

**CITY OF UKIAH  
PARKS, RECREATION AND GOLF COMMISSION AGENDA  
Regular Meeting  
CONFERENCE ROOM 5  
411 West Clay Street  
Ukiah, CA 95482  
August 15, 2017  
5:30 p.m.**

---

1. **ROLL CALL**
2. **INTRODUCTIONS**
3. **PETITIONS AND COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
5. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**
6. **COMMISSIONER REPORTS**
7. **UNFINISHED BUSINESS**
  - a. Community Services Department staff reports.
  - b. Update on no smoking in City Parks.
  - c. Update on Community Services budget for fiscal year 17/18.
  - d. Parks Codes and Enforcements
8. **NEW BUSINESS**
  - a. Veterans Garden at the Oak Street Pocket Park
9. **ADJOURNMENT**

***The next regularly scheduled meeting of the Parks, Recreation and Golf Commission:  
September 19, 2017 at 5:30 PM  
Ukiah Civic Center Annex  
CONFERENCE ROOM 5  
411 West Clay Street Ukiah, CA 95482***

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 9<sup>th</sup> day of August, 2017  
Marianne Davison, Receptionist/Clerk

**CITY OF UKIAH  
PARKS, RECREATION AND GOLF COMMISSION MINUTES  
Regular Meeting  
CONFERENCE ROOM 5  
411 West Clay Street  
Ukiah, CA 95482  
June 20, 2017  
5:30 p.m.**

---

**1. ROLL CALL**

The Parks, Recreation and Golf Commission met at a Regular Meeting on June 20, 2017, having been legally noticed on June 16, 2017. Chair Hefte called the meeting to order at 5:40 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Henry Sadowski, Susan Knopf, and Vicki Bitonti-Brown. **Commissioners Not Present:** Alan Nicholson. **Staff Present:** Tami Bartolomei, Community Services Administrator.

**2. INTRODUCTIONS**

None

**3. PETITIONS AND COMMUNICATIONS**

None

**4. APPROVAL OF MINUTES**

- a. **Motion/Second:** Knopf/Sadowski to approve Minutes of May 16, 2017. 1. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Bitonti-Brown. NOES: None. ABSENT: Nicholson. ABSTAIN: None.

**5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

None

**6. COMMISSIONER REPORTS**

None

**7. UNFINISHED BUSINESS**

- a. Staff Reports.  
**Presenter:** Tami Bartolomei, Community Services Administrator.

Updates were given regarding Community Services summer programs including Summer Concerts, Movies in the Plaza and Swim Lessons.

- b. No Smoking in City Parks.  
**Presenter:** Tami Bartolomei, Community Services Administrator.

Bartolomei reminded the Commission that at last month's meeting she had presented to the Commission a document asking the Commission if they approved of changing City Code to include no smoking in City Owned Parks. Bartolomei provided the Commission with the proposed changes and explained these changes needed to go to the City Attorney for his review and then to City Council. The Commission approved the proposed changes to City Code to include no smoking in City owned parks.

- c. Update on Community Services budget for fiscal year 17/18

**Presenter:** Tami Bartolomei, Community Services Administrator

Bartolomei informed the Commission that the fiscal year 17/18 budget had been presented to City Council on June 12, 2017. The budget will go before Council on June 21, 2017 for final approval.

## 8. NEW BUSINESS

- a. Report on Parks Codes and Enforcements

**Presenter:** Tami Bartolomei, Community Services Administrator

Bartolomei explained to the Commission that Community Services would be meeting with Ukiah Police Department to begin discussions on code enforcements. Bartolomei will report back to the Commission at the next meeting.

## 9. CLOSED SESSION

## 10. ADJOURNMENT

There being no further business, the meeting adjourned at 6:30 pm.

---

Tami Bartolomei, Community Services Administrator/Clerk