



**PUBLIC SERVICE ANNOUNCEMENT  
CITY OF UKIAH BUILDING DIVISION TEMPORARY SERVICE  
REDUCTION**

Post date: July 5, 2017 at 8:00 a.m.

**Beginning Monday, July 10 at 8:00 a.m.** and continuing on a temporary basis, services of the City of Ukiah's Building Division will be reduced as the City seeks a new Building Official. The City values its customer service and will utilize outside consulting firms to provide critical building services during this period. Critical services include the following:

1. Building inspection services
2. Plan checks
3. Daily Building Official counter hours, including at least one of the following two times:
  - 8:00 a.m. – 9:00 a.m.
  - 1:00 p.m. – 2:00 p.m.

Critical services listed above will be provided Monday – Thursday. All three services will be suspended on Fridays.

The Community Development and Planning Department encourages members of the public to schedule appointments for building inspections at least two weeks in advance so as to avoid project delays. Please contact Katrina Ballard at (707) 463-6203 to schedule an appointment.

All other Building Division services, including issuance of building permits and general building services questions, will continue during the City's normal hours of Monday – Friday, 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m.

Questions about this announcement can be directed to Craig Schlatter, Community Development and Planning Director at (707) 463-6219.