

# PARKS, RECREATION, AND GOLF COMMISSION

Ukiah Civic Center Annex  
CONFERENCE ROOM 5  
411 West Clay Street Ukiah, CA 95482

TUESDAY, August 18, 2009  
5:30 P.M.

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## MINUTES

### I. CALL TO ORDER/ROLL CALL

Called to order by Chair Kisslinger at 5:35 PM.

#### Commissioners Present

Michael Kisslinger, Chairman  
Julie Dunn  
Don Rones  
Bill Hoover

#### Staff Present

Katie Merz, Community Services  
Supervisor  
Amanda Davis, Recording Secretary

#### Commissioners Absent

Tami Bartolomei, Vice-Chair (reported)  
Darcie Antle  
Alex Goeken

#### Others Present

George Phelan, Rotary Club

### II. APPROVAL/CORRECTION OF MINUTES:

### III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

### IV. UKIAH MUNICIPAL GOLF COURSE ITEMS: 5:37:00 PM

#### **A. Receive report on golf operations; Discuss recommendations for marketing, usage, maintenance, and improvements.**

No report given on marketing, usage, maintenance and improvements.

#### **B. Receive report on water resource activities.**

Verbal report and update given by Supervisor Merz: Laco Associates will give a presentation at the next Commission meeting regarding the Golf Course water resource activities.

VI. **PARKS ITEMS: 5:38:40 PM**

A. **Receive an update on park projects including Rocket Ship, Picnic Area, Observatory Park, the Alex Rorabaugh Center (ARC), Anton Stadium, Skate Park, and Ukiah Municipal Pools.**

Verbal report and update given by Supervisor Merz: Staff has recently met with the Rotary Club regarding the Rocket Ship; George Phelan, Ukiah Rotary Club spoke to the item and gave the Commission an update on the Rocket Ship and the progress the Club is making. They are looking at next spring as the completion date.

Chairman Kisslinger suggested a sign be placed in front of the Rocket Ship identifying the anticipated completion date and contact information for those interested. Staff will work on having this sign completed.

Verbal report and update given by Supervisor Merz: Staff is working on the design of the picnic area, this project has not been budgeted for; the City received the grant from the Land and Water Conservation Fund for Observatory Park, the City will go out to bid for various parts of this project in the upcoming months; the City Council has not made a determination as to whether they will make a contribution from the redevelopment funds to help complete the ARC project; City Council continued the item for discussion at a future meeting; both Anton Stadium and the Ukiah Municipal Pools have preliminary design RFPs; the fundraiser for the Skate Park was cancelled, but the committee may be planning a New Years Eve party as a fundraiser opportunity; Project and Grant Administrator Guy Mills will attend a Commission meeting in the near future to give a complete update on various projects.

Commissioner Dunn would like staff to contact the Conference Center and request information on how much the City earns by renting out the picnic area.

B. **Receive an update on the Riverside Project.**

Verbal report and update given by Supervisor Merz: The consulting firm for Riverside Park, RRM Design Group, would like to hold a joint meeting between POSC and PRGC on October 27, 2009; the purpose of this meeting is to receive a presentation from RRM Design Group regarding the design for Riverside Park.

V. **RECREATION ITEMS: 6:14:24 PM**

A. **Current Recreation Programs; Receive an update on current recreational offerings and consider possible recommendations for enhancing.**

Verbal report and update given by Supervisor Merz: Staff is putting together a presentation to show all of the highlights of the summer recreation programs/activities with photos and information and will be presenting this to the City Council; the swimming pool is closed for the season; the Fall Recreation Guide will be released in September; youth basketball season is approaching; a number of fall programs will be starting up soon.

B. **Future Recreation Programs; Receive a report and provide recommendations on future recreational programs.**

Verbal report and update given by Supervisor Merz: Fall Recreation Guide to be released in September with a variety of recreational programs and activities being offered.

**C. Special Events; Receive an update on events and provide comments are recommendations.**

Verbal report and update given by Supervisor Merz: The Fabulous Flashback Car Show is coming up in September and the Ukiah Country PumkinFest is coming up in October.

**VII. FUTURE AGENDA ITEMS- DISCUSS AND CONSIDER ITEMS FOR FUTURE MEETINGS: 6:19:29 PM**

Commissioner Dunn would like the Commission to discuss the Ukiah Country PumpkinFest at the next Commission meeting.

Chairman Kisslinger inquired on the computer program staff discussed at an earlier Commission meeting regarding the ability to register for recreation classes online. Supervisor Merz informed the Commission that staff continues to work on this and hope to have this available by winter.

Chairman Kisslinger suggested that the Commission wait until the October Commission meeting to discuss the BMX track. Supervisor Merz will contact the BMX group and let them know they are on the October agenda.

**VIII. FUTURE MEETING LOCATIONS- DISCUSS AND CONSIDER LOCATIONS FOR FUTURE MEETINGS:**

**IX. COMMISSIONERS' COMMENTS AND MEETING EVALUATION:**

**X. ADJOURNMENT 6:33:37 PM**

Meeting adjourned at 6:33 PM.

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Amanda Davis, Recording Secretary