

PARKS, RECREATION, AND GOLF COMMISSION

Grace Hudson Museum Community Meeting Room
431 S. Main Street, Ukiah, CA 95482

Tuesday April 15, 2014
5:30 P.M.

A G E N D A

- I. **CALL TO ORDER/ROLL CALL**
- II. **INTRODUCTIONS**
- III. **APPROVAL/CORRECTION OF MINUTES**
Minutes of March 18, 2014
- IV. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**
The Parks, Recreation and Golf Commission welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Commission when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.
- V. **NEW BUSINESS**
 - A. Site visit and presentation on Grace Hudson Museum Nature Education Project
Sherrie Smith-Ferri ~ Director
- VI. **OLD BUSINESS**
 - A. Update on Recreation Programs and Events
 - B. Update PRGC Ad Hoc Committee on Observatory Park Dedication
 - C. Report Todd Grove and Vinewood Parks picnic and BBQ areas
- VII. **COMMISSIONERS' COMMENTS**
- VIII. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 11th day of April, 2014
Martin Bradley, Recording Secretary

**PARKS, RECREATION, AND GOLF COMMISSION
Ukiah Civic Center Annex
CONFERENCE ROOM 5
411 West Clay Street Ukiah, CA 95482**

**TUESDAY, March 18, 2014
5:30 P.M.**

MINUTES

I. CALL TO ORDER/ROLL CALL

Called to order by Commissioner Hefte at 5:35 PM

Commissioners Present:

Faye Hefte – Commission Chair

Henry Sadowski

Susan Knopf

Don Rones

Commissioners Absent:

Jim Brown

Staff Present:

Stephanie Young,

Recreation Supervisor

Martin Bradley, Recorder

Larry Schwartz

Project Lead, Comm Svcs

II. STAFF PRESENTATION ON COMMEMORATIVE WALLS

Item moved on agenda from old business in consideration of staff attending meeting.

Community Services staff member Larry Schwartz project lead for the Todd Grove Pool donor/recognition wall gave a brief presentation on its status. A concept design for the donor wall is being discussed by staff, with the installation to be expected by the end of the year. Larry verified that funds are available for the construction of the wall. An email was sent to *Friends of Todd Grove Pool* inviting them to attend a meeting scheduled for March 27th to present ideas and solicit suggestions. Commissioner Knopf brought up the deterioration of the Memorial Tree Donor wall in Todd Grove Park. Staff member Schwartz said that several different materials had been investigated to assure a long life for the pool wall. With no additional questions staff member Schwartz thanked the committee and was excused.

III. APPROVAL AND CORRECTIONS OF MINUTES

Commissioner Rones noted that February 18th minutes listed Henry Rones was in attendance.

Commissioner Knopf moved that the minutes be approved with the change that Don Rones was in attendance. Henry Sandowski second, motion passed.

IV. AUDIENCE COMMENTS ON NON-AGENDA TOPICS

There were no comments from the audience.

V. NEW BUSINESS

a. Request for six month administrative ban on smoking in Observatory Park

Commissioner Hefte brought forward a request by Commission Staff Recorder Martin Bradley as a private citizen. Mr. Bradley requested a six month administrative ban on smoking be put in place at Observatory Park to offer a smoke free environment for the park that may continue in the future. With the ban in place and posted for the April 26th park dedication event, it would establish a precedent. The

six month administrative ban on smoking was in the ordinance to provide smoke free environments in parks on a trial bases when they are not so designated. Signs would be made in house with the appropriate language from the city code as part of the signage planned for the dedication. Commissioner Knopf moved that a request for an administrative ban on smoking be forwarded to the appropriate city administrator. Seconded by Henry Sadowski. Motion passed.

II. OLD BUSINESS

a. Update on Recreation Programs and Events

Recreation Supervisor Young reported on the Park and Recreation activities over the past month, including season wrap-ups of various leagues and plans for summer programming, including Summer Safari Day Camp, the UMSP's and the opening of a various summer sports and recreation programs.

Commissioner Knopf asked about an extended swim season. Recreation Supervisor Young explained most pool staff are students working for the summer and returning to school in the fall. In trying to maintain a financially self-supporting operation, a fall drop in pool use cannot support an extended season. She explained that there are some misconceptions about the pool hours and use, particularly regarding adults who want to lap swim. For example, a lane will be made available when an adult wants to swim laps during regular hours. Recreation Supervisor Young said that the pool manager could provide a more detailed report on usage and hours of operation at a future meeting.

Recreation Supervisor Young gave a report on the highlights of the development of plans and specifications for the Grace Hudson Museum Nature Education Project funded by State Prop 84 Grant. The proposal will be before the City Council at the next meeting, March 19, 2014. A design team will be formed to prepare the RFD that will include landscape architects, mechanical engineers, and others. The goal is to have the plans and designs prepared by January, go through the permitting process and begin work early next spring. Ann Baker Landscape Architecture, who developed plans and designs for Riverside and Observatory Park, is being recommended. Recreation Supervisor Young spoke with Sherrie Smith-Ferri, Museum director, and is making tentative arrangements for a the next PRGC meeting to meet at the Grace Hudson Museum Community Meeting Room and provide a tour of the work in progress.

Commissioner Knopf noted that several small oak trees that were intended to replace the aging Valley Oak in the park were removed in the weed abatement process. She expressed hope that young saplings could be planted. New oaks may sprout to replace the young trees. Commissioner Knopf also added that the Master Gardeners were involved in the process, a local group that had the skills to advise and oversee the garden in the future. Recreation Supervisor Young added that Director Smith-Ferri had made arrangements for continued non-native and evasive plant removal to be contracted to the California Conservation Corp.

b. Ad Hoc Committee on Observatory Park Dedication

Commissioners Hefte, Knopf and Commission Recorder Bradley reported that Planning Committee will be meeting twice more, is on the March 19th and again April 10th. Publicity is going along as scheduled, a graphic artist preparing fliers, and posters, and groups to speak and give tours of the park are signing on for the April 26th event.

c. Commission Membership (Status of Agenda Summary to Council)

Commission Recorder Bradley reported the current vacancy on the Commission will be filled when the City Council makes their annual appointments in June for all City Commissions and Committees. Commissioner Knopf asked why we needed to wait. Bradley stated that a special recruitment for a midterm appointment would need to be legally posted in newspapers at a very high fee. Asked if it could be announced through press releases, Recorder Bradley said yes, but it was still necessary to place the legal notices. Commissioners can begin recruitment now. Applications are currently available, but the decision of the council would be made following the legal notice of all vacancies in May and June.

d. Report Todd Grove and Vinewood Parks picnic and BBQ areas

Recreation Supervisor Young said that Jarrod Meyer Parks Lead Worker has information available on base materials available for picnic areas. Commissioner Knopf agreed that there were many materials besides a hard asphalt or concrete. Commissioner Hefte said that she hadn't contacted Jarrod, but would do so in the future. Discussion was carried over to the next meeting.

III. COMMISSIONERS' COMMENTS

There were no additional commissioner comments or reports

IV. ADJOURNMENT

Commissioner Knopf moved that the meeting be adjourned, seconded by commissioner Don Rones. Motion passed.

Respectfully Submitted,
Martin Bradley, Commission Recorder

The next meeting is scheduled to take place at Grace Hudson Community Room Tuesday April 15, 2014 5:30 pm

YOU ARE INVITED

Saturday, April 26, 2014
OBSERVATORY PARK DEDICATION



You are invited to the
**OBSERVATORY PARK
DEDICATION**

Saturday, April 26, 2014

2 p.m. - 4 p.m.

432 Observatory Avenue

Interactive Children Activities

Light Refreshments • Exhibits

Park Tours & Highlights

For more information

call 467-5768 or

mbradley@cityofukiah.com



UKIAH LATITUDE
OBSERVATORY
39° 8' North

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