

## **JOB DESCRIPTION**



# **PARK/GOLF SERVICE WORKER** **(Seasonal)**

**Average 40 hours/week (1,000 hour maximum) seasonal position**

### **DEFINITION**

Under direct supervision, to perform semi-skilled and skilled work in the maintenance of parks, golf course, playground equipment, and other recreational and landscaped areas and facilities, and to do related work as assigned.

**EXAMPLES OF DUTIES:** (These examples are intended only as illustrations of the various types of work performed in positions allocated to this class. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title.) (E=Essential Duty; M=Major Portion of Time)

- Assist in the maintenance of grounds, City facilities, and related areas. (E-M)
- Assist in the planting, removing, fertilizing, cultivating, and watering of flowers, shrubs, and trees. (E-M)
- Participate in landscape construction.
- Mow, trim, water, and fertilize lawns and other grass areas. (E,M)
- Assist in the pruning of trees.
- Operate and maintain all types of power mowers and turf maintenance equipment. (E)
- Participate in cleaning, painting, and performing repairs to park buildings and related facilities.
- Operate trucks, hedge clippers, and related grounds and park maintenance equipment. (E)
- Perform preventative maintenance and minor repairs to equipment.
- Keep tools and equipment in clean and safe working condition.
- Provide staff assistance at various special events including setup and cleanup.
- Respond to emergency calls after normal duty hours. (E)
- Assist in the installation and repair of sprinkling systems, and playground equipment. (E)
- Maintain park restrooms and other park facilities; empty trash receptacles. (E)
- Work flexible hours, including weekends and holidays. (E)
- Perform other related duties as assigned.

### **QUALIFICATIONS**

#### **Knowledge of:**

- Methods, tools, techniques, and supplies used in janitorial, gardening, park and turf maintenance work.
- Basic characteristics of plant and tree pests and diseases.
- Sprinkler repair and installation.
- Plant use and maintenance.
- Safe work practices.

#### **Ability to:**

- Perform a wide variety of park maintenance work.
- Operate the hand and power tools and equipment required in general grounds

maintenance work.

- Perform heavy manual labor and lift up to 75 pounds.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Work flexible hours, including weekends and holidays.
- Accommodate outside work in extreme weather conditions.

**Experience:**

Any combination of experience that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be sufficient experience in a park, golf course, landscaping or other grounds keeping position.

**Education:**

Completion of formal or informal education sufficient to assure the ability to read and write at the level required for successful job performance.

**Necessary Special Requirements:**

- Possession of a valid Class C California Driver's License; Possession of a valid Class B California Driver's License is desirable.
- Ability to work weekends.
- C.P.R. and Standard First Aid certification, preferred.

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