

**CITY OF UKIAH
PARKS, RECREATION AND GOLF COMMISSION AGENDA
Regular Meeting
CONFERENCE ROOM 5
411 West Clay Street
Ukiah, CA 95482
June 20, 2017
5:30 p.m.**

1. **ROLL CALL**
2. **INTRODUCTIONS**
3. **PETITIONS AND COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
5. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**
6. **COMMISSIONER REPORTS**
7. **UNFINISHED BUSINESS**
 - a. Community Services Department staff reports.
 - b. Update on no smoking in City Parks.
 - c. Update on Community Services budget for fiscal year 17/18.
8. **NEW BUSINESS**
 - a. Parks Codes and Enforcements
9. **ADJOURNMENT**

The next regularly scheduled meeting of the Parks, Recreation and Golf Commission:

**July 18, 2017 at 5:30 PM
Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 15th day of June, 2017

Tami Bartolomei, Community Services Administrator

CITY OF UKIAH
PARKS, RECREATION AND GOLF COMMISSION MINUTES
Regular Meeting
CONFERENCE ROOM 5
411 West Clay Street
Ukiah, CA 95482
May 16, 2017
5:30 p.m.

1. ROLL CALL

The Parks, Recreation and Golf Commission met at a Regular Meeting on April 18, 2017, having been legally noticed on April 18, 2017. Chair Hefte called the meeting to order at 5:33 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Henry Sadowski, Susan Knopf, Vicki Bitonti-Brown, Alan Nicholson. **Staff Present:** Tami Bartolomei, Community Services Administrator and Tim Poma, Recreation Coordinator.

2. INTRODUCTIONS

Tim Poma, Recreation Coordinator

3. PETITIONS AND COMMUNICATIONS

4. APPROVAL OF MINUTES

- a. **Motion/Second:** Knopf/Nicholson to approve Minutes of April 18, 2017. 1. Motion **carried** by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Nicholson, Bitonti-Brown. NOES: None. ABSENT: None. ABSTAIN: None.

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

None

6. COMMISSIONER REPORTS

Commissioner Knopf asked if presentation could be limited to no more than 20 minutes. Commissioners had a conversation and support the idea. Staff was directed to place a time limit on visitor presentations of 20 minutes.

7. UNFINISHED BUSINESS

- a. Staff Reports.

Presenter: Tami Bartolomei, Community Services Administrator.

Updates were given regarding upcoming summer programs, grants, and new employment opportunities in Community Services.

- b. Smoking violations in City Parks.

Presenter: Tami Bartolomei, Community Services Administrator.

Bartolomei presented to the Commission a draft document with proposed changes to City Code that would include no smoking in City Owned Parks. Bartolomei explained she would be working with Public Health on implementing these changes and hopes to go to City Council for approval within the next couple of months. The Commission supports the idea of no smoking in City Owned parks and asked Bartolomei to move forward with this possible change.

- c. Update on Community Services budget for fiscal year 17/18

Presenter: Tami Bartolomei, Community Services Administrator

Bartolomei reviewed budgets with Commission and informed the Commission the Budget would be going before Council beginning June 7th with a Fiscal overview and then on June 8th departments will present their budgets.

8. NEW BUSINESS

- a. Report on replacement of Municipal Pool mural

Presenter: Tim Poma, Recreation Coordinator for Community Services

Poma informed the Commission the Mural at the pool is in need of replacement. Staff explained there is no funding at this time to replace the mural so fundraising would be necessary. Staff also informed the Commission that the Friends of Todd Grove Pool had expressed interest in raising funds for a pool project and that staff would be contacting them. Commission felt this would be a great project for the community and was in support of staff moving forward.

- b. Update on new Recreation Department event-Kid's Triathlon

Presenter: Tami Bartolomei, Community Services Administrator.

Bartolomei informed the Commission that Community Services Staff has been working with partner organizations to host a Kid's Triathlon being held on July 22, 2017.

9. CLOSED SESSION

10. ADJOURNMENT

There being no further business, the meeting adjourned at 7:00 pm.

Tami Bartolomei, Community Services Administrator