

UKIAH REGIONAL AIRPORT COMMISSION
July 8, 2008
Minutes

COMMISSIONERS PRESENT

Dottie Deerwester, Chair
Eric Crane, Vice Chair
Ben Winter
Bill Beard
Don Albright

STAFF PRESENT

Paul Richey, Airport Manager
Ken Ronk, Airport Assistant -
Recording Secretary
Gordon Elton, Finance Director
Jane Chambers, City Manager

COMMISSIONERS ABSENT

None

OTHERS PRESENT

Jeff Sloan
Floyd Smoller
John Eisenzopf
Daryl Hudson
Greg Owen

The Airport Commission was called to order by Chair Deerwester at 6:30 pm., at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah California. Roll Call was taken with the results listed above.

2. **PLEDGE OF ALLEGIANCE** – Commissioner Winter led the pledge of allegiance.

5B. **FY 2008-2009 Budget Update and 6D. General Government Service Charges were moved forward on the agenda.**

Finance Director Elton addressed the line items for Reimbursable Credits Calculations General Government allocation for the Airport Fund No. 600.

A general discussion followed on how the different rates for each category were established. The Airport Commission expressed concern regarding line item no. 1601. The Commissioners inquired if there were defined guidelines or just formulas.

City Manager Jane Chambers advised the Commissioner the formulas have been used for years without documentation to provide reasoning behind the formulas.

6B. **Airport Commission Recommendation was moved forward on the agenda.**

A general discussion followed regarding the one vacancy seat that is a City residency requirement and the second vacancy seat is a Sphere of Influence requirement. Discussion also followed regarding Airport Commissioner applicant Carl Steinmann, noting he has attended most of the Airport Commission meetings last year. Mr. Steinmann is the only City resident eligible.

ON A MOTION Chair Deerwester nominated Carl Steinman, seconded by Commissioner Beard it was carried by an all AYE voice of all the Commissioners present to recommend Carl Steinmann to the City Council as the open City seat. Motion carried.

Discussion continued concerning the three remaining applicants and the open seat within the Sphere of Influence.

Chair Deerwester expressed concern relevant to Airport Commission applicant Andrew Steins, and noted in his response to questions on the application that he does not understand the role of the Airport Commissioners.

Paper ballots were distributed to the Commissioners and they ranked the applicants as follows:

Jeff Sloan - 3 First – 2 Seconds
Floyd Smoller – 2 First – 3 Seconds
Andrew Stein – 3 Thirds – 2 N/A

ON A MOTION Jeff Sloan was nominated as the first choice to the City Council with Floyd Smoller as the second choice.

3. APPROVAL OF MINUTES

ON A MOTION by Chair Deerwester, seconded by Commissioner Winter to approve the June 3, 2008 minutes, as submitted. Motion carried.

ABSTAIN: Eric Crane.

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No one from the audience came forward.

5. REPORTS

5A. FAA Grant Update

Airport Manager Richey reported on the grants, as well as the letter he sent to our Congressman and Senators thanking them on the grant for the new ramp area that was being utilized for emergency helicopter traffic during the recent wildfires.

6. DISCUSSION/ACTION

6A. CALSTAR Move Update

Airport Manager Richey suggested the DHL hangar that is coming available could be a potential site for the relocation of the Calstar operation. A general discussion followed regarding the need to have a special meeting with Calstar present to discuss the various site options. The date of July 15th, 2008 was the choice for the special meeting concerning the relocation of Calstar.

6C. Airport Manager Recruitment Update

The meeting was adjourned to closed Session per the ADDENDUM TO AGENDA.

6E. Compass Rose

This agenda item was continued to next month's meeting agenda.

7. COMMISSIONERS COMMENTS

Chair Deerwester stated it would be nice to have some type of plaque to recognize former commissioners.

8. STAFF COMMENTS

None.

9. AGENDA ITEMS FOR NEXT MONTH

1. Compass Rose
2. Airport Manager Recruitment update

10. ADJOURNMENT

There being no further business, the meeting adjourned at 7:30 pm.

Dottie Deerwester, Chair

Ken Ronk, Recording Secretary