

DEMOLITION PERMIT REVIEW COMMITTEE INSTRUCTIONS

Applicant:

Attached is an application for appointment to the City of Ukiah Demolition Permit Review Committee. Please review the application questions carefully, note the submittal deadline, and feel free to list answers to the questions on an additional sheet of paper. Incomplete applications could be basis for denial. Applications submitted after the submittal deadline will not be accepted.

The Demolition Permit Review Committee consists of five (5) members as follows: Director of Planning and Community Development (or assigned designee), Director of Public Works/City Engineer (or assigned designee), City of Ukiah Building Inspector (or assigned designee), a representative of the Mendocino County Historical Society or other group/organization involved with local history or a local historian, and a City of Ukiah resident with expertise in architecture, building, or closely related field. Please check with the Deputy City Clerk at 707-463-6217 or the City Clerk at 707-463-6213 to learn what the membership requirements are for the vacant position(s).

The Committee considers applications to demolish structures which exceed 50 years of age and acts in an advisory capacity to the City Council. The duties of the Committee include the research of historical, cultural, and architectural significance of the subject structure; evaluating the feasibility of rehabilitation or relocation of the structure if it is deemed historical. In the event the structure is found to have historic or architectural significance, the Committee determines if the salvaging of historic materials is feasible. The Committee also recommends to the City Council whether any of the criteria listed in Ukiah City Code Section 3016(E) apply to the subject structure, and whether or not the Demolition Permit should be issued, issued with conditions, or denied.

The Demolition Permit Review Committee is appointed by the Ukiah City Council for a three (3) year term and meets on an as needed basis. The Director of Planning and Community Development is the liaison to the Commission and prepares the agenda for the meetings.

For more information contact the City of Ukiah City Clerk's Office at 707-463-6217

