

PARKS, RECREATION, AND GOLF COMMISSION

Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482

TUESDAY, April 21, 2009
5:30 P.M.

MINUTES

I. CALL TO ORDER/ROLL CALL

Called to order by Chair Kisslinger at 5:36 PM.

Commissioners Present

Michael Kisslinger, Chairman
Don Rones
Julie Dunn
Bill Hoover (excused at 5:58PM)

Staff Present

Katie Merz, Community Services
Supervisor
Frank Johnson, Golf Pro
Guy Mills, Project and Grant Administrator
Amanda Davis, Recording Secretary

Commissioners Absent

Tami Bartolomei, Vice-Chair
Alex Goeken
Darcie Antle

Others Present

Neil Davis, Ukiah Valley Trail Group
Martin Bradley, Friends of
Observatory Park

II. APPROVAL/CORRECTION OF MINUTES:

M/S Hoover/Rones it was **carried** by an all AYE voice vote of the Commissioners present to approve the minutes of the March 17, 2009 meeting as submitted. Abstain: Dunn

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

IV. UKIAH MUNICIPAL GOLF COURSE ITEMS:

A. **Receive report on golf operations; Discuss recommendations for marketing, usage, maintenance, and improvements.**

Verbal report and update given by Supervisor Merz: At the April 15, 2009, City Council meeting, two staff reports regarding water usage were brought forward for City Council's review and discussion; City Council was very positive about the idea of having wells at the golf course; staff requested direction from City Council on what their wishes were in terms of planning for water reduction and planning for continued access to water; staff continues to aggressively pursue these water related issues for the golf course.

Verbal report and update given by Golf Pro Johnson: Water conservation remains to be a top priority; the golf course is presently running at a reduction from what they have seen in past years; staff continues to work through the details of allowing annual members to make quarterly payments.

No report given on maintenance. No report given on recommendations for marketing.

- B. Receive report on the Staff Report presented to Ukiah City Council April 15, 2009 regarding fee adjustments at the Ukiah Municipal Golf Course. 5:41PM**
Verbal report and update given by Supervisor Merz: Fee adjustments were brought before City Council at the April 15, 2009 meeting; there was no public comment during the public hearing; staff has not posted when the new rates will be enforced.

Consensus of the Commission is to have the golf rates take effect May 1st, 2009.

VIII. FUTURE MEETING LOCATIONS- DISCUSS AND CONSIDER LOCATIONS FOR FUTURE MEETINGS:

Consensus of the Commission is to hold the next Commission meeting at the Golf Course.

VI. PARKS ITEMS: 5:58PM

- A. Receive an update on the Western Hills Trail Project from Neil Davis of the Ukiah Valley Trail Group.**

Verbal report and update given by Neil Davis: Neil Davis, President of the Ukiah Valley Trail Group, gave a PowerPoint presentation on trails in the surroundings areas of Ukiah; Neil recommended adding signage around town listing the location of trails in hopes to attract more people; new sections of trails are being added and designed; current projects include Ukiah Walks and the Low Gap Extension Trail; possible trails include a rail width trail along the railroad tracks and the Orr Creek Greenway; more information is available on their website at mendotrails.org.

- B. Receive an update on park projects including Anton Stadium, Skate Park, Ukiah Municipal Pools from Guy Mills, Project Manager. 6:26PM**

Verbal report and update given by Project and Grant Administrator Guy Mills: Guy Mills is currently working on Anton Stadium, the Skate Park and the Swimming Pools; all of the projects have the same grant funding attached to them and all funding is currently on hold from the State; the City has authorized an agreement to release the property on Low Gap Park leased by the County for placement of the Skate Park; the County will continue to maintain the tennis courts, the playground and the lower half of Low Gap Park; the City will be responsible for maintaining the restrooms, the Skate Park and the daily maintenance of the parking lot.

Anton Stadium is currently in the process of being worked on; a lot of volunteer efforts have been in place including volunteer surveying, structural engineering, architecture, landscaping and plumbing; the plans are almost complete; the City is looking at transforming the whole park.

The Ukiah Municipal Pools Stakeholders group is moving forward with the pool project; Phase I of the renovation includes complete restoration of the functional pools; locker rooms and additional ADA facilities have been added to the plans and will allow the facility to be more functional; Phase II includes construction of a splash pad in the waiting area, a concession stand and an aerobic pool; the next Stakeholders meeting is scheduled for April 28, 2009.

Fundraising for all three projects continues to be a focus of the Stakeholders to bring the projects to completion.

C. Receive an update on park projects including Rocket Ship, Picnic Area, Riverside Park, Observatory Park, and the Alex Rorabaugh Center (ARC).

6:56PM

Verbal report and update given by Supervisor Merz: New drawings were received for the Rocket ship slide, the Rotary Club will let staff now what their decision is; staff has been working with the Purchasing Department and have some draft proposal requests for the picnic area; the funding remains frozen for Riverside Park and the contract is still pending funding; the Alex Rorabaugh center continues to move forward with the funding components; Friends of Observatory Park are meeting Thursday, April 23rd, 2009.

D. Receive an update on discussions and meetings regarding Tree Maintenance.
7:01PM

Verbal report and update given by Supervisor Merz: A meeting took place regarding tree maintenance and the outcome was recommendation that City staff draft policies on their tree maintenance program; City staff is currently working on this; the next meeting is scheduled to take place on June 4th, 2009, 5:00pm-7:00pm.

V. RECREATION ITEMS:

A. Current Recreation Programs; Receive an update on current recreational offerings and consider possible recommendations for enhancing.

No report given.

B. Future Recreation Programs; Receive a report and provide recommendations on future recreational programs.

No report given.

C. Special Events;

1. Receive report on the 2009 Moonlight Movie Madness program and provide recommendations.

No report given.

2. Receive report on the 2009 Family Fun in the Sun program and provide recommendations.

No report given.

VII. FUTURE AGENDA ITEMS- DISCUSS AND CONSIDER ITEMS FOR FUTURE MEETINGS: 7:04 PM

Supervisor Merz informed the Commission that the City Council will be reviewing the draft budgets on May 6th, 2009, and suggested that the Commission review these documents at the May Commission meeting.

Commissioner Dunn requested that the Commission further discuss the opening of Observatory Park at the next Commission meeting.

IX. COMMISSIONERS' COMMENTS AND MEETING EVALUATION:

X. ADJOURNMENT

Meeting adjourned at 7:07 PM.

Amanda Davis, Recording Secretary