



**City of Ukiah**  
 Planning and Community  
 300 Seminary Avenue, Ukiah, CA 95482  
 Phone: (707) 463-6200 Fax: (707) 463-6204  
 Email: planning@cityofukiah.com

<b>City Staff:</b>
<b>\$25 Fee:</b>
<b>Permit No:</b>
<b>Date:</b>

**APPLICATION FOR TEMPORARY BANNER, PENNANTS OR BALLOONS**

Ukiah City Code Section 3225(K5) amended April 16, 2008 allows banners, pennants and balloons (but not other gas filled figures) to be placed on an occupant's property for a:

- Maximum of 30 consecutive days per year to announce the opening of a new business (including new management); and
- Maximum 45 days per year to advertise special activities or promote the business.

<b>Business Name:</b>		
<b>Site Address:</b>		
<b>Assessor's Parcel Number:</b>		
<b>Applicant Name:</b>		
Company Name:		
Mailing Address:		
City, State, Zip Code:		
Phone:	Mobile Phone:	
Fax:	Email:	
<b>Owner Name:</b>		
Mailing Address:		
City, State, Zip Code:		
Phone:	Mobile Phone:	
Fax:	Email:	
<b>PROPOSED BANNER, PENNANTS OR BALLOONS:</b> Indicate dates to be displayed and purpose.		
From: _____	To: _____	Total days: _____
_____ Open new business/new management) _____ Advertise special activities or promote business		
From: _____	To: _____	Total days: _____
_____ Open new business/new management) _____ Advertise special activities or promote business		
From: _____	To: _____	Total days: _____
_____ Open new business/new management) _____ Advertise special activities or promote business		
From: _____	To: _____	Total days: _____
_____ Open new business/new management) _____ Advertise special activities or promote business		
<b>Size:</b>		
<b>Length:</b>	<b>Width:</b>	<b>Total area:</b>
<b>Copy (exact wording):</b>		

**How will the banner/object be attached to the property or building?**

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**Where on property or structure will the banner/object be located?**

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**Will the sign/object be higher or extend above the roof line, or obscure an existing sign, or extend over a sidewalk or place where people walk or drive?**

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- **ATTACH PICTURE OR DRAWING OF PROPOSED BANNER, PENNANTS OR BALLOONS.**
- **ATTACH PLOT PLAN SHOWING LOCATION.**
- **ATTACH \$25 FEE PAYABLE TO CITY OF UKIAH.**

<b>INITIAL</b>	<b>CONDITIONS OF APPROVAL</b>
_____	Applicant understands that additional conditions may be placed on the granting of the Permit and this Permit is not valid until signed by the Authorizing City Official.
_____	Applicant authorizes employees of the City of Ukiah to enter upon the subject property as necessary process this application and determine compliance with its terms.
_____	Applicant agrees to abide by all applicable sign regulations of the City of Ukiah. Applicant has read the temporary Banner/Pennant/Balloon regulations and will comply with said regulations.
_____	Applicant agrees that temporary Banner/Pennant/Balloon is constructed of pliable material such as canvas, fabric, vinyl, plastic, or similar materials that withstands exposure to the elements without significant deterioration to the sign.
_____	Applicant understands and agrees that temporary Banner/Pennant/Balloon shall not be displayed for any period longer than thirty (30) consecutive days per year to announce the opening of a new business (including new management); or a cumulative total maximum of forty-five (45) days per calendar year for all approved temporary Banner/Pennant/Balloon permits to advertise special activities or promote the business.
_____	Applicant understands that each individual temporary Banner/Pennant/Balloon Permit is subject to the filing fee, but multiple time periods may be included on application.
<b>SIGNATURES:</b>	
<b>Applicant:</b> _____	<b>Date:</b> _____
<b>Owner:</b> _____	<b>Date:</b> _____

\_\_\_\_\_

**PERMIT AUTHORIZED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **CONDITIONALLY APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_

**COMMENT/ADDITIONAL CONDITIONS:**

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