

**CITY OF UKIAH  
PARKS, RECREATION AND GOLF COMMISSION MINUTES  
Regular Meeting  
CONFERENCE ROOM 5  
411 West Clay Street  
Ukiah, CA 95482  
February 21, 2017  
5:30 p.m.**

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**1. ROLL CALL**

The Parks, Recreation and Golf Commission met at a Regular Meeting on February 21, 2017, having been legally noticed on February 15, 2017. Chair Hefte called the meeting to order at 5:36 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Henry Sadowski, Susan Knopf, Vicki Bitonti-Brown, Alan Nicholson. **Staff Present:** Tami Bartolomei, Community Services Administrator; Frank Johnson, Tayman Park and Olivia Zotter, Receptionist/Clerk.

**2. INTRODUCTIONS**

**3. PETITIONS AND COMMUNICATIONS**

**4. APPROVAL OF MINUTES**

**a. Approval/Corrections of the January 17, 2017, Meeting**

**Motion/Second:** Sadowski/Hefte to approve Minutes of January 17, 2017 as submitted. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Nicholson, Bitonti-Brown. NOES: None. ABSTAIN: None. ABSENT: None.

**5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**6. COMMISSIONER REPORTS**

**Presenters:** Alan Nicholson, Susan Knopf.

Nicholson: There will be a Ukiah Relief meeting about the possibility of creating a memorial garden for Judy Pruden.

Knopf: Started a discussion about the prospect of opening the Golf Course to walkers.

**7. UNFINISHED BUSINESS**

**a. Staff Reports**

- ii. Update on Golf Course. (item moved above item 7ai as per Tami Bartolomei's suggestion)

**Presenters:** Tami Bartolomei, Community Services Administrator and Frank Johnson, Tayman Park

Tayman Park will be asking City Council to extend current lease agreement for one year.

- i. Program Development: Update on Community Services Programs.

**Presenter:** Tami Bartolomei, Community Services Administrator.

Bartolomei gave an overview of upcoming summer events, current and future sports events, signage at Todd Grove Park, and Rail Trail improvements.

**Motion/Second:** Sadowski/Knopf to accept conditions for the next year for Tayman Park. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Nicholson, Bitonti-Brown. NOES: None. ABSTAIN: None. ABSENT: None.

iii. Parks-related housing grant update.

**Presenter:** Tami Bartolomei, Community Services Administrator

Parks-related housing grant was turned in January 2017. It will be utilized at Oak Manor Park and Vinewood Park. Discussion of possible uses of grant money ensued.

**8. NEW BUSINESS**

- a. Discussion of new appointments for Commissioners whose terms are expiring this year.

**Presenter:** Tami Bartolomei, Community Services Administrator

Commissioners Faye and Sadowski appointments will be up June 30, 2017. Olivia Zotter, Receptionist/Clerk will review the reappointment process for the next meeting.

- b. Consideration to cancel March 21<sup>st</sup> 2017 PRGC meeting.

Commissioner Vicki Bitonti-Brown, Tami Bartolomei, Community Services Administrator, and Olivia Zotter, Receptionist/Clerk will all be absent at the next meeting.

**Motion/Second:** Sadowski/Nicholson to cancel March 21<sup>st</sup>, 2017 meeting. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Nicholson, Bitonti-Brown. NOES: None. ABSTAIN: None. ABSENT: None.

- c. Report out on community group meeting.

**Presenter:** Tami Bartolomei, Community Services Administrator.

The Rotary Club is discussing a partnership with the City about placement of exercise equipment in one of the City Parks. The Commission was advised to give the Rotary Club suggestions about where is best to place the equipment.

- d. Budget report on 16/17 fiscal year.

**Presenter:** On February 27<sup>th</sup> the City will be reporting to City Council about how the City is doing on goals and objectives midway through the 16/17 fiscal year.

**9. CLOSED SESSION**

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:37pm.