

# PARKS, RECREATION, AND GOLF COMMISSION

Ukiah Civic Center Annex  
CONFERENCE ROOM 5  
411 West Clay Street Ukiah, CA 95482

TUESDAY, January 19, 2010  
5:30 P.M.

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## MINUTES

- I. **CALL TO ORDER/ROLL CALL 5:38:06 PM**  
Called to order by Chair Kisslinger at 5:38 PM.

**Commissioners Present**

Michael Kisslinger, Chairman  
Tami Bartolomei, Vice-Chair  
Don Ronos  
Julie Dunn  
Darcie Antle

**Staff Present**

Katie Merz, Community Services Supervisor  
Frank Johnson, Golf Pro  
Amanda Davis, Recording Secretary

**Commissioners Absent**

Alex Goeken  
Bill Hoover

**Others Present**

- II. **APPROVAL/CORRECTION OF MINUTES: 5:38:35 PM**  
**Ronos/Dunn** it was carried by an all AYE voice vote of the Commissioners present to approve the minutes of the December 15, 2009 meeting as submitted.
- III. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**  
The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.
- IV. **NEW BUSINESS 5:38:50 PM**  
**A. Discussion and Update on City Council Budget Items**  
Verbal report and update given by Supervisor Merz: Supervisor Merz provided the Commission with the staff report regarding budget items for City Council's meeting to be held January 20<sup>th</sup>, 2010; the Commission discussed the item.
- V. **UKIAH MUNICIPAL GOLF COURSE ITEMS: 5:47:20 PM**  
**A. Receive report on golf operations**  
Verbal report and update given by Golf Pro Johnson: Golf Pro Johnson presented the commission with a report that highlighted the golf course's operations over the past four years; the Commission discussed future improvements to the golf course;

renovation of the golf cart barn was completed today; the power pole line near the number 5 tee was removed as requested by Commissioner Goeken.

**B. Discussion on golf fees.**

Verbal report and update given by Golf Pro Johnson: Golf Pro Johnson discussed the golf fees with the Commission and discussed whether the Commission would like to raise the golf rates this year; the golf rate discussion will be brought back to the Commission at the meeting in March.

**VI. PARKS ITEMS:**

**A. Receive an update on park projects including Rocket Ship, Picnic Area, Observatory Park, the Alex Rorabaugh Center (ARC), Anton Stadium, Ukiah Municipal Pools. [6:08:40 PM](#)**

Verbal report and update given by Supervisor Merz: Another meeting has been scheduled with Rotary Club to discuss the Rocket Ship; Staff is working through the grant funding process for Observatory Park; the Alex Rorabaugh Center has been active in terms of project areas, City staff has worked with the staff and the board of The Ukiah Valley Culture and Recreation Center and is now meeting with the Boys and Girls Club to determine future scheduling of the facility; the pool committee continues to meet regularly; no report given on the picnic area; no report given on Anton Stadium.

**B. Receive an update on the Skate Park Project. [6:20:45 PM](#)**

Verbal report and update given by Supervisor Merz: Supervisor Merz provided the Commission with the staff report for the skate park, which will be presented to the City Council at the January 20<sup>th</sup>, 2010 meeting. The staff report for City Council included recommended action to reject all bids for construction. The Commission reviewed and discussed.

**C. Receive Report on Riverside Park Design Planning Process. [6:26:32 PM](#)**

Verbal report and update given by Supervisor Merz: the design firm continues to work on elements of the design, as well as permitting. There will be a full presentation on the project to PRGC and POSC at a joint meeting to be held February 23<sup>rd</sup>, 2010, at the Conference Center.

**VII. RECREATION ITEMS: [6:31:33 PM](#)**

**A. Receive report on current recreation programs**

Verbal report and update given by Supervisor Merz: The current recreation classes have been very successful.

**B. Receive report on future recreation programs**

Verbal report and update given by Supervisor Merz: A cardio class is currently taking place at the Golf Clubhouse; the instructor will be going to training for Zumba; there may be some new recreation classes in the near future.

**C. Receive report on Special Events**

Verbal report and update given by Supervisor Merz: the Commission discussed vendors that are selling items at special events and the issue between non-profit groups and regular commercial concessionaires; at the March Commission meeting Supervisor Merz will bring sample forms which include the rates for commercial and non-profit groups; Supervisor Merz will discuss new policies and conditions that may be applied for these groups for special events.

VIII. **SCHEDULE FOR NEXT PRGC MEETING: 6:29:30 PM**

A. **Discussion for next meeting date/time.**

Verbal report and update given by Supervisor Merz: Supervisor Merz would like the Commission to attend the PRGC and POSC joint meeting on Feb 23 and to cancel the regular Commission meeting for February.

**Consensus** of the Commission is to cancel the regularly scheduled February meeting.

IX. **FUTURE AGENDA ITEMS- DISCUSS AND CONSIDER ITEMS FOR FUTURE MEETINGS:**

X. **FUTURE MEETING LOCATIONS- DISCUSS AND CONSIDER LOCATIONS FOR FUTURE MEETINGS:**

XI. **COMMISSIONERS' COMMENTS AND MEETING EVALUATION:**

XII. **ADJOURNMENT**

Meeting adjourned at 6:47 PM.

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Amanda Davis, Recording Secretary