

**PARKS, RECREATION, AND GOLF COMMISSION
Special Meeting**

**Civic Center Annex Conference Room #5
411 W Clay Street Ukiah, CA 95482**

**TUESDAY, November 30, 2010
5:30 P.M.**

A G E N D A

I. CALL TO ORDER/ROLL CALL

II. APPROVAL/CORRECTION OF MINUTES:

Minutes of October 19, 2010

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

IV. NEW BUSINESS

V. OLD BUSINESS

- A. Discussion and Recommendations on Golf Operations
- B. Discussion on Recreation Programs and Special Events
- C. Update and Discussion on Playground and Park Topics

VI. COMMISSIONERS' COMMENTS

VII. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 20th day of October, 2010.
Jarod Thiele, Recording Secretary

PARKS, RECREATION, AND GOLF COMMISSION

Civic Center Annex Conference Room #5
411 W Clay Street Ukiah, CA 95482

TUESDAY, October 19, 2010
5:30 P.M.

MINUTES

I. CALL TO ORDER/ROLL CALL

Called to order by Chair Tami Bartolomei at 5:34pm

Commissioners Present

Tami Bartolomei, Chair
Julie Dunn, Vice Chair
Don Rones
Eric Barkhurst
Amanda Hair

Staff Present

Katie Merz, Community Services Administrator
Jarod Thiele, Recording Staff Person
Frank Johnson, Golf Pro

Commissioners Absent

Darcie Antle
Bill Hoover

II. APPROVAL/CORRECTION OF MINUTES: 5:35pm

M/S: Dunn/Rones to approve minutes of September 21, 2010, as corrected. Motion carried by an AYE vote from all Commissioners

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS: 5:36pm

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

IV. NEW BUSINESS: 5:37pm

A. Discussion and recommendation on City of Ukiah Tree Management Guidelines (Report attached)

Guest Susan Knopf representing the friends of Gibson Creek and a member of the Tree Advisory Group spoke briefly on how the guidelines were set and asked for feedback from the commission. Changes will be made and presented to City Council for approval in December. Commissioners discussed how the City determines who is responsible for each tree within the city limits. Administrator Merz explained that the interpretation of the rules resides with the responsible Supervisor or Department Head. Administrator Merz asked if they had any corrections or changes to the policy; consensus was to approve the guidelines as proposed. The commission thanked Susan and the group for their efforts.

V. **OLD BUSINESS: 5:56pm**

A. **Discussion and Recommendations on Golf Operations (Golf Reports attached):
5:56pm**

Golf Pro Johnson discussed Ukiah High Golf team play at the course during off season and will report back. Johnson gave the commission a flyer for the 5th Annual Customer Appreciation Days on October 24th through the 31st. The commission agreed to commit groups in tournament play to reserve tee times 7 days in advance with no changes thereafter.

B. **Discussion on Recreation Programs and Special Events: 6:32pm**

Administrator Merz spoke about PumpkinFest last weekend. The City was pleased with the turnout. 68 floats were entered into the parade, more than the year before. The carnival area was expanded this year with more rides and games. Deadline for Youth Basketball registration is October 29th. Fall softball leagues are underway as is the 20th year of the Sundays in the Park.

C. **Update and Discussion on Playground and Park Topics (Report attached):
6:39pm**

Administrator Merz commented that the skate park construction is almost complete. Administrator Merz commented that work at Anton Stadium is nearing completion as well. Riverside Park signage and site work is underway. The City is still working with the RC committee to help them find a new location. City Council awarded a landscape contract to finish Observatory Park. City Council is reviewing an internal loan to assist in the pool renovation. The community will be responsible for another portion of the costs.

D. **Discussion on Park Rules and Regulations: 6:53pm**

Consensus was to move this item to the next meeting. Administrator Merz recommended inviting a parks' staff person as well as a Police Officer to explain what the serious issues concerning parks are.

VI. **COMMISSIONERS' COMMENTS: 7:00pm**

The Commission decided to schedule the next meeting for November 30th.

VII. **ADJOURNMENT**

Meeting adjourned at 7:03pm

Jarod Thiele, Recording Secretary