



## **Ukiah Valley Conference Center**

### **Facility Rental Rates**

Open Monday-Friday, 8am-5pm

Evening rates apply after 5pm

Non-Profit/Govt. rates apply only during business hours (M-F 8am-5pm)

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### **Chardonnay, Riesling, Merlot, and Zinfandel Rooms**

Capacity: From 1-20 people

Daily Rate: \$200

Non-Profit/Govt. Rate: \$175

Weekend/Evening Rate: \$300

### **Chenin Blanc Room**

Capacity: 20-40 people

Daily Rate: \$400

Non-Profit/Govt. Rate: \$300

Weekend/Evening Rate: \$600

### **Cabernet 1 or Cabernet 2 Rooms**

Capacity: Up to 125 people (dining/classroom) or up to 175 people (theater/assembly)

Daily Rate: \$700

Non-Profit/Govt. Rate: \$600

Weekend/Evening Rate: \$1,250

### **Red Rooms**

Capacity: From 125 up to 300 people (dining) or 400 people (theater/assembly)

Daily Rate: \$1,750

Non-Profit/Govt. Rate: \$1,500

Weekend/Evening Rate: \$3,000

All rates are subject to change due to a deposit, janitorial fees, & security requirements for large events.

### **Kitchen Use Fee**

\$250 minimum for the first 100 people (if you're using our catering services fee is already included).

## Additional Services and Rentals

### **In-House Catering:**

- 1. Coffee/Tea Service** \$3.00 per person\*  
Includes: organic coffee, tea, condiments, paper goods, & ice water.
- 2. Continental Breakfast** \$8.00/9.00 per person\*  
Includes: assorted Danish, muffins, bagels, coffee, tea, fruit (\$9), orange juice, & ice water.
- 3. Catered Lunch** \$16.50 per person\*  
Includes: artisan sandwich w/assorted meat and cheese (vegetarian/gluten free options available upon request), mixed green OR Caesar salad, chips, cookies, soda, & ice water.
- 4. Afternoon Snack** \$5.25 per person\*  
Includes: assorted snack bars, cookies OR brownie bites, crackers OR chips, soda & ice water.

\*Catering rates are subject to change upon customer's request for additional/different food services.

<b>Local Catering</b>	Per quote
<b>Linen and Party Supply Rental</b>	Per quote
<b>Polycom Video Conferencing</b>	\$125 per hour
<b>Polycom Phone</b>	\$25 per hour
<b>LCD Projector</b>	\$75 per day
<b>Sound System</b>	\$175 per day
<b>Stage (8' x 16')</b>	\$400
<b>Dance Floor (20' x 20')</b>	\$500
<b>Wireless Internet</b>	Complimentary
<b>White Boards</b>	As requested
<b>Flip Charts</b>	\$25 per chart
<b>Screens/AV Cart</b>	As requested
<b>Lectern w/Fixed Mic. &amp; Speaker</b>	Complimentary upon request