



City of Ukiah, CA
Design Review Board

MINUTES

Regular Meeting May 6, 2009
Conference Room 3 11:00 a.m.
Ukiah Civic Center, 300 Seminary Avenue

1. CALL TO ORDER
2. ROLL CALL Present: Alan Nicholson, Nick Thayer,
Estok Menton, Vice Chair
Jody Cole, Tom Liden
Richard Moser, Chair
- Absent: Tom Hise
- Others Present: None
- Staff Present: Jennifer Faso, Associate Planner
Kim Jordan, Senior Planner
Cathy Elawadly, Recording Secretary
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3. CORRESPONDENCE – None

4. APPROVAL OF MINUTES - N/A

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS – None

6. RIGHT TO APPEAL – N/A

7. UNFINISHED BUSINESS

Revisions to Façade Improvement Grant Program (FIP): Review and make recommendation to the Redevelopment Agency of the following draft revised FIP documents:

- Program Guidelines (Process, Maintenance Standards and Additional Requirements, Definitions)
- Project Scorecard
- Requested that the City Attorney review *Maintenance Standards and Additional Requirements*
- Recommended that the required sign be 18” in height by 24” wide and include the City logo. There was no preference as to colors or font type.

Changes made to the above-referenced documents are hereto attached.

Decision Making Criteria (Summary of General Plan and Redevelopment Agency goals and policies)

- No changes.

Application with Submittal Requirements

- No changes.

Example Draft Staff Report

- No changes.

1 Boundary Map

- 2 • Copy of map made available at the meeting. Proposed boundaries decided at
3 previous meeting.

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5 **8. NEW BUSINESS:** None

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7 **9. MATTERS FROM THE BOARD:** None

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9 **10. MATTERS FROM STAFF:** None

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11 **11. SET NEXT MEETING/ADJOURNMENT**

12 The next regular meeting will be June 25, 2009. There being no further business, the
13 meeting adjourned at 5:00 p.m.

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17 Richard Moser, Chair

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Cathy Elawadly, Recording Secretary