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UKIAH REGIONAL AIRPORT COMMISSION
May 7, 2013
Minutes

COMMISSIONERS PRESENT

Don Albright, Chair
Dottie Deerwester
Eric Crane
Carl Steinmann

STAFF PRESENT

Greg Owen, Airport Manager
Ken Ronk, Airport Assistant

COMMISSIONERS ABSENT

OTHERS PRESENT

John Eisenzopf

1. CALL TO ORDER

The Airport Commission meeting was called to order by Chair Albright at 6:00 p.m. the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE - Everyone recited the pledge of allegiance.

3. APPROVAL OF MINUTES – April 2, 2013

M/S Deerwester/Crane to approve April 2, 2013 minutes, as submitted. Motion carried (4-0).

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION/ACTION

5A. Budget 2013-14

Airport Manager Owen presented the Airport Commission with Airport Staff's proposed budget.

The Airport Commission and staff looked at the proposed site for a self-serve fueling tank and a sub-committee was formed consisting of Chair Albright and Commissioner Steinmann.

The Commission discussed the budget for FY 2012-13. No action taken was taken by the Commission in this regard.

5B. Airport Commission Vacancy

Staff advised the seat for Commissioner Albright will expire in June.

Chair Albright will re-apply for the upcoming Commission vacancy.

No action was taken by the Commission.

5C. Airport Maintenance

Staff discussed current maintenance issues including mowing on the Airport.

The Commission further discussed maintenance at the Airport. No action taken was taken by the Commission.

6. REPORTS

6A. EAA B-17

1 **Airport Manager Owen:**

- 2 • EAA B-17 aircraft will be featured at the Ukiah Airport May 13 through May 16.
3

4 The Commission is pleased to have this vintage aircraft featured at the Airport as an educational part
5 of history.
6

7 **6B. Airport Day**

8 **Airport Manager Owen:**

- 9 • Airport Day is June 1 and event plans are coming together nicely.
10

11 **6C. Airport Land Use Zoning**

12 **Airport Manager Owen:**

- 13 • City Council amended the zoning map by rezoning the parcels that comprise the Ukiah
14 Municipal Airport from Public Facilities (PF) to Planned Development – Public Facilities (PD-
15 PF) and approved the associated Planned Development (PD) Regulations and Planned
16 Development Planning Areas Map.
17 • Had no other items concerning Airport matters to report.
18

19 **7. AGENDA ITEMS FOR NEXT REGULAR MEETING**

- 20 1. Airport Concurrent Lease and Permitting Processing flowchart.
21 2. Airport Maintenance
22 3. EAA B-17
23 4. Airport Day
24 5. Fuel tank sub-committee
25

26 **8. COMMISSIONER COMMENTS/STAFF COMMENTS**

27
28 **9. ADJOURNMENT**

29 There being no further business, the meeting adjourned at 7:05 p.m.
30
31

32 _____
33 Greg Owen, Airport Manager
34