

## AIRPORT COMMISSION APPLICATION INSTRUCTIONS

Applicant:

Attached is an application for appointment to the City of Ukiah Airport Commission. Please review the application questions carefully, note the submittal deadline, and feel free to list answers on an additional sheet of paper. An application filled out incorrectly or incomplete could be basis for denial. Applications submitted after the submittal deadline will not be accepted.

Of special importance is your home address. The Ukiah City code requires three (3) Airport Commissioners reside inside the Ukiah City limits and two (2) may reside within Mendocino County. Please check with the City Clerk at 707-463-6217 to learn what the membership requirements are for the vacant position(s).

The Commission acts in an advisory capacity to the City Council in all matters pertaining to the operations and policies of the municipal airport. The Commission also aids and advises the City Manager in the selection of personnel for the operation of the municipal airport.

The Ukiah Airport Commission is appointed by the Ukiah City Council for a three (3) year term. The Commission meets the first Tuesday of each month for regular meetings. The Airport Manager is the liaison to the Commission and prepares the agenda for the meetings.

Interviews will be held and appointments considered at a regular City Council meeting scheduled in June.

Airport Manager  
1403 S. State St.  
Ukiah, Cal. 95482  
(707) 467-2855

Airport Assistant  
(707) 467-2817

Enclosures

