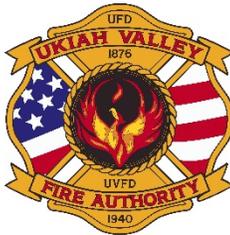


UKIAH VALLEY FIRE AUTHORITY

1500 SOUTH STATE STREET

UKIAH, CA 95482-6709

Phone: (707)462-7921 ♦ Fax: (707)462-2938 ♦ Email: uvfd@sonic.net



JOB DESCRIPTION:

FIRE CAPTAIN

For Additional Information about the Ukiah Valley Fire Authority, please visit our website at www.cityofukiah.com/uvfa-who-we-are/

DEFINITION:

Under direction of a Battalion Chief or the Fire Chief, performs management, supervisory, and technical work in firefighting, EMS, rescue, fire prevention, and fire training activities; performs duties to protect life, property, and the environment by firefighting, rescue activities, emergency medical care, and transportation; performs disaster preparedness and response to hazardous materials releases, related mitigation, and other duties as assigned.

EXAMPLES OF DUTIES:

These examples are intended only as illustrations of the various types of work performed. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title.

(E=Essential Duty; M=Major Portion of Time)

- Plan and execute work assignments of multiple fire station personnel on an assigned shift. (E)
- Perform special duty assignments as required. (E)
- Respond to and participate in fire alarms as Company Officer, and as such is responsible for the supervision, performance, and safety of assigned firefighting personnel. (E)
- Supervise and participate in rescue calls, administration of EMS care, and hospital transportation. (E)
- Direct firefighting and rescue operations until relieved by a superior officer. (E, M)
- Operate radio, telephone, and computer equipment. (M)
- Input data and information into the Department's Information Management Systems. (E)
- Supervise and participate in rendering EMS at an emergency incident. (E)
- Supervise and assist at hazardous materials incidents. (E)
- Direct and participate in the cleaning of quarters and equipment, as well as minor maintenance of apparatus at the fire station. (E)
- Inspect personnel and maintain discipline. (E)
- Instruct and drill Fire Department personnel in firefighting methods, techniques, and related subjects. (M)
- Participate in the inspection of buildings and installations for fire hazards and fire safety systems as required by applicable laws and ordinances as necessary. (E)
- Assist with purchases in support of Department operations in compliance with purchasing policy.
- Assist in planning and conducting the Agency's fire prevention program. (M)
- Prepare reports and maintain records. (E, M)

EXAMPLES OF DUTIES (Continued):

- May be required to respond to emergency calls during non-duty hours. (E)
- Required to investigate and determine fire cause and origin, and assist regular Fire Investigator. (E)
- Establish performance expectations of their assigned personnel and measures their performance on a regular basis. (M)
- As assigned, serve as the Department Officer for other specialty assignments.
- May be called upon to serve as Acting Battalion Chief.
- Work flexible hours or 24-hour shift work as assigned, including weekends and holidays. (E)
- Perform other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles, practices, and procedures of modern firefighting, including but not limited to, structural, commercial, wild land, and aircraft crash rescue.
- Rules and regulations of the Department.
- Operation and maintenance of all types of apparatus and equipment used in modern firefighting activities.
- Practices of emergency medical care and Advanced Life Support protocols for Mendocino County.
- Practices of hazardous materials incident management.
- Principles of supervision, training, and performance evaluation.
- Continuous Quality Improvement Program.
- Local geography including the location of mains, hydrants, appliances, streets, and the target hazards in the City.

Ability to:

- Communicate clearly and concisely, both orally and in writing.
- Conduct thorough fact-finding inspection and investigation.
- Operate apparatus and equipment used in modern firefighting activities, including multi-channel scanning portable and mobile base radios.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Deal effectively and courteously with the general public.
- Supervise, train, and evaluate assigned staff.
- Work flexible hours; Work 48-hour (or more) shifts with little or no sleep or administrative assignment to a 40-hour schedule, and overtime as required or assigned.
- Operate technical equipment and give direction to personnel in the performance of hazardous tasks under emergency conditions.
- Make informed decision in extremely stressful situations.
- Wear protective gear which weighs over 50 pounds.
- Stand for extended periods of time.
- Climb ladders, fences, or walls which require lifting arms above shoulder level and working at heights greater than 10 feet.
- Walk over rough, uneven, slippery, or rocky surfaces, and possibly walk for extended periods of time.
- Drag a victim weighing more than 160 pounds out of a building unassisted while wearing full firefighting PPE including SCBA.
- Withstand up to 60 pounds of nozzle pressure for periods up to an hour while participating in fire suppression activities.
- Perform physically demanding tasks under extreme fluctuations in temperature.
- Demonstrate basic computer literacy and word processing skills.
- Maintain accurate records; prepare clear and concise reports and other written materials using a computer.
- Ability to put on full firefighting PPE within a period not to exceed 60 seconds.

Ability to (Continued):

- Ability to feel changes in temperature in zero-visibility conditions.
- Enter and crawl on hands and knees through zero-visibility buildings/rooms with a fully charged hose in hand wearing full firefighting PPE and SCBA.
- While on aerial ladder, maintain balance and a secure position while directing water through a charged hose line at fire.
- Drag charged 1½ or 1¾ inch hose weighing over 75 pounds, 150 feet unassisted.
- Carry a 15- foot hose bundle weighing over 40 pounds up 2 flights of stairs while wearing full firefighting PPE and SCBA.
- Use heavy hand tools (axe, sledgehammer, etc.), repeatedly strike solid surfaces (such as doorjambs) to make forcible entry into buildings.
- Remove a 24-foot extension ladder weighing approximately 60 pounds from fire apparatus unassisted, position the ladder, and raise the halyard.
- Wearing firefighting PPE and using hydraulic tools weighing in excess of 30 pounds that are prone to multi-directional torque, perform all aspects of vehicle extrication.
- Climb an aerial ladder to a height of 50-75 feet (5-7 stories) wearing full firefighting PPE including SCBA.
- Wearing full firefighting PPE, pull 200 feet of uncharged 5-inch hose weighing 200 pounds from shoulder height off a pumper and drag to a hydrant.
- In zero-visibility conditions and wearing full firefighting PPE plus SCBA, crawl on hands and knees over uneven surfaces carrying forcible entry tools (axe) for 50 feet while systematically searching for trapped person(s).

Experience:

Five (5) years of firefighting experience, including a minimum of two years (2) as a Fire Engineer in a fire agency, or qualified as Acting Engineer by the Ukiah Fire Department or a recognized, organized Fire Department. Experience must be met prior to appointment.

Education:

High school diploma or equivalent.

Special Requirements:

- Possession of an appropriate California Firefighter Class C license, or unrestricted class as minimum.
- Possession of a current EMT B Certificate or higher. Paramedic licensure highly desirable.
- Possession of Hazardous Materials First Responder Operational Certification.
- Completion of State Board of Fire Services Company Officer classes or Fire Officer Certification desirable.
- A person employed in this classification who is hired after June 1, 1985, as a condition of employment, must be a non-user of tobacco products in any form, and shall refrain from smoking tobacco or any other substances.