

PARKS, RECREATION, AND GOLF COMMISSION

Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482

TUESDAY, December 15, 2009
5:30 P.M.

MINUTES

I. CALL TO ORDER/ROLL CALL

Called to order by Chair Kisslinger at 5:33 PM.

Commissioners Present

Michael Kisslinger, Chairman
Darcie Antle (arrived at [5:38:56 PM](#))
Don Rones
Alex Goeken
Bill Hoover
Julie Dunn

Staff Present

Katie Merz, Community Services Supervisor
Frank Johnson, Golf Pro
Amanda Davis, Recording Secretary

Commissioners Absent

Tami Bartolomei, Vice-Chair (reported)

Others Present

II. APPROVAL/CORRECTION OF MINUTES: [5:33:24 PM](#)

Hoover/Goeken it was carried by an all AYE voice vote of the Commissioners present to approve the minutes of the October 20, 2009 meeting as submitted.

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

IV. NEW BUSINESS [5:34:13 PM](#)

A. Discussion on possible lay-offs in Community Services

Verbal report and update given by Supervisor Merz: Supervisor Merz presented and discussed the agenda summary report from the City Council meeting held on November 4, 2009 regarding possible layoffs in the Community Services Department; the Commission reviewed and discussed.

Consensus of the Commission is to write a letter to the City Council for the January 6th City Council meeting regarding the proposed layoffs.

V. **UKIAH MUNICIPAL GOLF COURSE ITEMS: 5:46:40 PM**

A. Receive report on golf operations.

Verbal report and update given by Golf Pro Johnson: Golf Pro Johnson discussed golf cart insurance; renovation of the golf cart barn will begin on December 21st; a new fleet of vehicles is expected in February 2010; the revenue for the golf course has decreased; Commissioner Goeken requested that a power pole line be removed near the number 5 tee; the new golf course website is expected to be up and running in January.

B. Discussion on golf fees.

Verbal report and update given by Golf Pro Johnson: A golf fee comparisons spreadsheet was given to the Commission showing comparisons between various golf courses and their golf rates; the Commission reviewed and discussed; Golf Pro Johnson will bring back more information to the next Commission meeting; the January meeting agenda will include a discussion on the golf fees; the February meeting agenda will include the Commission's recommendations to staff regarding the golf fees; the rate change effective date to be determined by the Commission at a later meeting.

VI. **RECREATION ITEMS: 6:10:14 PM**

A. Receive report on current recreation programs

Verbal report and update given by Supervisor Merz: Youth Basketball is underway; the game season will begin soon.

B. Receive report on future recreation programs

Verbal report and update given by Supervisor Merz: The Winter/Spring Recreation Guide will be coming out in January; the Community Services Department online software is being worked on diligently by staff; staff's goal is to have this online software available to the public during the spring or summer recreation season; staff is currently discussing usage of the Alex Rorabaugh Center for future recreation programs.

C. Receive report on Special Events

Verbal report and update given by Supervisor Merz: Staff has not yet planned special events for the summer season.

VII. **PARKS ITEMS: 6:19:24 PM**

A. Receive an update on park projects including Rocket Ship, Picnic Area, Observatory Park, Riverside Park, the Alex Rorabaugh Center (ARC), Anton Stadium, Skate Park, Ukiah Municipal Pools.

Verbal report and update given by Supervisor Merz: The Skate Park construction bids were received, the bids will be reviewed and the City Council will make a formal award at the January 20th meeting; the Skate Park Committee is planning a fundraiser to be held on New Years; staff has been in touch with the Rotary Club regarding the Rocket Ship; staff still awaits budget authorization for the picnic area; staff is working with the Land and Water Conservation Fund for the federal grant that was received for Observatory Park; an update on the Riverside Park design and grant agreement is expected by January and then will be presented to the Commission and to the City Council; construction should occur this summer for the ARC facility with a goal to have the gym available in the Fall/Winter season; Ruff and Associates has been assisting staff with items regarding Anton Stadium; the

Pool Committee continues to meet regularly to discuss the pool and various modifications and renovations to the site.

IV. FUTURE AGENDA ITEMS- DISCUSS AND CONSIDER ITEMS FOR FUTURE MEETINGS:6:33:10 PM

Golf fees to be reviewed and discussed at the January Commission meeting.

V. FUTURE MEETING LOCATIONS- DISCUSS AND CONSIDER LOCATIONS FOR FUTURE MEETINGS:6:34:28 PM

VI. COMMISSIONERS' COMMENTS AND MEETING EVALUATION:6:34:37 PM

VII. ADJOURNMENT

Meeting adjourned at 6:34 PM.

Amanda Davis, Recording Secretary