

**CITY OF UKIAH
PARKS, RECREATION AND GOLF COMMISSION MINUTES
Regular Meeting
CONFERENCE ROOM 5
411 West Clay Street
Ukiah, CA 95482
April 18, 2017
5:30 p.m.**

1. ROLL CALL

The Parks, Recreation and Golf Commission met at a Regular Meeting on April 18, 2017, having been legally noticed on April 18, 2017. Chair Hefte called the meeting to order at 5:33 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Henry Sadowski, Susan Knopf, Vicki Bitonti-Brown, Alan Nicholson. **Staff Present:** Tami Bartolomei, Community Services Administrator and Olivia Zotter, Receptionist/Clerk.

2. INTRODUCTIONS

Neelam Salmen and Andy Jahn, members of the South Ukiah Rotary Club, were present for the meeting.

3. PETITIONS AND COMMUNICATIONS

4. APPROVAL OF MINUTES

a. Approval/Corrections of the February 21, 2017 Meeting

Motion/Second: Hefte/Sadowski to approve Minutes of February 21, 2017 with correct spelling of Chair Hefte's surname in item 1. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Nicholson. NOES: None. ABSENT: None. ABSTAIN: None.

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

6. COMMISSIONER REPORTS

Presenter: Alan Nicholson

Met with RELEAF committee about a plan for a memorial garden for Judy Pruden.

7. UNFINISHED BUSINESS

- a. Discussion with Rotary Club regarding possible placement of exercise equipment in a City Park.

Presenter: Tami Bartolomei, Community Services Administrator and Neelam Salmen, South Ukiah Rotary Club member.

Discussion ensued regarding the placement of exercise equipment at Todd Grove Park, the Rail Trail, or Oak Manor Park.

- b. Staff Reports.

Presenter: Tami Bartolomei, Community Services Administrator.

Updates were given regarding upcoming summer programs, grants, and new employment opportunities in the department.

- c. Update on Golf Course.

Presenter: Tami Bartolomei, Community Services Administrator.

Tayman Park's current lease agreement was approved by Council to be extended by one year.

8. NEW BUSINESS

Presenter: Tami Bartolomei, Community Services Administrator.

- b. Urban greening grant application. (item b moved above item a due to a question by Commissioner Knopf)

The Community Services Department is applying for a phase 3 grant on the Rail Trail from Clara Avenue to Brush Street.

- a. Update on Community Services Budget for fiscal year 17/18.

Tami Bartolomei, Community Services Administrator, met with Sage Sangiacomo, City Manager regarding costs for the Community Services Department.

- c. South Valley event April 27th, 2017.

There will be an Opiate Awareness Event at South Valley on April 27th from 3 pm to 7pm.

9. CLOSED SESSION

10. ADJOURNMENT

There being no further business, the meeting adjourned at 7:12 pm.

Olivia Zotter, Receptionist/Clerk