

**CITY OF UKIAH  
PARKS, RECREATION AND GOLF COMMISSION AGENDA  
Regular Meeting  
CONFERENCE ROOM 5  
411 West Clay Street  
Ukiah, CA 95482  
May 15, 2018  
5:30 p.m.**

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**1. ROLL CALL**

The Parks, Recreation and Golf Commission met at a Meeting Date of May 15, 2018, having been legally noticed on May 11, 2018. Chair Hefte called the meeting to order at 5:34 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Susan Knopf, Vicki Bitonti-Brown, and Henry Sadowski. **Commissioners Not Present:** Allan Nicholson **Staff Present:** Tami Bartolomei, Community Services Administrator, Craig Schlatter, and Director of Planning.

**2. INTRODUCTIONS**

**None**

**3. PETITIONS AND COMMUNICATIONS**

**None**

**4. APPROVAL OF MINUTES**

**The April 17, 2018 minutes were approved. Motion/Second:** Sadowski/Knopf motioned to approve Minutes of the April 17, 2018 meeting. **1.** Motion carried by the following roll call vote: **AYES:** Hefte, Bitonti-Brown, Sadowski and Knopf

**5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

Pinky Kushner had submitted to City staff by email a draft resolution to be considered. The committee discussed the draft resolution and asked staff to have Kushner provide more information and present the additional information at the next meeting.

**6. COMMISSIONER REPORTS**

Bitonti-Brown reported the Garden Club has agreed to provide the pruning at the Ukiah Civic Center. She also reported she had spoken to staff member Meyer with Parks regarding the condition of the roses at Observatory Park.

**7. UNFINISHED BUSINESS**

- a. Community Services Department staff reports  
Presenter: Tami Bartolomei, Community Services Administrator provided Community Services Program updates. Commissioner Knopf asked that the music level at the Sundays in the Parks be placed on next month's agenda.
- b. Pool Mural Updates

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 10<sup>th</sup> day of May, 2018  
Marianne Davison, Receptionist/Clerk

Presenter: Tami Bartolomei, Community Services Administrator informed the Commission with the help of some Ukiah High School students the Pool Mural has been completed.

c. Vinewood Park Grant Project Updates

Presenter: Tami Bartolomei, Community Services Administrator informed the Commission a Request for Proposal had been released and an evaluation and project review committee would be meeting on May 16<sup>th</sup>.

d. Todd Grove Barbeque Area and Toddler Play Area Improvements

Presenter: Tami Bartolomei, Community Services Administrator informed the Commission there were no new updates at this time.

**8. NEW BUSINESS**

a. Community Services Budget FY18/19

Presenter: Tami Bartolomei, Community Services Administrator updated Commission on budget process.

b. Wagenseller Park Feasibility Analysis Discussion

Presenter: Craig Schlatter, Director of Planning asked the Commission if they had any comments from the last meeting regarding the Wagenseller Park Feasibility Analysis.

c. Vinewood and Wagenseller Neighborhood Resiliency Program

Presenter: Tami Bartolomei, Community Services Administrator updated the Commission on progress of the program. Bartolomei reported over 200 + people in the neighborhoods was surveyed by a live person. Some of the outcomes were being addressed by staff at this time.

d. Election of new Chair for the Parks Recreation and Golf Commission.

Commissioner Hefty called for a nomination. Bitonti-Brown nominated Commissioner Sadowski, a vote was taken all in favor.

**9. ADJOURNMENT**

*The next regularly scheduled meeting of the Parks, Recreation and Golf Commission:*

**June 19, 2018 at 5:30 PM  
Ukiah Civic Center Annex  
CONFERENCE ROOM 5  
411 West Clay Street Ukiah, CA 95482**