

UKIAH REGIONAL AIRPORT COMMISSION
September 1st 2015
Minutes

COMMISSIONERS PRESENT

Gordon Elton, Chair
Randal Beckler, Vice Chair
Eric Crane

STAFF PRESENT

Greg Owen, Airport Manager
Ken Ronk, Airport Assistant / Recording Sec.

COMMISSIONERS ABSENT

Don Albright

OTHERS PRESENT

1. CALL TO ORDER

The Airport Commission meeting was called to order by Chair Elton at 6:03 p.m. at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

- a. Regular Airport Commission Meeting of June 2nd, 2015
- b. Rescheduled Airport Commission Meeting of August 11th, 2015

Motion/Second: Crane/Beckler to approve Minutes of 6/2/15 and 7/11/15 as submitted. Motion **carried** by an all AYE voice vote. ABSENT: Albright ABSTAIN: None

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION/ACTION

5A. ACIP 2016-2021

Airport Manager Owen:

- The ACIP is a project wish list for the FAA. Usually they are projects spaced out over 5 years that you would like to see get done. This is how we get funding from the FAA. Changes can be made in the scope of the projects and in what order that they are done.

ACIP 2016

1. ALP Update with narrative report – Should be complete soon just need FAA signoff.
2. Runway 15-33 Rehabilitation and Taxiway Realignment (Design)
3. PCN Calculation and Pavement Report

ACIP 2017

1. Runway 15-33 Pavement Rehabilitation (Construction)

ACIP 2018

1. Runway 15-33 Pavement Rehabilitation and Taxiway Realignment

ACIP 2019

1. Runway 15-33 Pavement Rehabilitation and Taxiway Realignment

ACIP 2020

1. Runway 15-33 Pavement Rehabilitation and Taxiway Realignment

- The FAA wants to split the Runway and Taxiway Realignment up over several years. The cost will be higher due to the remobilization of all the equipment but the FAA is telling us that is how

1 there're going to do this project. For the Airport is does help having it over several years that way
2 we can come up with the local share amount toward the project.

- 3 • There is another project that is not on the ACIP Data Sheets and that's the FAA plans on
4 replacing the VASI lights with PAPI's. The PAPI's are the upgrade to the VASI light's. The reason
5 that there not on the ACIP is the FAA is going to do the whole project and there is no matching
6 funds needed. We do not help or higher anybody for this project it's solely an FAA project and
7 they maintain them after their upgraded.

8
9 **Chair Elton:**

- 10 • These are the pages submitted to the FAA?

11
12 **Airport Manager Owen:**

- 13 • This is exactly what the FAA gets. The FAA keeps them very vague so that it's easier to make
14 changes to these documents over the years as the needs arise.

15
16 **5B. Airport Maintenance**

17 **Airport Manager Owen:**

- 18 • Commissioner Crane and I were supposed to get together and take a look at all the roofs and
19 different area around the airport but I was unable to meet him since the last meeting. We will be
20 getting together soon with Dave our maintenance man to take a look at things and get a plan
21 together of what can get accomplished.
- 22 • We have had a few setbacks with our maintenance department equipment getting stolen. Two
23 time in the past 3 months the utility shed has been broke into and equipment stolen.

24
25 **5C. Budget 2015-16**

26 **Airport Manager Owen:**

- 27 • This is the approved 2015-16 Budget; I've not had time to review it since I just received it on
28 Monday. They have made some changes to the budget but I've haven't had a chance to really
29 study it.

30
31 **Commissioner Crane:**

- 32 • Would like to see this come back next month after Manager Owen has a chance to study it.

33
34 **Commissioners:**

- 35 • Discussion on past two months fuel sales to Calfire and how revenues are going.

36
37 **Chair Elton:**

- 38 • Bring this item back next month for more discussion.

39
40 **5D. Long Term Lease Rates**

41 **Airport Manager Owen:**

- 42 • Right now we have two tenants that there leases are about to expire or expired. Both T&M
43 Aviation and Calstar are looking to sign a new 5 year lease. FED Ex also has a clause in their
44 lease about their ground rent and in 2013 there should be a fair market analysis done. We are
45 going to look at hiring a company to give us a fair market value on the airport property.

46
47 **REPORTS**

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49 **6A. Airport Monthly Financial**

50 **Airport Manager Owen:**

- 51 • No new information

1 **6B. B-17**

2 **Airport Manager Owen:**

- 3 • The B-17 will arrive on Sept. 16th and does a crew change. Then on Sept. 17th they will have a
4 media flight and be giving WWII veterans a flight. They've had a lot of interest in the veteran's
5 flight and will be trying to get a second flight arranged or some of the veterans from the last time
6 will have to be placed on a waiting list.
7 • The B-17 will be giving rides or on static display till Sept. 20th. The EAA has been really promoting
8 the arrival to all the local schools to try and get maximum participation from the area schools. The
9 cost for a walk through for an adult is \$8. If you want a ride to cost is \$475 with a one year EAA
10 membership.

11 **6C. Fuel Tank**

12 **Airport Manager Owen:**

- 13 • Have not received any more information at this time.
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15

16 **7. AGENDA ITEMS FOR FEBRUARY**

- 17 1. Budget 15-16
18 2. Airport Maintenance
19 3. Noise Abatement
20 4. Airport business Plan
21
22

23 **8. COMMISSIONER COMMENTS/STAFF COMMENTS**

24 **Chair Elton:**

- 25 • Is there something you would like to get from us as commissioners or something different that
26 you would like to see us do?
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28

29 **Commissioner Crane:**

- 30 • Has there been any progress in replacing the empty county seat on this commission?
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32 **Airport Manager Owen:**

- 33 • Will check with the City Clerk there have been announcement's placed advertising the position
34 but I don't think there's been any interest at this time.
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37 **9. ADJOURNNMENT**

38 There being no further business, the meeting adjourned at 6:50 p.m.
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41 _____
42 Kenneth Ronk, Recording Secretary
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