintained on a regular basis by the Street Maintenance Crew. Maintenance items include slopes, leachate collection system, gas extraction system, storm drain system, and sediment ponds.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Completed bid documents for the landfill closure project and are awaiting comments from the state agency. An extension has been requested and construction is scheduled for 2015.
- Continued to provide regular monitoring and maintenance of the landfill site.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Award contract for construction of the landfill closure project.

SIGNIFICANT CHANGES:

- None

70024500 Solid Waste Disposal Site/Landfill

51110 Salaries, Regular

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 5% Garage, 32% Wastewater Admin, 30% Water Admin, 3% Corp Yard)	15%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 9% Garage, 5% Corp Yard, 23% Wastewater Admin, 38% Water Admin.)	15%
1 Administrative Secretary (5% Engineering, 2% Streets, 15% Garage, 40% Wastewater Admin., 20% Water Admin., 10% Corp Yard)	8%
1 Public Works Supervisor (70% Streets, 10% Corp Yard, 10% Garage)	10%

PUBLIC WORKS - LANDFILL/SOLID WASTE SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference	Estimated Difference
									From Estimated FY 2014	
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	15,148	4,733	5,020	28,404	60,640	53,509	57,340	3,831	7%
51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	20	-	(20)	-100%
51150	ACCRUED SALARIES & BENEFITS	2	(1,893)	(689)	5,634	-	-	-	-	0%
51210	RETIREMENT (PERS)	2,408	941	1,175	7,747	15,675	14,217	15,737	1,520	11%
51220	INSURANCE	2,036	734	686	2,692	2,619	3,264	3,005	(259)	-8%
51230	WORKERS COMP	621	187	226	1,319	3,335	3,148	2,471	(677)	-22%
51240	MEDICARE	220	69	72	387	763	718	723	5	1%
51250	UNEMPLOYMENT	24	49	55	305	610	572	593	21	4%
Sub Total Salaries & Benefits		\$ 20,458	\$ 4,821	\$ 6,544	\$ 46,489	\$ 83,642	\$ 75,449	\$ 79,869	\$ 4,420	6%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	16	217	217	203	(14)	-6%
52100	CONTRACTED SERVICES	96,706	111,424	111,553	124,495	525,031	321,300	358,000	36,700	11%
54100	SUPPLIES	2,566	3,637	10,622	8,408	11,000	5,500	17,000	11,500	209%
54101	POSTAGE	-	-	-	-	-	5	7	2	40%
55100	TELEPHONE	310	334	320	393	400	400	400	-	0%
55210	UTILITIES	15,692	15,033	9,284	13,108	17,500	6,000	17,500	11,500	192%
56110	CITY GARAGE - PARTS	-	-	-	13	34	34	34	-	0%
56111	CITY GARAGE - LABOR	-	-	-	-	905	905	905	-	0%
59100	PROPERTY TAXES PAID	-	-	-	-	2,000	2,000	2,000	-	0%
59101	FEES	46,973	47,162	8,754	1,903	49,845	40,000	40,000	-	0%
94400	DEPRECIATION	12,748	12,748	12,748	12,748	-	-	-	-	0%
Sub Total Operations & Maintenance		\$ 174,995	\$ 190,339	\$ 153,281	\$ 161,084	\$ 606,932	\$ 376,361	\$ 436,049	59,688	16%
TOTAL DEPARTMENT 3401		\$ 195,453	\$ 195,160	\$ 159,825	\$ 207,573	\$ 690,574	\$ 451,810	\$ 515,918	\$ 64,108	14%
80100	MACHINERY & EQUIPMENT	930	-	-	52,528	-	-	-	-	0%
Total Department 3401		196,383	195,160	159,825	260,101	690,574	451,810	515,918	64,108	14%
Expenses By Fund-PUBLIC WORKS - LANDFILL/SOLID WASTE SUMMARY										
700 Solid Waste Enterprise Fund		196,383	195,160	159,825	260,101	690,574	451,810	515,918	64,108	14%
TOTAL DEPARTMENT 3401		\$ 196,383	\$ 195,160	\$ 159,825	\$ 260,101	\$ 690,574	\$ 451,810	\$ 515,918	\$ 64,108	14%

Public Works - Landfill/Solid Waste Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
LANDFILL EXPENSES									
70024500	51110	REGULAR SALARIES & WAGES	15,148	4,733	5,020	28,404	60,640	53,509	57,340
70024500	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	20	-
70024500	51150	ACCRUED SALARIES & BENEFITS	2	(1,893)	(689)	5,634	-	-	-
70024500	51210	RETIREMENT (PERS)	2,408	941	1,175	7,747	15,675	14,217	15,737
70024500	51220	INSURANCE	2,036	734	686	2,692	2,619	3,264	3,005
70024500	51230	WORKERS COMP	621	187	226	1,319	3,335	3,148	2,471
70024500	51240	MEDICARE	220	69	72	387	763	718	723
70024500	51250	UNEMPLOYMENT	24	49	55	305	610	572	593
70024500	51290	CELL PHONE STIPEND	-	-	-	16	217	217	203
70024500	52100	CONTRACTED SERVICES	96,706	111,424	111,553	120,093	181,133	161,300	175,000
70024500	52100	CONTRACTED SERVICES	-	-	-	4,402	343,898	160,000	183,000
70024500	54100	SUPPLIES	2,566	3,637	10,622	8,408	11,000	5,500	17,000
70024500	54101	POSTAGE	-	-	-	-	-	5	7
70024500	55100	TELEPHONE	310	334	320	393	400	400	400
70024500	55210	UTILITIES	15,692	15,033	9,284	13,108	17,500	6,000	17,500
70024500	56110	CITY GARAGE - PARTS	-	-	-	13	34	34	34
70024500	56111	CITY GARAGE - LABOR	-	-	-	-	905	905	905
70024500	59100	PROPERTY TAXES PAID	-	-	-	-	2,000	2,000	2,000
70024500	59101	FEES	46,973	47,162	8,754	1,903	49,845	40,000	40,000
70024500	80100	MACHINERY & EQUIPMENT	930	-	-	52,528	-	-	-
70024500	94400	DEPRECIATION	12,748	12,748	12,748	12,748	-	-	-
70024500 Total	Landfill Expenses		196,383	195,160	159,825	260,101	690,574	451,810	515,918
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Total Landfill Expenses			196,383	195,160	159,825	260,101	690,574	451,810	515,918

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GOLF SERVICES BUDGET Fiscal Year 2014-15

72000000
72022400

Golf

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

Manage the operations, maintenance, and improvements at the Ukiah Valley Golf Course. The Facility is a NCGA rated 18-hole, Par 70 course consisting of 5,850 yards of play on 89 acres. The Course is operated and managed by Tayman Park, a private contractor specializing in golf course management. The contract with Tayman Park will limit the City's ongoing exposure to increased operational expenditures and ensure a positive revenue flow to payback operational/capital debt to the City.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Course play increased 5%.
- Installed a new variable frequency drive pump station to improve irrigation efficiency.
- Continued to upgrade sprinkler heads for better coverage and improved conservation.
- Continued into year two of five of the fairway and collar resurfacing project to better establish consistent turf and improved playing surface.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Work with Tayman Park to expand play and tournament activities.
- Continue to explore with Tayman Park the feasibility of a Diving Range.
- Tayman Park will continue to explore expanded food/beverage services.
- Tayman Park will implement the 2nd operation and capital improvement plan as well as submit the 3rd year plan for review and approval.

SIGNIFICANT CHANGES:

- No significant changes to the budget.

72022400 Golf

51110 Salaries, Regular

1 Golf/Park Superintendent (90% Parks)	10%
1 Golf Lead Worker (90% Parks)	10%
1 Community Services Assistant/960 hour (15% Recreation Admin., 15% Parks, 50% Admin. Support, 5% Building Maintenance)	15%
1 Project/Program Analyst/1,000 hour (35% Recreation Admin, 35% Parks, 5% Building Maintenance)	25%

GOLF ENTERPRISE SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference	Estimated
		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	From	Difference
					FY 2013				Estimated	
									FY 2014	
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	186,680	193,087	184,911	71,051	67,563	65,406	14,739	(50,667)	-77%
51130	NON-REGULAR SALARIES & WAGES	2,022	724	215	-	-	2,800	-	(2,800)	-100%
51150	OVERTIME SALARIES & WAGES	2,151	1,146	1,534	318	-	1,232	3,994	2,762	224%
51210	ACCRUED SALARIES & BENEFITS	4,081	(540)	3,858	(12,649)	-	-	-	-	0%
51220	RETIREMENT (PERS)	28,679	33,990	43,185	16,469	17,727	16,504	5,453	(11,051)	-67%
51230	INSURANCE	37,722	38,596	50,832	17,808	16,006	14,983	1,634	(13,349)	-89%
51240	WORKERS COMP	7,744	7,947	7,841	3,112	3,759	4,623	979	(3,644)	-79%
51250	MEDICARE	2,641	2,634	2,663	948	849	928	270	(658)	-71%
51260	UNEMPLOYMENT	298	2,004	1,903	724	686	841	237	(604)	-72%
51290	FICA	124	-	-	-	-	300	139	(161)	-54%
Sub Total Salaries & Benefits		\$ 272,142	\$ 279,589	\$ 296,941	\$ 97,779	\$ 106,590	\$ 107,616	\$ 27,445	\$ (80,171)	-74%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	70	534	754	127	(627)	-83%
52100	CONTRACTED SERVICES	402,705	402,414	419,284	35,904	200	200	200	-	0%
52180	SECURITY SERVICES	390	342	341	28	-	-	-	-	0%
54100	SUPPLIES	28,276	28,900	23,204	8	1,000	250	1,000	750	300%
54101	POSTAGE	-	-	51	-	-	-	-	-	0%
54102	SMALL TOOLS	709	3,176	887	-	-	-	-	-	0%
55100	TELEPHONE	4,416	4,560	4,141	3,067	2,696	2,696	2,696	-	0%
55210	UTILITIES	106,886	119,617	133,572	59,116	-	-	-	-	0%
56110	CITY GARAGE - PARTS	3,193	387	247	603	-	-	-	-	0%
56111	CITY GARAGE - LABOR	10,793	10,331	6,597	16,094	-	-	-	-	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	7,292	6,891	4,692	398	-	-	-	-	0%
56130	EXTERNAL SERVICES	2,275	4,681	7,729	3,502	6,000	500	6,000	5,500	1100%
56210	FUEL & FLUIDS	11,050	10,170	10,975	12,108	11,000	11,000	11,000	-	0%
56300	BUILDING MAINT. & REPAIR	6,359	10,374	5,490	338	-	-	-	-	0%
57100	CONFERENCE & TRAINING	1,193	1,185	210	-	1,000	80	1,000	920	1150%
57300	MEMBERSHIPS & SUBSCRIPTIONS	-	170	80	45	45	45	45	-	0%
61100	GENERAL GOVERNMENT ALLOCATION	19,844	19,496	19,670	-	-	-	-	-	0%
61200	PURCHASING ALLOCATION	1,486	1,159	1,114	-	-	-	-	-	0%
61300	BILLING & COLLECTION ALLOCATIO	3,312	3,004	2,617	-	-	-	-	-	0%
61410	RENT ALLOCATION	99	99	-	-	-	-	-	-	0%
61500	INSURANCE ALLOCATION	6,356	6,353	6,767	-	-	-	-	-	0%
94400	DEPRECIATION	22,640	16,148	13,811	13,410	-	-	-	-	0%
94500	LEASE PAYMENTS	29,407	96,587	68,494	-	53,242	53,242	53,242	-	0%
Sub Total Operations & Maintenance		\$ 668,681.71	\$ 746,042.88	\$ 729,973.79	\$ 144,690.69	\$ 75,717.00	\$ 68,767.00	\$ 75,310.00	\$ 6,543.00	10%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT		\$ 940,824	\$ 1,025,632	\$ 1,026,915	\$ 242,470	\$ 182,307	\$ 176,383	\$ 102,755	\$ (73,628)	-42%
Expenses By Fund-GOLF ENTERPRISE SUMMARY										
720	Golf Enterprise Fund	940,824	1,025,632	1,026,915	242,470	182,307	176,383	102,755	(73,628)	-42%
TOTAL DEPARTMENT		\$ 940,824	\$ 1,025,632	\$ 1,026,915	\$ 242,470	\$ 182,307	\$ 176,383	\$ 102,755	\$ (73,628)	-42%

Golf Enterprise Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
GOLF ENTERPRISE EXPENSES									
72022400	51110	REGULAR SALARIES & WAGES	186,680	193,087	184,911	71,051	16,319	65,406	9,820
72022400	51110	REGULAR SALARIES & WAGES	-	-	-	-	51,244	-	4,919
72022400	51120	NON-REGULAR SALARIES & WAGES	2,022	724	215	-	-	2,800	-
72022400	51130	OVERTIME SALARIES & WAGES	2,151	1,146	1,534	318	-	-	3,994
72022400	51130	OVERTIME SALARIES & WAGES	-	-	-	-	-	1,232	-
72022400	51150	ACCRUED SALARIES & BENEFITS	4,081	(540)	3,858	(12,649)	-	-	-
72022400	51210	RETIREMENT (PERS)	28,679	33,990	43,185	16,469	4,282	16,504	4,078
72022400	51210	RETIREMENT (PERS)	-	-	-	-	13,445	-	1,375
72022400	51220	INSURANCE	37,722	38,596	50,832	17,808	600	14,983	93
72022400	51220	INSURANCE	-	-	-	-	15,406	-	1,541
72022400	51230	WORKERS COMP	7,744	7,947	7,841	3,112	917	4,623	705
72022400	51230	WORKERS COMP	-	-	-	-	2,842	-	274
72022400	51240	MEDICARE	2,641	2,634	2,663	948	218	928	212
72022400	51240	MEDICARE	-	-	-	-	631	-	58
72022400	51250	UNEMPLOYMENT	298	2,004	1,903	724	169	841	170
72022400	51250	UNEMPLOYMENT	-	-	-	-	517	-	67
72022400	51260	FICA	124	-	-	-	-	300	139
72022400	51290	CELL PHONE STIPEND	-	-	-	70	114	754	85
72022400	51290	CELL PHONE STIPEND	-	-	-	-	420	-	42
72022400	52100	CONTRACTED SERVICES	402,705	402,414	419,284	35,904	200	200	200
72022400	52180	SECURITY SERVICES	390	342	341	28	-	-	-
72022400	54100	SUPPLIES	28,276	28,900	23,204	8	-	250	1,000
72022400	54100	SUPPLIES	-	-	-	-	1,000	-	-
72022400	54101	POSTAGE	-	-	51	-	-	-	-
72022400	54102	SMALL TOOLS	709	3,176	887	-	-	-	-
72022400	55100	TELEPHONE	4,416	4,560	4,141	3,067	-	2,696	2,696
72022400	55100	TELEPHONE	-	-	-	-	2,696	-	-
72022400	55210	UTILITIES	106,886	119,617	133,572	59,116	-	-	-
72022400	56110	CITY GARAGE - PARTS	3,193	387	247	603	-	-	-
72022400	56111	CITY GARAGE - LABOR	10,793	10,331	6,597	16,094	-	-	-
72022400	56120	EQUIPMENT MAINTENANCE & REPAIR	7,292	6,891	4,692	398	-	-	-
72022400	56130	EXTERNAL SERVICES	2,275	4,681	7,729	3,502	-	500	6,000
72022400	56130	EXTERNAL SERVICES	-	-	-	-	6,000	-	-
72022400	56210	FUEL & FLUIDS	11,050	10,170	10,975	12,108	-	11,000	11,000

Golf Enterprise Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
72022400	56210	FUEL & FLUIDS	-	-	-	-	11,000	-	-
72022400	56300	BUILDING MAINT. & REPAIR	366	430	231	338	-	-	-
72022400	56300	BUILDING MAINT. & REPAIR	5,993	9,943	5,258	-	-	-	-
72022400	57100	CONFERENCE & TRAINING	1,193	1,185	210	-	1,000	80	1,000
72022400	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	170	80	45	45	45	45
72022400	61100	GENERAL GOVERNMENT ALLOCATION	19,844	19,496	19,670	-	-	-	-
72022400	61200	PURCHASING ALLOCATION	1,486	1,159	1,114	-	-	-	-
72022400	61300	BILLING & COLLECTION ALLOCATIO	3,312	3,004	2,617	-	-	-	-
72022400	61410	RENT ALLOCATION	99	99	-	-	-	-	-
72022400	61500	INSURANCE ALLOCATION	6,356	6,353	6,767	-	-	-	-
72022400	94400	DEPRECIATION	22,640	16,148	13,811	13,410	-	-	-
72022400	94500	LEASE PAYMENTS	29,407	96,587	68,494	-	53,242	53,242	53,242
72022400 Total	Total Golf Enterprise Expenses		940,824	1,025,632	1,026,915	242,470	182,307	176,383	102,755
Total Golf Enterprise Expenses			\$ 940,824	\$ 1,025,632	\$ 1,026,915	\$ 242,470	\$ 182,307	\$ 176,383	\$ 102,755



Conference Center Budget Fiscal Year 2014-15

73022600

CONFERENCE CENTER FUND

The Ukiah Valley Conference Center (UVCC) continues to operate successfully as a meeting focused event center while encouraging weekend events to maximize the use of the facility. In addition, full time tenant space is leased along School Street and within the internal office space. The Conference Center is a hub of commerce and connection, and now houses Visit Ukiah. The Conference Center also coordinates tenant activities at other City properties.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Secured Visit Ukiah as an anchor operating the front office; offering services to travelers and locals.
- Gained approximately a 20% increase in room rental revenue over prior year.
- For the last five years, the UVCC has operated at a high level of efficiency with a focus to reduce cost during the economic downturn.
- Continues to attract and provide space for some of Ukiah's most successful local retailers, legislative district offices, and nonprofits.
- Hosted the annual Waldorf School Annual Holiday Craft Fair which brought hundreds of people to UVCC and the downtown area.
- Significantly increased Holiday party bookings, improving the holiday calendar as a whole.
- Co-hosted two very successful Job Fairs with Mendocino Private Industry Council (MPIC).
- Reached 100% occupancy with fully leased office/retail space including office sharing to maximize usage of space.
- Both Visit Mendocino and the Wine Growers Inc. became tenants at the UVCC.
- Replaced worn video screens to keep the facility in full operating functionality.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Continue to research and work toward securing funding for upgrading the kitchen to a commercial kitchen for additional rental income and community support.
- Continue to increase visibility through social media, specifically targeting small conferences and conventions.
- Improve Wi-Fi service to accommodate over 100 users making the UVCC the only meeting facility to offer large scale bandwidth.
- Participate in meeting professional organizations in California to increase exposure.
- Begin a comprehensive inventory and inspection of banquet furniture to repair and/or replace.

SIGNIFICANT CHANGES:

- FY 14/15 \$10,000 for flooring (80100 Object Line): Utilize fund balance to replace carpet/flooring in the Chenin Blanc.

CONFERENCE CENTER SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference From	Estimated
		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	Estimated	Estimated
										Difference
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	108,147	113,274	93,506	102,225	117,495	82,562	111,957	29,395	36%
51120	NON-REGULAR SALARIES & WAGES	680	512	9,964	7,592	-	3,380	8,000	4,620	137%
51130	OVERTIME SALARIES & WAGES	216	175	-	99	-	54	-	(54)	-100%
51150	ACCRUED SALARIES & BENEFITS	(401)	321	818	(4,332)	-	-	-	-	0%
51210	RETIREMENT (PERS)	16,946	18,478	22,775	25,683	28,729	22,036	30,835	8,799	40%
51220	INSURANCE	20,905	19,697	15,906	15,015	17,340	8,068	8,675	607	8%
51230	WORKERS COMP	4,585	4,840	4,468	4,954	6,554	5,100	5,347	247	5%
51240	MEDICARE	1,614	1,601	1,405	1,446	1,693	1,140	1,576	436	38%
51250	UNEMPLOYMENT	177	1,180	1,084	1,143	1,194	927	1,274	347	37%
51260	FICA	118	735	618	482	496	216	496	280	130%
Sub Total Salaries & Benefits		\$ 152,988	\$ 160,812	\$ 150,545	\$ 154,306	\$ 173,501	\$ 123,484	\$ 168,160	\$ 44,676	36%
OPERATIONS & MAINTENANCE										
51290	CELL PHONE STIPEND	-	-	-	72	387	300	264	(36)	-12%
52100	CONTRACTED SERVICES	4,361	4,417	4,995	4,158	4,000	2,500	2,500	-	0%
52180	SECURITY SERVICES	575	548	568	1,193	1,200	1,200	1,200	-	0%
54100	SUPPLIES	30,977	42,239	22,701	29,852	25,000	35,000	35,000	-	0%
54101	POSTAGE	5,000	5,000	2,501	5,000	5,000	5,000	5,000	-	0%
55100	TELEPHONE	5,324	4,904	5,303	5,567	6,000	5,000	5,000	-	0%
55210	UTILITIES	29,206	25,397	25,511	30,362	28,000	28,000	28,000	-	0%
56120	EQUIPMENT MAINTENANCE & REPAIR	1,864	2,797	11,233	10,612	12,000	5,000	12,000	7,000	140%
56300	BUILDING MAINT. & REPAIR	11,635	8,106	9,914	9,168	9,000	9,000	9,000	-	0%
57100	CONFERENCE & TRAINING	-	709	155	1,649	2,500	2,500	2,500	-	0%
61100	GENERAL GOVERNMENT ALLOCATION	21,645	21,704	22,755	30,782	30,782	30,782	-	(30,782)	-100%
61200	PURCHASING ALLOCATION	1,486	1,159	1,114	1,330	1,372	1,372	-	(1,372)	-100%
61300	BILLING & COLLECTION ALLOCATIO	705	639	557	609	680	680	-	(680)	-100%
61500	INSURANCE ALLOCATION	10,621	10,617	11,309	11,530	11,530	11,530	-	(11,530)	-100%
94400	DEPRECIATION	47,539	47,539	46,897	46,897	-	-	-	-	0%
94500	LEASE PAYMENTS	1,840	2,027	2,260	1,998	2,500	2,500	2,500	-	0%
Sub Total Operations & Maintenance		\$ 172,777	\$ 177,802	\$ 167,774	\$ 190,778	\$ 139,951	\$ 140,364	\$ 102,964	\$ (37,400)	-27%
800	Capital Expenditures	-	-	-	-	-	-	-	-	0%
TOTAL DEPARTMENT 6190		\$ 325,765	\$ 338,614	\$ 318,319	\$ 345,084	\$ 313,452	\$ 263,848	\$ 271,124	\$ 7,276	3%
Expenses By Fund- CONFERENCE CENTER SUMMARY										
730	Conference Center Fund	325,765	338,614	318,319	345,084	313,452	263,848	271,124	7,276	3%
TOTAL DEPARTMENT 6190		\$ 325,765	\$ 338,614	\$ 318,319	\$ 345,084	\$ 313,452	\$ 263,848	\$ 271,124	\$ 7,276	3%

Conference Center Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
CONFERENCE CENTER EXPENSES									
73022600	51110	REGULAR SALARIES & WAGES	108,147	113,274	93,506	102,225	117,495	82,562	111,957
73022600	51120	NON-REGULAR SALARIES & WAGES	680	512	9,964	7,592	-	3,380	8,000
73022600	51130	OVERTIME SALARIES & WAGES	216	175	-	99	-	54	-
73022600	51150	ACCRUED SALARIES & BENEFITS	(401)	321	818	(4,332)	-	-	-
73022600	51210	RETIREMENT (PERS)	16,946	18,478	22,775	25,683	28,729	22,036	30,835
73022600	51220	INSURANCE	20,905	19,697	15,906	15,015	17,340	8,068	8,675
73022600	51230	WORKERS COMP	4,585	4,840	4,468	4,954	6,554	5,100	5,347
73022600	51240	MEDICARE	1,614	1,601	1,405	1,446	1,693	1,140	1,576
73022600	51250	UNEMPLOYMENT	177	1,180	1,084	1,143	1,194	927	1,274
73022600	51260	FICA	118	735	618	482	496	216	496
73022600	51290	CELL PHONE STIPEND	-	-	-	72	387	300	264
73022600	52100	CONTRACTED SERVICES	4,361	4,417	4,995	4,158	4,000	2,500	2,500
73022600	52180	SECURITY SERVICES	575	548	568	1,193	1,200	1,200	1,200
73022600	54100	SUPPLIES	30,977	42,239	22,701	29,852	25,000	35,000	35,000
73022600	54101	POSTAGE	5,000	5,000	2,501	5,000	5,000	5,000	5,000
73022600	55100	TELEPHONE	5,324	4,904	5,303	5,567	6,000	5,000	5,000
73022600	55210	UTILITIES	29,206	25,397	25,511	30,362	28,000	28,000	28,000
73022600	56120	EQUIPMENT MAINTENANCE & REPAIR	1,864	2,797	11,233	10,612	12,000	5,000	12,000
73022600	56300	BUILDING MAINT. & REPAIR	11,635	8,106	9,914	9,168	9,000	9,000	9,000
73022600	57100	CONFERENCE & TRAINING		709	155	1,649	2,500	2,500	2,500
73022600	61100	GENERAL GOVERNMENT ALLOCATION	21,645	21,704	22,755	30,782	30,782	30,782	-
73022600	61200	PURCHASING ALLOCATION	1,486	1,159	1,114	1,330	1,372	1,372	-
73022600	61300	BILLING & COLLECTION ALLOCATIO	705	639	557	609	680	680	-
73022600	61500	INSURANCE ALLOCATION	10,621	10,617	11,309	11,530	11,530	11,530	-
73022600	94400	DEPRECIATION	47,539	47,539	46,897	46,897	-	-	-
73022600	94500	LEASE PAYMENTS	1,840	2,027	2,260	1,998	2,500	2,500	2,500
73022600 Total	Conference Center Expenses		325,765	338,614	318,319	345,084	313,452	263,848	271,124
Total Conference Center Expenses			\$ 325,765	\$ 338,614	\$ 318,319	\$ 345,084	\$ 313,452	\$ 263,848	\$ 271,124



AIRPORT BUDGET Fiscal Year 2014-15

77725200

AIRPORT:

The Ukiah Municipal Airport provides an alternative form of transportation and emergency access in and out of Ukiah. To support this, the major activities of the Airport support the fueling of all forms of aircraft. The operations and maintenance activities include the management, supervision and training of staff as well as the upkeep of facilities and equipment. The Airport maintains over 2 miles of runway and taxi-way pavement; maintains 260 runway and taxi-way lights; maintains two fuel trucks: Jet A truck holding 5,000 gallons and 100LL truck holding 750 gallons of fuel; maintains a 20,000 gallon bulk fuel storage tank that is split to hold 12,000 gallons 100LL and 8,000 gallons of 100LL; maintains 160 acres of airport property; and maintains over 60 hangars and other buildings.

MAJOR ACCOMPLISHMENTS FOR FY 2013-14:

- Purchased 5,000 gallon Jet A fuel truck.
- Slurry Sealed Hangar area
- Started FAA Grant for Airport Layout Plan Update.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- To upgrade the Jet A fuel storage capabilities by adding 12,000 gallon self-serve 100LL tank.
- To slurry seal airport ramps.
- To begin FAA grant for Runway Rehabilitation Design.
- To remove and trim trees in airspace around airport as identified by Caltrans Aero.

SIGNIFICANT CHANGES:

Over the past year the airport has seen record numbers of fuel sales due to fires in the area. At times, Airport staff were unable to keep up with the fueling needs of the customers. This upcoming year the Airport plans to install a 12,000 gallon 100LL self-serve tank and the ability to store 25,000 gallons of Jet A fuel. This will enable the Airport to meet the high demands of fuel sales during the fire season. The installation of the 12,000 gallon 100LL self-serve tank will also make fuel available 24 hours a day 7 days a week and will require less staff time to fuel aircraft throughout the day. Staff feels that increasing fuel capacities will provide better service and increased revenue for the Airport in its future.

777252200 Airport

51110 Salaries, Regular

1 Airport Manager 100%	100%
1 Airport Assistant 100%	100%
3 Part-time Airport Attendants/Part-Time 20 Hour	100%
1 Airport Groundskeeper/Part-Time 32 Hour	100%

AIRPORT SUMMARY

Account Name		Actual	Actual	Actual	Unaudited	Budget	Projected	Budget	Difference	Estimated	
SALARIES & BENEFITS		FY 2010	FY 2011	FY 2012	Actual	FY 2014	FY 2014	FY 2015	From	Difference	
					FY 2013				Estimated		
									FY 2014		
51110	REGULAR SALARIES & WAGES	122,464	128,825	118,367	163,763	199,693	180,000	193,908	13,908	8%	
51120	NON-REGULAR SALARIES & WAGES	53,085	53,635	55,738	27,629	-	-	-	-	0%	
51130	OVERTIME SALARIES & WAGES	513	1,373	988	3,396	2,000	1,600	2,159	559	35%	
51150	ACCRUED SALARIES & BENEFITS	(1,304)	1,327	(497)	4,845	-	-	-	-	0%	
51210	RETIREMENT (PERS)	20,607	24,800	31,032	38,317	41,376	41,376	53,540	12,164	29%	
51220	INSURANCE	42,993	42,056	43,937	44,421	43,244	43,244	47,780	4,536	10%	
51230	WORKERS COMP	7,236	7,588	7,573	8,718	11,310	11,310	10,030	(1,280)	-11%	
51240	MEDICARE	2,453	2,689	2,572	2,805	2,756	2,756	2,674	(82)	-3%	
51250	UNEMPLOYMENT	279	1,898	1,838	2,017	2,028	2,028	2,392	364	18%	
51260	FICA	2,784	2,631	2,956	2,572	2,592	2,592	-	(2,592)	-100%	
Sub Total Salaries & Benefits		\$ 251,108	\$ 266,822	\$ 264,503	\$ 298,482	\$ 304,999	\$ 284,906	\$ 312,483	\$ 27,577	10%	
OPERATIONS & MAINTENANCE											
51290	CELL PHONE STIPEND	-	-	-	150	1,008	1,008	1,008	-	0%	
52100	CONTRACTED SERVICES	14,909	8,424	14,152	13,935	10,730	8,700	8,700	-	0%	
52528	LIABILITY INSURANCE	-	-	-	4,830	8,000	8,000	8,000	-	0%	
54100	SUPPLIES	10,771	8,605	14,404	16,012	14,000	14,000	14,000	-	0%	
54101	POSTAGE	162	158	73	294	400	200	300	100	50%	
55100	TELEPHONE	2,645	2,641	2,575	2,730	2,500	2,500	2,500	-	0%	
55210	UTILITIES	24,762	23,019	23,602	26,117	25,000	25,000	25,000	-	0%	
56110	CITY GARAGE - PARTS	1,786	405	280	311	514	514	514	-	0%	
56111	CITY GARAGE - LABOR	10,711	10,801	7,464	8,311	13,723	13,723	13,723	-	0%	
56120	EQUIPMENT MAINTENANCE & REPAIR	42	-	51	240	200	200	200	-	0%	
56130	EXTERNAL SERVICES	5,601	7,322	5,933	7,422	4,000	4,000	400	(3,600)	-90%	
56210	FUEL & FLUIDS	32,672	4,338	5,863	3,746	5,000	3,500	5,000	1,500	43%	
56300	BUILDING MAINT. & REPAIR	30,652	34,159	29,928	29,742	50,000	50,000	50,000	-	0%	
57100	CONFERENCE & TRAINING	4,317	1,398	3,643	3,227	5,000	5,000	5,000	-	0%	
57300	MEMBERSHIPS & SUBSCRIPTIONS	155	85	355	395	800	400	800	400	100%	
58401	AVIATION FUEL	492,666	599,825	787,280	1,057,383	954,800	789,511	761,500	(28,011)	-4%	
59100	PROPERTY TAXES PAID	1,072	1,070	1,082	1,108	1,072	1,072	1,072	-	0%	
59101	FEES	-	-	-	-	-	1,244	1,244	-	0%	
61100	GENERAL GOVERNMENT ALLOCATION	51,933	50,298	50,795	68,856	68,856	68,856	-	(68,856)	-100%	
61200	PURCHASING ALLOCATION	2,335	1,821	1,750	2,089	1,921	1,921	-	(1,921)	-100%	
61300	BILLING & COLLECTION ALLOCATION	12,945	11,740	10,228	11,176	12,487	12,487	-	(12,487)	-100%	
61500	INSURANCE ALLOCATION	25,542	24,679	24,729	18,375	18,375	18,375	-	(18,375)	-100%	
94400	DEPRECIATION	66,053	66,053	63,169	63,252	-	-	-	-	0%	
Sub Total Operations & Maintenance		\$ 791,731	\$ 856,841	\$ 1,047,354	\$ 1,339,702	\$ 1,198,386	\$ 1,030,211	\$ 898,961	\$ (131,250)	-13%	
80100	MACHINERY & EQUIPMENT	-	-	-	-	308,558	204,000	200,000	(4,000)	-2%	
TOTAL DEPARTMENT 5001		\$ 1,042,838	\$ 1,123,663	\$ 1,311,857	\$ 1,638,184	\$ 1,811,943	\$ 1,519,117	\$ 1,411,444	\$ (107,673)	-7%	
Expenses By Fund-AIRPORT SUMMARY											
777	Airport Enterprise	1,042,838	1,123,663	1,311,857	1,638,184	1,811,943	1,519,117	1,411,444	(107,673)	-7%	
TOTAL DEPARTMENT 5001		\$ 1,042,838	\$ 1,123,663	\$ 1,311,857	\$ 1,638,184	\$ 1,811,943	\$ 1,519,117	\$ 1,411,444	\$ (107,673)	-7%	

Airport Operations Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013	Actual FY 2014			
AIRPORT OPERATIONS EXPENSES										
77725200	51110	REGULAR SALARIES & WAGES	122,464	128,825	118,367	163,763	199,693	180,000	193,908	
77725200	51120	NON-REGULAR SALARIES & WAGES	53,085	53,635	55,738	27,629	-	-	-	
77725200	51130	OVERTIME SALARIES & WAGES	513	1,373	988	3,396	2,000	1,600	2,159	
77725200	51150	ACCRUED SALARIES & BENEFITS	(1,304)	1,327	(497)	4,845	-	-	-	
77725200	51210	RETIREMENT (PERS)	20,607	24,800	31,032	38,317	41,376	41,376	53,540	
77725200	51220	INSURANCE	42,993	42,056	43,937	44,421	43,244	43,244	47,780	
77725200	51230	WORKERS COMP	7,236	7,588	7,573	8,718	11,310	11,310	10,030	
77725200	51240	MEDICARE	2,453	2,689	2,572	2,805	2,756	2,756	2,674	
77725200	51250	UNEMPLOYMENT	279	1,898	1,838	2,017	2,028	2,028	2,392	
77725200	51260	FICA	2,784	2,631	2,956	2,572	2,592	2,592	-	
77725200	51290	CELL PHONE STIPEND	-	-	-	150	1,008	1,008	1,008	
77725200	52100	CONTRACTED SERVICES	14,909	8,424	14,152	13,935	10,730	8,700	8,700	
77725200	52528	LIABILITY INSURANCE	-	-	-	4,830	8,000	8,000	8,000	
77725200	54100	SUPPLIES	10,771	8,605	14,404	16,012	14,000	14,000	14,000	
77725200	54101	POSTAGE	162	158	73	294	400	200	300	
77725200	55100	TELEPHONE	2,645	2,641	2,575	2,730	2,500	2,500	2,500	
77725200	55210	UTILITIES	24,762	23,019	23,602	26,117	25,000	25,000	25,000	
77725200	56110	CITY GARAGE - PARTS	1,786	405	280	311	514	514	514	
77725200	56111	CITY GARAGE - LABOR	10,711	10,801	7,464	8,311	13,723	13,723	13,723	
77725200	56120	EQUIPMENT MAINTENANCE & REPAIR	42	-	51	240	200	200	200	
77725200	56130	EXTERNAL SERVICES	5,601	7,322	5,933	7,422	4,000	4,000	400	
77725200	56210	FUEL & FLUIDS	32,672	4,338	5,863	3,746	5,000	3,500	5,000	
77725200	56300	BUILDING MAINT. & REPAIR	30,652	34,159	29,928	29,742	50,000	50,000	50,000	
77725200	57100	CONFERENCE & TRAINING	4,317	1,398	3,643	3,227	5,000	5,000	5,000	
77725200	57300	MEMBERSHIPS & SUBSCRIPTIONS	155	85	355	395	800	400	800	
77725200	58401	AVIATION FUEL	492,666	599,825	787,280	1,057,383	954,800	789,511	761,500	
77725200	59100	PROPERTY TAXES PAID	1,072	1,070	1,082	1,108	1,072	1,072	1,072	
77725200	59101	FEES	-	-	-	-	-	1,244	1,244	
77725200	61100	GENERAL GOVERNMENT ALLOCATION	51,933	50,298	50,795	68,856	68,856	68,856	-	
77725200	61200	PURCHASING ALLOCATION	2,335	1,821	1,750	2,089	1,921	1,921	-	
77725200	61300	BILLING & COLLECTION ALLOCATION	12,945	11,740	10,228	11,176	12,487	12,487	-	
77725200	61500	INSURANCE ALLOCATION	25,542	24,679	24,729	18,375	18,375	18,375	-	
77725200	80100	MACHINERY & EQUIPMENT	-	-	-	-	105,000	-	200,000	
77725200	80100	MACHINERY & EQUIPMENT	-	-	-	-	203,558	204,000	-	
77725200	94400	DEPRECIATION	66,053	66,053	63,169	63,252	-	-	-	
77725200 Total	Airport Operations Expenses		1,042,838	1,123,663	1,311,857	1,638,184	1,811,943	1,519,117	1,411,444	
<hr/>										
Total Airport Operations Expenses			1,042,838	1,123,663	1,311,857	1,638,184	1,811,943	1,519,117	1,411,444	



ELECTRIC UTILITY BUDGET Fiscal Year 2014-15

80026100

ELECTRIC DISTRIBUTION DIVISION:

The Electric Distribution Division performs the overhead and underground construction services, management, supervision, training and support services for the Electric Utility Department. The Division also provides emergency response during power outages and when needed to secure power at structure fires, automobile accidents and damaged traffic signals.

Electric employees take pride in the design and construction of each project. Employees live locally and personally know their customers. Being part of the community, our staff will work with the customers directly to identify the best solution in serving their electrical needs.

We love what we do and so do our customers!

AREAS OF RESPONSIBILITY INCLUDE:

- Monitor, control and operate the electric distribution system. Prepare written switching procedures, electric system operating reports. Operate, test and program the System Control and Data Acquisition System (SCADA) for the Hydro and Orchard Substation.
- Design, engineer and construct system improvements for improved capacity, reliability, operating flexibility for normal circuit loading and to restore power during emergencies. Systems include: electric distribution main feeder circuits, 12 kV tap lines, substation, get-a-ways and distribution system operation and equipment to improve efficiency and improved customer experience.
- Coordinate and direct field restoration work during power outages.
- Maintain 40 miles of overhead lines, 30 miles of underground 12 kV distribution lines and 0.3 miles of 115,000 volt transmission lines.
- Maintain 2,000 street lights and associated services.
- Maintain and test overhead and underground distribution equipment and associated communication and control systems.
- Design, engineer and construct overhead and underground line extensions to serve new electrical loads.
- Test and maintain power equipment at the Orchard Substation and within the City. Equipment includes: power transformers, circuit breakers, instrument transformers, station service equipment, battery systems, chargers, 12 kV capacitors, re-closures and pad mounted switchgear. Test and calibrate protective relays,



ELECTRIC UTILITY BUDGET Fiscal Year 2014-15

- intelligent equipment devices, remote control units, controllers and communication systems.
- Provide vegetation clearance for overhead power lines per State mandates.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

ELECTRIC DESIGN AND ENGINEERING:

- Implementation of 1) new mapping system and 2) pole loading analysis software.
- Underground system designed for Ukiah High School and surrounding areas.
- Circuit No.204 designed for South Airport Blvd. feeder.
- Designed primary switching and back feed for Oak Manor Subdivision.
- System designed for Perkins Street Underground project.

DISTRIBUTION SYSTEM CONSTRUCTION:

- Replaced energized 115,000 volt rotten poles (7) and re-conductor to Orchard Substation.
- Rebuilt Downtown 200 amp duct and vault system at OCO Time and 100 Block S. State Street.
- Completed system upgrades of poles, fusing and fault locators year 2 of 5.
- Energized pad mount switchgear at Gobbi Street and Waugh Lane.
- Completed several new services including MCOE School and Ukiah Unified School District Administration office.

PERSONNEL AND REGULATORY:

- Safety and regulatory training.
- State mandated system inspection.
- North America Electric Reliability Corporation (NERC) yearly security and reliability self-audit.
- NERC training.
- Specialized personnel training for apprentices, substation technicians, and Linemen.



ELECTRIC UTILITY BUDGET Fiscal Year 2014-15

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

UNDERGROUND:

- Design and deploy fault detection and protection equipment.
- Convert the Perkins Street Overhead to Underground conversion.
- Install equipment and energize distribution backbone for Ukiah High School and surrounding area.
- Install 200 amp underground reinforcement for County Administration, Jail, and Sheriff's offices.
- Continue 600 amp 12 kV underground connector replacement along Orchard Avenue.
- Complete 200 amp switching reinforcement for Oak Manor Subdivision.

OVERHEAD:

- Design and deploy Overhead fault detection and protection equipment.
- Construct Overhead circuit 204 from Gobbi St. to Hastings St. along rail line.
- Continue 12kV Overhead improvements for protection, capacity and switching ability.
- Continue safety and regulatory training and projects.
- Perform tree line clearance of selected secondary conductor.

SUBSTATION OPERATIONS:

- Replace Transformer T1 oil insulated bushings.
- Install bird/rodent guards on 2000 amp outdoor bus.
- Design and install truck shade structure with solar panels.
- Reconfigure Transformer T3 2000 amp switch.
- Facilitate ISO metering move to Orchard Substation.
- Build protection relay test station.

RELATED COST CENTERS:

80026110 - Overhead
80026120 - Underground
80026130 - Substation
80026200 - Metering
80526610 - Street Lighting



ELECTRIC UTILITY BUDGET Fiscal Year 2014-15

80026110 Electric Overhead

51110 Salaries, Regular

1 Electrical Foreman (50% Underground Maintenance)	50%
5 Lineman (5% Street Lighting, 50% Underground Maintenance)	45%
1 Apprentice Lineman (5% Street Lighting, 50% Underground Maintenance)	45%
1 Scada Communications Tech (5% Street Lighting, 50% Underground Maintenance)	45%
1 Electrical Engineering Tech III (10% Street Lighting, 45% Underground Maintenance)	45%
1 Electrical Engineering Tech II (10% Street Lighting, 45% Underground Maintenance)	45%

80026120 Electric Underground Maintenance

51110 Salaries, Regular

1 Electrical Foreman (50% Underground Maintenance)	50%
5 Lineman (5% Street Lighting, 45% Overhead Maintenance)	50%
1 Apprentice Lineman (5% Street Lighting, 45% Overhead Maintenance)	50%
1 Scada Communications Tech (5% Street Lighting, 45% Overhead Maintenance)	50%
1 Electrical Engineering Tech III (10% Street Lighting, 45% Overhead Maintenance)	45%
1 Electrical Engineering Tech II (10% Street Lighting, 45% Overhead Maintenance)	45%

80026200 Electric Metering

51110 Salaries, Regular

1 Electric Utility Tech I (5% Hydro, 45% Substation)	50%
1 Electric Utility Tech II (5% Hydro, 45% Substation)	50%



ELECTRIC UTILITY BUDGET Fiscal Year 2014-15

80026130 Electric Substation

51110 Salaries, Regular

1 Electric Utility Tech I (5% Hydro, 50% Metering)	45%
1 Electric Utility Tech II (5% Hydro, 50% Metering)	45%

80080526610 Street Lighting

51110 Salaries, Regular

5 Lineman (50% Underground Maintenance, 45% Overhead Maintenance)	5%
1 Apprentice Lineman (50% Underground Maintenance, 45% Overhead Maintenance)	5%
1 Scada Communications Tech (50% Underground Maintenance, 45% Overhead Maintenance)	5%
1 Electrical Engineering Tech III (45% Underground Maintenance, 45% Overhead Maintenance)	10%
1 Electrical Engineering Tech II (45% Underground Maintenance, 45% Overhead Maintenance)	10%

ELECTRIC UTILITY SUMMARY

Account Name		Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference	Estimated Difference
									From Estimated FY 2014	
SALARIES & BENEFITS										
51110	REGULAR SALARIES & WAGES	707,831	782,674	782,280	966,465	1,021,597	880,801	971,326	90,525	10%
51120	NON-REGULAR SALARIES & WAGES	-	72,153	16,357	3,000	-	-	-	-	0%
51130	OVERTIME SALARIES & WAGES	79,646	136,859	107,252	90,327	51,000	68,936	74,593	5,657	8%
51140	STAND-BY SALARIES & WAGES	34,822	35,266	63,877	58,629	36,000	65,593	71,030	5,437	8%
51150	ACCRUED SALARIES & BENEFITS	10,639	17,755	30,072	(23,553)	-	-	-	-	
51210	RETIREMENT (PERS)	107,640	137,564	184,072	238,163	268,032	230,316	271,330	41,014	18%
51220	INSURANCE	91,507	98,740	101,618	117,279	120,035	102,493	113,354	10,861	0%
51230	WORKERS COMP	34,505	43,326	42,421	50,874	69,459	61,191	45,577	(15,614)	-26%
51240	MEDICARE	11,312	14,384	13,093	15,174	14,057	14,047	13,983	(64)	0%
51250	UNEMPLOYMENT	1,335	11,193	10,296	11,541	11,363	11,126	10,844	(282)	-3%
51260	FICA	741	5,974	-	425	-	-	-	-	0%
51280	OVERTIME/CALLOUT MEALS	-	-	-	3,767	3,500	3,667	3,000	(667)	-18%
51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	1,257	6,000	6,000	3,000	(3,000)	-50%
51290	CELL PHONE STIPEND	-	-	-	86	1,186	1,200	650	(550)	-46%
52100	CONTRACTED SERVICES	45,015	121,482	111,583	150,805	230,900	204,000	265,000	61,000	30%
54100	SUPPLIES	274,238	281,792	274,411	352,664	272,799	266,500	205,000	(61,500)	-23%
54102	SMALL TOOLS	10,036	13,666	9,188	10,467	25,000	25,000	26,000	1,000	4%
55100	TELEPHONE	440	503	2,277	2,484	2,000	2,000	2,000		
57100	CONFERENCE & TRAINING	3,045	22,895	14,080	25,245	47,000	47,000	45,000	(2,000)	-4%
59100	PROPERTY TAXES PAID	-	-	-	648	1,000	1,000	1,000	-	0%
59101	FEES	-	-	892	-	-	500	500	-	0%
	Sub Total Salaries & Benefits	\$ 1,412,752	\$ 1,796,227	\$ 1,763,770	\$ 2,075,748	\$ 2,180,928	\$ 1,991,371	\$ 2,123,187	131,816	7%
80100	MACHINERY & EQUIPMENT	874,931	183,098	-	31,978	596,677	436,000	2,057,000		
80230	INFRASTRUCTURE	10,768	5,535,213	1,662,006	168,661	762,641	750,000	1,125,000		
80200	BUILDINGS ACQUISITION	-	12,799	-	-	-	-	25,000		
	TOTAL DEPARTMENT	\$ 2,298,451	\$ 7,527,337	\$ 3,425,777	\$ 2,276,387	\$ 3,540,246	\$ 3,177,371	\$ 5,330,187	\$ 2,152,816	68%
Expenses By Fund-ELECTRIC UTILITY SUMMARY										
	800 Electric Enterprise Fund	2,298,451	7,527,337	3,425,777	2,276,387	3,540,246	3,177,371	5,330,187	2,152,816	68%
	TOTAL DEPARTMENT	\$ 2,298,451	\$ 7,527,337	\$ 3,425,777	\$ 2,276,387	\$ 3,540,246	\$ 3,177,371	\$ 5,330,187	\$ 2,152,816	68%

Electric Utility Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
ELECTRIC UTILITY EXPENSES									
80026100	51110	REGULAR SALARIES & WAGES	-	-	-	60,470	-	57,209	-
80026100	51210	RETIREMENT (PERS)	-	-	-	14,525	-	14,237	-
80026100	51220	INSURANCE	-	-	-	2,791	-	-	-
80026100	51230	WORKERS COMP	-	-	-	829	-	3,183	-
80026100	51240	MEDICARE	-	-	-	608	-	776	-
80026100	51250	UNEMPLOYMENT	-	-	-	-	-	579	-
80026100	Electric Utility Expenses		-	-	-	79,224	-	75,984	-
ELECTRIC OVERHEAD EXPENSES									
80026110	51110	REGULAR SALARIES & WAGES	326,247	368,187	314,607	376,312	407,712	321,014	386,425
80026110	51120	NON-REGULAR SALARIES & WAGES	-	460	-	-	-	-	-
80026110	51130	OVERTIME SALARIES & WAGES	37,874	82,527	48,905	32,068	36,000	30,123	32,601
80026110	51140	STAND-BY SALARIES & WAGES	15,959	17,078	16,698	13,129	18,000	13,908	15,113
80026110	51210	RETIREMENT (PERS)	49,870	62,485	72,400	88,553	106,966	84,218	107,918
80026110	51220	INSURANCE	42,536	47,233	41,388	46,147	48,472	40,646	45,613
80026110	51230	WORKERS COMP	16,079	20,009	16,831	19,912	29,238	21,804	18,131
80026110	51240	MEDICARE	5,713	7,149	5,738	6,384	6,147	5,611	6,165
80026110	51250	UNEMPLOYMENT	624	5,133	4,084	4,570	4,520	3,964	4,307
80026110	51260	FICA	123	2,330	-	-	-	-	-
80026110	51280	OVERTIME/CALLOUT MEALS	-	-	-	1,933	1,500	834	1,000
80026110	51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	-	2,000	2,000	1,000
80026110	51290	CELL PHONE STIPEND	-	-	-	-	254	250	-
80026110	52100	CONTRACTED SERVICES	39,839	112,215	100,569	118,458	159,600	140,000	150,000
80026110	54100	SUPPLIES	170,133	96,415	113,565	79,395	97,630	97,000	95,000
80026110	54102	SMALL TOOLS	5,040	4,883	3,289	5,556	6,000	6,000	6,000
80026110	57100	CONFERENCE & TRAINING	-	16,104	12,212	17,815	20,000	20,000	18,000
80026110	80100	MACHINERY & EQUIPMENT	471,558	-	-	-	572,677	412,000	45,000
80026110	80230	INFRASTRUCTURE	-	69,410	718,492	-	470,000	470,000	425,000
80026110 Total	Electric Overhead Expenses		1,181,595	911,616	1,468,776	810,233	1,986,716	1,669,372	1,357,273
ELECTRIC UNDERGROUND EXPENSES									
80026120	51110	REGULAR SALARIES & WAGES	239,337	242,414	286,359	374,863	445,366	341,259	416,382
80026120	51130	OVERTIME SALARIES & WAGES	30,753	41,280	43,813	35,071	-	32,077	34,652
80026120	51140	STAND-BY SALARIES & WAGES	14,497	15,438	15,045	14,462	-	15,348	16,624

Electric Utility Expense Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
80026120	51210	RETIREMENT (PERS)	36,585	40,622	66,018	95,321	116,852	89,536	116,303
80026120	51220	INSURANCE	31,174	30,179	37,643	49,571	52,894	43,589	49,072
80026120	51230	WORKERS COMP	11,950	12,714	15,278	20,473	27,269	23,924	19,559
80026120	51240	MEDICARE	4,235	4,518	5,211	6,619	6,739	6,159	6,669
80026120	51250	UNEMPLOYMENT	461	3,247	3,709	4,737	4,968	4,350	4,662
80026120	51260	FICA	-	578	-	-	-	-	-
80026120	51280	OVERTIME/CALLOUT MEALS	-	-	-	1,810	2,000	2,770	2,000
80026120	51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	-	2,000	2,000	1,000
80026120	51290	CELL PHONE STIPEND	-	-	-	-	282	280	-
80026120	52100	CONTRACTED SERVICES	5,176	7,524	4,708	11,553	22,300	15,000	60,000
80026120	54100	SUPPLIES	94,408	151,036	126,635	245,348	150,130	140,000	80,000
80026120	54102	SMALL TOOLS	4,869	2,799	3,810	2,014	5,000	5,000	6,000
80026120	57100	CONFERENCE & TRAINING	-	1,528	1,000	890	15,000	15,000	15,000
80026120	80100	MACHINERY & EQUIPMENT	2,822	-	-	-	-	-	-
80026120	80230	INFRASTRUCTURE	-	237,480	400,303	109,789	72,530	240,000	675,000
80026120	80230	INFRASTRUCTURE	-	-	-	-	20,000	-	-
80026120	80230	INFRASTRUCTURE	-	-	-	-	150,000	-	-
80026120 Total	Electric Underground Expenses		476,268	791,357	1,009,530	972,521	1,093,330	976,292	1,502,923
ELECTRIC METERING EXPENSES									
80026200	51110	REGULAR SALARIES & WAGES	60,635	70,757	79,787	81,500	88,695	84,906	88,695
80026200	51130	OVERTIME SALARIES & WAGES	113	144	4,808	10,162	-	3,546	3,886
80026200	51140	STAND-BY SALARIES & WAGES	2,593	143	15,936	16,315	-	19,125	20,726
80026200	51210	RETIREMENT (PERS)	9,210	12,305	18,654	20,932	23,271	22,277	24,795
80026200	51220	INSURANCE	7,575	8,583	9,841	9,852	9,826	9,609	9,826
80026200	51230	WORKERS COMP	2,602	2,929	4,218	4,934	5,440	6,463	4,154
80026200	51240	MEDICARE	-	-	702	770	618	790	606
80026200	51250	UNEMPLOYMENT	100	748	1,024	1,139	992	1,175	992
80026200	51280	OVERTIME/CALLOUT MEALS	-	-	-	18	-	13	-
80026200	51290	CELL PHONE STIPEND	-	-	-	45	342	340	342
80026200	54100	SUPPLIES	5,269	26,457	11,794	6,568	10,000	9,500	10,000
80026200	54102	SMALL TOOLS	127	-	42	-	8,000	8,000	8,000
80026200	55100	TELEPHONE	289	265	308	249	-	-	-
80026200	57100	CONFERENCE & TRAINING	3,045	3,175	80	100	6,000	6,000	6,000

Electric Utility Expense Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
80026200	80100	MACHINERY & EQUIPMENT	17,517	-	-	9,039	14,000	14,000	2,010,000
80026200 Total	Electric Metering Expenses		109,076	125,507	147,194	161,625	167,184	185,744	2,188,022
ELECTRIC SUBSTATION EXPENSES									
80026130	51110	REGULAR SALARIES & WAGES	81,612	101,315	101,527	73,319	79,824	76,414	79,824
80026130	51120	NON-REGULAR SALARIES & WAGES	-	71,693	16,357	3,000	-	-	-
80026130	51130	OVERTIME SALARIES & WAGES	10,907	12,908	9,727	13,027	15,000	3,191	3,454
80026130	51140	STAND-BY SALARIES & WAGES	1,773	2,607	16,198	14,722	18,000	17,212	18,567
80026130	51150	ACCRUED SALARIES & BENEFITS	10,639	17,755	30,072	(23,553)	-	-	-
80026130	51210	RETIREMENT (PERS)	11,975	22,152	26,999	18,831	20,943	20,049	22,314
80026130	51220	INSURANCE	10,222	12,745	12,746	8,917	8,843	8,648	8,843
80026130	51230	WORKERS COMP	3,873	7,674	6,094	4,726	7,512	5,817	3,733
80026130	51240	MEDICARE	1,363	2,717	1,443	793	553	711	543
80026130	51250	UNEMPLOYMENT	149	2,065	1,480	1,095	883	1,058	883
80026130	51260	FICA	618	3,067	-	425	-	-	-
80026130	51280	OVERTIME/CALLOUT MEALS	-	-	-	8	-	50	-
80026130	51285	CALLOUT MILEAGE REIMBURSEMENTS	-	-	-	1,257	2,000	2,000	1,000
80026130	51290	CELL PHONE STIPEND	-	-	-	41	308	330	308
80026130	52100	CONTRACTED SERVICES	-	1,743	6,307	20,794	49,000	49,000	55,000
80026130	54100	SUPPLIES	4,428	7,884	22,418	21,353	15,039	20,000	20,000
80026130	54102	SMALL TOOLS	-	5,984	2,047	2,896	6,000	6,000	6,000
80026130	55100	TELEPHONE	151	238	1,969	2,235	2,000	2,000	2,000
80026130	57100	CONFERENCE & TRAINING	-	2,089	789	6,440	6,000	6,000	6,000
80026130	59100	PROPERTY TAXES PAID	-	-	-	648	1,000	1,000	1,000
80026130	59101	FEES	-	-	892	-	-	500	500
80026130	80100	MACHINERY & EQUIPMENT	383,033	183,098	-	22,939	10,000	10,000	2,000
80026130	80200	BUILDINGS ACQUISITION	-	12,799	-	-	-	-	25,000
80026130	80230	INFRASTRUCTURE	10,768	5,228,323	543,212	58,872	50,111	40,000	25,000
80026130 Total	Electric Substation Expenses		531,512	5,698,857	800,276	252,784	293,016	269,979	281,969
Total Electric Utility Expenses			2,298,451	7,527,337	3,425,777	2,276,387	3,540,246	3,177,371	5,330,187



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

80026400

ELECTRIC ADMINISTRATION:

The Electric Utility Administration Division provides overall direction, leadership, organizational oversight, engineering, administrative support and procures for the Utility. Additionally, this Division develops the capital, operations and maintenance budgets, establishes schedules, and implements department policies, goals and objectives, that include:

- Procures reliable power sources at the lowest practical cost for renewable energy and carbon markets in accordance with the Western Electric Coordinating Council (WECC), National Electric Reliability Corporation (NERC) and California Energy Commission (CEC).
- Provides distribution system engineering design and support services.
- Develops, acquires and monitors power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis. Purchase energy and capacity to close open positions consistent with the department's Risk Management and external mandates.
- Maintain the Energy Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with the Northern California Power Agency (NCPA) and other Joint Powers Agencies (JPA).
- Collect and translate load research data for system analysis, cost-of-service and time-of-use billing determinants.
- Monitor local electric and JPA capital projects and make recommendations for the project financing/refinancing.
- Provide overall management and strategic direction for the data and electric distribution systems.
- Represent the Department on a variety of commissions and committees related to Departmental resources.
- Maintain relationships on behalf of the Department with customers and outside organizations.
- Monitor and manage overall Department fiscal position.
- Responsible for Risk Management and Internal Compliance Programs



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

ELECTRIC DESIGN AND ENGINEERING:

- Secured 90% of the Utility's energy requirements through June 2015.
- Re-mapped entire electric system in AutoCad and developed new seamless mapping system
- Personnel trained on pole loading analysis software.
- Underground system designed for Ukiah High School and surrounding areas.
- Circuit No.204 designed for South Airport Blvd. feeder.
- Designed primary switching and back feed for Oak Manor Subdivision.
- System designed for Perkins Street Underground project.
- Performed internal engineering, inspection and oversight for construction projects with significant savings to electric ratepayers.
- Purchased natural gas for the Lodi Energy Center.
- Evaluated renewable energy resources and applied for Historic Renewable Energy Credits (REC's).
- Completed yearly REC reporting to the CEC.
- Participated in the sales of Freely Allocated Carbon credits.
- Purchased Carbon Credits for Lodi Energy Center and Market coverage.
- Continued Public Benefits rebate programs and CFL Direct Install and Refrigerator Recycling Programs.

HYDROELECTRIC PLAND:

- Re-alignment of turbine generator No.1 completed!
- Replacement of Hydro Unit No.2 governor hydraulic pump completed.
- Reworked/replaced Hydro Unit No.1 air filtration system.

ORCHARD SUBSTATION:

- Reconfigured 2000 amp 12 kV switch.
- Double tested transformer No.1 bushings.



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15

- Improve SCADA communication to field personnel.
- Recruit vacant positions.
- Continue NERC and FERC regulatory compliance.
- Complete cost of service analysis and prepare new rate case.
- Evaluate potential value of carbon offsets and renewable energy.
- Acquire carbon credits per State mandates.
- Rebuild Tainter Valve seals
- Design and install replacement turbine-generator grating.

PUBLIC BENEFITS:

- Develop a commercial marketing plan for energy conservation and education.
- Develop a New Business interest rate buy down loan program.

RELATED COST CENTERS

80026310 – Power Resources
80026330 – Hydroelectric Plant
80026400 – Electric Administration
80026430 – Inter Departmental Charges
80626500 – Public Benefits



ELECTRIC ADMINISTRATION BUDGET Fiscal Year 2014-15

80026400 Electric Administration

51110 Salaries, Regular

1 Electric Utility Director	100%
1 Assistant Electric Utility Director	100%
1 Electrical Distribution Supervisor	100%
1 Electrical Supervisor	100%
1 Administrative Assistant/Compliance Officer	

51120 Salaries, Non-Regular

Engineering Design Support	100%
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80026330 Hydro Electric Plant

51110 Salaries, Regular

1 Electric Utility Tech I (45% Substation, 50% Metering)	5%
1 Electric Utility Tech II (45% Substation, 50% Metering)	5%

80626500 Public Benefit

51110 Salaries, Regular

1 Director of Finance (90% Finance, 5% Purchasing)	5%
1 Accounts Payable Specialist (98% Finance)	2%
1 Accountant (80% Finance, 15% Economic Development)	5%

80026430 Interdepartmental Charges

51110 Salaries, Regular

1 Senior Management Analyst (85% Human Resources)	15%
1 Utility Service Team Leader (60% Electric)	40%
1 Meter Reader (60% Electric)	40%
1 Meter Reader/Part-time 32 hour (60% Electric)	40%

51120 Salaries, Non-Regular

2 On-Call Meter Reader (1,000 hours each) (60% Electric)	40%
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ELECTRIC ADMINISTRATION SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	633,807	600,990	584,053	536,410	558,207	421,216	570,649	149,433	35%
51120 NON-REGULAR SALARIES & WAGES	21,121	38,317	10,752	62,412	99,292	132,222	99,292	(32,930)	-25%
51130 OVERTIME SALARIES & WAGES	1,571	1,053	709	1,878	5,000	1,736	16,192	14,456	833%
51140 STAND-BY SALARIES & WAGES	-	79	1,593	1,631	2,000	1,913	2,159	246	13%
51150 ACCRUED SALARIES & BENEFITS	539	(102)	40	(158)	-	-	-	-	0%
51210 RETIREMENT (PERS)	82,707	99,197	128,260	129,636	146,458	88,724	157,054	68,330	77%
51220 INSURANCE	85,831	90,393	89,923	74,534	54,980	54,028	56,181	2,153	4%
51230 WORKERS COMP	26,646	27,264	26,264	27,455	37,019	33,489	30,000	(3,489)	-10%
51240 MEDICARE	8,198	9,361	8,907	8,739	9,021	7,683	9,492	1,809	24%
51250 UNEMPLOYMENT	1,019	6,915	6,375	6,375	6,635	6,359	7,150	791	12%
51260 FICA	6,658	5,076	3,864	5,657	6,156	8,279	6,156	(2,123)	-26%
51280 OVERTIME/CALLOUT MEALS	-	-	-	1	-	1	-	(1)	-100%
Sub Total Salaries & Benefits	\$ 868,096	\$ 878,540	\$ 860,741	\$ 854,570	\$ 924,768	\$ 755,649	\$ 954,325	198,676	26%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	446	1,662	2,035	2,226	191	9%
52100 CONTRACTED SERVICES	455,808	714,676	1,219,606	408,924	305,254	230,000	270,000	40,000	17%
52180 SECURITY SERVICES	336	294	294	294	600	850	600	(250)	-29%
52130 EDUCATIONAL & MARKETING MAT'L'S	-	-	-	956	15,000	15,000	15,000	-	0%
52131 ASSISTANCE TO SENIORS	-	-	-	157,185	150,000	150,000	150,000	-	0%
52132 EMERGENCY ASSISTANCE	-	-	-	21,490	61,000	61,000	61,000	-	0%
52133 MONTHLY DISCOUNT PROGRAM	-	-	-	101,586	60,000	60,000	60,000	-	0%
52134 CONTRACT ADMINISTRATION	-	-	-	-	13,000	-	13,000	13,000	100%
52135 ENERGY CONSERVATION PROGRAM	-	-	-	77,418	350,000	350,000	300,000	(50,000)	-14%
52136 PHOTOVOLTAIC RATES/INCENTIVE	-	-	-	11,086	150,000	150,000	150,000	-	0%
52137 PUBLIC BENEFITS PROGRAM MGMT	-	-	-	14,366	74,000	65,000	65,000	-	0%
52138 NCPA PUBLIC BENEFITS PROGRAM	-	-	-	25,000	-	-	5,000	5,000	100%
52139 RESEARCH, DEVELOPMENT & DEMO	-	-	-	-	30,000	30,000	30,000	-	0%
54100 SUPPLIES	45,218	51,931	37,320	33,895	33,000	33,000	37,500	4,500	14%
54101 POSTAGE	656	314	592	512	800	800	800	-	0%
54102 SMALL TOOLS	-	1,975	2,967	2,168	6,000	6,000	6,000	-	0%
55100 TELEPHONE	10,981	10,221	9,949	10,295	8,850	8,500	8,500	-	0%
55210 UTILITIES	10,037	11,811	11,824	10,837	8,000	8,000	8,000	-	0%
56110 CITY GARAGE - PARTS	774	1,274	1,625	1,339	1,627	1,500	1,500	-	0%
56111 CITY GARAGE - LABOR	6,909	33,998	43,399	35,750	43,431	35,000	40,000	5,000	14%
56120 EQUIPMENT MAINTENANCE & REPAIR	1,054	-	140	6,710	22,563	22,000	23,000	1,000	5%
56130 EXTERNAL SERVICES	67,834	19,994	24,169	19,894	40,000	40,000	9,500	(30,500)	-76%
56210 FUEL & FLUIDS	24,896	27,725	30,423	33,367	64,000	32,000	28,000	(4,000)	0%
56300 BUILDING MAINT. & REPAIR	-	-	-	6,114	8,276	8,300	-	(8,300)	-100%
57100 CONFERENCE & TRAINING	38,764	32,523	34,663	24,840	46,238	38,000	43,000	5,000	13%
57300 MEMBERSHIPS & SUBSCRIPTIONS	8,531	11,158	12,003	24,879	26,000	26,000	29,000	3,000	12%
59100 PROPERTY TAXES PAID	6,500	5,761	7,837	-	1,000	1,000	1,000	-	0%
59101 FEES	-	-	-	-	10,000	10,000	10,000	-	0%
59102 FRANCHISE FEES	1,058,782	1,030,115	1,065,910	1,029,127	1,150,000	1,150,000	1,000,000	(150,000)	-13%
59400 OTHER EXPENSES	85,702	71,379	115,332	27,447	30,000	19,257	-	(19,257)	-100%
61100 GENERAL GOVERNMENT ALLOCATION	241,872	338,362	339,812	344,877	354,265	354,265	-	(354,265)	-100%
61200 PURCHASING ALLOCATION	76,766	76,434	73,543	84,502	107,035	107,035	-	(107,035)	-100%
61300 BILLING & COLLECTION ALLOCATION	266,803	287,176	210,817	230,357	257,373	257,373	-	(257,373)	-100%
61410 RENT ALLOCATION	2,494	2,115	8,626	11,737	11,736	11,736	3,111	(8,625)	-73%
61420 BUILDING MAINTENANCE ALLOCATION	8,333	7,475	10,046	10,020	10,481	10,481	10,551	70	1%
61425 ALLOCATED UTILITIES	-	-	-	2,015	2,015	2,015	2,364	349	17%
61430 CORP YARD ALLOCATION	5,407	7,937	8,039	21,793	25,200	25,200	23,194	(2,006)	-8%
61500 INSURANCE ALLOCATION	89,023	88,983	94,786	96,742	96,742	96,742	-	(96,742)	-100%
61700 DISPATCH	20,000	20,000	20,000	20,560	20,000	20,000	20,000	-	0%
94301 TRANSFERS TO RESERVES	-	70,000	70,000	-	-	-	-	-	0%
Sub Total Operations & Maintenance	\$ 2,533,479	\$ 2,923,631	\$ 3,453,722	\$ 2,908,526	\$ 3,593,148	\$ 3,438,089	\$ 2,426,846	(1,011,243)	-29%
Sub Total Department	\$ 3,401,575	\$ 3,802,171	\$ 4,314,463	\$ 3,763,096	\$ 4,517,916	\$ 4,193,738	\$ 3,381,171	\$ (812,567)	-19%
80100 MACHINERY & EQUIPMENT	2,062	1,628	19,413	36,214	155,000	155,000	30,000	(125,000)	-81%
80230 INFRASTRUCTURE	-	190	-	-	-	-	1,800,000	1,800,000	100%
TOTAL DEPARTMENT 3733	\$ 3,403,637	\$ 3,803,989	\$ 4,333,876	\$ 3,799,310	\$ 4,672,916	\$ 4,348,738	\$ 5,211,171	\$ 862,433	20%
Expenses By Fund-ELECTRIC ADMINISTRATION SUMMARY									
800 Electric Enterprise Fund	3,403,637	3,803,989	4,326,005	3,799,310	4,672,916	4,348,738	5,211,200	862,462	20%
TOTAL DEPARTMENT 3733	\$ 3,403,637	\$ 3,803,989	\$ 4,326,005	\$ 3,799,310	\$ 4,672,916	\$ 4,348,738	\$ 5,211,200	\$ 862,462	20%

ELECTRIC ADMINISTRATION DETAIL

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
ELECTRIC ADMINISTRATION EXPENSES									
80026400	51110	REGULAR SALARIES & WAGES	455,371	435,886	453,250	404,619	396,711	306,174	426,710
80026400	51120	NON-REGULAR SALARIES & WAGES	-	-	-	51,543	88,000	116,071	88,000
80026400	51130	OVERTIME SALARIES & WAGES	1,326	62	10	841	2,000	1,305	1,403
80026400	51210	RETIREMENT (PERS)	59,537	70,762	97,235	96,391	104,086	63,980	116,918
80026400	51220	INSURANCE	55,833	59,581	65,130	50,705	32,155	36,118	35,334
80026400	51230	WORKERS COMP	18,409	18,755	20,076	20,931	26,840	25,216	22,696
80026400	51240	MEDICARE	5,562	6,537	6,831	6,686	6,552	6,125	7,314
80026400	51250	UNEMPLOYMENT	702	4,782	4,873	4,859	4,852	4,855	5,407
80026400	51260	FICA	4,780	3,548	3,315	5,005	5,456	7,196	5,456
80026400	51290	CELL PHONE STIPEND	-	-	-	266	1,224	1,600	1,788
80026400	52100	CONTRACTED SERVICES	49,146	58,494	72,806	66,037	183,397	120,000	150,000
80026400	52180	SECURITY SERVICES	336	294	294	294	600	850	600
80026400	54100	SUPPLIES	33,090	48,530	26,926	26,096	20,000	20,000	25,000
80026400	54101	POSTAGE	656	314	592	512	800	800	800
80026400	55100	TELEPHONE	7,361	6,849	6,766	7,374	3,000	5,000	5,000
80026400	55210	UTILITIES	7,897	9,692	10,230	10,319	8,000	8,000	8,000
80026400	56120	EQUIPMENT MAINTENANCE & REPAIR	354	-	140	5,346	10,063	9,000	10,000
80026400	56130	EXTERNAL SERVICES	-	-	-	11,414	20,000	20,000	9,500
80026400	56210	FUEL & FLUIDS	-	-	-	(41)	32,000	32,000	28,000
80026400	56300	BUILDING MAINT. & REPAIR	-	-	-	6,114	8,276	8,300	-
80026400	57100	CONFERENCE & TRAINING	33,763	27,375	29,311	20,146	32,676	30,000	35,000
80026400	57300	MEMBERSHIPS & SUBSCRIPTIONS	8,531	11,158	12,003	24,879	26,000	26,000	29,000
80026400	59400	OTHER EXPENSES	-	-	-	14,134	-	19,257	-
80026400	61300	BILLING & COLLECTION ALLOCATION	-	45,193	-	-	-	-	-
80026400	61410	RENT ALLOCATION	2,494	129	8,626	11,036	11,035	11,035	2,410
80026400	61420	BUILDING MAINTENANCE ALLOCATION	431	456	7,781	8,014	8,118	8,118	8,172
80026400	61425	ALLOCATED UTILITIES	-	-	-	1,561	1,561	1,561	1,831
80026400	61430	CORP YARD ALLOCATION	-	-	-	(3,407)	-	-	-
80026400	80100	MACHINERY & EQUIPMENT	2,062	-	5,273	30,223	30,000	30,000	30,000
80026400	80230	INFRASTRUCTURE	-	190	-	-	-	-	1,800,000
80026400	94301	TRANSFERS TO RESERVES	-	70,000	70,000	-	-	-	-
80026400 Total	Electric Administration Expenses		747,642	878,586	901,468	881,896	1,063,401	918,561	2,854,339

ELECTRIC ADMINISTRATION DETAIL

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
HYDROELECTRIC EXPENSES									
80026330	51110	REGULAR SALARIES & WAGES	29,817	13,243	8,478	8,150	8,871	8,491	8,871
80026330	51120	NON-REGULAR SALARIES & WAGES	-	20,691	1,899	-	-	-	-
80026330	51130	OVERTIME SALARIES & WAGES	244	991	592	1,016	3,000	355	432
80026330	51140	STAND-BY SALARIES & WAGES	-	79	1,593	1,631	2,000	1,913	2,159
80026330	51210	RETIREMENT (PERS)	861	2,128	2,259	2,093	2,328	2,228	2,480
80026330	51220	INSURANCE	1,029	1,544	1,024	985	983	961	983
80026330	51230	WORKERS COMP	1,206	1,405	525	493	945	646	418
80026330	51240	MEDICARE	386	458	103	77	63	79	62
80026330	51250	UNEMPLOYMENT	46	342	128	114	103	117	103
80026330	51260	FICA	1,295	1,011	-	-	-	-	-
80026330	51280	OVERTIME/CALLOUT MEALS	-	-	-	1	-	1	-
80026330	51290	CELL PHONE STIPEND	-	-	-	5	35	35	35
80026330	52100	CONTRACTED SERVICES	21,922	25,531	69,221	218,695	80,425	60,000	80,000
80026330	54100	SUPPLIES	12,127	3,401	10,343	7,799	10,000	10,000	10,000
80026330	54102	SMALL TOOLS	-	1,975	2,967	2,168	6,000	6,000	6,000
80026330	55100	TELEPHONE	2,572	2,521	2,516	2,557	3,000	3,000	3,000
80026330	56120	EQUIPMENT MAINTENANCE & REPAIR	699	-	-	695	10,000	10,000	10,000
80026330	57100	CONFERENCE & TRAINING	-	-	-	2,910	6,000	6,000	6,000
80026330	59100	PROPERTY TAXES PAID	6,500	5,761	7,837	-	1,000	1,000	1,000
80026330	59101	FEES	-	-	-	-	10,000	10,000	10,000
80026330	80100	MACHINERY & EQUIPMENT	-	1,628	6,269	5,991	125,000	125,000	-
80026330 Total	Hydroelectric Expenses		78,706	82,710	115,753	255,381	269,753	245,825	141,543
PUBLIC BENEFIT EXPENSES									
80626500	51110	REGULAR SALARIES & WAGES	49,594	40,367	38,350	33,198	59,829	22,761	43,175
80626500	51120	NON-REGULAR SALARIES & WAGES	-	146	-	-	-	2,843	-
80626500	51130	OVERTIME SALARIES & WAGES	-	-	3	-	-	49	-
80626500	51150	ACCRUED SALARIES & BENEFITS	539	(102)	40	(158)	-	-	-
80626500	51210	RETIREMENT (PERS)	7,765	7,215	9,038	8,320	15,697	5,767	11,969
80626500	51220	INSURANCE	9,384	6,288	7,439	5,215	3,463	517	1,365
80626500	51230	WORKERS COMP	2,036	1,687	1,641	1,483	3,312	1,509	1,790
80626500	51240	MEDICARE	721	592	566	461	869	338	609
80626500	51250	UNEMPLOYMENT	78	428	398	344	605	274	429

ELECTRIC ADMINISTRATION DETAIL

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited		Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013	Budget FY 2014			
80626500	51260	FICA	-	-	-	-	-	-	258	-
80626500	51290	CELL PHONE STIPEND	-	-	-	-	-	-	-	29
80626500	52100	CONTRACTED SERVICES	384,740	630,651	1,077,579	124,192	41,433	50,000	50,000	40,000
80626500	52130	EDUCATIONAL & MARKETING MATL'S	-	-	-	956	15,000	15,000	15,000	15,000
80626500	52131	ASSISTANCE TO SENIORS	-	-	-	157,185	150,000	150,000	150,000	150,000
80626500	52132	EMERGENCY ASSISTANCE	-	-	-	21,490	61,000	61,000	61,000	61,000
80626500	52133	MONTHLY DISCOUNT PROGRAM	-	-	-	101,586	60,000	60,000	60,000	60,000
80626500	52134	CONTRACT ADMINISTRATION	-	-	-	-	13,000	-	-	13,000
80626500	52135	ENERGY CONSERVATION PROGRAM	-	-	-	77,418	350,000	350,000	350,000	300,000
80626500	52136	PHOTOVOLTAIC RATES/INCENTIVE	-	-	-	11,086	150,000	150,000	150,000	150,000
80626500	52137	PUBLIC BENEFITS PROGRAM MGMT	-	-	-	14,366	74,000	65,000	65,000	65,000
80626500	52138	NCPA PUBLIC BENEFITS PROGRAM	-	-	-	25,000	-	-	-	5,000
80626500	52139	RESEARCH, DEVELOPMENT & DEMO	-	-	-	-	30,000	30,000	30,000	30,000
80626500	54100	SUPPLIES	-	-	51	-	3,000	3,000	3,000	2,500
80626500	57100	CONFERENCE & TRAINING	-	-	-	-	2,000	2,000	2,000	2,000
80626500	61100	GENERAL GOVERNMENT ALLOCATION	4,446	3,989	4,138	4,234	4,250	4,250	4,250	-
80626500	61200	PURCHASING ALLOCATION	424	331	318	380	549	549	549	-
80626500	61300	BILLING & COLLECTION ALLOCATION	4,315	3,913	3,409	3,725	4,162	4,162	4,162	-
80626500 Total	Public Benefit Expenses		464,041	695,504	1,142,972	590,480	1,042,169	979,276	979,276	952,866
INTERDEPARTMENTAL CHARGES EXPENSES										
80026430	51110	REGULAR SALARIES & WAGES	99,025	111,494	83,976	90,444	92,796	83,791	83,791	91,893
80026430	51120	NON-REGULAR SALARIES & WAGES	21,121	17,479	8,854	10,870	11,292	13,308	13,308	11,292
80026430	51130	OVERTIME SALARIES & WAGES	-	-	104	21	-	27	27	14,357
80026430	51210	RETIREMENT (PERS)	14,545	19,092	19,728	22,832	24,347	16,750	16,750	25,687
80026430	51220	INSURANCE	19,586	22,979	16,329	17,628	18,379	16,432	16,432	18,499
80026430	51230	WORKERS COMP	4,995	5,417	4,022	4,547	5,922	6,118	6,118	5,096
80026430	51240	MEDICARE	1,528	1,773	1,407	1,515	1,537	1,141	1,141	1,507
80026430	51250	UNEMPLOYMENT	192	1,363	976	1,058	1,075	1,112	1,112	1,211
80026430	51260	FICA	584	517	549	653	700	825	825	700
80026430	51290	CELL PHONE STIPEND	-	-	-	175	403	400	400	403
80026430	55100	TELEPHONE	1,048	851	667	364	850	500	500	500
80026430	55210	UTILITIES	2,140	2,119	1,593	518	-	-	-	-
80026430	56110	CITY GARAGE - PARTS	774	1,274	1,625	1,339	1,627	1,500	1,500	1,500
80026430	56111	CITY GARAGE - LABOR	6,909	33,998	43,399	35,750	43,431	35,000	35,000	40,000

ELECTRIC ADMINISTRATION DETAIL

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
80026430	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	669	2,500	3,000	3,000
80026430	56130	EXTERNAL SERVICES	67,834	19,994	24,169	8,480	20,000	20,000	-
80026430	56210	FUEL & FLUIDS	24,896	27,725	30,423	33,408	32,000	-	-
80026430	57100	CONFERENCE & TRAINING	5,001	5,148	5,352	1,784	5,562	-	-
80026430	59102	FRANCHISE FEES	1,058,782	1,030,115	1,065,910	1,029,127	1,150,000	1,150,000	1,000,000
80026430	59400	OTHER EXPENSES	85,702	71,379	115,332	13,313	30,000	-	-
80026430	61100	GENERAL GOVERNMENT ALLOCATION	237,426	334,373	335,674	340,643	350,015	350,015	-
80026430	61200	PURCHASING ALLOCATION	76,342	76,103	73,225	84,122	106,486	106,486	-
80026430	61300	BILLING & COLLECTION ALLOCATION	262,488	238,070	207,408	226,632	253,211	253,211	-
80026430	61410	RENT ALLOCATION	-	1,986	-	701	701	701	701
80026430	61420	BUILDING MAINTENANCE ALLOCATION	7,902	7,019	2,265	2,006	2,363	2,363	2,379
80026430	61425	ALLOCATED UTILITIES	-	-	-	454	454	454	533
80026430	61430	CORP YARD ALLOCATION	5,407	7,937	8,039	25,200	25,200	25,200	23,194
80026430	61500	INSURANCE ALLOCATION	89,023	88,983	94,786	96,742	96,742	96,742	-
80026430	61700	DISPATCH	20,000	20,000	20,000	20,560	20,000	20,000	20,000
80026430	80100	MACHINERY & EQUIPMENT	-	-	7,871	-	-	-	-
80026430 Total	Interdepartmental Charges Expenses		2,113,248	2,147,189	2,165,812	2,071,553	2,297,593	2,205,077	1,262,452
Total Electric Administration Expenses			\$ 3,403,637	\$ 3,803,989	\$ 4,326,005	\$ 3,799,310	\$ 4,672,916	\$ 4,348,738	\$ 5,211,200



PUBLIC WORKS DEPARTMENT WATER DIVISION BUDGET Fiscal Year 2014-15

82024410

WATER ADMINISTRATION, PRODUCTION AND DISTRIBUTION:

82024411

82024412

82024414

The Water Division's budget is made up of three separate budgets including Administration, Production and Distribution. The Waste Water Collection budget is closely coordinated with the Water distribution budget as the amount of water distributed directly correlates to the amount of waste water that needs to be collected. The same crew maintains both the collection and distribution systems. The cost of these operations is proportioned to the individual funds as calculated on the year prior and applied to the current year.

The water system is run by approximately 19 full and part time employees. Many of the part time employees are full time and funded by other budgets for other duties they perform.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Wells #7 and #8 have been switched from chlorine gas to liquid chlorine.
- Well #9 design is in progress, bid documents will be prepared and ready for construction.
- Water Rate Study is in process.
- Updated connection fees were adopted.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Calvert Court and Willow Ave water main replacement project.
- Rehabilitate well #4.
- Construction of well #9.

SIGNIFICANT CHANGES:

- None

82024410 Water Administration**51110 Salaries, Regular**

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 15% Landfill, 3 % Corp Yard, 32% Wastewater Admin, 5% Garage)	30%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 15% Landfill, 9% Garage, 5% Corp Yard, 23% Wastewater Admin.)	38%
1 Senior Civil Engineer (20% Engineering, 40% Wastewater Admin.)	40%
1 Public Works Program Analyst (50% Wastewater Admin)	50%
1 Development Permit Coordinator (33% Engineering, 45% Building Inspection, 8% Planning, 4% Wastewater Admin.)	10%
1 Administrative Secretary 1 Administrative Secretary (5% Engineering, 2% Streets, 8% Landfill, 10% Corp Yard, 40% Wastewater Admin., 15% Garage)	20%

82024411 Water O & M**51110 Salaries, Regular**

1 Water Treatment Plant Supervisor	100%
1 Senior Water Treatment Plant Operator/Mechanic (1% Sewer)	99%
3 Water Treatment Plant Operator/Mechanic (1% Sewer)	99%
1 Water Treatment Plant Operator-in-Training (1% Sewer)	99%
1 Environmental Lab Tech III (97% Wastewater)	3%

51120 Salaries, Non-Regular

1 On-Call Operator (250 hours)	100%
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82024412 Water Utility Meter Reading**51110 Salaries, Regular**

1 Utility Service Team Leader (60% Electric)	40%
1 Meter Reader (60% Electric)	40%
1 Meter Reader/Part-time 32 hour (60% Electric)	40%

51120 Salaries, Non-Regular

2 On-Call Meter Reader (1,000 hours each) (60% Electric)	40%
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8204414 Water System Maintenance**51110 Salaries, Regular**

1 Water & Sewer Supervisor (52% Water)	48%
1 Water & Sewer Lead Worker (52% Water)	48%
2 Water & Sewer Attendant II (52% Water)	48%
4 Water & Sewer Attendant I (52% Water)	48%
1 Water & Sewer Service Attendant (52% Water)	48%

51120 Salaries, Non-Regular

1 Seasonal Water & Sewer Attendant (1,000 hour) (52% Water)	48%
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PUBLIC WORKS - WATER DIVISION SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	778,378	573,475	583,780	675,759	782,095	681,895	717,689	35,794	5%
51120 NON-REGULAR SALARIES & WAGES	14,187	23,521	15,712	11,830	15,608	29,254	30,608	1,354	5%
51130 OVERTIME SALARIES & WAGES	24,957	14,470	14,227	14,223	20,300	21,469	23,318	1,849	9%
51140 STAND-BY SALARIES & WAGES	35,368	33,179	34,334	29,779	29,100	38,182	41,128	2,946	8%
51150 ACCRUED SALARIES & BENEFITS	(16,211)	3,617	709	6,411	-	-	-	-	0%
51210 RETIREMENT (PERS)	113,058	101,181	135,332	169,911	205,117	175,011	203,873	28,862	16%
51220 INSURANCE	128,983	101,993	124,430	127,967	161,109	110,406	149,390	38,984	35%
51230 WORKERS COMP	34,346	26,373	26,829	32,804	48,304	47,623	38,542	(9,081)	-19%
51240 MEDICARE	9,856	7,839	8,755	10,553	11,282	10,288	10,266	(22)	0%
51250 UNEMPLOYMENT	1,317	6,869	6,708	7,649	8,070	8,644	9,173	529	6%
51260 FICA	1,731	1,463	1,398	974	968	914	2,344	1,430	156%
Sub Total Salaries & Benefits	\$ 1,125,969	\$ 893,980	\$ 952,214	\$ 1,095,059	\$ 1,281,953	\$ 1,123,686	\$ 1,226,331	\$ 102,645	9%
OPERATIONS & MAINTENANCE									
51290 CELL PHONE STIPEND	-	-	-	320	2,079	2,349	30,063	27,714	1180%
52100 CONTRACTED SERVICES	805,504	161,607	165,655	147,392	594,830	165,636	220,000	54,364	33%
52180 SECURITY SERVICES	1,010	883	969	883	700	700	700	-	0%
54100 SUPPLIES	74,626	95,012	93,558	136,176	123,506	95,506	95,000	(506)	-1%
54101 POSTAGE	1,579	232	304	1,073	900	550	800	250	45%
54102 SMALL TOOLS	4,825	3,048	5,593	6,650	7,200	6,700	7,300	600	9%
55100 TELEPHONE	8,836	6,090	6,011	6,751	6,000	6,800	8,300	1,500	22%
55210 UTILITIES	268,692	304,323	310,412	335,659	360,580	360,580	325,080	(35,500)	-10%
56110 CITY GARAGE - PARTS	10,146	4,919	833	563	1,242	1,242	1,242	-	0%
56111 CITY GARAGE - LABOR	27,309	28,034	22,219	15,039	33,176	33,176	39,176	6,000	18%
56120 EQUIPMENT MAINTENANCE & REPAIR	49,866	26,171	51,177	91,510	72,450	73,200	65,250	(7,950)	-11%
56130 EXTERNAL SERVICES	2,900	9,237	7,327	15,043	17,500	13,500	13,200	(300)	-2%
56210 FUEL & FLUIDS	29,963	26,990	29,969	35,941	29,800	31,548	26,200	(5,348)	-17%
56300 BUILDING MAINT. & REPAIR	9,346	6,482	4,447	5,527	8,313	6,913	6,000	(913)	-13%
57100 CONFERENCE & TRAINING	10,070	5,627	7,901	10,192	19,750	16,750	20,150	3,400	20%
57300 MEMBERSHIPS & SUBSCRIPTIONS	4,689	3,311	3,974	4,447	7,100	4,625	5,325	700	15%
58201 WATER PURCHASES	37,600	37,600	37,600	37,600	35,600	37,600	37,600	-	0%
58202 WATER TREATMENT PLANT CHEMICAL	17,061	35,529	33,042	49,859	35,000	35,000	35,000	-	0%
58510 REIMBURSABLE JOBS	-	-	-	-	50,000	3,000	30,000	27,000	900%
59100 PROPERTY TAXES PAID	18,782	17,175	26,895	16,808	47,300	6,566	47,300	40,734	620%
59101 FEES	571	343	377	522	775	4,028	4,528	500	12%
59400 OTHER EXPENSES	15,751	21,150	33,891	10,257	9,000	10,794	12,000	1,206	11%
61100 GENERAL GOVERNMENT ALLOCATION	113,015	116,166	117,581	158,577	158,577	158,577	-	(158,577)	-100%
61200 PURCHASING ALLOCATION	43,035	34,532	33,222	39,536	37,874	37,874	-	(37,874)	-100%
61300 BILLING & COLLECTION ALLOCATION	149,079	135,211	117,796	128,715	143,810	143,810	-	(143,810)	-100%
61410 RENT ALLOCATION	1,403	1,403	4,312	4,985	4,985	4,985	673	(4,312)	-86%
61420 BUILDING MAINTENANCE ALLOCATION	-	-	-	2,169	-	-	2,284	2,284	100%
61425 ALLOCATED UTILITIES	-	-	-	436	-	-	511	511	100%
61430 CORP YARD ALLOCATION	5,407	7,937	7,937	21,793	14,889	14,889	23,194	8,305	56%
61500 INSURANCE ALLOCATION	32,930	32,916	35,062	35,784	35,784	35,784	-	(35,784)	-100%
61700 DISPATCH	10,000	10,000	10,000	10,280	10,000	10,000	10,000	-	100%
70101 LOAN PAYMENTS MADE	180,996	180,958	180,920	182,036	182,036	182,036	-	(182,036)	-100%
70102 BOND INTEREST PAYMENTS	-	-	-	-	-	25,080	-	(25,080)	-100%
70202 BOND PRINCIPAL PAYMENTS	-	-	-	-	-	65,937	-	(65,937)	-100%
94301 TRANSFER TO RESERVES	-	-	15,000	-	250,000	250,000	250,000	-	0%
94500 LEASE PAYMENTS	5,273	5,273	5,273	-	5,273	5,273	5,273	-	0%
95220 TRANSFER TO FIXED ASSET FUND	-	-	-	15,000	-	-	-	-	0%
95251 TRANSFER TO SPECIAL PROJECTS	112,000	-	-	-	-	-	-	-	0%
Sub Total Operations & Maintenance	\$ 2,052,266	\$ 1,318,159	\$ 1,369,256	\$ 1,527,519	\$ 2,306,029	\$ 1,851,008	\$ 1,322,149	\$ (528,859)	-29%
Sub Total Department	\$ 3,178,235	\$ 2,212,139	\$ 2,321,469	\$ 2,622,579	\$ 3,587,982	\$ 2,974,694	\$ 2,548,480	\$ (426,214)	-14%
80100 MACHINERY & EQUIPMENT	25,009	51,493	31,699	49,265	111,516	98,566	88,000	(10,566)	-11%
80210 LAND ACQUISITION	-	-	70,126	-	-	-	-	-	0%
TOTAL DEPARTMENT 3901	\$ 3,203,244	\$ 2,263,632	\$ 2,423,294	\$ 2,671,844	\$ 3,699,498	\$ 3,073,260	\$ 2,636,480	\$ (436,780)	-14%
Expenses By Fund-PUBLIC WORKS - WATER DIVISION SUMMARY									
820 Water Enterprise Fund	3,203,244	2,263,632	2,423,294	2,671,844	3,699,498	3,073,260	2,636,480	(436,780)	-14%
TOTAL DEPARTMENT 3901	\$ 3,203,244	\$ 2,263,632	\$ 2,423,294	\$ 2,671,844	\$ 3,699,498	\$ 3,073,260	\$ 2,636,480	\$ (436,780)	-14%

Public Works - Water Division Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
WATER EXPENSES									
82024410	51110	REGULAR SALARIES & WAGES	191,214	90,166	72,612	135,740	133,861	123,120	127,948
82024410	51130	OVERTIME SALARIES & WAGES	-	-	11	-	-	78	108
82024410	51140	STAND-BY SALARIES & WAGES	-	-	-	234	-	-	-
82024410	51210	RETIREMENT (PERS)	27,622	16,361	16,953	35,374	35,043	31,677	35,203
82024410	51220	INSURANCE	28,690	15,604	12,062	14,568	15,561	12,234	13,652
82024410	51230	WORKERS COMP	7,860	3,846	3,240	6,327	7,422	7,453	5,865
82024410	51240	MEDICARE	2,909	1,357	1,074	1,971	1,954	1,781	1,791
82024410	51250	UNEMPLOYMENT	299	1,075	787	1,466	1,352	1,355	1,398
82024410	51260	FICA	820	14	20	-	-	-	-
82024410	51290	CELL PHONE STIPEND	-	-	-	93	457	457	604
82024410	52100	CONTRACTED SERVICES	60,850	118,565	81,447	88,080	526,382	89,386	120,000
82024410	52180	SECURITY SERVICES	393	344	344	343	-	-	-
82024410	54100	SUPPLIES	5,970	1,750	2,810	1,614	6,000	5,000	6,000
82024410	54101	POSTAGE	1,579	232	300	897	400	250	500
82024410	55100	TELEPHONE	6,338	4,133	3,904	4,072	4,500	4,500	4,000
82024410	55210	UTILITIES	5,494	6,009	5,060	5,133	5,500	5,500	-
82024410	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	250	-	250
82024410	56130	EXTERNAL SERVICES	14	5	14	-	-	-	200
82024410	56210	FUEL & FLUIDS	60	(128)	(55)	(17)	200	-	200
82024410	56300	BUILDING MAINT. & REPAIR	4,800	4,960	2,174	-	2,313	2,313	-
82024410	57100	CONFERENCE & TRAINING	870	668	308	1,525	4,100	2,100	3,500
82024410	57300	MEMBERSHIPS & SUBSCRIPTIONS	3,839	1,465	1,896	1,588	4,100	1,500	2,000
82024410	58201	WATER PURCHASES	37,600	37,600	37,600	37,600	35,600	37,600	37,600
82024410	59100	PROPERTY TAXES PAID	3,461	4,170	6,438	6,262	10,000	6,566	10,000
82024410	59400	OTHER EXPENSES	15,751	21,150	33,891	10,257	9,000	10,794	12,000
82024410	61100	GENERAL GOVERNMENT ALLOCATION	113,015	116,166	117,581	158,577	158,577	158,577	-
82024410	61200	PURCHASING ALLOCATION	43,035	34,532	33,222	-	22,093	22,093	-
82024410	61300	BILLING & COLLECTION ALLOCATIO	149,079	135,211	117,796	128,715	143,810	143,810	-
82024410	61410	RENT ALLOCATION	1,403	1,403	4,312	673	673	673	673
82024410	61420	BUILDING MAINTENANCE ALLOCATIO	-	-	-	2,169	-	-	2,284
82024410	61425	ALLOCATED UTILITIES	-	-	-	436	-	-	511
82024410	61430	CORP YARD ALLOCATION	5,407	7,937	7,937	-	-	-	-
82024410	61500	INSURANCE ALLOCATION	32,930	32,916	35,062	35,784	35,784	35,784	-
82024410	61700	DISPATCH	10,000	10,000	10,000	10,280	10,000	10,000	10,000

Public Works - Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
82024410	94500	LEASE PAYMENTS	5,273	5,273	5,273	-	5,273	5,273	5,273
82024410	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	15,000	-	-	-
82024410	95251	TRANSFER TO SPECIAL PROJECTS	112,000	-	-	-	-	-	-
82024410 Total	Water Expenses		878,574	672,785	614,070	704,760	1,180,205	719,874	401,560
PROD OPERATIONS & MANAGEMENT EXPENSES									
82024411	51110	REGULAR SALARIES & WAGES	289,276	252,489	229,259	256,399	315,470	258,200	314,660
82024411	51120	NON-REGULAR SALARIES & WAGES	106	11,868	9,809	5,026	8,080	16,673	23,080
82024411	51130	OVERTIME SALARIES & WAGES	17,497	10,679	6,997	15,908	13,000	12,443	13,494
82024411	51140	STAND-BY SALARIES & WAGES	22,793	22,690	22,983	18,887	14,300	25,089	26,987
82024411	51210	RETIREMENT (PERS)	41,791	45,456	53,319	63,663	82,769	67,980	87,131
82024411	51220	INSURANCE	47,574	42,476	47,493	46,493	67,463	32,063	62,878
82024411	51230	WORKERS COMP	12,709	12,280	11,366	13,104	20,104	18,566	16,676
82024411	51240	MEDICARE	2,242	2,882	3,175	4,156	4,578	4,041	4,268
82024411	51250	UNEMPLOYMENT	488	3,100	2,759	3,037	3,258	3,376	3,968
82024411	51260	FICA	7	736	608	312	501	134	1,431
82024411	51290	CELL PHONE STIPEND	-	-	-	144	966	966	1,314
82024411	52100	CONTRACTED SERVICES	744,654	43,042	84,208	59,218	53,448	61,250	80,000
82024411	52180	SECURITY SERVICES	617	539	626	539	700	700	700
82024411	54100	SUPPLIES	(1,276)	15,766	9,781	40,714	35,706	28,706	14,000
82024411	54101	POSTAGE	-	-	4	176	500	300	300
82024411	54102	SMALL TOOLS	594	869	804	1,418	2,000	1,500	2,000
82024411	55100	TELEPHONE	2,232	1,732	1,669	2,266	1,500	2,300	2,300
82024411	55210	UTILITIES	263,197	298,313	305,351	330,526	350,000	350,000	320,000
82024411	56110	CITY GARAGE - PARTS	6,640	4,006	228	64	655	655	655
82024411	56111	CITY GARAGE - LABOR	9,894	10,615	6,075	1,715	17,493	17,493	23,493
82024411	56120	EQUIPMENT MAINTENANCE & REPAIR	47,893	24,099	48,426	88,701	69,000	70,000	65,000
82024411	56130	EXTERNAL SERVICES	-	-	2,641	3,536	6,000	6,000	6,000
82024411	56210	FUEL & FLUIDS	15,175	9,744	11,975	12,952	13,000	11,000	10,000
82024411	56300	BUILDING MAINT. & REPAIR	4,547	1,522	2,273	5,527	6,000	4,600	6,000
82024411	57100	CONFERENCE & TRAINING	5,377	3,143	2,560	5,659	9,000	8,000	10,000
82024411	57300	MEMBERSHIPS & SUBSCRIPTIONS	850	1,846	1,853	2,859	3,000	3,000	3,200
82024411	58202	WATER TREATMENT PLANT CHEMICAL	17,061	35,529	33,042	49,859	35,000	35,000	35,000
82024411	59100	PROPERTY TAXES PAID	15,321	13,005	20,457	10,546	37,300	-	37,300
82024411	59101	FEES	-	-	-	-	-	3,728	3,728

Public Works - Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
82024411	70101	LOAN PAYMENTS MADE	180,996	180,958	180,920	182,036	182,036	182,036	-
82024411	70102	BOND INTEREST PAYMENTS	-	-	-	-	-	25,080	-
82024411	70202	BOND PRINCIPAL PAYMENTS	-	-	-	-	-	65,937	-
82024411	80100	MACHINERY & EQUIPMENT	25,009	203	24,090	297	43,516	30,566	30,000
82024411	80210	LAND ACQUISITION	-	-	70,126	-	-	-	-
82024411	94301	TRANSFERS TO RESERVES	-	-	-	-	200,000	200,000	200,000
82024411 Total	Prod Operations & Management Expenses		1,773,261	1,049,588	1,194,877	1,225,733	1,596,343	1,547,381	1,405,563
METER READING EXPENSES									
82024412	51110	REGULAR SALARIES & WAGES	29,381	31,113	48,469	52,768	53,503	49,016	52,514
82024412	51120	NON-REGULAR SALARIES & WAGES	14,080	11,653	5,902	6,804	7,528	8,872	7,528
82024412	51130	OVERTIME SALARIES & WAGES	-	-	70	16	100	18	-
82024412	51210	RETIREMENT (PERS)	4,608	5,093	11,366	13,272	14,038	9,268	14,680
82024412	51220	INSURANCE	6,825	7,687	9,641	10,898	11,653	10,753	12,333
82024412	51230	WORKERS COMP	1,783	1,757	2,326	2,661	3,485	3,688	3,053
82024412	51240	MEDICARE	533	513	813	881	908	657	892
82024412	51250	UNEMPLOYMENT	69	438	565	617	637	671	731
82024412	51260	FICA	389	344	366	419	467	550	467
82024412	51290	CELL PHONE STIPEND	-	-	-	31	212	212	212
82024412	54100	SUPPLIES	2,173	1,725	1,293	868	2,000	2,000	-
82024412	55100	TELEPHONE	-	32	201	154	-	-	-
82024412	56110	CITY GARAGE - PARTS	70	265	39	20	-	-	-
82024412	56111	CITY GARAGE - LABOR	123	138	1,042	528	-	-	-
82024412	56120	EQUIPMENT MAINTENANCE & REPAIR	1,794	1,895	1,751	1,689	2,000	2,000	-
82024412	56130	EXTERNAL SERVICES	-	-	296	332	500	500	-
82024412	56210	FUEL & FLUIDS	306	366	584	512	600	600	-
82024412 Total	Meter Reading Expenses		62,133	63,020	84,724	92,471	97,631	88,805	92,410
DISTRIB OPERATIONS & MAINT EXPENSES									
82024414	51110	REGULAR SALARIES & WAGES	252,434	191,607	226,916	224,844	279,261	251,559	222,567
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	23	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	137	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	46	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	360	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	114	-	-	-

Public Works - Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	145	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	366	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	489	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	326	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	-	-	-	88	-	-	-
82024414	51110	REGULAR SALARIES & WAGES	16,074	8,100	6,524	3,914	-	-	-
82024414	51120	NON-REGULAR SALARIES & WAGES	-	-	-	-	-	3,709	-
82024414	51130	OVERTIME SALARIES & WAGES	7,460	3,791	7,150	5,500	7,200	8,929	9,716
82024414	51140	STAND-BY SALARIES & WAGES	12,575	10,489	11,351	10,658	14,800	13,093	14,141
82024414	51150	ACCRUED SALARIES & BENEFITS	(16,211)	3,617	709	6,411	-	-	-
82024414	51210	RETIREMENT (PERS)	39,037	34,271	53,693	57,072	73,267	66,086	66,859
82024414	51210	RETIREMENT (PERS)	-	-	-	6	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	34	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	11	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	90	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	29	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	36	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	92	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	123	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	85	-	-	-
82024414	51210	RETIREMENT (PERS)	-	-	-	23	-	-	-
82024414	51220	INSURANCE	45,894	36,226	55,234	56,008	66,432	55,357	60,527
82024414	51230	WORKERS COMP	11,994	8,489	9,897	10,608	17,293	17,915	12,948
82024414	51230	WORKERS COMP	-	-	-	1	-	-	-
82024414	51230	WORKERS COMP	-	-	-	6	-	-	-
82024414	51230	WORKERS COMP	-	-	-	2	-	-	-
82024414	51230	WORKERS COMP	-	-	-	16	-	-	-
82024414	51230	WORKERS COMP	-	-	-	5	-	-	-
82024414	51230	WORKERS COMP	-	-	-	8	-	-	-
82024414	51230	WORKERS COMP	-	-	-	19	-	-	-
82024414	51230	WORKERS COMP	-	-	-	26	-	-	-
82024414	51230	WORKERS COMP	-	-	-	18	-	-	-
82024414	51230	WORKERS COMP	-	-	-	5	-	-	-
82024414	51240	MEDICARE	4,171	3,087	3,692	3,520	3,842	3,809	3,315
82024414	51240	MEDICARE	-	-	-	1	-	-	-

Public Works - Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
82024414	51240	MEDICARE	-	-	-	4	-	-	-
82024414	51240	MEDICARE	-	-	-	1	-	-	-
82024414	51240	MEDICARE	-	-	-	2	-	-	-
82024414	51240	MEDICARE	-	-	-	5	-	-	-
82024414	51240	MEDICARE	-	-	-	7	-	-	-
82024414	51240	MEDICARE	-	-	-	4	-	-	-
82024414	51240	MEDICARE	-	-	-	1	-	-	-
82024414	51250	UNEMPLOYMENT	462	2,256	2,598	2,509	2,823	3,243	3,076
82024414	51250	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	4	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	4	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	5	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	3	-	-	-
82024414	51250	UNEMPLOYMENT	-	-	-	1	-	-	-
82024414	51260	FICA	515	368	405	243	-	230	446
82024414	51290	CELL PHONE STIPEND	-	-	-	52	444	714	27,933
82024414	52100	CONTRACTED SERVICES	-	-	-	95	15,000	15,000	20,000
82024414	54100	SUPPLIES	67,759	75,771	79,675	89,508	79,800	59,800	75,000
82024414	54100	SUPPLIES	-	-	-	174	-	-	-
82024414	54100	SUPPLIES	-	-	-	576	-	-	-
82024414	54100	SUPPLIES	-	-	-	433	-	-	-
82024414	54100	SUPPLIES	-	-	-	316	-	-	-
82024414	54100	SUPPLIES	-	-	-	672	-	-	-
82024414	54100	SUPPLIES	-	-	-	404	-	-	-
82024414	54100	SUPPLIES	-	-	-	345	-	-	-
82024414	54100	SUPPLIES	-	-	-	227	-	-	-
82024414	54100	SUPPLIES	-	-	-	325	-	-	-
82024414	54102	SMALL TOOLS	4,231	2,179	4,789	5,233	5,200	5,200	5,300
82024414	55100	TELEPHONE	267	193	238	259	-	-	2,000
82024414	55210	UTILITIES	-	-	-	-	5,080	5,080	5,080
82024414	56110	CITY GARAGE - PARTS	3,437	648	566	479	587	587	587
82024414	56111	CITY GARAGE - LABOR	17,293	17,280	15,102	12,796	15,683	15,683	15,683
82024414	56120	EQUIPMENT MAINTENANCE & REPAIR	180	177	1,000	1,119	1,200	1,200	-

Public Works - Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
82024414	56130	EXTERNAL SERVICES	2,886	9,232	4,377	11,175	11,000	7,000	7,000
82024414	56210	FUEL & FLUIDS	14,423	17,008	17,466	22,494	16,000	19,948	16,000
82024414	57100	CONFERENCE & TRAINING	3,824	1,816	5,033	3,008	6,650	6,650	6,650
82024414	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	-	225	-	-	125	125
82024414	58510	REIMBURSABLE JOBS	-	-	-	-	50,000	3,000	30,000
82024414	59101	FEES	571	343	377	522	775	300	800
82024414	61200	PURCHASING ALLOCATION	-	-	-	39,536	15,781	15,781	-
82024414	61410	RENT ALLOCATION	-	-	-	4,312	4,312	4,312	-
82024414	61430	CORP YARD ALLOCATION	-	-	-	21,793	14,889	14,889	23,194
82024414	80100	MACHINERY & EQUIPMENT	-	51,290	7,609	48,968	68,000	68,000	58,000
82024414	94301	TRANSFERS TO RESERVES	-	-	15,000	-	50,000	50,000	50,000
82024411 Total	Prod Operations & Management Expenses		489,276	478,239	529,623	648,880	825,319	717,199	736,947
Total Water Expenses			\$ 3,203,244	\$ 2,263,632	\$ 2,423,294	\$ 2,671,844	\$ 3,699,498	\$ 3,073,260	\$ 2,636,480

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PUBLIC WORKS DEPARTMENT WASTE WATER DIVISION BUDGET Fiscal Year 2014-15

84024420

84024421

84024425

WASTE WATER ADMINISTRATION, COLLECTION AND TREATMENT:

The Waste Water Division's budget is made up of three separate budgets including Administration, Collection and Treatment. The Waste Water Collection budget is closely coordinated with the Water Distribution budget as the amount of water distributed directly correlates to the amount of waste water that needs to be collected. The same crew maintains both the collection and distribution systems. The cost of these operations is proportioned to the individual funds as calculated on the prior year and applied to the current year.

The waste water system is run by approximately 23 full and part time employees. Many of the part time employees are full time and funded by other budgets for other duties they perform.

MAJOR ACCOMPLISHMENTS OF FY 2013-14:

- Reclaimed water system is being used to irrigate the 43 acres to the south of the plant with all applicable permits submitted to the Regional Board. The Report of Waste Discharge was refined and submitted to include the entire reclamation program as requested by the Regional Board and should be approved by June 2014.
- Rate and Fee Study RFP is being prepared and will be brought to council for review.

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2014-15:

- Replacement of Sewer Main on North State Street.
- Approval of Rate and Fee Study.
- Approve a master plan for addressing the ground water and storm water introduction (I and I) into the sewer system.
- Nitrogen issue at plant fully understood by Council and a course of action agreed on.

SIGNIFICANT CHANGES:

- None

84024420 Wastewater Administration**51110 Salaries, Regular**

1 Director of Public Works/City Engineer (13% Engineering, 2% Streets, 15% Landfill, 3 % Corp Yard 30% Water Admin, 5% Garage)	32%
1 Deputy Public Works Director (5% Engineering, 5% Streets, 15% Landfill, 9% Garage, 5% Corp Yard, 38% Water Admin.)	38%
1 Senior Civil Engineer (20 % Engineering, 40% Water Admin.)	40%
1 Public Works Program Analyst (50% Water Admin)	50%
1 Development Permit Coordinator (33% Engineering, 45% Building Inspection, 8% Planning, 15% Water Admin.)	4%
1 Administrative Secretary (5% Engineering, 2% Streets, 8% Landfill, 10% Corp Yard, 20% Water Admin., 15% Garage)	40%

84024421 Water & Sewer O&M**51110 Salaries, Regular**

1 Water & Sewer Supervisor (48% Water)	52%
1 Water & Sewer Lead Worker (48% Water)	52%
2 Water & Sewer Attendant II (48% Water)	52%
4 Water & Sewer Attendant I (48% Water)	52%
1 Water & Sewer Service Attendant (48% Water)	52%
1 Senior Water Treatment Plant Operator Mechanic (99% Water)	1%
2 Water Treatment Plant Operator Mechanic (99% Water)	1%
1 Water Treatment Plant Operator-in-Training (99% Water)	1%

51120 Salaries, Non-Regular

1 Seasonal Water & Sewer Attendant (1,000 hour) (48% Water)	52%
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84024425 Wastewater Treatment**51110 Salaries, Regular**

1 Wastewater Treatment Plant Supervisor	100%
1 Senior Wastewater Treatment Plant Operator/Mechanic	100%
2 Senior Wastewater Treatment Plant Operator	100%
3 Wastewater Treatment Plant Operator	100%
1 Wastewater Treatment Plant Operator-in-Training	100%
1 Environmental Lab Tech III (3% Water)	97%

PUBLIC WORKS - WASTE WATER DIVISION SUMMARY

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015	Difference From Estimated FY 2014	Estimated Difference
SALARIES & BENEFITS									
51110 REGULAR SALARIES & WAGES	797,182	890,489	819,462	963,610	972,201	866,367	941,583	75,216	9%
51120 NON-REGULAR SALARIES & WAGES	13,690	9,049	10,229	6,274	18,820	7,983	21,150	13,167	165%
51130 OVERTIME SALARIES & WAGES	43,736	33,612	32,650	37,217	45,996	30,474	33,195	2,721	9%
51140 STAND-BY SALARIES & WAGES	35,748	35,325	32,614	33,990	43,332	32,755	35,624	2,869	9%
51150 ACCRUED SALARIES & BENEFITS	4,833	20,497	10,277	1,401	-	-	-	-	0%
51210 RETIREMENT (PERS)	121,604	157,390	191,251	243,213	254,927	222,890	267,630	44,740	20%
51220 INSURANCE	137,741	155,579	175,120	192,470	192,650	151,351	182,280	30,929	20%
51230 WORKERS COMP	36,543	39,595	37,265	46,101	61,213	58,716	48,101	(10,615)	-18%
51240 MEDICARE	12,875	13,915	12,974	14,898	13,997	13,096	12,904	(192)	-1%
51250 UNEMPLOYMENT	1,402	10,352	9,267	10,741	10,043	10,647	11,476	829	8%
51260 FICA	1,097	517	655	372	1,167	505	484	(21)	-4%
Sub Total Salaries & Benefits	\$ 1,206,450	\$ 1,366,319	\$ 1,331,762	\$ 1,550,288	\$ 1,614,346	\$ 1,394,783	\$ 1,554,427	\$ 159,644	11%
OPERATIONS & MAINTENANCE									
51280 OVERTIME/CALLOUT MEALS	-	-	-	178	-	-	-	-	0%
51290 CELL PHONE STIPEND	-	-	-	175	1,694	1,694	2,276	582	34%
52100 CONTRACTED SERVICES	379,328	324,859	433,766	497,970	970,979	564,500	722,000	157,500	28%
52180 SECURITY SERVICES	1,706	3,769	1,786	1,611	1,780	2,038	1,780	(258)	-13%
54100 SUPPLIES	76,048	86,430	88,166	104,876	95,500	93,500	93,500	-	0%
54101 POSTAGE	2,890	474	334	586	1,000	400	900	500	125%
54102 SMALL TOOLS	6,683	10,135	6,535	5,273	6,700	6,700	6,700	-	0%
55100 TELEPHONE	6,758	6,092	6,879	7,182	9,340	7,470	6,400	(1,070)	-14%
55200 PG&E	7,404	10,318	8,341	6,439	9,000	7,500	9,000	1,500	20%
55210 UTILITIES	288,676	327,075	316,568	322,129	341,984	251,900	301,900	50,000	20%
56110 CITY GARAGE - PARTS	12,275	1,251	1,262	1,497	1,271	1,271	1,271	-	0%
56111 CITY GARAGE - LABOR	33,401	33,388	33,676	38,784	33,931	33,931	33,931	-	0%
56120 EQUIPMENT MAINTENANCE & REPAIR	104,406	73,831	204,555	139,928	256,804	204,900	210,180	5,280	3%
56130 EXTERNAL SERVICES	12,087	18,177	35,142	33,126	17,900	13,500	13,500	-	0%
56210 FUEL & FLUIDS	18,201	31,936	27,260	35,019	39,750	25,180	27,180	2,000	8%
56300 BUILDING MAINT. & REPAIR	-	733	1,795	1,327	3,900	1,500	3,000	1,500	100%
56504 FACILITY MAINTENANCE & REPAIR	1,309	1,130	86	760	1,000	500	500	-	0%
57100 CONFERENCE & TRAINING	11,483	4,525	7,665	8,859	18,250	15,916	16,700	784	5%
57300 MEMBERSHIPS & SUBSCRIPTIONS	3,260	3,307	3,563	3,599	7,060	6,500	6,200	(300)	-5%
58201 WATER PURCHASES	-	-	-	398	1,150	1,150	1,000	(150)	-13%
58202 WATER TREATMENT PLANT CHEMICAL	190,924	238,932	164,429	145,836	192,500	75,000	190,000	115,000	153%
58510 REIMBURSABLE JOBS	-	-	-	-	20,000	10,000	10,000	-	0%
59100 PROPERTY TAXES PAID	-	-	-	33,559	8,442	8,373	13,442	5,069	61%
59101 FEES	20,169	23,124	29,200	-	25,750	25,035	25,195	160	1%
59400 OTHER EXPENSES	21,815	22,964	29,478	9,189	16,000	16,000	16,000	-	0%
61430 CORP YARD ALLOCATION	-	-	-	21,793	14,889	14,889	23,194	8,305	56%
61700 DISPATCH	10,000	10,000	10,000	10,280	10,000	10,000	10,000	-	0%
70202 BOND PAYMENTS	138,418	3,396,576	2,818,706	3,189,995	425,933	425,933	425,933	-	0%
94700 FINES & PENALTIES	-	50,000	42,000	-	100,000	20,000	100,000	80,000	400%
95841 TRANSFER TO SEWER BOND DEBT	-	-	-	-	-	-	2,033,198	2,033,198	100%
Sub Total Operations & Maintenance	\$ 1,347,239	\$ 4,679,026	\$ 4,271,192	\$ 4,620,367	\$ 2,632,507	\$ 1,845,280	\$ 4,304,880	\$ 2,459,600	133%
Sub Total Department	\$ 2,553,690	\$ 6,045,345	\$ 5,602,954	\$ 6,170,655	\$ 4,246,853	\$ 3,240,063	\$ 5,859,307	\$ 2,619,244	81%
80100 MACHINERY & EQUIPMENT	-	17,440	346,987	113,686	247,000	137,000	518,000	381,000	278%
80230 INFRASTRUCTURE	88	-	-	-	55,000	55,000	55,000	-	0%
TOTAL DEPARTMENT 612.3505	\$ 2,553,778	\$ 6,062,785	\$ 5,949,942	\$ 6,284,341	\$ 4,548,853	\$ 3,432,063	\$ 6,432,307	\$ 3,000,244	87%
Expenses By Fund-PUBLIC WORKS - WASTE WATER DIVISION SUMMARY									
840 Wastewater Enterprise Fund	2,553,778	6,062,785	5,949,942	6,284,341	4,548,853	3,432,063	6,432,307	3,000,244	87%
TOTAL DEPARTMENT 612.3505	\$ 2,553,778	\$ 6,062,785	\$ 5,949,942	\$ 6,284,341	\$ 4,548,853	\$ 3,432,063	\$ 6,432,307	\$ 3,000,244	87%

Public Works - Waste Water Division Detail

ORG	OBJ	DESCRIPTION	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited	Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
						Actual FY 2013			
PUBLIC WORKS - WASTEWATER EXPENSES									
84024420	51110	REGULAR SALARIES & WAGES	162,284	127,108	129,180	175,981	170,126	152,530	160,438
84024420	51130	OVERTIME SALARIES & WAGES		(47)	11		-	235	270
84024420	51150	ACCRUED SALARIES & BENEFITS	4,833	20,497	10,277	1,401	-	-	-
84024420	51210	RETIREMENT (PERS)	24,681	23,240	30,396	45,287	44,479	39,535	44,174
84024420	51220	INSURANCE	23,663	20,904	21,744	23,143	17,439	14,510	16,107
84024420	51230	WORKERS COMP	6,647	5,442	5,805	8,165	9,466	9,212	7,330
84024420	51240	MEDICARE	2,468	1,914	1,945	2,596	2,459	2,205	2,248
84024420	51250	UNEMPLOYMENT	252	1,493	1,409	1,897	1,725	1,675	1,749
84024420	51260	FICA	217	14	20	0	-	-	-
84024420	51290	CELL PHONE STIPEND	-	-	-	154	659	659	776
84024420	52100	CONTRACTED SERVICES	158,712	40,054	106,914	71,469	233,790	65,000	215,000
84024420	52180	SECURITY SERVICES	393	344	344	286	-	-	-
84024420	54100	SUPPLIES	9,876	4,323	3,082	2,201	7,000	5,000	7,000
84024420	54101	POSTAGE	2,890	474	334	511	1,000	400	800
84024420	55100	TELEPHONE	1,904	1,692	1,974	867	2,270	1,000	-
84024420	55210	UTILITIES	-	-	-	-	584	-	-
84024420	56120	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	400	-	280
84024420	56210	FUEL & FLUIDS	-	-	-	-	300	300	300
84024420	56300	BUILDING MAINT. & REPAIR	-	-	-	466	-	-	-
84024420	57100	CONFERENCE & TRAINING	-	167	1,097	1,504	3,100	3,266	4,000
84024420	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,142	1,230	432	1,036	2,760	2,200	1,900
84024420	59101	FEES	36	-	-	-	-	140	300
84024420	59400	OTHER EXPENSES	21,815	22,964	29,478	6,145	16,000	16,000	16,000
84024420	80100	MACHINERY & EQUIPMENT	-	-	-	18,000	-	-	-
84024420 Total	Public Works - Wastewater Expenses		421,812	271,812	344,440	361,110	513,557	313,867	478,672
PUBLIC WORKS - OPERATIONS & MAINTENANCE EXPENSES									
84024421	51110	REGULAR SALARIES & WAGES	225,217	275,172	224,268	266,885	239,641	211,416	244,940
84024421	51120	NON-REGULAR SALARIES & WAGES	13,690	9,049	10,229	5,655	18,820	7,983	21,150
84024421	51130	OVERTIME SALARIES & WAGES	7,451	6,618	8,200	7,708	6,000	8,865	9,716
84024421	51140	STAND-BY SALARIES & WAGES	10,881	13,357	11,651	12,606	20,000	11,846	12,954
84024421	51210	RETIREMENT (PERS)	34,485	48,927	53,080	67,810	62,879	55,325	73,559
84024421	51220	INSURANCE	42,582	51,577	53,214	64,068	55,687	45,633	55,938
84024421	51230	WORKERS COMP	10,724	12,020	9,930	12,697	15,444	15,498	13,817
84024421	51240	MEDICARE	3,720	4,421	3,730	4,194	3,575	3,301	3,546

Public Works - Waste Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
84024421	51250	UNEMPLOYMENT	413	3,265	2,632	3,014	2,630	2,789	3,305
84024421	51260	FICA	452	502	635	372	1,167	505	484
84024421	51290	CELL PHONE STIPEND	-	-	-	21	1,035	1,035	1,500
84024421	52100	CONTRACTED SERVICES	17,856	-	12,158	19,276	50,190	23,000	23,000
84024421	52180	SECURITY SERVICES	-	-	-	57	-	258	-
84024421	54100	SUPPLIES	42,362	57,614	55,662	58,027	51,500	51,500	51,500
84024421	54101	POSTAGE	-	-	-	75	-	-	100
84024421	54102	SMALL TOOLS	4,377	7,233	4,984	4,740	4,700	4,700	4,700
84024421	55100	TELEPHONE	333	415	1,132	2,461	3,000	2,400	2,400
84024421	55210	UTILITIES	1,801	1,708	2,027	2,022	1,900	1,900	1,900
84024421	56110	CITY GARAGE - PARTS	11,313	1,122	1,164	1,146	1,186	1,186	1,186
84024421	56111	CITY GARAGE - LABOR	30,253	29,960	31,073	29,418	31,669	31,669	31,669
84024421	56120	EQUIPMENT MAINTENANCE & REPAIR	4,131	8,512	7,636	3,982	9,900	9,900	9,900
84024421	56130	EXTERNAL SERVICES	9,817	15,970	29,041	29,705	14,400	10,000	10,000
84024421	56210	FUEL & FLUIDS	14,410	17,983	23,173	20,036	21,850	21,880	21,880
84024421	57100	CONFERENCE & TRAINING	1,300	1,059	1,427	1,206	3,700	3,700	3,700
84024421	57300	MEMBERSHIPS & SUBSCRIPTIONS	200	157	-	-	800	800	800
84024421	58510	REIMBRASABLE JOBS	-	-	-	-	20,000	10,000	10,000
84024421	59100	PROPERTY TAXES PAID	-	-	-	3,042	3,442	3,442	3,442
84024421	59101	FEES	1,305	1,241	3,293	-	750	4,895	4,895
84024421	59400	OTHER EXPENSES	-	-	-	3,043	-	-	-
84024421	61430	CORP YARD ALLOCATION	-	-	-	21,793	14,889	14,889	23,194
84024421	80100	MACHINERY & EQUIPMENT	-	-	24,640	36,539	47,000	47,000	58,000
84024421	80230	INFRASTRUCTURE	88	-	-	-	55,000	55,000	55,000
84024421	94700	FINES & PENALTIES	-	-	-	-	50,000	-	50,000
84024421 Total	Public Works - Operations & Maintenance Expenses		489,159	567,883	574,979	681,600	812,754	662,316	808,175
WASTEWATER TREATMENT EXPENSES									
84024425	51110	REGULAR SALARIES & WAGES	409,682	488,209	466,014	520,744	562,434	502,422	536,205
84024425	51120	NON-REGULAR SALARIES & WAGES	-	-	-	618	-	-	-
84024425	51130	OVERTIME SALARIES & WAGES	36,285	27,041	24,439	29,509	39,996	21,373	23,209
84024425	51140	STAND-BY SALARIES & WAGES	24,868	21,968	20,963	21,385	23,332	20,909	22,670
84024425	51210	RETIREMENT (PERS)	62,438	85,223	107,776	130,116	147,569	128,029	149,897
84024425	51220	INSURANCE	71,496	83,098	100,162	105,260	119,524	91,208	110,235
84024425	51230	WORKERS COMP	19,172	22,134	21,530	25,239	36,303	34,006	26,954
84024425	51240	MEDICARE	6,687	7,581	7,299	8,108	7,963	7,589	7,110

Public Works - Waste Water Division Detail

ORG	OBJ	DESCRIPTION	Unaudited				Budget FY 2014	Projected FY 2014	FY 2015 BUDGET
			Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013			
84024425	51250	UNEMPLOYMENT	738	5,593	5,226	5,830	5,688	6,183	6,422
84024425	51260	FICA	428	-	-	-	-	-	-
84024425	51280	OVERTIME/CALLOUT MEALS	-	-	-	178	-	-	-
84024425	52100	CONTRACTED SERVICES	202,760	284,805	314,694	407,225	687,000	476,500	484,000
84024425	52180	SECURITY SERVICES	1,313	3,426	1,443	1,267	1,780	1,780	1,780
84024425	54100	SUPPLIES	23,811	24,493	29,421	44,648	37,000	37,000	35,000
84024425	54102	SMALL TOOLS	2,306	2,902	1,550	533	2,000	2,000	2,000
84024425	55100	TELEPHONE	4,521	3,984	3,772	3,853	4,070	4,070	4,000
84024425	55200	PG&E	7,404	10,318	8,341	6,439	9,000	7,500	9,000
84024425	55210	UTILITIES	286,875	325,366	314,541	320,107	339,500	250,000	300,000
84024425	56110	CITY GARAGE - PARTS	962	129	98	351	85	85	85
84024425	56111	CITY GARAGE - LABOR	3,148	3,429	2,603	9,366	2,262	2,262	2,262
84024425	56120	EQUIPMENT MAINTENANCE & REPAIR	100,275	65,319	196,920	135,946	246,504	195,000	200,000
84024425	56130	EXTERNAL SERVICES	2,270	2,207	6,101	3,421	3,500	3,500	3,500
84024425	56210	FUEL & FLUIDS	3,791	13,953	4,087	14,983	17,600	3,000	5,000
84024425	56300	BUILDING MAINT. & REPAIR	-	733	1,795	861	3,900	1,500	3,000
84024425	56504	FACILITY MAINTENANCE & REPAIR	1,309	1,130	86	760	1,000	500	500
84024425	57100	CONFERENCE & TRAINING	10,183	3,299	5,141	6,149	11,450	8,950	9,000
84024425	57300	MEMBERSHIPS & SUBSCRIPTIONS	1,918	1,920	3,131	2,563	3,500	3,500	3,500
84024425	58201	WATER PURCHASES	-	-	-	398	1,150	1,150	1,000
84024425	58202	WATER TREATMENT PLANT CHEMICAL	190,924	238,932	164,429	145,836	192,500	75,000	190,000
84024425	59100	PROPERTY TAXES PAID	-	-	-	30,517	5,000	4,931	10,000
84024425	59101	FEES	18,828	21,883	25,907	-	25,000	20,000	20,000
84024425	61700	DISPATCH	10,000	10,000	10,000	10,280	10,000	10,000	10,000
84024425	70202	BOND PAYMENTS	138,418	3,396,576	2,818,706	3,189,995	425,933	425,933	425,933
84024425	80100	MACHINERY & EQUIPMENT	-	17,440	322,347	59,146	200,000	90,000	460,000
84024425	94700	FINES & PENALTIES	-	50,000	42,000	-	50,000	20,000	50,000
84024425	95841	TRANSFER TO SEWER BOND DEBT	-	-	-	-	-	-	2,033,198
84024425 Total	Wastewater Treatment Expenses		1,642,806	5,223,091	5,030,523	5,241,631	3,222,543	2,455,879	5,145,460
Total Wastewater Expenses			\$ 2,553,778	\$ 6,062,785	\$ 5,949,942	\$ 6,284,341	\$ 4,548,853	\$ 3,432,063	\$ 6,432,307

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Capital Funds

Capital funds are a prioritized list of capital improvement projects, adopted by a governing body along with the operating budget and consists of various types of financial resources used in acquiring or constructing capital facilities.

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CAPITAL PROJECTS – NEW FUNDING

City of Ukiah

FY 2014/2015

General Fund Capital Projects	FY 2014/15
Police Vehicles	\$100,000
Parks Equipment- (Truck, Mower & Backhoe Attachment \$20,000 each)	\$60,000
Wi Max Communication/Equipment	\$57,000
Asphalt Hot Box- Streets	\$30,000
Cover for Material Storage- Corp Yard	\$30,000
Total General	\$277,000

**GENERAL
CAPITAL**

← Portion of total cost



Summary of Changes:

Fund	Revenue Amount	Expense Amount
251 -General Capital (Streets)	\$ 863,000	\$ 863,000
300 -Park Development	\$ 91,843	\$ 91,843
822- Water Capital	\$1,526,538	\$1,526,538
691-Museum	\$ 128,000	\$ 14,650
720- Golf	\$ 7,170	\$ -
730-Conference Center	<u>\$ 6,524</u>	<u>\$ 2,500</u>
Total Budget Changes	\$2,623,075	\$2,498,531

- Museum Revenues increased for TOT tax (\$83,000 and Endowment contribution \$45,000.)
- Museum Expenses increased \$14,650 for Insurance allocation.
- Golf Revenues increased miscellaneous income by \$7,170.
- Conference Center Revenues increased \$6,524 for plaza rental.
- Conference Center Expenses increased \$2,500 for Lease payment

Capital- Airport

Capital Items:

Funding From:

Airport Operating Revenues- \$53,319

Airport Reserves- \$149,681

\$203,000

Estimated
Cost:

Self Serve Fueling Tank (12,000 Gallons)

\$203,000

Total Requests

\$203,000



Capital- Water Operations

Capital Items:	\$88,000
	<u>Estimated</u> <u>Cost:</u>
	\$88,000
Lead Work Service Truck- \$80,000	
Water Truck- \$8,000	



Capital- Wastewater

Capital Items:	<u>Estimated Cost:</u> \$573,000
Machinery & Equipment	\$518,000
Service Truck- \$40,000 Lead worker Truck \$18,000 Portion of Water Truck \$6,000 AWT Feed Pump Motors - \$90,000 Bar screen: vertical- \$250,000 SCADA upgrade- \$40,000 Replace Tractor- \$50,000 Chlorine mixer- \$30,000	
Infrastructure	\$55,000
Manholes- \$15,000 Lift station Monitoring Equipment- \$40,000	



Capital Items: These item can be funded from wastewater fund balance	<u>Estimated Cost:</u> \$843,770
Infrastructure	\$843,770
Recycled Water System Construction- \$444,000 (50% Match) Main Replacements- \$250,000 N. State from Low Gap to Garrett- System Maintenance- \$64,770 Emergency/ Contingency- \$45,000 Sewer Lateral Replacement Grants- \$40,000	

Note: Wastewater Infrastructure items are not included in the resolution before you today.



Capital- Streets

Capital Items:	
Funding Available-	
Gas Tax- \$ 230,393	
One-time Economic Dev. Funds \$ 632,607	\$863,000
	<u>Estimated Cost:</u>
Reconstruction of Washington Avenue	\$374,000
Reconstruction of Observatory Avenue	\$300,000
Slurry Seal	<u>\$100,000</u>
Streets Project Requests	\$774,000
Other Items:	\$89,000
Service Truck- \$35,000	
Water Truck- \$54,000	
Total	\$863,000



Capital- Water Fund 822

Capital Items:	<u>Estimated Cost:</u> \$1,526,538
Contracted Services:	\$85,650
Dam Height Feasibility Study- \$79,850 IWPC Sponsorship & Legal Fees-\$2,000 Design Engineering Services for Water Distribution-\$6,800	
Debt Service:	\$1,090,888
Principal -\$325,000 Interest -\$551,663 Admin Fees -\$5,100 Amortization of Issuance Costs -\$13,562 New well financing Interest -\$9,313 New well financing Principal -\$186,250	
Infrastructure:	\$350,000
Spring Calvert Court- \$135,000 State Street Phase I (Norton to Clara)- \$100,000 Water Meter Replacement - \$40,000 Well #3 Rehabilitation - \$75,000	
Total Requests	\$1,526,538



WATER CAPITAL DETAIL

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
OPERATIONS & MAINTENANCE							
52100 CONTRACTED SERVICES	2,123	3,488	2,000	4,000	85,650	85,650	85,650
54100 SUPPLIES	190,333	-	-	-	-	-	18,662
70101 LOAN PAYMENTS MADE	910,465	914,309	911,544	893,744	873,423	268,981	-
70102 BOND INTEREST PAYMENTS	-	-	-	5,145	-	272,561	560,976
70202 BOND PRINCIPAL PAYMENTS	-	-	-	-	-	335,000	511,250
80100 MACHINERY & EQUIPMENT	619,205	-	5,970	-	-	-	-
80230 INFRASTRUCTURE	-	577,415	120,327	223,916	434,840	-	350,000
Sub Total Operations & Maintenance	1,722,126	1,495,212	1,039,841	1,126,805	1,393,913	962,192	1,526,538
TOTAL DEPARTMENT	1,722,126	1,495,212	1,039,841	1,126,805	1,393,913	962,192	1,526,538

Capital- Park Development

Capital Items:

All items listed have restricted funding with the exception of the Pool which had a loan from the general fund in 2011.

\$91,843

	<u>Estimated Cost:</u>
Anton Stadium- Project Completion (Grant Funding)	\$ 60,000
Pool- Donor Recognition Wall – Remaining Funding	\$ 18,000
Skate Park- Donor Recognition- Grant/Donations	\$12,860
Observatory Park Fund- Signs	\$ 983
Total Requests	\$91,843



PARK DEVELOPMENT DETAIL

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
OPERATIONS & MAINTENANCE							
61100 GENERAL GOVERNEMENT ALLOCATION	-	-	-	97	-	-	-
80100 MACHINERY & EQUIPMENT	-	-	5,906	-	-	-	-
80230 INFRASTRUCTURE	-	-	-	28	976	-	91,843
Sub Total Operations & Maintenance	-	-	5,906	125	976	-	91,843
TOTAL DEPARTMENT	-	-	5,906	125	976	-	91,843

CAPITAL PROJECTS – GENERAL FUND

City of Ukiah

FY 2014/2015

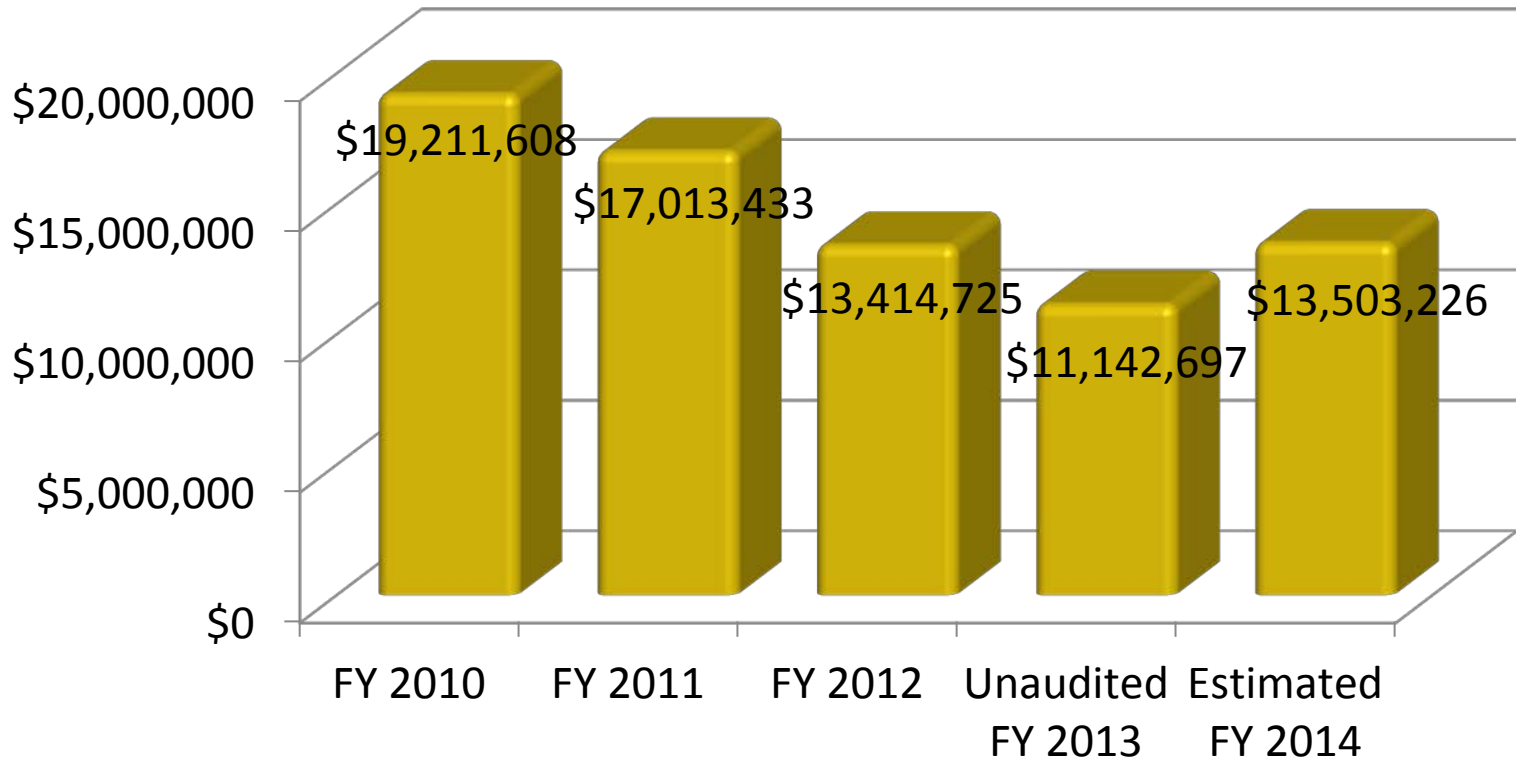
General Fund Capital Projects	FY 2014/15
Police Vehicles	\$100,000
Parks Equipment- (Truck, Mower & Backhoe Attachment \$20,000 each)	\$60,000
Wi Max Communication/Equipment	\$57,000
Asphalt Hot Box- Streets	\$30,000
Cover for Material Storage- Corp Yard	\$30,000
Total General	\$277,000

← Portion of total cost



WASTEWATER— UNRESTRICTED FUND BALANCE

City of Ukiah



GENERAL CAPITAL DETAIL

Account Name	Actual FY 2010	Actual FY 2011	Actual FY 2012	Unaudited Actual FY 2013	Budget FY 2014	Projected FY 2014	Budget FY 2015
OPERATIONS & MAINTENANCE							
52100 CONTRACTED SERVICES	3,634	7,110	8,500	50,995	68,000	-	774,000
54320 SOFTWARE	-	-	20,000	17,996	50,842	5,000	-
57100 CONFERENCE & TRAINING	-	-	-	7,356	-	-	-
61100 GENERAL GOVERNMENT ALLOCATION	3,128	3,539	3,201	4,320	4,624	-	-
94500 LEASE PAYMENTS	2,100	-	-	-	-	-	-
95300 TRANSFERS	-	-	-	6,500	-	-	-
Sub Total Operations & Maintenance	58,747	72,513	99,260	87,167	429,936	13,000	774,000
80100 MACHINERY & EQUIPMENT	44,885	2,990	14,607	-	300	-	89,000
80220 BUILDING IMPROVEMENTS	-	17,875	-	-	-	8,000	-
80230 INFRASTRUCTURE	5,000	40,999	52,952	-	306,170	-	-
Sub Total	49,885	61,864	67,559	-	306,470	8,000	89,000
Total General Capital	108,632	134,377	166,819	87,167	736,406	21,000	863,000

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