

CITY OF UKIAH  
AIRPORT COMMISSION MINUTES  
Regular Meeting  
Ukiah Airport Lobby  
1403 South State Street  
Ukiah, CA 95482  
June 5th, 2018  
6:00 p.m.

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11 **1. CALL TO ORDER**

12 Ukiah Airport Commission Meeting met on June 5th, 2018, having been legally noticed  
13 on June 1, 2018. Chair Beckler called the meeting to order at 6:20 p.m. Roll was taken  
14 with the following **Commissioners Present:** Randal Beckler, Bill Beard, Don Albright  
15 and Eric Crane. **Staff Present:** Greg Owen Airport Manager and Ken Ronk Airport  
16 Assistant.

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18 CHAIR BECKLER PRESIDING.

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20 **2. PLEDGE OF ALLEGIANCE**

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22 The Pledge of Allegiance was recited.

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24 **3. APPROVAL OF MINUTES**

25 Approval of the May 1<sup>st</sup>, 2018, Airport Commission Minutes.  
26 Presenter: Ken Ronk, Airport Assistant

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28 **Motion/Second:** Crane/Albright approves Minutes of May 1<sup>st</sup>, 2018, a regular meeting.  
29 **AYES:** Crane, Albright, and Beard.

30 **4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

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32 No public comment was received.

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34 **5. DISCUSSION / ACTION / REPORTS**

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36 **A. Airport Day**

37 **Presenter:** Greg Owen, Airport Manager

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39 Verbal report received about June 2<sup>nd</sup> Airport Day event.

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41 **B. Airport Monthly Financial / Budget**

42 **Presenter:** Greg Owen, Airport Manager

43  
44 Financial and Budget report received

45  
46 **C. Garton Tractor Project**

47 **Presenter:** Greg Owen, Airport Manager

48  
49 Verbal report given.

50 The Garton Tractor Project was approved by the Planning Commission at the October  
51 11<sup>th</sup>, 2017 meeting. After this approval it was discovered that the building was located in

1 the RPZ and the Mendocino County Airport Land Use Plan A zone. The approval of this  
2 project was appealed by a Councilmember and the hearing for the appeal has been  
3 scheduled for June 6th, 2018 at City Hall. Letter Dated May 21<sup>st</sup>, 2018 from Caltrans  
4 Aero to the City Community Development department discussed.

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6 **D. Airport Land Use Commission**

7 **Presenter:** Greg Owen, Airport Manager

8  
9 Verbal report received.

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11 **E. Lease Cal Fire / FAA**

12 **Presenter:** Greg Owen, Airport Manager

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14 Staff has requested the Commission review and recommends Cal Fire lease and the  
15 FAA lease.

16 Cal Fire lease staff has been working with the State for several years and hopes to enter  
17 a new lease with the State. Current agreement the lease rate is \$660 per month. Staff  
18 has negotiated a new agreement with 2019 monthly rates to \$1,158.69, 2020-21 monthly  
19 rate \$1688.38 and, 2022 rate to \$2,350.49. Staff is waiting on the State for an updates  
20 lease agreement.

21  
22 FAA lease agreement discussed.

23  
24 The Airport Commission recommends the new rates for Cal Fire and FAA leases.

25 **Motion/Second:** Crane/Albright **AYES:** Crane, Albright, Beard, Ashiku, and Beckler.

26 **NOES:** None. **ABSENT:** None. **ABSTAIN:** None

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28 **F. Fuel Tank**

29 **Presenter:** Greg Owen, Airport Manager

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31 Staff recommends the rejection of all bids for the Fuel tank. All bids came in well over  
32 the budgeted amount. One bidder was rejected due to their failure to use City forms for  
33 their bid. Discussion on resubmitting bids.

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35 The Airport Commission recommends all bids be rejected.

36 **Motion/Second:** Ashiku/Albright **AYES:** Crane, Albright, Beard, Ashiku, and Beckler.

37 **NOES:** None. **ABSENT:** None. **ABSTAIN:** None

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39 **G. FAA Grants**

40 **Presenter:** Greg Owen, Airport Manager

41  
42 Airport Pavement Maintenance System (APMS) grant has been finished. This report  
43 gives staff a comprehensive accounting of all pavement on the airport property. The  
44 report states that the airport runway pavement is in poor condition. This report helps  
45 staff's recommendation to the FAA that the runway needs to be replaced soon.

46  
47 Verbal report received.

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51 **H. Airport Maintenance**

1 **Presenter:** Greg Owen, Airport Manager

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3 Verbal report received.

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5 **I. Airport Tour**

6 **Presenter:** Greg Owen, Airport Manager

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8 Reschedule Airport Tour

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10 **6. AGENDA ITEMS FOR JULY**

11 **A.** Airport Land Use Commission

12 **B.** Garton Tractor Project

13 **C.** Airport Monthly Financial / Budget

14 **D.** FAA Grants

15 **E.** Airport Maintenance

16 **F.** Airport Tour

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18 **7. COMMISSIONER COMMENTS/STAFF COMMENTS**

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20 The Airport Commission recommends July meeting rescheduled to July 17<sup>th</sup>, 2018 and  
21 cancel August meeting.

22 **Motion/Second:** Ashiku/Albright **AYES:** Crane, Albright, Beard, Ashiku, and Beckler.

23 **NOES:** None. **ABSENT:** None. **ABSTAIN:** None

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25 No other commissioner or staff comments.

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27 **8. ADJOURNMENT**

28 There being no further business, the meeting adjourned at 7:33 p.m.

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Kenneth Ronk, Recording Secretary