

## **PARKS, RECREATION, AND GOLF COMMISSION APPLICATION INSTRUCTIONS**

Applicant:

Attached is an application for appointment to the City of Ukiah Parks, Recreation, and Golf Commission. Please review the application questions carefully, note the submittal deadline, and feel free to list answers to the questions on an additional sheet of paper. An application filled out incorrectly or incomplete could be basis for denial. Applications submitted after the submittal deadline will not be accepted.

The Ukiah City code membership requirements are as follows: one (1) member of the Ukiah Men's Golf Club, one (1) member of the Ukiah Women's Golf Club, one (1) member of either Men's or Women's golf club; and four (4) at large members who may reside within the city limits or outside the city limits, but within Mendocino County, provided a majority of the seven (7) committee members are City of Ukiah residents. Please check with the City Clerk at 707-463-6217 to learn what the membership requirements are for the vacant position(s).

The Commission shall have the power and duty to recommend and advise on policies to be adopted and enforced for the operation, use and management of all recreation activities and facilities, parks and parkways; policies for the planning of recreation and parks programs for the inhabitants of the City, promote and stimulate public interest therein, and to that end, solicit to the fullest extend possible the cooperation of school authorities and other public or private agencies interested therein; and Policies for the acquisition, development and improvement of parks, playgrounds and facilities for recreation. The Commission acts in an advisory capacity to the City Council.

The Ukiah Parks, Recreation, and Golf Commission is appointed by the Ukiah City Council for a three (3) year term. The Commission meets the third Tuesday of each month for regular meetings. The Director of Community Services is the liaison to the Commission and prepares the agenda for the meetings.

Interviews will be held and appointments considered at a regular City Council meeting scheduled in June.

City of Ukiah City Clerk's Office

Enclosures

**CITY OF UKIAH  
PARKS, RECREATION & GOLF COMMISSION APPLICATION FOR APPOINTMENT**

**A. General Information**

Full Name					Date		
Residence Address (Physical Address, not PO)							
Mailing Address (if different from above)							
Home Phone				Work Phone			
Email				Cell Phone			
Employer							
Business Address							
Job Title/Position				Employed Since			
How long have you resided in:	Ukiah?		Mendocino County?		California?		
Please list community groups or organizations you are affiliated with and list any offices held.							

**B. Please answer the following on a separate sheet(s) of paper and attach.**

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation and Golf Commission?
2. What is your understanding of the purpose, role and responsibility of the Parks, Recreation and Golf Commission?
3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Parks, Recreation and Golf Commission?
4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?
5. In your opinion what type or types of parks development or recreational and golf programs should the City encourage?
6. In your opinion what type or types of parks development or recreational and golf programs should the City discourage?
7. What kind of ideal community do you envision for Ukiah?
8. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office by **Thursday June 3, 2010, at 5:00 pm** to 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.