

City of Ukiah
Parking Citation
Request for Administrative Review

By completing the information below, you are requesting to contest payment of the fine for the parking violation you have received. As stated on the citation, you must appeal within 21 days of issuance of the citation. Appealing a parking citation is a two-part process for which there is no additional charge. The Ukiah Police Department will first determine if the citation was issued properly. If it is determined that there is no technical reason to dismiss the citation, you will be notified in writing of the result of this initial review and if unsatisfied you may elect to request a hearing. You may request a hearing by telephone, in writing or in person within 21 days from the date of the mailing result. At that time, a deposit in the amount of the parking penalty shall be submitted to the City, to be held until you appear and a Hearing Officer evaluates your appeal.

NAME: _____ HOME PHONE# _____ WORK # _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____
CITATION # _____ MAKE/MODEL OF VEHICLE _____ LICENSE# _____

Please state your reason for appeal:

Signature

Date