

PARKS, RECREATION, AND GOLF COMMISSION

**Civic Center Conference Room #5
411 West Clay Street, Ukiah, CA 95482**

**Tuesday February 17, 2015
5:30 P.M.**

A G E N D A

I. CALL TO ORDER/ROLL CALL

II. INTRODUCTION OF COMMISSIONERS AND PRESENTERS

III. APPROVAL/CORRECTION OF MINUTES

A. Approval/Corrections of the January 20, 2015

IV. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

V. NEW BUSINESS

A. Recreation Department - Developing a mission and vision statement; setting goals. (Dustin Malaga)

VI. OLD BUSINESS

- A. Update on Recreation Programs and Events
- B. Status of "Housing Related Park Awards Program" CHDC
- C. Status of request to City Council to amend PRGC membership

VII. COMMISSIONER REPORTS

VIII. ADJOURNMENT

***The next regular meeting will be held on March 17, 2015 at 5:30 in Conference Room 5
Civic Center Annex - 411 Seminary Drive, Ukiah CA***

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 12th day of February, 2015
Martin Bradley, Recorder

PARKS, RECREATION, AND GOLF COMMISSION
Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482

MINUTES
TUESDAY, January 20, 2014
5:30 P.M.

I. ROLL CALL / CALL TO ORDER

Commissioners Present:

Faye Hefte – Commission Chair

Jim Brown

Henry Sadowski

Don Rones

Susan Knopf

Staff Present:

Stephanie Young, Recreation Supervisor

Martin Bradley, Recorder

Meeting called to order by Commissioner Hefte at 5:35 PM

II. INTRODUCTIONS

A. No Guests were present

III. APPROVAL/CORRECTION OF MINUTES

A. Motion made to approve November 18, 2014 meeting minutes by Commissioner Henry Sadowski, seconded by Commissioner Don Rones; Passed.

IV. Audience Comments on Non-Agenda Items

A. No audience comments

V. NEW BUSINESS

A. Observatory Park loan of telescope from National Geodetic Survey

Reporting as Community Services Assistant Martin Bradley said that a one year loan from the National Geodetic Survey has been approved for the original zenith telescope that was located at the Ukiah Latitude Observatory. An exhibit is being prepared in cooperation with Grace Hudson Museum staff with an opening planned for February 28. Volunteers are being recruited to be trained to give tours of the Observatory and the park. Additional volunteers are being sought to assist in preparing the observatory and interpretive building, archive historic material from the Observatory and prepare the

exhibit. Chairperson Faye Hefte offered to assist.

VI OLD BUSINESS

A. Update on Recreation Programs and Events

In Recreation Supervisor Young reported;

- Youth Basketball 1,100 participants
- Men's and Women's League Softball teams registration is open.
- Winter-Spring Recreation Guide has been distributed. Covers the period from January through May.
- Preparation has begun for summer events, programs and activities. Sundays in the Park band review meets to line up the seasons entertainment on Thursday 1/22/15.
- The first PumpkinFest meeting is scheduled for Monday (1/26/15).
- Reporting on the pool donor wall, Recreation Supervisor Young said the specifications went to the engineer on January 13, 2015. The Anton Stadium and the skate park donor signs; they are still in the hands of the respective stakeholders.
- It was discovered and discussed that Orchard Park does not have a sign. A request will be submitted to the Parks Department.
- Commissioner Knopf inquired about the Park Development Consultant position and the skate park concession's RFP (Request for Proposals). Recreation Supervisor Young said that proposals are being reviewed and status update will be given shortly. Former Commissioner Brown would need to be replaced as the as the Commissioner on the Skate Park Concession selection committee.
- In response to questions about the vote to reschedule the PRGC meeting night, Commission Recorder Bradley said that the first vote taken in October was not valid because it was not publicly noticed on the meeting agenda. This escaped his attention and he apologized. When the second vote was properly noticed for the November meeting, staff offered input about the established meeting schedule for all city council boards and commissions and the timing was carefully considered to avoid conflicts. When the vote was called, the commissioners present voted to keep the date the same based on the additional information.

B. Status of request to City Council to amend PRGC membership

Commission Recorder Bradley said that he understood staff review was now complete. Recreation Supervisor Young agreed, and that it would be taken to the City Clerk to be scheduled for consideration by City Council.

C. Update on Group Picnic Areas; Todd Grove and Vinewood

Recreation Supervisor Young said that further inquiries needed to be made about the Park Awards Grant, funding streams, and what changes may have been made. However, she will send copies of the grant to each commissioner and request a thorough report be prepared by staff grant managers so it can be presented at the February CPRG meeting.

VII. COMMISSIONER REPORTS

There were no commissioner reports.

VIII. ADJOURNMENT

There being no additional matters before the commission, Commissioner Sadowski moved that the meeting be adjourned. Commissioner Knopf seconded, the motion passed. Meeting adjourn 6:10 pm.

*The next meeting is scheduled to take place at the Civic Center Conference Room #5
Tuesday, February 17, 2015 - 5:30 pm.*