

PARKS, RECREATION, AND GOLF COMMISSION

**CIVIC CENTER CONFERENCE ROOM #5
411 WEST CLAY STREET, UKIAH, CA 95482**

SPECIAL MEETING

**TUESDAY JANUARY 15, 2013
5:30 P.M.**

A G E N D A

I. CALL TO ORDER/ROLL CALL

II. APPROVAL/CORRECTION OF MINUTES

Minutes of December 11, 2012

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

IV. NEW BUSINESS

A. Discussion on visiting sites and meeting locations

V. OLD BUSINESS

A. Update on Parks and Playground Topics (Report Attached)

B. Update on Recreation Programs and Events (Verbal Report)

VI. COMMISSIONERS' COMMENTS

VII. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 10th day of January, 2013
Jarod Thiele, Recording Secretary

PARKS, RECREATION, AND GOLF COMMISSION

**Civic Center Conference Room #5
411 West Clay Street, Ukiah, CA 95482**

SPECIAL MEETING

**TUESDAY, DECEMBER 11, 2012
5:30 P.M.**

MINUTES

I. CALL TO ORDER/ROLL CALL: 5:35pm

Called to order by Chair Hefte at 5:35pm

Commissioners Present

**Fay Hefte- Vice Chair
Don Rones
Susan Knopf
Henry Sadowski**

Staff Present

Jarod Thiele, Recording Staff Person
Katie Marsolan, Community Services Administrator

Commissioners Absent

Eric Barkhurst- Reported
Katy Selzer-unreported
Darcie Antle-Chair-unreported

II. APPROVAL/CORRECTION OF MINUTES: 5:35pm

M/S: Knopf/Sadowski to approve minutes of October 23, 2012 as presented. Motion carried by an all AYE voice vote from all Commissioners

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS: 5:35pm

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

IV. NEW BUSINESS: 5:37pm

None

V. OLD BUSINESS: 5:37pm

B. Update on Parks and Playground Topics (Report Attached)

Administrator Marsolan commented that the Parks crew spent the last week cleaning up from the heavy rains. The softball complex was affected and the BMX facility is still under water.

Observatory Park is currently under construction and Administrator Marsolan is pleased with the progress.

Commissioner Knopf inquired about the pool project; Administrator Marsolan reported that staff is working on options for the heating system including repairs to the thermal solar panels.

C. Update on Recreation Programs and Events (Verbal Report)

Youth Basketball is underway and games will start in January. This year there were over 90 teams and volunteer coaches.

VI. COMMISSIONERS' COMMENTS: 6:03pm

The next meeting will be held January 15, 2012

VII. ADJOURNMENT: 6:04pm

M/S: Knopf/Sadowski to adjourn. Motion carried by an AYE voice vote from all Commissioners. Meeting adjourned at 6:04pm.

Jarod Thiele, Recording Secretary

DRAFT

Report on Park Projects:

Park, Recreation & Golf Commission Meeting

Prepared Jan 10, 2013

Alex Rorabaugh Center (ARC)

Staff has been meeting with the UVCRC board to finish remaining construction punch-list items. This includes exterior signage and landscaping for the facility as well as interior items.

Anton Stadium

Work is still pending to finish the restrooms, interior multi-purpose room, and wood bench seating. The Project Manager, Guy Mills, is hoping that volunteers will perform volunteer construction work during the winter months. Staff is meeting with new potential user group for a summer baseball program at Anton which may occur in 2013 or 2014.

Carpenter-Hudson Park

Staff continues to meet with the Interpretive Design Consultants. The firm has submitted a "first draft" update to the concept plan for staff to review.

Observatory Park

Construction is in progress. The winter weather has caused delays, however, staff anticipate that the park will be open to the public by May 2013.

Riverside Park

Staff has been working with Audubon to schedule a future bird walk program at Riverside Park. Staff is also working with Mendocino College on tree planting at the site.

Rocket Ship

Staff is working with Rotary and Kiwanis to replace the commemorative signage at the site.

Skate Park

Project Manager Guy Mills is working with the committee on the design/installation of the donor wall.

Ukiah Pools

Staff has retained a professional consultant to produce a plan to repair the thermal-solar heat system. Staff is researching mats and non-slip products for the flooring in the pool house. The bleacher area includes an old metal shade structure and old bleachers that have become unsafe. Maintenance staff will be removing old materials and new seating will be installed prior to summer 2013.

Todd Grove Park Playgroun Green Slide was repaired in December.