

**UKIAH REGIONAL AIRPORT COMMISSION**  
**March 6<sup>th</sup>, 2018**  
**Minutes**

**COMMISSIONERS PRESENT**

Randal Beckler, Chair  
Bill Beard  
Eric Crane

**STAFF PRESENT**

Greg Owen, Airport Manager  
Ken Ronk, Airport Assistant / Recording Sec.

**COMMISSIONERS ABSENT**

Mark Ashiku, Vice Chair  
Don Albright

**OTHERS PRESENT**

**1. CALL TO ORDER**

The Airport Commission meeting was called to order by Chair Beckler at 6:00 p.m. at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

**2. PLEDGE OF ALLEGIANCE** - Everyone recited the pledge of allegiance.

**3. APPROVAL OF MINUTES** – January 16<sup>th</sup>, 2018

**Motion/Second: Crane/Beard to:**

- Postpone the approval of Jan. 6<sup>th</sup> meeting minutes to the next board meeting on April 3<sup>rd</sup>.

Motion carried by the following roll call votes: AYES: Beckler, Crane, and Beard.

Noes: None

Absent: Albright, Ashiku.

Abstain: None

**4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**5. DISCUSSION/ACTION**

**5A. Hangar Inspections**

**Airport Assistant Ronk:**

- The hangar inspection is almost complete with the following results. Problem hangars  
Hangar 2 – Lee Wachs, Lee's subleased tenant moved out and he vacated hangar.  
Hangar 6 – Art McChestney, Art's subleased tenant moved out and he replaced with annulled a/c that he owns.  
Hangar 14 – Art McChestney, Art was told that the a/c must be annulled to be in compliance given till next hangar inspection to comply.  
Hangar 16 – Skip Gibbs, Out of area so no inspection but I feel that it's in compliance.  
There's a few more hangars to make sure of the insurance paperwork gets turned into the City otherwise no problems.

**5B. Airport Maintenance**

**Airport Manager Owen:**

- Dave preformed maintenance on hangar #2 after it was vacated and sealed the floor. Starting to get the mowing started as it dries out.

**5C. Airport Monthly Financial / Budget**

**Airport Manager Owen:**

- Report on self-serve 100LL and full service.
- Working on new lease for Calfire.

- New resolution for about \$80,000 that the City will pay for the use of the corp. yard. No longer in lieu of fee.

**5D. FAA Grants**

**Airport Manager Owen:**

- Has applied for the 2018 runway lighting construction grant. Talking to the FAA would like to push the lighting project off till October or the main fire season. Looking to hire a consultant for this project.

**5E. Fuel Tank**

**Airport Manager Owen:**

- Due to the past fire storm Staff has been working with FEMA to replace the current storage tank. FEMA will pay up to 75% of the cost to replace our current tank.
- (UPDATE) FEMA has denied the current request. Staff is moving forward with a bid spec and looking into fund to complete this project.

**5F. Garton Tractor Project**

**Airport Manager Owen:**

- The Garton Tractor Project was approved by the Planning Commission at the October 11<sup>th</sup>, 2017 meeting. After this approval it was discovered that the building was located in the RPZ and the Mendocino County Airport Land Use Plan A\* zone. The approval of this project was appealed by a Council member and the hearing for the appeal has not been scheduled. Staff will provide more information on the date and time of the meeting. Currently staff has requested Garton to relocate the building outside of the RPZ.

**Commissioner Crane:**

- Updated commission on the City's response to the project or there lack of a solution.

**6. AGENDA ITEMS FOR APRIL**

- A.** Airport Land Use Commission A, A\* and B Zone Review
- B.** Airport Maintenance
- C.** Airport Monthly Financial / Budget
- D.** FAA Grants
- E.** Fuel Tank
- F.** Cal Fire Lease
- G.** Garton Tractor Project

**7. COMMISSIONER COMMENTS/STAFF COMMENTS**

**8. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:47p.m.

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Kenneth Ronk, Recording Secretary