

**Ad Hoc Fire Integration Study Committee  
A Joint Committee of the  
Ukiah Valley Fire District  
and the  
City of Ukiah**

**MINUTES  
Regular Meeting  
November 27, 2007  
6:00 p.m.**

**COMMITTEE MEMBERS PRESENT**

Joyce Boghosian, Volunteer UFD  
Tony Clarabut, Management UFD  
Doug Crane, Council Member UFD  
Robert Gattenberger, Board Member UVFD  
Larry Goodman, Labor UFD  
Dan Grebil, Management UVFD  
Nancy Parker, Citizen UFD  
John Strangio, Labor UVFD

**COMMITTEE MEMBERS ABSENT**

Duane Mahan, Citizen UVFD  
Mike Mayfield, Volunteer UVFD

**OTHERS PRESENT**

Kelly Denham – Recording Secty.  
Kevin Jennings, Citizen  
Chris Rowney, CAL Fire

The meeting was called to order by Ukiah Fire Chief Tony Clarabut at 6:09 p.m. at the Ukiah Valley Conference Center, Riesling Room.

**1. ROLL CALL**

The Committee Members present are listed above.

**2. PLEDGE OF ALLEGIANCE**

CAL FIRE Division Chief Chris Rowney led the Pledge of Allegiance.

**3. INTRODUCTION OF GUESTS**

None.

**4. CORRESPONDENCE**

None.

**5. APPROVAL OF MINUTES**

**ACTION: Motion to approve Minutes of the November 6, 2007, meeting by Doug Crane; seconded by Joyce Boghosian. MOTION UNANIMOUSLY CARRIED.**

6. **PUBLIC COMMENT**

None.

7. **NEW BUSINESS**

None.

8. **OLD BUSINESS**

Chief Clarabut reported that groups met to discuss volunteer and career training, SOPs and the two vehicle fleets.

Chief Clarabut proposed developing one new training program instead of trying to merge the two existing programs. Kevin Jennings stated that he had met with UVFD Captain Jeff Adair to discuss implementing shift training for UVFD beginning in December.

Joyce reported that she and Mike Mayfield had met and discussed the volunteer programs. Joyce stated that Mike initially seemed unconvinced that UFD wanted to train or merge together. Joyce expressed her personal willingness to work toward merging and training together slowly and deliberately to avoid ill feelings between both departments. All agreed that joint training and response would serve to bring the two volunteer groups closer together and that in approximately six months the arrangement would be evaluated to see if completely bringing the two groups together would be appropriate..

Chiefs Clarabut and Grebil, along with BC Jennings, Captain Adair and Engineers Goodman and Strangio met and discussed combining fleets. They made a chart assigning engines and support vehicles to the South Station, North Station, City of Ukiah Station and future Talmage Station. The possibility of consolidating support vehicles and patrol vehicles from both departments was discussed and appeared possible. Chief Clarabut reported that the City needs a positive reading from ISO before considering the reduction of the number of fire engines in the City because it could adversely affect the City's ISO rating.

Chief Grebil provided the committee with a map from Howard Forest ECC showing district boundaries and response areas which the ECC could potentially use to expand the use of automatic aid between the two agencies. Chief Grebil explained the map markings as well as defining State Responsibility Area (SRA) and Local Responsibility Areas (LRA) boundaries. Chief Clarabut is working with the City's GIS person to come up with a map reflecting the first in areas for each fire station regardless of jurisdiction.

John Strangio and Larry Goodman stated that they are working toward one set of SOPs.

Chris Rowney stated that there may be significant costs associated with adding the City to Howard Forest dispatch because it may require the addition of a Schedule A captain.

9. **Adjournment**

Meeting adjourned at 6:46 p.m.

**NEXT MEETING: January 8, 2008, at 6:00 p.m.**

