Employment Opportunity

PARKS MAINTENANCE WORKER
(Seasonal)

Deadline to Apply: Open Until Filled

DEFINITION
Under direct supervision, to perform semi-skilled and skilled work in the maintenance of parks, playground equipment, and other recreational and landscaped areas and facilities, and to do related work as assigned.

EXAMPLES OF DUTIES: (These examples are intended only as illustrations of the various types of work performed in positions allocated to this class. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title.) (E=Essential Duty; M=Major Portion of Time)

- Assist in the maintenance of grounds, City facilities, and related areas. (E-M)
- Assist in the planting, transplanting, removing, fertilizing, cultivating, and watering of flowers, shrubs, and trees. (E-M)
- Participate in landscape construction.
- Mow, trim, water, and fertilize lawns and other grass areas. (E, M)
- Assist in the pruning of trees.
- Operate and maintain all types of power mowers and turf maintenance equipment. (E)
- Participate in cleaning, painting, and performing repairs to park buildings and related facilities.
- Operate trucks, hedge clippers, and related grounds and park maintenance equipment. (E)
- Perform preventative maintenance and minor repairs to equipment.
- Keep tools and equipment in clean and safe working condition.
- Respond to emergency calls after normal duty hours. (E)
- Assist in the installation and repair of sprinkling systems, and playground equipment. (E)
- Maintain park restrooms and other park facilities; empty trash receptacles. (E)
- Work flexible hours, including weekends and holidays. (E)
- Perform other related duties as assigned.

QUALIFICATIONS

Knowledge of:
- Methods, tools, techniques, and supplies used in janitorial, gardening, park and turf maintenance work.
- Basic characteristics of plant and tree pests and diseases.
- Sprinkler repair and installation.
- Plant use and maintenance.
- Safe work practices.

Ability to:
- Perform a wide variety of park maintenance work.
- Operate the hand and power tools and equipment required in general grounds maintenance work.
- Perform heavy manual labor and lift up to 75 pounds.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Work flexible hours, including weekends and holidays.
- Accommodate outside work in extreme weather conditions.

**Experience:**
Any combination of experience that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be sufficient experience in a park, landscaping or other grounds keeping position.

**Education:**
Completion of formal or informal education sufficient to assure the ability to read and write at the level required for successful job performance.

**Necessary Special Requirements:**
- Possession of a valid Class C California Driver's License;
- Ability to work weekends and holidays;
- C.P.R. and Standard First Aid is preferred.

**SALARY**
$15.00 per hour; works an average of 40 hours per week for the season; not to exceed 1,000 hours in a fiscal year or six continuous months, whichever comes first. There are no benefits associated with this temporary, at-will position.

**APPLICATIONS**
Applications are available at the City of Ukiah, 300 Seminary Avenue, Ukiah, CA, (707) 463-6200, or they may be downloaded at [www.cityofukiah.com](http://www.cityofukiah.com). Applications must be filled out completely and received by the Human Resources Department by 5:00 p.m. on the final filing date. Resumes are encouraged, but cannot be accepted in lieu of an official application unless specified. All statements made on applications are subject to investigation and verification. False statements will be cause for disqualification, removal from the Eligibility List, or discharge from employment.

**SELECTION**
Applications will be reviewed by a screening committee and those applicants who appear to be among the best qualified will be selected for the examination process. This process may include a variety of techniques designed to test applicants' knowledge, skills, and abilities to perform the duties and responsibilities of the job. An Eligibility List will be established by ranking candidates by their overall score and a selection will be made from the candidates on this list. All employment offers are subject to a City-paid physical examination and a thorough reference and background check.

**FILING DATE**
Submit a completed City of Ukiah application form to Human Resources, 300 Seminary Avenue, Ukiah, CA, 95482. Applications may be downloaded at [www.cityofukiah.com](http://www.cityofukiah.com). **Deadline to apply: Open Until Filled.** Incomplete applications will not be considered.

**NOTE TO APPLICANTS**
You will be required to submit verification of your citizenship or legal right to work in the United States at the time of an offer of employment. Employment will be subject to verification of this requirement.

The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in the bulletin may be modified or revoked. The City of Ukiah is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, ancestry, sex, religion, sexual orientation, age, disability or marital status.

In accordance with the Americans with Disabilities Act (ADA), if special accommodations are necessary at any stage of the testing process, please notify the Human Resources Department in advance at (707) 463-6244 so your request may be reviewed prior to the occurrence of testing.