

UKIAH REGIONAL AIRPORT COMMISSION
August 11th, 2015
Minutes

COMMISSIONERS PRESENT

Gordon Elton, Chair
Randal Beckler, Vice Chair
Don Albright
Eric Crane

STAFF PRESENT

Greg Owen, Airport Manager
Ken Ronk, Airport Assistant / Recording Sec.

COMMISSIONERS ABSENT

OTHERS PRESENT

1. CALL TO ORDER

The Airport Commission meeting was called to order by Vice Chair Elton at 6:00 p.m. at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE - Everyone recited the pledge of allegiance.

3. APPROVAL OF MINUTES – May 12th, 2015

Commissioner Crane:

- Page 3 line 51 change forced into force

M/S Crane/Beckler to approve May 12th, 2015 minutes, as amended. Motion carried (4-0).

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION/ACTION

5A. Airport Tour

Airport Manager Owen:

- Not many things for discussion tonight so request that we move this to the end of the meeting.

Chair Elton:

- Move to the end of Commission meeting.

5B. Airport Maintenance

Airport Manager Owen:

- Calfire has expressed how happy they are with the work that has been getting accomplished around the airport.
- Both parking lots will be getting slurry sealed within a few weeks.

Commissioner Crane:

- Will there be any pothole repairs made before the slurry seal? There is a pothole at the entry way that needs fixed before the slurry seal is applied.

Airport Manager Owen:

- We will have Public works crew look at it and at the South East tiedown area were a Calfire tanker sunk into the pavement.

Commissioner Crane:

- Have we finished with a roof survey? We should take a look at the condition of all the roofs to access their condition.

1 **Airport Manager Owen:**

- 2 • We could get a committee started and have Dave our Maintenance person to accompany them to
3 determine the roofs condition.
4

5 **5C. Budget 2015-16**

6 **Airport Manager Owen:**

- 7 • No handouts on the Budget, there have been some minor changes to the budget that's going to
8 be presented to the City Council on Aug. 19th.
9

10 **REPORTS**

11 **6A. Airport Monthly Financial**

12 **Airport Manager Owen:**

- 13 • The graph in your package is of the last 6 years revenues and a comparison over those years.
14 Toward the end of July the Rocky fire started and we were real busy for about a week then all the
15 aircraft started going into Santa Rosa because it was about 4 minutes closer.
16 • Reach is no longer on the airport they've moved up to Willits we have seen Calstar use going
17 down.
18

19 **6B. Airport Day**

20 **Airport Manager Owen:**

- 21 • On June 6th we had our Airport Day, Commissioner Crane volunteer to be the airboss. Everything
22 went real well with no issues. One lady had a heat related issue that an ambulance was called
23 but no other issues. The crowd seemed a little lighter but we had a bigger area opened up due to
24 the Calfire tankers being up and running.
25

26 **6C. B-17**

27 **Airport Manager Owen:**

- 28 • The B-17 Aluminum Overcast will be coming back to the Ukiah Airport on Sept. 17th and staying
29 till Sept. 20th. The crew is coming in a day early and doing a crew change. While they are here
30 they're going to do another media flight and take up WWII veterans. This is hosted by the EAA
31 Chapter 1027 from Willits. The EAA chapter is really pushing for a good turn out and inviting the
32 schools down here and helping pay for the buses to bring them down.
33

34 **6D. Fuel Tank**

35 **Airport Manager Owen:**

- 36 • Working on a new spec for the purchasing department. Also looking at bring in a new fuel
37 provider and having them provide a new fuel tank written into the contract.
38

39 **7. AGENDA ITEMS FOR SEPTEMBER**

- 40 1. ACIP 2016-2021
41 2. Airport Maintenance
42 3. Budget 2015-16
43 4. Airport Monthly Financial
44 5. B-17
45 6. Fuel Tank
46

47 **8. COMMISSIONER COMMENTS/STAFF COMMENTS**

48 **Airport Manager Owen:**

- 49 • The Ukiah Daily Journal came out to do an article about the fueling operation and took several
50 pictures of the fueling of the Calfire tankers. This should be a good article about how the City of
51 Ukiah Airport is supporting the forest fires around the counties.
52
53

54 **Airport Assistant Ronk:**

- 1 • Wanted the Commissioners to know during the big Rocky forest fire a Calfire tanker sunk in the
2 asphalt and we had a great response from the city crew to help us by providing the equipment
3 that we needed to free the airplane from the hole.
4

5 **5A. Airport Tour**

- 6 • All the commissioners and airport staff participated in a tour of the airport.
7

8 **9. ADJOURNMENT**

9 There being no further business, the meeting adjourned at 7:48 p.m.
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12 _____
13 Kenneth Ronk, Recording Secretary
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