

PARKS, RECREATION, AND GOLF COMMISSION

**CIVIC CENTER CONFERENCE ROOM #5
411 WEST CLAY STREET, UKIAH, CA 95482**

SPECIAL MEETING

**TUESDAY OCTOBER 23, 2012
5:30 P.M.**

A G E N D A

- I. **CALL TO ORDER/ROLL CALL**
- II. **APPROVAL/CORRECTION OF MINUTES**
Minutes of September 18, 2012
- III. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**
The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.
- IV. **NEW BUSINESS**
- V. **OLD BUSINESS**
 - A. Tennis Court Discussion (Verbal Report)
 - B. Update on Parks and Playground Topics (Verbal Report)
 - C. Update on Recreation Programs and Events (Verbal Report)
- VI. **COMMISSIONERS' COMMENTS**
- VII. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 18th day of October, 2012.
Jarod Thiele, Recording Secretary

PARKS, RECREATION, AND GOLF COMMISSION

Civic Center Conference Room #3
411 West Clay Street, Ukiah, CA 95482

REGULAR MEETING

TUESDAY, SEPTEMBER 18, 2012
5:30 P.M.

MINUTES

I. CALL TO ORDER/ROLL CALL: 5:35pm

Called to order by Vice-Chair Hefte at 5:35pm

Commissioners Present

Faye Hefte, Vice-Chair
Don Rones
Eric Barkhurst
Susan Knopf

Staff Present

Jarod Thiele, Recording Staff Person
Katie Marsolan, Community Services Administrator

Commissioners Absent

Darcie Antle-Chair, unreported
Henry Sadowski, reported
Katy Selzer, reported

II. APPROVAL/CORRECTION OF MINUTES: 5:35pm

M/S: Knopf/Rones to approve minutes of August 21, 2012 as corrected Motion carried by an all AYE voice vote from all Commissioners

III. AUDIENCE COMMENTS ON NON-AGENDA ITEMS: 5:37pm

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IV. NEW BUSINESS: 5:37pm

A. Update on Observatory Park

Administrator Marsolan introduced the item and explained the progress taking place. Martin Bradley introduced himself and gave more details on the work that has been done and the history of the park. The idea to full development of the park is to have an educational center located there to share the information and history. The roof, gutters, windows and painting have recently been done to the house itself. Jone Duggan from the Ukiah Unified School District Community Transition Program explained that 18 to 22 year old students further their education in the house now and are celebrating their first year in this location. Currently there are 15 students in the program. Administrator Marsolan commented that it has been very advantageous to have the building occupied as it deters vandalism and recreational uses can occur in the evenings on the property.

Marsolan showed the commission and guests the Observatory Park planting site plans and explained what materials would be used and planted.

V. OLD BUSINESS: 6:22pm

A. Tennis Court Discussion

Consensus of the commission was to defer this item until Commissioner Sadowski is present.

B. Discussion on Commission Bylaws

Administrator Marsolan wanted to keep this item on the agenda as the new golf committee is forming. Commissioner Knopf commented that POSCC had filled their vacancy. Consensus of the commission was to keep the commission as a 7 member commission and revisit this topic in the future.

C. Update on Parks and Playground Topics

Administrator Marsolan commented that the green slide at Todd Grove Park is still not repaired. Miracle Play Systems has agreed that it is a warranty issue and has provided a vendor to be scheduled to make the repair.

D. Update on Recreation Programs and Events

The recreation guide has been delivered. PumpkinFest is October 13th and 14th.

VI. COMMISSIONERS' COMMENTS: 6:39pm

Commissioner Knopf informed the commission that there was a creek clean up event last weekend.

Consensus of the commission was to cancel the regular monthly meeting of October 16 and hold a special meeting October 23, 2012.

VII. ADJOURNMENT: 6:44pm

M/S: Rones/Barkhurst to adjourn. Motion carried by an AYE voice vote from all Commissioners. Meeting adjourned at 6:44pm.

Jarod Thiele, Recording Secretary