



## Residential Duct Sealing Installation Certificate

Complete form and sign/date. All information is required to process rebate(s).

One Installation Certificate for each duct system must accompany the Residential HVAC Rebate Application.

CUSTOMER INFORMATION				
<b>Customer Name</b>				
<b>Installation Address</b>				
<b>City</b>		<b>State</b>		<b>Zip</b>

CONTRACTOR INFORMATION				
<b>Company Name</b>		<b>Technician Name</b>		
<b>Address</b>				
<b>City</b>		<b>State</b>		<b>Zip</b>

HOME INFORMATION						
<b>Site Built Home</b> <i>Only site-built homes are eligible.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Duct Location</b>	<input type="checkbox"/> Attic	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Other _____
<b>Foundation Type</b>	<input type="checkbox"/> Concrete Slab	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Full Basement	<input type="checkbox"/> Half Basement		

Installations are not eligible for rebate(s) when duct sealing is required by Title 24 codes and standards, including:

- The HVAC system is new
- Any of the major system components (evaporator coil, condensing unit, furnace) are replaced
- Duct system is added or extended, where more than 40 feet of duct is in unconditioned space
- Duct system is modified, where more than 75% of the duct is new

DUCT LEAKAGE DIAGNOSTIC TEST – EXISTING DUCT SYSTEM	
Initial leakage prior to sealing	<b>CFM<sub>25</sub></b>
Final leakage after sealing all connections	<b>CFM<sub>25</sub></b>
Leakage reduction (Initial – Final)	<b>CFM<sub>25</sub></b>
% Reduction (Leakage Reduction / Initial leakage x 100) <i>CFM Reduction must be 20% or Greater to qualify for Rebate.</i>	<b>%</b>

- All connections must be secure and properly supported.
- All supply and return register boots must be sealed to the wall, floor or ceiling.
- Mastic, mesh tape, and sheet metal screws (for metal ducts) or draw bands tightened with appropriate tool (for flex ducts) must be used to seal all accessible duct connections.
- Seams and gores on elbows, Ys, tees and boots must be sealed with mastic.

**DECLARATION STATEMENT**

- I certify that the information provided on this form is true and correct.
- I certify that the installation conforms to all applicable codes and regulations.
- I understand that City of Ukiah may check this installation to verify eligibility for rebates, and that corrections may be required to qualify for rebates.

**CONTRACTOR SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_