

**CITY OF UKIAH
PARKS, RECREATION AND GOLF COMMISSION MINUTES
Regular Meeting
CONFERENCE ROOM 5
411 West Clay Street
Ukiah, CA 95482
September 20, 2016
5:30 p.m.**

1. CALL TO ORDER/ROLL CALL

The Park, Recreation and Golf Commission met at a Regular Meeting on September 20, 2016, having been legally noticed on September 15, 2016. Chair Heft called the meeting to order at 5:35 p.m. Roll was taken with the following **Commissioners Present:** Faye Hefte, Henry Sadowski, Susan Knopf **Commissioners Absent (excused):** Vicki Bitonti-Brown, Alan Nicholson **Staff Present:** Tami Bartolomei, Community Services Administrator; Maya Simerson, Project & Grant Administrator; Olivia Zotter, Recorder.

2. INTRODUCTIONS

- a. **Commissioners, Presenters, Guests and Staff**
Presenter: Commissioner Faye Hefte.

Public Comment: Roger Vincent & Julie Sawyer.

3. PETITIONS AND COMMUNICATIONS

4. APPROVAL OF MINUTES

- a. **Approval/Corrections of the August 16, 2016, Meeting**

Motion/Second: Sadowski/Knopf to approve Minutes of August 16, 2016 as submitted.

5. AUDIENCE COMMENTS AND NON-AGENDA ITEMS

6. COMMISSIONER REPORTS

Presenter: Commissioner Susan Knopf.

For the Record: "Successful clean-up at Orr Creek. We observed an old retaining wall in the creek at the golf course made of old chunks of asphalt. There are many loose chunks of asphalt in the creek. I recommend removal of the loose chunks and eventual replacement of the retaining wall."

7. OLD BUSINESS

- a. **Staff Reports**

- i. **Budget Update:** f/y 16/17

Presenter: Tami Bartolomei, Community Services Administrator.

- ii. **Program Development:** Update on Community Services Programs

Presenter: Tami Bartolomei, Community Services Administrator; Maya Simerson, Project & Grant Administrator.

- b. **Golf Course Irrigation Project**

Park, Recreation and Golf Commission September 20, 2016, Continued:

Presenter: Maya Simerson, Project & Grant Administrator.

8. NEW BUSINESS

a. Parks: Interpretive signage at Riverside Park

Presenter: Susan Knopf, Commissioner.

b. Verizon Cell Towers

Presenter: Tami Bartolomei, Community Services Administrator.

c. Action Minutes for City Commissions and Committees

Presenter: Tami Bartolomei, Community Services Administrator; Olivia Zotter, Recorder.

9. CLOSED SESSION

10. ADJOURNMENT

There being no further business, the meeting adjourned at 6:52 pm.

Olivia Zotter, Recorder