AGENDA

1. CALL TO ORDER

   Conference Room 1, Ukiah Civic Center
   300 Seminary Avenue, Ukiah

2. SITE VISIT VERIFICATION

3. APPROVAL OF MINUTES

   The minutes from the December 1, 2016 meeting are included for review and approval.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

   The Zoning Administrator welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

5. APPEAL PROCESS

   All determinations of the Zoning Administrator regarding minor discretionary planning permits are final unless a written appeal, stating the reasons for the appeal, is filed with the City Clerk within ten (10) days of the date the decision was made. An interested party may appeal only if he or she appeared and stated his or her position during the hearing on the decision from which the appeal is taken. For matters heard at this meeting, the City Clerk will accept appeals no later than Monday, January 23, 2017 at 5:00 p.m.

6. VERIFICATION OF NOTICE

7. PUBLIC HEARING

   A. Strattman request for a Minor Variance at 535 S. Spring Street. An Application has been received from Craig Strattman for a Minor Variance to allow encroachment into side-yard setback at 535 S. Spring Street. The request is to reduce the side-yard setback from five feet to one foot to accommodate the renovation of an existing shed conversion to livable space. The zoning is Single-Family Residential (R-1). APN 001-291-31. City File Number: 2303-VAR-ZA

8. ADJOURNMENT