

**PARKS, RECREATION, AND GOLF COMMISSION**

**UKIAH SWIMMING POOL  
509 PARK BOULEVARD**

**REGULAR MEETING**

**TUESDAY, JUNE 18, 2013  
5:30 P.M.**

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**A G E N D A**

- I. **CALL TO ORDER/ROLL CALL**
- II. **APPROVAL/CORRECTION OF MINUTES**  
Minutes of May 21, 2013
- III. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**  
The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.
- IV. **NEW BUSINESS**
  - A. Swimming Pool Tour
  - B. Review Meeting Schedule
- V. **OLD BUSINESS**
  - A. Update on Recreation Programs and Events (Verbal Report)
  - B. Commissioner Appointments (Verbal Report)
  - C. Update on Parks and Playground Topics (Report Attached)
  - D. Discussion on Walking Path at Todd Grove Park (Verbal Report)
- VI. **COMMISSIONERS' COMMENTS**
  - A. Topics for Future Discussion
- VII. **ADJOURNMENT**

The next regular meeting will be held August 20, 2013 at the Civic Center Annex. The regular monthly meeting for July will be cancelled.

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Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 14<sup>th</sup> day of June, 2013  
Jarod Thiele, Recording Secretary

# PARKS, RECREATION, AND GOLF COMMISSION

## UKIAH GOLF COURSE

599 Park Blvd.

Ukiah, CA 95482

### REGULAR MEETING MINUTES

TUESDAY, MAY 21, 2013, 5:30 P.M.

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## MINUTES

### **I. CALL TO ORDER/ROLL CALL: 5:33pm**

Called to order by Vice Chair Hefte at 5:33pm

#### **Commissioners Present**

Fay Hefte- Vice Chair

Don Rones

Henry Sadowski

Eric Barkhurst

Katy Selzer

#### **Commissioners Absent**

Darcie Antle-Chair

Susan Knopf

#### **Staff Present**

Katie Marsolan, Community Services Administrator

Jarod Thiele, Recording Staff Person

### **II. APPROVAL/CORRECTION OF MINUTES: 5:34pm**

M/S: Rones/Selzer to approve minutes of February 19, March 12 Special Meeting and April 16, 2013 as presented. Motion carried by an all AYE voice vote from all Commissioners

### **III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS: 5:35pm**

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

Pinky Kushner, inquired about Todd Grove Pool and the shelter and bleachers were removed and how to accommodate visitors at the pool. Katie commented that they had become unsafe. Shade cloth and tables and umbrellas are on order so it will continue to be a viewing area. They are picnic style tables and long term ideas are being discussed

### **IV. NEW BUSINESS: 5:38pm**

#### **A. Golf Course Tour**

Golf Maintenance Lead worker Gibson commented men's and ladies invitationals. Pressure releasing station is in and working. The pressure is now close to equal and helps with the efficiency of the sprinkler system. A lot of irrigation heads are being replaced with gear driven, rotor nozzles. Tee number one has been rebuilt. Fairways have been aerated and fertilized. Next with irrigation gravity feed requires fall and lacks pressure in areas. A 7hp pump will be installed along with a VFD. Hefte inquired where gravity fed areas are. Everything on right hand side of hole 7 is gravity fed. Hefte commented that the course is in great shape. Joey said the markers can be placed consistently on Mondays

Joey Fowler, golf pro commented the Marshall program was going well and improving. Sand and seed are going on the tee boxes daily by the Marshalls. Play is up and much better than last year commented Joey. Saturday morning is dead but Friday and Sunday is busy.

Marsolan commented that there is concern about the idea of a restaurant and sports bar at the golf course. She said at a future meeting the commission could discuss this further. Consensus of the commission was to agendize the item. Marsolan commented that she would like to have Assistant Manager Sangiacomo present.

**Public comment:** Pinky the council meeting where this was discussed is online and recommended the commissioners review it and that there was universal skepticism that it was not a good idea. She commented that the Todd Grove Room is used by the kids at day camp when weather is prohibitive and also during the year for various programs and events. There are also ABC requirements and some people in town like to go where people do not drink. Hefte commented that she did not think drinking was the major focus rather food being available. Joey commented that he has never been to a golf course where food was prepared at the main front counter. It would be more convenient for staff and golfers and would more likely keep people around longer. Selzer commented that the commission should wait until there is an actual proposal to discuss it further.

#### **B. Committee Appointments**

Marsolan brought copies of each commissioner's terms. Commissioner Barkhurst term expires and he is not going to re-apply. This item will be on next month's agenda. Barkhurst seat is specific to men's golf club.

#### **C. Budget Overview**

Budget overview, Marsolan gave two hand outs and explained the organizational structure of the department. Marsolan explained that her position will not be filled in the current form. The money will be reallocated to new and existing positions and the building maintenance and conference center merge. 2 parks service workers will be added. The recruitments are tied to the adoption of the budget and will not be filled unless the budget is adopted. There will be a new staff liaison assigned to the commission next month. Tayman Park is now expending the operations and maintenance as well as receiving the revenue and paying the city a payment. This item will be discussed at next month's meeting. The capital expenses are being payed for by Tayman Park Golf

### **V. OLD BUSINESS: 6:16pm**

#### **A. Discussion on Walking Path at Todd Grove Park (Verbal Report)**

Consensus of was to table this item for next months meeting as commissioner Knopf is absent.

#### **B. Update on Parks and Playground Topics (Verbal Report)**

Marsolan provided a report on parks. \$1600 was raised for Anton Stadium. The skate park is installing shade structures as part of an Eagle Scout project.

#### **C. Update on Recreation Programs and Events (Verbal Report)**

Administrator Marsolan commented that the Recreation Programs are picking up for the summer. Day camp and pool open on June 10th.

### **VI. COMMISSIONERS' COMMENTS: 6:20pm**

#### **A. Topics for Future Discussion**

None

### **VII. ADJOURNMENT: 6:23pm**

M/S: Barkhurst/Sadowski to adjourn. Motion carried by an AYE voice vote from all Commissioners.

The next meeting will be held June 18, 2013 at the Ukiah Swimming Pool, 509 Park Blvd.

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## Report on Park Projects:

### Park, Recreation & Golf Commission Meeting

Prepared Thursday June 14, 2013

#### Alex Rorabaugh Center (ARC)

The Conference Center is now managing the operations and scheduling for the ARC. Staff met with UUSD Director of Maintenance to discuss the HVAC system for the facility. Staff is working closely with the UVCRC board on items such as building maintenance, tenant management, and budgeting.

#### Anton Stadium

The stakeholders continue to hold their poker tournaments as ongoing fundraisers. The group is also working on the plans for the interior electrical.

#### Grace Hudson Cultural Center Project

Additional lighting was installed in the park for night time security. Staff is preparing a request for bids on the removal of invasive plants; ivy, vinka, and blackberry, that will begin the transformation of the park. Construction fencing will be installed as the work begins within the park area.

#### Observatory Park

Staff is working with the contractor on a few plant replacements. Staff is planning a park opening celebration for August 2013.

#### Riverside Park

Chamberlain Creek work crews were at Riverside Park on May 28<sup>th</sup> to continue weed removal. Staff is continuing to look at options for the entry gate and accommodating better off-street parking for park users. Staff received a request from the BMX group and the baseball group to discuss the lack of parking at the park location. A group meeting is scheduled to talk about the options. The BMX lease agreement is due for a renewal in September 2013 and staff is preparing that item for City Council.

#### Skate Park

A local Boy Scout has been constructing a shade arbor near the benches at the Skate Park as an "Eagle Scout" project. Work is continuing on this volunteer project.

#### Ukiah Pools

Staff has been working closely with the purchasing department on the pricing for solar heat and a boiler heat system. The request for bid on the solar panels was advertised. A bid-walk was held on May 14<sup>th</sup>. Staff revised the licensing requirements and conducted a second bid-walk on May 23<sup>rd</sup>. The City Council is scheduled to award the bid for the solar work at the June 19 meeting.