UKIAH REGIONAL AIRPORT COMMISSION
April 5th, 2016
Minutes

COMMISSIONERS PRESENT
Gordon Elton, Chair
Don Albright
Eric Crane
Randal Beckler, Vice Chair

STAFF PRESENT
Greg Owen, Airport Manager
Ken Ronk, Airport Assistant / Recording Sec.

COMMISSIONERS ABSENT
Carl Steinmann, Chair

OTHERS PRESENT

1. CALL TO ORDER
The Airport Commission meeting was called to order by Chair Elton at 6:00 p.m. at the Ukiah Regional Airport, Old Flight Service Station, 1403 South State Street, Ukiah, California. Roll Call was taken with the results listed above.

2. PLEDGE OF ALLEGIANCE - Everyone recited the pledge of allegiance.

3. APPROVAL OF MINUTES
- Change Page 1 line 15 to Chair not Vice Chair.
- Change Page 2 line 21 no ' in Munis
- Motion made to approve March 8th, 2016 minutes as amended by Commissioner Crane and 2nd by Commissioner Beckler. Motion carried 4-0

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. DISCUSSION/ACTION

5A. Airport Business Plan
Airport Manager Owen:
- We have did some revisions to the Business plan starting on page 6 line 25 we added the mission statement that we discussed previously.
- The Ukiah Regional Airport mission is to provide a safe, self-sustaining, efficient and customer focused airport to serve greater Ukiah.
- We also changed the Vision and Strategies to Realize the Vision to:
- Our vision is to serve as an aviation hub for the Redwood Empire providing the highest level of service to our customers.

Commissioner Crane:
- Would like to add on line 26 to read: to serve the Greater Ukiah area.

Commissioners:
- Add on to page 12 line 6 to read: level of service to our customers by: move up bullet points.
- Would like to change page 12 line 12 to read: Expanding our Contribution to Economic Development
- Change on page 22 CDF to Cal Fire
- Page 22 line 8 to Medavac
- Page 22 line 16 heading under Military

5B. Airport Maintenance
Airport Manager Owen:
- With the nice weather we’ve started mowing
- City crews mowed and did weed eating along State Street and the fence.
- Dave has started repainting the Compass Rose
• General housekeeping is getting done to prepare for airport day.
• We have requested an inmate crew to help clean up the old nursery area.

5C. Fuel Tank
Airport Manager Owen:
• Fuel tank did go to the City Council and was approved.
• The company that won the bid gave us a schedule that will show the progress of the tank and how long till we receive it.

REPORTS
6A. Airport Monthly Financial
Airport Manager Owen:
• Calstar fuel is down from previous years.
• Overall it has been a slow year.

6B. Airport Day
Airport Manager Owen:
• We have fliers with all the information about the Airport Day
• Start of Airport Day at 9am

7. AGENDA ITEMS FOR FEBRUARY
1. Airport Maintenance
2. Fuel Tank
3. FAA Grants
4. Ukiah Aviation Services

8. COMMISSIONER COMMENTS/STAFF COMMENTS

9. ADJOURNMENT
There being no further business, the meeting adjourned at 7:05 p.m.

Kenneth Ronk, Recording Secretary