

UKIAH REGIONAL AIRPORT COMMISSION
May 1st, 2018
Minutes

COMMISSIONERS PRESENT

Randal Beckler, Chair
Don Albright
Eric Crane
Bill Beard

STAFF PRESENT

Greg Owen, Airport Manager
Ken Ronk, Airport Assistant / Recording Sec.

COMMISSIONERS ABSENT

Mark Ashiku

OTHERS PRESENT

1. CALL TO ORDER

The Airport Commission meeting was called to order by Chair Beckler at 6:09 p.m. at the Ukiah Regional Airport, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE - Everyone recited the pledge of allegiance.

3. APPROVAL OF MINUTES – January 16th, 2018, March 6th, 2018 and April 3rd, 2018.

Commissioner Crane:

- Would like to review and add more details in Jan. 16th, minutes not approved.
- Motion made by Commissioner Crane to approve March and April minutes and 2nd by Commissioner Beckler,
Aye 3-0
Abstain 1

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION/ACTION

5A. Airport Monthly Financial / Budget

Airport Manager Owen:

- Proposed budget for 2018/19 submitted to city, City staff will be adding the rest of the budget allocation charges and employee costs to the budget. Included in the budget is money for the new Jet A tank, FOD Boss and a golf cart.

5B. Airport Land Use Commission (ALUC)

Airport Manager Owen:

- The Airport Commission created an Ad-Hoc to discuss the City's planning process and how projects are brought to the ALUC.
- The City Manager wants to see an update to the current ALUC plan.

Commissioner Crane:

- The ALUC plan now is the current one that should be used!

5C. Airport Maintenance

Airport Manager Owen:

- Mowing and airport clean up in preparation for Airport Day.

5D. FAA Grants

Airport Manager Owen:

- Mod to standard for the runway lights has been approved.
- The first project will be the runway lighting in Oct. 2018 then the runway project in 2019.
- Staff has applied for the 2018 runway lighting construction grant.

5E. Fuel Tank

1 **Airport Manager Owen:**

- 2 • Jet tank spec. is out with a pre bid meeting set for May 16th, and the bid opening will be May 29th.

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4 **5F. Cal Fire Lease**

5 **Airport Manager Owen:**

- 6 • New lease sent back to Cal fire with needed corrections and have not received anything back so
7 far.

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9 **5G. Garton Tractor Project**

10 **Airport Manager Owen:**

- 11 • The Graton Tractor Project was approved by the Planning Commission at the October 11th, 2017
12 meeting. The approval of this project was appealed by a Council member and the appeal has not
13 been scheduled.
14 • Meetings have taken place and the appeal is going forward.
15 • Caltrans is not happy with how this project was approved without going through the ALUC. They
16 will probable make a written notice to the City about this oversight.

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18 **5H. Airport Day**

19 **Airport Manager Owen:**

- 20 • June 2nd will be the 10th Airport Day in a row. Food permit has been obtained.
21 • Airport Day is going to start being every other year with something else like the B-17 event going
22 on in the off years.

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25 **6. AGENDA ITEMS FOR JUNE**

- 26 **A. Airport Day**
27 **B. Airport Monthly Financial / Budget**
28 **C. Garton Tractor Project**
29 **D. Airport Land Use Commission**
30 **E. Leases Cal Fire / FAA**
31 **F. Fuel Tank**
32 **G. FAA Grants**
33 **H. Airport Maintenance**
34 **I. Airport Tour**

35 **7. COMMISSIONER COMMENTS/STAFF COMMENTS**

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38 **8. ADJOURNMENT**

39 There being no further business, the meeting adjourned at 6:45 p.m.

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43 Kenneth Ronk, Recording Secretary
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