



City of Ukiah, CA
Design Review Board

MINUTES

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2
3 **Special Meeting**

June 15, 2011

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5 **Ukiah Civic Center, 300 Seminary Avenue, Conference Room 5**

6 **1. CALL TO ORDER:** Acting Chair Menton called the Design Review Board to
7 order at 2:45 p.m.

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9 **2. ROLL CALL Present:** Tom Liden, Alan Nicholson, Tom Hise,
10 Estok Menton
11 **Absent:** Nick Thayer, Richard Moser
12 **Staff Present:** Kim Jordan, Senior Planner
13 Jennifer Faso, Associate Planner
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15 **3. CORRESPONDENCE:** None

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17 **4. APPROVAL OF MINUTES:**
18 M/S Liden/Hise to approve May 12, 2011 minutes as submitted.
19 M/S Liden/Nicholson to approve June 1, 2011 minutes as submitted.
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21 **5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS:** None

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23 **6. RIGHT TO APPEAL:** There are no appealable items on this agenda.

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25 **7. UNFINISHED BUSINESS**

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27 **7A. Continue working on the Downtown Zoning Code Design District Guidelines.**

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29 The DRB continued review of the DZC Design District Guidelines by discussing buildings
30 they like and identifying the features they like and including these feaures in the
31 accompanying table for the three districts.

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33 Began with Board discussion about general buildings in the photographs submitted by
34 Member Thayer that the Board have included in the DZC design table of buildings they
35 like.

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37 **Buildings in the Historic District Continued**

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39 **Republic Press Building, 104-106 School Street**

40 **Likes**

- 41 ▪ Scale and proportion
- 42 ▪ Mixed use
- 43 ▪ Recessed windows and doors
- 44 ▪ Arches
- 45 ▪ Building is still close to original, modifications retain much of the original
- 46 ▪ Dentils
- 47 ▪ Separate awnings that highlight the architecture of the building
- 48 ▪ Good materials

1 Staff Introduced Sign Portion of the DZC Guidelines and provided the following
2 comments.

- 3 ▪ The Downtown Guidelines will not apply to the parcels subject to the DZC. The
4 DZC does not address signs, so the Board needs to review the sign guidelines to
5 determine if these should be retained, revised, etc. as part of the DZC
6 Guidelines.
- 7 ▪ Recommend reviewing the current guidelines and determine if they would work
8 for the DZC.
- 9 ▪ When the first draft of the form based code was released there was discussion
10 as to whether or not it should include sign regulations. At that time, the decision
11 was “no.”
- 12 ▪ Signs could be included as part of the guidelines as currently intended or the
13 Board could recommend that they be included as requirements (codified).

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15 **Comments form Board**

- 16 ▪ Palo Alto has good signs
- 17 ▪ Could start by looking at other City sign ordinances

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19 **8. MATTERS FROM THE BOARD: None**

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21 **9. MATTERS FROM STAFF: None**

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23 **10. SET NEXT MEETING/ADJOURNMENT: Thursday July 7, 2011 at 3:00 p.m.**
24 The meeting adjourned at 4:09 p.m.

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Cathy Elawadly, Recording Secretary