Necessary Special Requirements:

- Possession of, or ability to obtain, a Class C California Driver’s License.
- Power Engineer – Possession of Professional Engineering License issued by the State of California or possession of Professional Engineering License issued by the State of California within two years of date of hire.

Application Process

Applications are available at the City of Ukiah, 300 Seminary Avenue, Ukiah, CA, (707) 463-6272, or they may be downloaded at www.cityofukiah.com. Applications must be filled out completely and received by the Human Resources Department by 5:00 p.m. on the final filing date. Applications will be reviewed by a screening committee and those applicants who appear to be among the best qualified will be selected for the examination process. This process may include a variety of techniques designed to test applicants’ knowledge, skills, and abilities to perform the duties and responsibilities of the job. An Eligibility List will be established by ranking candidates by their overall score and a selection will be made from the candidates on this list. All employment offers are subject to a City-paid physical examination and a thorough reference and background check.

Compensation & Benefits

Salary - Power Engineer $87,833-$106,762 annually; Assistant Power Engineer $79,050-$96,086 annually.

Management Incentive Pay - 120 hours (15 days) pay is provided each July 1st and may be cashed out at any time during the fiscal year.

Retirement - CalPERS “Classic” members: 2.7%@55 with employee contributing 8% of pre-tax salary. “New” members: 2%@62 with employee contributing 6.75% of salary. Ukiah does not contribute to Social Security.

Leave - Vacation Leave is accrued at 161.2 hours per year and increases with City service. Credit for prior public service will be considered. Sick Leave is accrued at 96 hours per year. The City observes 13 holidays each year.

Health Insurance - The City offers medical, dental, vision, life and long term disability insurance.

Additional Benefits - Credit Union membership and Deferred Compensation 457 Savings Plans are available.

Please contact Human Resources with any questions.

City of Ukiah

Human Resources

300 Seminary Ave

Ukiah, CA 95482

Phone: (707) 463-6272

www.cityofukiah.com/jobs
Examples of Duties

- Perform system protection and coordination studies.
- Manage the operation and maintenance of a 3.5 MW Hydro Generation Plant.
- Meet with customers/contractors to identify and solve voltage and construction problems.
- Manage the maintenance and capital improvements of the distribution system, substations, switch yards, section-alizing devices, relays, SCADA and communication systems.
- Calculate customer loads for sizing transformer banks and services.
- Recommend construction practices and procedures.
- Supervise, train and evaluate assigned staff.
- Develop specifications for material purchases and construction standards.

Specifications and cost estimates for the installation, maintenance, repair and expansion of City electrical distribution system.
- Develop goals, objectives, policies, and priorities.
- Monitor the electric system performance.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Develop design drawings for customers and construction teams.
-Respond to emergency conditions and assist in restoring the electrical distribution system to normal operation.
- Communicate clearly and concisely, orally and in writing.
- Tolerate changes in outside temperature from winter to summer and tolerate dust, pollen, wind and rain.
- Properly interpret and make decisions in accordance with Federal and State laws, regulations, and policies.
- Properly perform studies, reports and recommendations pertaining to the overall electric system operation.
- Gathers data and makes accurate engineering computations.
- Communicate clearly and concisely, orally and in writing.
- Supervise, train and evaluate assigned staff.
- Work flexible hours when required.

Qualifications

Knowledge of:

- Principles and practices of electrical engineering as applied to the design and construction of an electrical power transmission and distribution (T&D) system.
- Methods and materials used in the construction, operation, and maintenance of an electrical (T&D) system.
- Computer applications: MS Office, Computer Aided Drafting and distribution system analysis software.
- Principles and practices of organization, administration, budget, and personnel management.
- Pertinent State, Federal and local rules, regulations and ordinances.

Ability to:

- Properly interpret and make decisions in accordance with Federal and State laws, regulations, and policies.
- Communicate clearly and concisely, orally and in writing.
- Perform technical electrical engineering work of a complex nature.
- Review plans and documents for conformance to regulations.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Tolerate changes in outside temperature from winter to summer and tolerate dust, pollen, wind and rain.
- Sit or stand for long periods of time.
- Walk on uneven or steep ground.
- Develop design drawings for customers and construction teams.
- Gather data and make accurate engineering computations.
- Prepare plans and specifications, neatly and accurately.

Education & Experience:

Assistant Power Engineer: Bachelor’s Degree from an accredited college or university in electrical engineering, preferably Power Engineering. No professional experience required. Technical electrical engineering experience desirable.

Power Engineer: Bachelor’s Degree from an accredited college or university in electrical engineering, preferably Power Engineering. Registration as a Professional Engineer in California or ability to obtain P.E. License in two years required. Two years of increasingly responsible experience in electrical engineering work, preferably within the Electric Utility industry. Supervisory experience desirable.