

UKIAH REGIONAL AIRPORT COMMISSION
November 7th, 2017
Minutes

COMMISSIONERS PRESENT

Randal Beckler, Chair
Mark Ashiku, Vice Chair
Eric Crane
Bill Beard

STAFF PRESENT

Greg Owen, Airport Manager
Ken Ronk, Airport Assistant / Recording Sec.

COMMISSIONERS ABSENT

Don Albright

OTHERS PRESENT

1. CALL TO ORDER

The Airport Commission meeting was called to order by Chair Beckler at 6:03 p.m. at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE - Everyone recited the pledge of allegiance.

3. APPROVAL OF MINUTES – October 3rd, 2017

- Motion made to approve Oct. 3rd, 2017 minutes by Commissioner Crane and 2nd by Commissioner Beckler. Aye 4-0

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION / ACTION / REPORTS

5A. Garton Tractor Project

Airport Manager Owen:

- This matter has just come to the attention of the Airport. The planning department and planning commission have already okayed a new building to be built next to the Garton tractor office. Now the City council has to appeal the approved building permit. The area that they would like to build is in zone A of the Airport Land Use and it states “prohibited uses, all structures.”

Commissioners:

- Very upset that the Airport personnel was never included in the building permit process. What is the reason that the Airport was not kept included in the process?
- The Planning department is going completely around the Compatibility Criteria which could affect the airport runway use, could restrict night operations or shorten the runway length.

Airport Manager Owen:

- The airport has an avigation easement that was purchased years ago that covers over the Garton property. The avigation easement should have been discovered before this during the title search.

Commissioners:

- A letter will be drafted to be sent to the City council and reviewed at the next Airport Commission meeting.

5B. Recommendation to Council Guidelines for Community Development Department for review of Project in Airport Land Use Zone

Airport Manager Owen:.

- 1 • The current Airport Land Use Plan was completed and approved in 1996. Staff would like the
2 Airport Commission recommendation to Council on Updating the current plan and what action
3 would trigger a review of the Airport Land Use Commission.
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6 **5C. Airport Maintenance**

7 **Airport Manager Owen:**

- 8 • Dave made some wooden benches for all the people that have been out watching the airport
9 operations.
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11 **5D. Airport Monthly Financial**

12 **Airport Manager Owen:**

- 13 • Reviewed that past 9 years of fuel revenues up to this point the sales for this fiscal year were low.
14 But with the October fires our Jet fuel sales had a big spike and now it's more of an average year.
15

16 **5E. FAA Grants**

17 **Airport Manager Owen:**

- 18 • RWY 15-33 Pavement Rehab and TWY Realign 60% design submittal by 12/21/2017.
19 • PMMP: Final Signed Document.
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21 **5F. Budget Committee**

22 **Airport Manager Owen:**

- 23 • Budget meeting did not meet due to the fires and we would like to still see this get done.
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26 **7. AGENDA ITEMS FOR DECEMBER**

- 27 **A.** Recommendation to Council Guidelines for Community Development
28 Department for review of Project in Airport Land Use Zone
29 **B.** Airport Maintenance
30 **C.** Airport Monthly Financial
31 **D.** FAA Grants
32 **E.** Budget Committee
33 **F.** Fuel tank
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36 **8. COMMISSIONER COMMENTS/STAFF COMMENTS**

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39 **9. ADJOURNMENT**

40 There being no further business, the meeting adjourned at 7:21 p.m.
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43 _____
44 Kenneth Ronk, Recording Secretary
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