

# PARKS, RECREATION, AND GOLF COMMISSION

Ukiah Civic Center Annex  
CONFERENCE ROOM 5  
411 West Clay Street Ukiah, CA 95482

TUESDAY, September 15, 2009  
5:30 P.M.

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## MINUTES

### I. CALL TO ORDER/ROLL CALL 5:36:45 PM

Called to order by Chair Kisslinger at 5:36 PM.

#### Commissioners Present

Michael Kisslinger, Chairman  
Tami Bartolomei, Vice-Chair  
Don Rones  
Alex Goeken  
Julie Dunn  
Darcie Antle (arrived at [5:42:27 PM](#) )

#### Staff Present

Katie Merz, Community Services  
Supervisor  
Frank Johnson, Golf Pro  
Amanda Davis, Recording Secretary

#### Commissioners Absent

Bill Hoover

#### Others Present

Frank Bickner, Laco Associates  
Donna Legge, Town of Windsor

### II. APPROVAL/CORRECTION OF MINUTES: 5:37:20 PM

**Dunn/Goeken** it was carried by an all AYE voice vote of the Commissioners present to approve the minutes of the July 21, 2009 meeting as submitted and the August 18, 2009 meeting as submitted.

### III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

### IV. UKIAH MUNICIPAL GOLF COURSE ITEMS: 5:38:05 PM

#### **B. Receive report on water resource activities.**

Verbal report and update given by Supervisor Merz: Supervisor Merz introduced Frank Bickner with Laco Associates; Frank gave the Commission a presentation on the wells at the golf course and discussed the project detail; Supervisor Merz informed the Commission that the City should have the final figures in the next few weeks and will inform the Commission at the next Commission meeting.

Commissioner Rones suggested that the Commission do some fundraising in order to get this project moving forward.

**A. Receive report on golf operations; Discuss recommendations for marketing, usage, maintenance, and improvements.**

Verbal report and update given by Golf Pro Johnson: Golf Pro Johnson presented a letter to the Commission regarding conversation with the City Manager regarding the golf course and the direction in which it is going; there has been further discussion of putting in a sports bar; discussion of a driving range is also in the works; Golf Pro Johnson gave the Commission an update on the golf rounds around the Nation; the golf course website has been a huge success and is being utilized very often by the public; two master plans were presented to the Commission.

**V. RECREATION ITEMS: 6:45:05 PM**

**A. Current Recreation Programs; Receive an update on current recreational offerings and consider possible recommendations for enhancing.**

Verbal report and update given by Supervisor Merz: Supervisor Merz gave the Commission a Power Point presentation which focused on the summer recreation classes and activities; this presentation focused on day camp, the swimming pool, adult softball leagues, youth sports camps and classes, the junior basketball program, a variety of recreation classes offered, Sundays in the Park and Moonlight Movie Madness; all of these events, activities and classes were a huge success this summer; softball programs are underway with a large amount of players and teams this season; the concessionaire at the softball site has continued to be a success.

**B. Future Recreation Programs; Receive a report and provide recommendations on future recreational programs.**

Verbal report and update given by Supervisor Merz: The Fall Recreation Guide has been released.

**C. Special Events; Receive an update on events and provide comments and recommendations.**

Verbal report and update given by Supervisor Merz: PumpkinFest planning is underway.

**VI. PARKS ITEMS: 7:02:20 PM**

**A. Receive an update on park projects including Rocket Ship, Picnic Area, Observatory Park, the Alex Rorabaugh Center (ARC), Anton Stadium, Skate Park, and Ukiah Municipal Pools.**

Verbal report and update given by Supervisor Merz: Staff gave the Rotary Club a deadline on completion of the Rocket Ship; Miracle Play Systems has been in contact with staff with bids and quotes on the Picnic Area; the City has not yet received funding to complete the Picnic Area; the Observatory Park project is underway, funding has been received from the Land and Water Conservation Fund for the completion of the pathways, the plantings and the entry ways; staff is looking at refining a draft management agreement with the ARC Board; Supervisor Merz discussed funding for the ARC project; the Anton Stadium group continues to meet regularly and discuss the construction of the building; there is a new location design and development for the Skate Park, this winter there is a plan to do the request for proposals for construction; a request for proposal was recently put out for the design

of the swimming pool; Oak Manor Park is under construction; resurfacing the tennis courts will begin Sept 28,2009; Grace Hudson Museum is looking at purchasing property adjacent to the Museum, discussion is underway between staff and the property owner.

**B. Receive an update on the Riverside Project.**

Verbal report and update given by Supervisor Merz: Staff had a meeting with members from the State regarding the Riverside Project; this project is well underway; a tentative meeting is being scheduled between POSC and PRGC.

**VII. FUTURE AGENDA ITEMS- DISCUSS AND CONSIDER ITEMS FOR FUTURE**

**MEETINGS:7:17:46 PM**

The BMX group will be present at the next Commission meeting.

Commissioner Dunn would like the next agenda to include discussion on the Nokomis Tennis Courts.

Commissioner Kisslinger would like to discuss the Districting Group Parks, Recreation, Open Space and Ag Conservation (PROSAC) at a future Commission meeting.

Commissioner Dunn would like information on the revenue at the Todd Grove Room.

**VIII. FUTURE MEETING LOCATIONS- DISCUSS AND CONSIDER LOCATIONS FOR FUTURE MEETINGS:**

**IX. COMMISSIONERS' COMMENTS AND MEETING EVALUATION:**

**X. ADJOURNMENT7:26:46 PM**

Meeting adjourned at 7:26 PM.

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Amanda Davis, Recording Secretary