UKIAH REGIONAL AIRPORT COMMISSION
August 11th, 2015
Minutes

COMMISSIONERS PRESENT
Gordon Elton, Chair
Randal Beckler, Vice Chair
Don Albright
Eric Crane

STAFF PRESENT
Greg Owen, Airport Manager
Ken Ronk, Airport Assistant / Recording Sec.

COMMISSIONERS ABSENT

OTHERS PRESENT

1. CALL TO ORDER
The Airport Commission meeting was called to order by Vice Chair Elton at 6:00 p.m. at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE
Everyone recited the pledge of allegiance.

3. APPROVAL OF MINUTES – May 12th, 2015
Commissioner Crane:
- Page 3 line 51 change forced into force

M/S Crane/Beckler to approve May 12th, 2015 minutes, as amended. Motion carried (4-0).

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION/ACTION

5A. Airport Tour
Airport Manager Owen:
- Not many things for discussion tonight so request that we move this to the end of the meeting.

Chair Elton:
- Move to the end of Commission meeting.

5B. Airport Maintenance
Airport Manager Owen:
- Calfire has expressed how happy they are with the work that has been getting accomplished around the airport.
- Both parking lots will be getting slurry sealed within a few weeks.

Commissioner Crane:
- Will there be any pothole repairs made before the slurry seal? There is a pothole at the entry way that needs fixed before the slurry seal is applied.

Airport Manager Owen:
- We will have Public works crew look at it and at the South East tiedown area were a Calfire tanker sunk into the pavement.

Commissioner Crane:
- Have we finished with a roof survey? We should take a look at the condition of all the roofs to access their condition.
Airport Manager Owen:
- We could get a committee started and have Dave our Maintenance person to accompany them to determine the roofs condition.

5C. Budget 2015-16
Airport Manager Owen:
- No handouts on the Budget, there have been some minor changes to the budget that’s going to be presented to the City Council on Aug. 19th.

REPORTS
6A. Airport Monthly Financial
Airport Manager Owen:
- The graph in your package is of the last 6 years revenues and a comparison over those years. Toward the end of July the Rocky fire started and we were real busy for about a week then all the aircraft started going into Santa Rosa because it was about 4 minutes closer.
- Reach is no longer on the airport they’ve moved up to Willits we have seen Calstar use going down.

6B. Airport Day
Airport Manager Owen:
- On June 6th we had our Airport Day, Commissioner Crane volunteer to be the airboss. Everything went real well with no issues. One lady had a heat related issue that an ambulance was called but no other issues. The crowd seemed a little lighter but we had a bigger area opened up due to the Calfire tankers being up and running.

6C. B-17
Airport Manager Owen:
- The B-17 Aluminum Overcast will be coming back to the Ukiah Airport on Sept. 17th and staying till Sept. 20th. The crew is coming in a day early and doing a crew change. While they are here they’re going to do another media flight and take up WWII veterans. This is hosted by the EAA Chapter 1027 from Willits. The EAA chapter is really pushing for a good turn out and inviting the schools down here and helping pay for the buses to bring them down.

6D. Fuel Tank
Airport Manager Owen:
- Working on a new spec for the purchasing department. Also looking at bring in a new fuel provider and having them provide a new fuel tank written into the contract.

7. AGENDA ITEMS FOR SEPTEMBER
1. ACIP 2016-2021
2. Airport Maintenance
3. Budget 2015-16
4. Airport Monthly Financial
5. B-17
6. Fuel Tank

8. COMMISSIONER COMMENTS/STAFF COMMENTS

Airpoft Manager Owen:
- The Ukiah Daily Journal came out to do an article about the fueling operation and took several pictures of the fueling of the Calfire tankers. This should be a good article about how the City of Ukiah Airport is supporting the forest fires around the counties.

Airport Assistant Ronk:
- Wanted the Commissioners to know during the big Rocky forest fire a Calfire tanker sunk in the asphalt and we had a great response from the city crew to help us by providing the equipment that we needed to free the airplane from the hole.

5A. Airport Tour
- All the commissioners and airport staff participated in a tour of the airport.

9. Adjournment
There being no further business, the meeting adjourned at 7:48 p.m.

Kenneth Ronk, Recording Secretary