

Public

PARKS, RECREATION, AND GOLF COMMISSION
411 West Clay St. Street, Ukiah, CA 95482
Tuesday, August 16, 2016
5:30 P.M.

A G E N D A

I. CALL TO ORDER/ROLL CALL

II. INTRODUCTIONS

A. Commissioners, presenters, guests and staff

III. APPROVAL/CORRECTION OF MINUTES

A. Approval/Corrections of the July 19, 2016 Meeting

IV. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

V. CORRESPONDANCE

VI. OLD BUSINESS

- A. Staff reports
 - 1. Recreation: Programs, events and summer/fall activities
 - 2. Budget Update: f/y 16-17,
 - 3. Program Development: Adopt-a-Park update.

VII. NEW BUSINESS

- A. Golf Course Report (Maya Simerson – Project Administrator)
- B. Partnership w/Ukiah Valley Medical Services
- C. New Banners on Perkins St and Airport Boulevard

VIII. COMMISSIONER REPORTS

IX. ADJOURNMENT

The next regularly scheduled meeting of the Parks, Recreation and Golf Commission:

September 20, 2016 at 5:30 PM
Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 11 day of August, 2016
Martin Bradley, Recorder

PARKS, RECREATION, AND GOLF COMMISSION

CIVIC CENTER ANNEX

Conf. Rm #5

411 W. Clay Street, Ukiah, CA 95482

MINUTES

TUESDAY, July 19, 2016

5:30 P.M.

I. ROLL CALL / CALL TO ORDER

Commissioners Present:

Faye Hefte – Commission Chair

Henry Sadowski

Vicki Brown-Bitonti-Brown

Absent (excused)

Susan Knopf (per voicemail)

Alan Nicholson (per email)

Staff Present:

Tami Bartolomei,

Community Services Administrator

Martin Bradley, Recorder

II. INTRODUCTIONS:

III. APPROVAL/CORRECTION OF MINUTES

(Tabled, pending arrival of third commissioner)

IV. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

- None

V. Correspondence

- None

VI. NEW BUSINESS

- None

(Commissioner Sadowski arrives at 6:40)

VII. OLD BUSINESS

A. Staff reports

1. Recreation: Programs, events and summer activities Tami Bartolomei

- Park and Recreation
 - Largest enrollment to date for Swim Classes
 - Ongoing problem finding space to meet demand for recreation and activities classes
- Community Services
- Pumpkin Fest Planning has begun in earnest and is off to a good start.

2. Updates:

- Budget
 - City Council budget hearings are scheduled from 1:00 to 8:00 Monday 7/28/16 and Thursday 7/28/16 if necessary
 - Parks could be taking up to a \$50,000 reduction in budget and reducing 2,000 hours in staffing hours (partially by eliminating a 32 hour a week position).
- **Golf Course irrigation project**
 - The City is looking to move forward with the purple pipe/reclaimed water system for Todd Grove Park, Golf, Giorno and Anton Stadium and Lions Field. Funds for the irrigation design will be going before City Council.

- Community Service Administrator Tami Bartolomei and Convention Center Administrator/Facilities Manager Kerry Randall are meeting with the ARRC Board of Directors on use-of-space-agreement for facility usage and shared income and expenses. PRGC will be kept informed on the on-going discussion.
 - **Observatory Park Program**
 - Park Interpreter Martin Bradley provided an progress report of the \$12,000 Preserve America Internal Implementation Funds (PAIIF) grant. The three main areas are 1). Interpretive signage (two 2'x3' foot panels) 2). Curriculum development for K-12 field trips to the observatory 3). Funding towards a 16'x20' utility building. Pending the allocation of funds, cooperative partnership and MOU's are being developed with UUSD, Mendocino College and Sonoma State University. In addition, volunteers and donation of good and services are being sought.
3. Program Development:
- CS Administrator Bartolomei reported on developing *Community Service's Volunteer Opportunities* to involve community members in more activities and events that are part of parks, recreation. The program will be in partnership with North Coast Opportunities Volunteer Center to help recruit and insure volunteers.
 - An "Adopt-a-Park" concept was explained to the Commissioner where service clubs, schools, community organizations, neighborhood and other groups can help maintain a welcome and safe environment in city parks through work days and other activities that augment the work of the grounds crew and other community service staff.

VIII. COMMISSIONER REPORTS

- No reports

APPROVAL/CORRECTION OF MINUTES

Commissioner Hendry Sadowski moved the minutes from the June 21, 2016 meeting be approved. Motion seconded by Commissioner Bitonti-Brown. Approved.

VIII. ADJOURNMENT

- With no other business before the commission, Commissioner Hendry Sadowski moved the meeting be adjourned. Commissioner Bitonti-Brown seconded. Passed. Meeting adjourned at 6:35.

The next regularly scheduled meeting of the Parks, Recreation and Golf Commission is August 16, 2016 at 5:30 pm in the Civic Center Annex Conference Room #5