

# PARKS, RECREATION, AND GOLF COMMISSION

Ukiah Civic Center Annex  
CONFERENCE ROOM 5  
411 West Clay Street Ukiah, CA 95482

TUESDAY, October 20, 2009  
5:30 P.M.

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## MINUTES

### I. CALL TO ORDER/ROLL CALL

Called to order by Chair Kisslinger at 5:55 PM.

#### Commissioners Present

Michael Kisslinger, Chairman  
Don Rones  
Alex Goeken  
Bill Hoover

#### Staff Present

Katie Merz, Community Services Supervisor  
Frank Johnson, Golf Pro

#### Commissioners Absent

Tami Bartolomei, Vice-Chair (excused)  
Julie Dunn (excused)  
Darcie Antle (excused)

#### Others Present

Edward Mann, Juvenile Justice Commission  
Wes Forman, Chief Probation Officer  
Laura Christensen, Freestyle BMX Parent  
Alice Lane, Freestyle BMX Parent/Committee

### II. APPROVAL/CORRECTION OF MINUTES: 5:58PM

**Hoover/Rones** it was carried by an all AYE voice vote of the Commissioners present to approve the minutes of the September 15, 2009 meeting as submitted.

### III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

### IV. NEW BUSINESS 5:59 PM

#### **A. Receive presentation from local group interested in planning a future BMX facility.**

The Commissioners participated in discussion with the BMX group members about questions surrounding the topic of a possible future BMX facility, including: what is a proper location, what are the insurance requirements, what position does the County have, can the jumps at Low Gap be reestablished and what role should the City have; the BMX group would like to see the City take a role by participating in an Ad-Hoc or Sub-Committee format to answer some of the questions and explore the options.

**V. UKIAH MUNICIPAL GOLF COURSE ITEMS: 6:15PM**

**A. Receive report on golf operations; Discuss recommendations for marketing, usage, maintenance, and improvements.**

Verbal report and update given by Golf Pro Johnson: The month of September was very successful; the new golf carts are due to be installed in January or February 2010; at the time of the new carts there will also be a new trailer acquired to move carts from course to course as needed which will further increase capacity during events; new merchandise will be arriving at the pro-shop for the holiday season; the Golf Course continues to look at options for food/beverage service; golf staff would like to continue to modify the Junior program and possibly offer scholarships to attract more participants.

**VI. RECREATION ITEMS: 6:25PM**

**A. Current Recreation Programs; Receive an update on current recreational offerings and consider possible recommendations for enhancing.**

Verbal report and update given by Supervisor Merz: While the fall season of adult softball leagues was scheduled to end this week, the final play-offs have been rescheduled due to the rain; Youth Basketball registration is underway, the registration deadline is October 30.

**B. Future Recreation Programs; Receive a report and provide recommendations on future recreational programs.**

Verbal report and update given by Supervisor Merz: Planning is underway for the Winter/Spring season for recreational programs.

**C. Special Events; Receive an update on events and provide recommendations.**

Verbal report and update given by Supervisor Merz: PumpkinFest was very successful.

**VII. PARKS ITEMS: 6:35PM**

**A. Receive an update on park projects including Rocket Ship, Picnic Area, Observatory Park, Riverside Park, the Alex Rorabaugh Center (ARC), Anton Stadium, Skate Park, and Ukiah Municipal Pools.**

Verbal report and update given by Supervisor Merz: The Rocket Ship has had active work with new paint and now stairs are being ordered, Rotary Club is continuing fundraising to dedicate to the completion of the Rocket Ship; Staff is still gathering information on the Picnic Area, the Lions Club has committed to refurbish the BBQ; Observatory Park received funding through the Land and Water Conservation Fund which has now required an archeological study of the site; staff is working with RRM Design and State Resources Agency on establishing the formal grant agreement for Riverside; the City Council and Ukiah Redevelopment Agency approved the use of RDA funds for the completion of the ARC and for the City to finalize the agreements for the Community Services Department to manage the facility; a Request for Proposals was completed for a Construction Manager that will assist with Anton Stadium, there is an Anton Stadium fundraiser scheduled in November; the Skate Park site had a successful visit from Fish and Game; a Request for Proposals was completed for design services for the Pool; Council will make that award in November.

**B. Commission to discuss status of Nokomis Tennis Courts.**

Commissioners requested to bring this item back at a future meeting and have staff bring back the information that was previously presented and/or discussed; The Commissioners also requested that staff bring information on the history of the site or any previous documents/contracts from the inception of the Tennis Courts.

**C. Receive an update on the community group PROSAC (Parks, Recreation, Open Space, Agriculture Committee).**

Verbal report and update given by Commissioner Kisslinger: Commissioner Kisslinger explained that a group of individuals county-wide have been meeting regularly to discuss the potential for the creation of a district; there will be updates given on this topic at future Commission meetings.

**D. Receive rental and use information on Todd Grove Clubhouse Public Room.**

Verbal report given by Supervisor Merz: Supervisor Merz gave the commission an overview of the rental usage and income totals associated with the facility; Supervisor Merz explained to the Commission how the rental totals are split between the Conference Center and Parks and Recreation.

**VIII. FUTURE AGENDA ITEMS- DISCUSS AND CONSIDER ITEMS FOR FUTURE MEETINGS: 7:00PM**

Commissioner Hoover and Commissioner Kisslinger would like to discuss the potential to expand the operational days/dates/hours for the pool.

**IX. FUTURE MEETING LOCATIONS- DISCUSS AND CONSIDER LOCATIONS FOR FUTURE MEETINGS:**

**X. COMMISSIONERS' COMMENTS AND MEETING EVALUATION:**

Supervisor Merz informed the Commission that Trinity School has been closed and the various buildings are now for sale. Traditionally the recreation programs have been scheduled in the Trinity Gymnasium. City staff are working with Realty World Selzer Realty on a short-term use agreement for the Gymnasium while the facilities are vacant.

**XI. ADJOURNMENT**

Meeting adjourned at 7:10 PM.

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Katie Merz, Recording Secretary