

PARKS, RECREATION, AND GOLF COMMISSION
Civic Center Annex
Conference Room #5 (Enter East Door)
411 W. Clay Street, Ukiah, CA 95482

Tuesday May 20, 2014
5:30 P.M.

A G E N D A

- I. **CALL TO ORDER/ROLL CALL**
- II. **INTRODUCTIONS**
- III. **APPROVAL/CORRECTION OF MINUTES**
Minutes of April 15, 2014
- IV. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**
The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.
- V. **NEW BUSINESS**
- A. Staff Presentation – Kerry Randall, Conference Center Administrator
Available facilities and rental fees (Todd Grove and Vinewood Picnic Areas) – followed by questions
- B. Update on Recreation Programs and Events
- C. Discussion – City Council approval of removing 3 meter diving board based on current safety standards and replacement amenity of a small, portable slide. (Recreation Supervisor Young email to PRGC, May 8, 2014)
- VI. **OLD BUSINESS**
- A. Update on Recreation Programs and Events
- B. Pool Recognition (Donor) Wall Committee – (Larry Schwartz email attached)
- C. Status of recommendation to City Council to amend to civic code related to PRGC membership
- D. Final Report - PRGC Ad Hoc Committee on Observatory Park Dedication
- VII. **COMMISSIONERS' COMMENTS**
- VIII. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 16th day of May, 2014
Martin Bradley, Recorder

PARKS, RECREATION, AND GOLF COMMISSION
Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482

TUESDAY, April 15, 2014
5:30 P.M.

MINUTES

I. CALL TO ORDER/ROLL CALL

Commissioners Present:
Faye Hefte – Commission Chair
Susan Knopf
Jim Brown
Don Rones
Henry Sadowski (arrived 5:40)

Staff Present:
Stephanie Young,
Recreation Supervisor
Martin Bradley, Recorder
Sherrie Smith Ferri,
Grace Hudson Museum, director

Called to order by Commissioner Hefte at 5:50 PM

II. INTRODUCTIONS

III. APPROVAL/CORRECTION OF MINUTES

Clarifications:

- “UMSP” acronym for Ukiah Municipal Swimming Pools
- The reference to Todd Grove Pool Donor Wall as a “commemorative wall” is not accurate implies a memorial.
- Motion to approve minutes of April 15, 2014 meeting, with corrections. Moved by Susan Knopf, seconded by Henry Sadowski; Passed.

IV. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No Audience Comments

V. NEW BUSINESS

- **Site visit and presentation on Grace Hudson Museum Outdoor Education Project by Sherrie Smith-Ferri ~ Director, Grace Hudson Museum**

Director Smith-Ferri provided a tour of the Outdoor Education site now in the very early stages of development. Before the tour, she provided a project overview, including a detailed map of the preliminary design. The Commission also received a description of the Project Team who will be working together preparing the plans to be placed for bid in in early 2015.

During the tour Director Smith-Ferri pointed out where the different elements of the Outdoor Education Center would be located. She described educational tours with about five groups having up to twenty students each, moving to different exhibits for a hands-on

interpretive learning experience. It is expected that the outdoor education exhibit will involve community partners such as the Master Gardeners, Ukiah Unified School District, other local schools and use groups. Construction will take place in 2015, opening the following **spring** of 2016, with the scope of work in the grant completed and due in June of 2016.

VI. Old Business

- **Update on Recreation Programs Events – Recreation Supervisor Young**
 - During spring break, week five different camps were offered. Commissioner Rones asked how many children participated, and Supervisor Young reported about 120, noting also that there was increase in the number of volunteers assisting.
 - Saturday April 19, there will be the second annual Pear Tree Center Children's Fair that the recreation department will participate in publicizing the pool, summer day camp sign-ups, summer sport leagues, upcoming events, classes and other activities.
 - About fifty part time summer seasonal employees have been hired and are in training
 - Summer Recreation and Activity Guide is being prepared, and advertisements are being sold to underwrite the publication of 18,000 full color guide. Summer season opens June 9th.
 - Sponsors are also being sought for the Moonlight Movie Madness film series.

- **Update on the PGRC Ad Hoc Committee on Observatory Park Dedication**
 - Commissioners Knopf and Hefte, and Recorder Bradley announced that the April 26 was proceeding on schedule, publicity prepared, posters distributed and media and public service announcement circulated. The committee has assigned tasks for the dedication day covering activities, greeters and ceremonial dedications events. City Council Members will be unveiling the new park sign and brief dedication speech would be delivered by the Assistant City Manager Sage Sangiacomo. Cake will be served following the dedication. All were encouraged to attend (and take posters from the meeting to further publicize the event.).

- **Report Todd Grove and Vinewood Parks picnic and BBQ areas**
 - Commissioners Knopf and Hefte said they had visited each of the parks. There was a question about usage fees for picnic areas. Recreation Supervisor Young said that could be better addressed by Conference Center Administrator Kerry Randall and she would ask him to attend the next meeting for an overview of facility use and fees

VII. Commissioners' Comments (7:20)

- Commissioner Knopf conveyed a concern that was expressed to her by a resident about the design of the Ukiah Municipal Swimming Pools donor wall. The individual had attended the March 27th Friends of the Pool public meeting, and was not clear if a concept design was already completed or if the meeting on the Donor Wall was to listen and seek community input. Commissioner Knopf expressed her own concerns

about the location of the wall whether inside or outside the pool area and if the wall would be similar to the Tree Dedication Sign, a free standing eight foot by twelve foot sign. Commissioner Knopf was not at the March 27 meeting, nor was recreation Supervisor Young. However, Young said that the meeting was open to discussion of the sign design, and as she understood, there were no concerns expressed about any ideas that were presented by staff. Commissioners Hefte, Brown, and Rones all weighed in saying that it sounded like an open process, and that comments were solicited from those who could not attend the meeting. Commissioner Knopf said she would continue to explore the issue, contacting staff seeking further clarification and resolution.

- Commissioner Brown asked what the status of the skate park concession that he had volunteered to be on the selection committee. Recreation Supervisor Young said that the both the Park Design Project Manager and concession contract were pending and that they should be “waiting in the wings” to be contacted.
- Don Rones announced he would be out of town and would not be able to attend the May meeting.

VIII. **Adjournment**

- There being no further comments from the commissioners, Commissioner Brown moved to adjourn the meeting, Commissioner Knopf seconded; motion passed.

*The next meeting is scheduled to take place at the Civic Center Conference Room #5
Tuesday, May 20, 2014 5:30 pm*

Subject:

FW: Notes from meeting, Thurs, April 24 at 5:30 p.m. in Conf Rm 5

From: Larry Schwartz

Sent: Thursday, May 15, 2014 9:37 AM

Subject: RE: Notes from meeting, Thurs, April 24 at 5:30 p.m. in Conf Rm 5

Greetings,

Hope this finds you all doing well.

Below are the general discussion points from our last meeting.

Thank you all for your continued support and input as we move forward with the recognition wall process!

In attendance at the last meeting:

Belinda Mobley

Cathy Pattaja

Amy Thurston

Commissioner Susan Knopf

Larry Schwartz

Maya Simerson

Follow-up Discussion on:

- Pool recognition wall location (i.e. inside pool area vs. outside pool area), which has been decided to place wall on outside pool area and visible to general public
 - Possible location to the right of the pool house entrance up against the building (continued discussion with Jarrod and Lynne at a later date)
- Continuity amongst all three walls (i.e. Pool, Skate park and Anton Stadium)—same concept presented again and agreed upon allowing us to move forward in the process
 - All issues related to vandalism, weather, etc. have been discussed and researched from the other walls being built
- Title: "Todd Grove Pool(s)" or "Todd Grove Aquatics Center" with City of Ukiah tree logo will be further discussed (Maya will research and present name ideas to PRGC)
- Larry will continue researching specs, warranty (i.e. life of materials being used) and specific location, as well as the formal bidding process required
- **Next meeting: TBD**

Best,

Larry

Lawrence Schwartz

Program/Project Analyst

City of Ukiah

530-220-4523 (cell)