

**CITY OF UKIAH**  
**PARKS, RECREATION AND GOLF COMMISSION MINUTES**  
**Regular Meeting**  
**CONFERENCE ROOM 5**  
**411 West Clay Street**  
**Ukiah, CA 95482**  
**June 20, 2017**  
**5:30 p.m.**

---

**1. ROLL CALL**

The Parks, Recreation and Golf Commission met at a Regular Meeting on June 20, 2017, having been legally noticed on June 16, 2017. Chair Hefte called the meeting to order at 5:40 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Henry Sadowski, Susan Knopf, and Vicki Bitonti-Brown. **Commissioners Not Present:** Alan Nicholson. **Staff Present:** Tami Bartolomei, Community Services Administrator.

**2. INTRODUCTIONS**

None

**3. PETITIONS AND COMMUNICATIONS**

None

**4. APPROVAL OF MINUTES**

- a. **Motion/Second:** Knopf/Sadowski to approve Minutes of May 16, 2017. 1. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Bitonti-Brown. NOES: None. ABSENT: Nicholson. ABSTAIN: None.

**5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

None

**6. COMMISSIONER REPORTS**

None

**7. UNFINISHED BUSINESS**

- a. Staff Reports.  
**Presenter:** Tami Bartolomei, Community Services Administrator.

Updates were given regarding Community Services summer programs including Summer Concerts, Movies in the Plaza and Swim Lessons.

- b. No Smoking in City Parks.  
**Presenter:** Tami Bartolomei, Community Services Administrator.

Bartolomei reminded the Commission that at last month's meeting she had presented to the Commission a document asking the Commission if they approved of changing City Code to include no smoking in City Owned Parks. Bartolomei provided the Commission with the proposed changes and explained these changes needed to go to the City Attorney for his review and then to City Council. The Commission approved the proposed changes to City Code to include no smoking in City owned parks.

- c. Update on Community Services budget for fiscal year 17/18

**Presenter:** Tami Bartolomei, Community Services Administrator

Bartolomei informed the Commission that the fiscal year 17/18 budget had been presented to City Council on June 12, 2017. The budget will go before Council on June 21, 2017 for final approval.

**8. NEW BUSINESS**

- a. Report on Parks Codes and Enforcements

**Presenter:** Tami Bartolomei, Community Services Administrator

Bartolomei explained to the Commission that Community Services would be meeting with Ukiah Police Department to begin discussions on code enforcements. Bartolomei will report back to the Commission at the next meeting.

**9. CLOSED SESSION**

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:30 pm.

---

Tami Bartolomei, Community Services Administrator/Clerk