1. **ROLL CALL**
The Parks, Recreation and Golf Commission met at a Regular Meeting on August 14, 2017, having been legally noticed on August 11, 2017. Chair Hefte called the meeting to order at 5:34 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Susan Knopf, Allan Nicholson, and Vicki Bitonti-Brown. Commissioner Henry Sadowski arrived at 5:36 **Commissioners Not Present:** None **Staff Present:** Tami Bartolomei, Community Services Administrator.

2. **INTRODUCTIONS**
None

3. **PETITIONS AND COMMUNICATIONS**
None

4. **APPROVAL OF MINUTES**
None-there was no meeting in July so the June 20, 2017 minutes were approved **Motion/Second:** Knopf/Nicholson motioned to approve Minutes of the June 20, 2017 meeting. 1. Motion carried by the following roll call vote: AYES: Hefte, Sadowski, Knopf, Bitonti-Brown and Nicholson.

5. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**
None

6. **COMMISSIONER REPORTS**
Knopf reported that she had spoken to Jake Burgess regarding the music during the summer concert series was loud. Burgess explained that the music was held to an approved decimal level. Knopf would like this issue to be brought up with staff as a possibility of lower the decimal level.

7. **UNFINISHED BUSINESS**
   a. **Staff Reports.**
      **Presenter:** Tami Bartolomei, Community Services Administrator.
      Updates were given regarding Community Services summer programs including Summer Concerts, Movies in the Plaza, Swim Lessons, Ice Skating Rink, Pumpkin Fest, Fall Ball, Youth Basketball, and Strike out cancer tournament.
   b. **No Smoking in City Parks.**
      **Presenter:** Tami Bartolomei, Community Services Administrator.
      Bartolomei updated the Commission that at the July 19, 2017 City Council Meeting changes to the no smoking in the parks ordinance was approved, staff is discussing and planning
installation of no smoking signs at all parks. Bartolomei thanked Commissioner Knopf for volunteering at every concert at the first aid station.

**Presenter:** Tami Bartolomei, Community Services Administrator

8. **NEW BUSINESS**

   a. Contract with North Coast Opportunities, Inc.  
      **Presenter:** Tami Bartolomei, Community Services Administrator  
      Bartolomei informed the commission of a possible contract between North Coast Opportunities and the City of Ukiah.

   b. Lease Agreement with North Coast Opportunities, Inc.  
      **Presenter:** Tami Bartolomei, Community Services Administrator  
      Bartolomei informed the commission of a possible lease agreement between North Coast Opportunities and the City of Ukiah for a community garden.

9. **CLOSED SESSION**

10. **ADJOURNMENT**

    There being no further business, the meeting adjourned at 6:30 pm.

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Tami Bartolomei, Community Services Administrator/Clerk