

Minutes
Zoning Administrator Meeting
January 12, 2017

Staff Present

Kevin Thompson, Zoning Administrator
Cathy Elawadly, Recording Secretary

Others Present

1. CALL TO ORDER

Zoning Administrator Thompson called the meeting to order at 10:07 a.m. in Conference Room No. 3, Ukiah Civic Center, 300 Seminary Avenue, Ukiah, California.

2. SITE VISIT VERIFICATION - Confirmed the site visit.

3. APPROVAL OF MINUTES – The minutes from the December 1, 2016 meeting are included for review and approval.

Zoning Administrator Thompson approved the December 1, 2016 minutes, as submitted.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

5. APPEAL PROCESS

Zoning Administrator Thompson read the appeal process. For matters heard at this meeting the last day to appeal with the City Clerk is January 23, 2017 at 5:00 p.m.

6. VERIFICATION OF NOTICE – Confirmed by Staff.

7. PUBLIC HEARINGS

7A. Strattman request for a Minor Variance at 535 S. Spring Street. An application has been received from Craig Strattman for a Minor Variance to allow encroachment into side-yard setback at 535 S. Spring Street. The request is to reduce the side-yard setback from five feet to one foot to accommodate the renovation of an existing shed conversion to livable space. The zoning is Single-Family Residential (R-1). APN 001-291-31. City File Number: 2303-VAR-ZA.

Zoning Administrator Thompson:

- The applicant requested the aforementioned project be postponed to a later date.

8. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:09 a.m.

Cathy Elawadly, Recording Secretary