



City of Ukiah

ZONING ADMINISTRATOR

Thursday December 1, 2016; 11:00 p.m.
Conference Room 1



AGENDA

1. CALL TO ORDER **Conference Room 1, Ukiah Civic Center**
300 Seminary Avenue, Ukiah

2. SITE VISIT VERIFICATION

3. APPROVAL OF MINUTES

The minutes from the October 20, 2016 and October 24, 2016 meetings are included for review and approval.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

The Zoning Administrator welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

5. APPEAL PROCESS

All determinations of the Zoning Administrator regarding minor discretionary planning permits are final unless a written appeal, stating the reasons for the appeal, is filed with the City Clerk within ten (10) days of the date the decision was made. An interested party may appeal only if he or she appeared and stated his or her position during the hearing on the decision from which the appeal is taken. For matters heard at this meeting, the City Clerk will accept appeals no later than **Monday, December 12, 2016 at 5:00 p.m.**

6. VERIFICATION OF NOTICE

7. PUBLIC HEARING

A. Rogina's Rompers Preschool Program request for a Minor Use Permit for a Large Family Daycare at 530 Washo Drive. An Application has been received from Amber Sublet on behalf of Rogina's Rompers Preschool Program for a Minor Use Permit to allow a large family daycare to operate within an existing single family residence at 530 Washo Drive, APN 179-294-17. City File Number: 2203 UP-ZA

B. Keehn Residence Courtyard request for a Minor Fence Height Variance at 1210 Myszka Place. An Application has been received from Karen Keehn for a Minor Variance to allow a five feet high fence within the side and front setback at a single family residence at 1210 Myszka Place, APN 001-201-08. City File Number: 2255 VAR-ZA.

8. ADJOURNMENT

The City of Ukiah complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. If possible, please contact the City of Ukiah at (707) 463-6752 or (707)463-6207 at least 72 hours prior to the meeting time.